



Commission for Arts and Culture

City of San Diego Commission for Arts and Culture

EXECUTIVE COMMITTEE

AGENDA

San Diego Concourse – Silver Rooms 250-2

202 C Street, San Diego, California 92101

Friday, February 8, 2019

9:30 a.m. – 10:30 a.m.

9:30 a.m.	I.	Call to Order	Janet Poutré, Chair
9:31 a.m.	II.	Non-agenda Public Comment	
9:35 a.m.	III.	Chair's Reports	
		A. ACTION – January 11, 2019 Executive Committee Meeting Minutes	
		B. Commission Business	
		C. Other Reports	
9:50 a.m.	IV.	DISCUSSION- Commission Retreat Plan and Objectives	
10:10 a.m.	V.	Committee Reports	
		A. Policy & Funding Committee	
		B. Public Art Committee	
		C. Advocacy & Outreach Committee	
		D. Commissioner Engagement Ad Hoc Committee	
10:25 a.m.	VI.	Executive Director's Report	Jonathon Glus, Executive Director
		A. Proposed Fiscal Year 2020 Budget Adjustments	
		B. Poet Laureate Proposal	
10:30 a.m.	VII.	Adjourn	

Meetings may be recorded. PUBLIC COMMENT: Any member of the public may address the Committee on any agenda item during agenda item public comment, or on any matter not presently pending or previously discussed at the Committee that is within the Committee's area of responsibility during non-agenda public comment. Each public comment speaker is limited to three (3) minutes and may be limited further by the Committee Chair if deemed necessary to allow the committee to conduct its business. Public comment speakers may allocate their time to other speakers. Public comment is non-debatable. To exercise this right, members of the public wishing to address the Committee under agenda item, or non-agenda, public comment must submit a Public Comment Request form and any presentational materials. Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Committee on any issue brought forth under non-agenda public comment. The information contained in this agenda is available in alternative formats and can be requested by calling 619-236-6800 at least three (3) working days prior to the meeting in order to insure availability.



Commission for Arts and Culture

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EXECUTIVE COMMITTEE

MINUTES

Friday, January 11, 2019

Members Present

Janet Poutré, Chair
Vernon Franck, Vice Chair
Ann Bossler
Udoka Nwanna
Rebecca Smith

Members Absent

Tyler Hewes
Ben Meza

Staff Present

Jonathon Glus
Christine E. Jones
Stephanie Teel

I. Call to Order - Commissioner Janet Poutré called the City of San Diego (City) Commission for Arts and Culture's Executive Committee to order at 9:37 a.m. at the office of the Commission for Arts and Culture (Commission), Civic Center Plaza, 1200 Third Avenue, Floor 9, Suite 924, San Diego, California 92101.

II. Non-agenda Public Comment - None

III. Chair's Reports

- A. **ACTION – Approve December 14, 2018 Executive Committee Meeting Minutes**
Commissioner Rebecca Smith made a motion to approve the Executive Committee meeting minutes of December 14, 2018. Commissioner Vernon Franck seconded the motion. The vote was 5-0-0; the motion passed.

Yea: Bossler, Franck, Nwanna, Poutré , Smith (5)

Nay: (0)

Abstention: (0):

Recusal: (0)

Commissioner Vernon Frank initiated discussion on item 4B of the committee reports, Public Art Committee, and requested that the last sentence be amended to, "Franck would urge commission and staff to be more proactive in communicating term limits."

ACTION – Approve December 14, 2018 Amended Executive Committee Meeting
Commissioner Rebecca Smith made a motion to amend the Executive Committee meeting minutes of December 14, 2018 to reflect Mr. Franck's requested change. Commissioner Ann Bossler seconded the motion. The vote was 4-0-1; the motion passed.

Yea: Bossler, Franck, Poutré , Smith, (4)

Nay: (0)

Abstention: (1): Nwanna

Recusal: (0)

- B. Commission Business – Commissioner Janet Poutré informed the committee that the retreat is going to be taking place of the regular commission meeting. She informed the committee that it will be half a day consisting of four hours and focusing on team building. Facilitator, location, and date are still being determined. A survey will be sent to all commissioners to poll days and times moving forward. Poutré reminded the committee that the Mayor’s State of the City Address is Tuesday, January 15, 2019 at 6 p.m. at Balboa Theatre and that the doors open at 5:15 p.m. with open seating unable to save seats. Poutré invited the committee to the Artists Open House for Susan Zoccola Fire Station 50 is January 12, 2019 along with one for Children’s Park on January 19, 2019.
- C. Other Reports – None

IV. Committee Reports

- A. Policy & Funding – Commissioner Ann Bossler, Chair of the Policy & Funding Committee, reported that the committee decided they want to have another special meeting with date and time to be determined based on the concerns and questions that were originally made in the first special meeting. Rebecca Smith affirmed Commissioner Bossler’s said need for a second meeting.
- B. Public Art – None
- C. Advocacy & Outreach – Commissioner Vernon Franck and Commissioner Poutré shared that the committee intends to meet with each City Councilmember, and is scheduling meetings over the next few months.
- D. Commissioner Engagement – Commissioner Udoka Nwanna, Chair of the Commission Engagement Committee, shared that the goal for the committee is to encourage engagement among members of the Commission, and for the Commission to engage other boards and commissions of the city. Commissioner Smith reminded the committee that Commissioner Schonbrun has agreed to host a social event for the commissioners in her home. Commissioner Nwanna suggested that events be held quarterly.

V. **ACTION – Approve January 25, 2019 Regular Commission Meeting Agenda**
Commissioner Udoka Nwanna motioned to approve the January 25, 2019 Commission meeting agenda. Commissioner Rebecca Smith seconded the motion. The vote was 5-0-0; the motion passed.

Yea: Bossler, Franck, Nwanna, Poutré, Smith (5)

Nay: (0)

Abstention: (0)

Recusal: (0)

Commissioner Janet Poutré initiated discussion on this item. Commissioner Rebecca Smith requested the list of panelists for the commission advisory panel being included with the agenda. Commissioner Ann Bossler questioned why this would not already be added to the agenda for review prior to the meeting. Chief of Civic Art Strategies, Christine Jones Stated that this was not an item to be discussed at the committee meeting and only an agenda item for discussion at the commission meeting where that packet would have the requested information, but the committee meeting would not need this information as it is only an agenda item. Commissioner Vernon Franck agreed

with Commission Bossler and requested that items be placed into the packet for review. Commissioner Udoka Nwanna stated that by asking for these items to have documents that moving forward everything needed would always need to be added and that would become difficult to attain in the timeframes that there are for the meetings. Commissioner Bossler asked for clarification on City protocol regarding the timing. Executive Director, Jonathon Glus reminded the committee of the 72-hour rule for Brown Act. Jones reminded the committee that staff prepares these items and there is a different timeline for the office with other agendas and items being worked on in between all committee meetings and commission meeting. Commissioner Poutré stated the main purpose of this committee is to approve the agenda for the commission meeting. She stated that any items that need to be added as supplements to the agenda are for the commission meeting and are asked at the committee meeting for the commission meeting. Discussion included adding panelist information for item 3B and adding term limits documents onto item 3C. Commissioner Poutré stated that staff recommends panelists that are strong candidates. Commissioner Franck questioned the decision process for recommending panelists, and asked that commissioners be more engaged in the process.

Commissioner Bossler stated that there has been a need for the last three years to address issues of communication with the commission and that trust between commissioners and staff has to be rebuilt. She continues to remind herself of the appropriate roles of staff and commissioners, and that staff needs to be allowed to do their work. She also stated that with Glus on board, it is important to state previous issues for Glus and other staff who are new to the Commission to understand context. Commissioner Nwanna stated that for her, she understands the issues from before, but that not everyone was from “that space”. Her intent is not to minimize past issues, but move forward. Commissioner Poutré agreed with Commissioner Nwanna. Nwanna also stated that the entire packet does not need to be included for Executive Committee to approve the Commission agenda, because the job of Executive Commission is to approve the agenda, not preview or consider the work of full Commission.

Commissioner Franck addressed the committee regarding a message from a community member who had applied for consideration to be a panelist, who had served in the past. The individual expressed disappointment about not hearing back from the Commission or staff on whether they were chosen as a panelist. He stated that staff was sent the message as well. Commissioner Poutré informed the committee that Senior Arts and Culture Funding Manager, Gail Wingfield, was working on this. Commissioner Rebecca Smith reminded the committee that panelists are a great pool of potential candidates to eventually serve as Commissioners.

- VI. Staff Reports – Executive Director Jonathon Glus reported that he appreciated the conversation today. He believes that the discussion is a great pre-cursor to the retreat dialogue and that it is an opportunity for recalibrating the essential policy and procedures that guide the work of the Commission. It will be a growing opportunity for everybody. As staff continues to onboard, we are working on building a good team that can better partner with the Commission. He also stated that all of this fundamental work is key to creating a solid administrative base to take on important work such as the cultural plan. Glus stated that all commissioners could have business cards, and to let Executive Assistant, Stephanie Teel know if who would like them. Discussion was brought up about google and outlook calendar being used as options for invitations to meetings without any decisions being made during the meeting.
- VII. Adjourn – Commissioner Janet Poutré adjourned the meeting at 10:31 a.m.