



Deferred Submittals

City of San Diego
Development Services Department

INFORMATION
BULLETIN
188

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The purpose of this bulletin is to establish procedures for deferred submittal. Deferred submittals are defined as those portions of the design that are not submitted at the time of the application and that are to be submitted to the building official within a specified period.

I. DEFERRED SUBMITTAL ITEMS

- A.** Deferral of any submittal items shall have the prior approval of the building official. The architect or engineer of record in responsible charge shall list the deferred submittals on the construction documents for review. Only documents for deferred submittal items with prior approval of the building official can be submitted after issuance of the construction permit within a specific period.
- B.** Table (1) in this bulletin lists those portions of the building design that can be deferred. Please be advised that Historic Review may be required depending on whether the building is designated historic or, located in a designated historic district, or is determined to be potentially historic. For a specific building component not listed, a request may be made to the building official.

II. SUBMITTAL REQUIREMENTS

- A.** Documents for deferred submittal items shall include a statement by the architect or engineer of record in responsible charge indicating that the deferred submittal documents have been reviewed and found to be in general conformance to the design of the building.
- B.** Two sets of documents for deferred submittal items (plans, specifications, structural calculations, reports, etc.) are to be submitted at the Project Submittal Counter of Development Services Department in a timely manner but not less than 30 business days prior to installation. Appointments for submittal are recommended.
- C.** The deferred submittal items shall not be installed until the building official has approved the deferred submittal documents. The deferred submittals shall be in accordance with the building codes under which they were permitted.

Table (1)

Deferred Submittal Item	Type of Buildings
1. Building exterior envelope (i.e. storefronts, exterior cladding, curtain walls, windows)	Commercial and multi-family residential buildings
2. Elevator support rail	Commercial and multi-family residential buildings
3. Fire alarm system	Commercial and multi-family residential buildings
4. Fire sprinkler system	All building types
5. Guards	All building types
6. Metal stairs (structural frame, handrails, guards)	Commercial and multi-family residential buildings
7. Precast concrete vault	Commercial and multi-family residential buildings
8. Raised floor system	Commercial and multi-family residential buildings
9. Skylights (custom designed and pre-manufactured)	Commercial and multi-family residential buildings
10. Trusses (floor, roof) ¹	All building types
11. Walk-in cooler (pre-manufactured)	Commercial buildings
12. Window washing equipment – Suspension support system	Commercial and multi-family residential buildings
13. Window washing equipment anchorage	Commercial and multi-family residential buildings
14. Solar photovoltaic system ²	Single-family, duplex and multi-family residential buildings

Footnote:

1. A floor / roof framing plan shall be provided showing the layout of trusses. The floor / roof framing plan shall include all pertinent structural engineering information, including but not limited to, design dead load, live load, concentrated point loads, chord / drag forces, location of girder trusses, etc. The floor / roof framing plan shall bear the project design professional of record's registration stamp, signature, and date.
2. Where solar photovoltaic systems are required for residential buildings, the solar photovoltaic systems can be deferred. For optional systems, the solar photovoltaic system will be a separate, stand-alone permit.