



The City of



## Special Events & Filming

## FACT SHEET

### Outdoor Activity Supplemental Guidelines for Street Closure Permit

#### UPDATE EFFECTIVE FEBRUARY 2, 2021:

**Live Entertainment:** Allowable within the delineated boundaries of an individual outdoor dining establishment under a special event street closure permit. Performers without a face covering must maintain at least twelve feet of physical distance from spectators and other performers. Performers with a face covering must maintain a minimum of at least six feet of physical distance from spectators and other performers. *An effective barrier to ensure the six or twelve feet distance must be in place.* Other than previously permitted licensed entertainment, Entertainment operating within the above stated health and safety guidelines is permitted. *Entertainment that would encourage groups to gather or linger, or outside the delineated boundaries and located within the public right-of-way, is not permitted.*

**Outdoor Seating:** Ensure a minimum physical distance of six feet between tables.

**Regulations Reminder:** Regulations for tenting, heating and structures can be found below under Outdoor Dining and Retail Set-Up. A business may be required to obtain a permit by completing and submitting this [Application for Single Event Permit](#) from the San Diego Fire-Rescue Department if they currently have, or propose to install, a tent or temporary structure covering more than 400 square feet.

For more information, <https://files.covid19.ca.gov/pdf/guidance-restaurants-bars-wineries--en.pdf>

The City of San Diego's Supplemental Guidelines for street closure permits to facilitate outdoor dining, retail and other approved business activities per the City of San Diego's EXECUTIVE ORDER NO.2020-9 by the Mayor, must comply with, and are superseded by, County Public Health Orders, California Department of Public Health guidelines and City of San Diego guidelines. It is the applicant's responsibility to be aware of additional regulations and guidelines as they are issued.

Please refer to the Special Events Planning Guide for requirements of special event street closure permits. However, due to the current public health guidance, County Public Health Orders will necessitate additional requirements.

The authorized organizer **MUST** submit a plan addressing all standard and supplemental guidelines for review before final approval by the Special Events and Filming Department.



Completed applications require a minimum of 10 business days prior to approval and issuance of a permit.

Please note that this policy direction is current as of January 25, 2021 but may change subject to our continuing adoption of public health guidance to ensure measures to reduce the spread of COVID-19 are followed.

## County Health Requirements

The host organization must fill out the [Safe Reopening Plan](#). Requirements are applicable to employees and volunteers.

## Permit Conditions

These modifications to the City of San Diego's Special Events permitting process outlined in the Special Events Planning Guide to facilitate outdoor dining as permitted by ABC, retail and other approved business activities, are temporary and in effect, until social distancing requirements are lifted by San Diego County Public Health Orders or through December 31, 2021, whichever comes first.

1. Due to current public safety staffing limitations and current County Health guidelines prohibiting large events or gatherings, recurring street closure permits for expanding outdoor business operations will not be issued for the major federal, religious, traditional and informal holiday or celebrated dates. Applications for these dates must be submitted separately and may be subject to event gathering guidelines.
2. Modifications are subject to our continuing adoption of public health guidance to ensure measures to reduce the spread of COVID-19 are followed. Deviations from proposed plans, perceived risk to public health and to our public safety resources will result in the suspension of permits.
3. Changes to operational dates must be submitted 30 days in advance of the effective date change, and operating dates must be within the final approved permitted dates.

## Capacity

If the restaurant/food facility relocates their tables and seating outside to facilitate social distancing while using the same number of approved tables and seats, a permit from the [County of San Diego Department of Environmental Health](#) is not required. Be advised that the addition of more tables/seating (increased capacity), added food service or wait stations, or added portable toilets is prohibited. The [San Diego Food Facility, Restaurant, Bar, Winery, Brewery Operating Protocol](#) must be completed, posted and adhered to at all times.

Restaurants must adhere to the [San Diego Safe Onsite Dining Plan](#) and regulatory requirements. Example:

- The restaurant has a capacity of 50 guests.



- Restaurant set-up within the expanded outdoor dining area will allow the restaurant to locate tables to adhere to County dine-in protocols (i.e., social distancing and waiting areas, etc.).
- Capacity can remain at or up to the originally approved amount as a result of increased footprint created by expanded dining if the distancing meets or exceeds the required amount as established by the Safe Onsite Dining Plan protocols.

### Monitoring and Barrier Staffing

The order prohibiting social gatherings does not apply to this outdoor dining and retail process, but there must be more than enough space for social distancing within the venue due to fluid movement. Therefore, the City is requiring the following:

- A.** Blocks do not have to be separated and can be continuous. Staffing available at each intersection and end block for emergency vehicle access during operating hours and set-up/take-down, subject to review. Twenty-four (24) hour continuous street closure requests will be subject to a public safety review and would require security to ensure access is available for emergency vehicles only.
- B.** Monitoring must occur to maintain social distancing. Cannot block sidewalk access or traffic or create impacts to general pedestrian access.
- C.** As required in the dine-in plan, customers waiting for tables or to shop must queue up, and there should be temporary markings on the ground to show 6 feet distance. Restaurants and retailers must ensure that queues do not interfere with pedestrian access or with adjacent venues.
- D.** A monitoring plan shall be submitted for social distancing and adherence to guidelines for the permitted areas, including where customers will be directed to if the number of customers waiting to enter the restaurants, retailers or permitted areas exceed the number of marks in the queue line.

### Outdoor Dining and Retail Set-Up

1. Expanded dining and retail areas must be clearly delineated so that it is clear which restaurant or retail area is responsible for the outdoor seating or shopping areas located in front of their establishment.
  - a. Expanded seating or shopping areas must have a separation of space to allow for social distancing between establishments.
2. Provide a plan for signage and signage examples at dining establishments (i.e., placards, etc.) regarding consumption of alcohol is limited to the dining establishment boundaries.
3. No portable restrooms.
4. No common seating areas or comingling of space.



5. Tape or decals on the ground to signify boundaries of the 20-foot fire lane must be installed prior to set up and removed at the end of the event. If violations occur, Fire or Police Department inspections will be implemented with respective fees.
6. Regulations for tenting, heating and structures can be found via the below links. A business may be required to obtain a permit by completing and submitting this [Application for Single Event Permit](#) from the San Diego Fire-Rescue Department if they currently have, or propose to install, a tent or temporary structure covering more than 400 square feet. Attachments include:
  - a. San Diego Fire-Rescue Department – [Information Bulletin](#)
  - b. San Diego Fire-Rescue Department – [Use of Tents and Temporary Structures for Outdoor Dining, Beverage Service, and Events](#)
  - c. California Department of Public Health – [Use of Temporary Structures for Outdoor Business Operations](#)

### Entertainment Restrictions

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### Outreach Plan

If the outdoor dining and retail set-up require vehicles to be towed due to the use of parking spaces, the applicant must submit an outreach plan that will adequately notify residents that the program will be in effect as of (effective date) and vehicles will be towed. The Outreach Plan must include additional temporary signage for no-park notification **three days in advance**. Effective outreach can significantly reduce the cost to the applicant to have vehicles removed.

### Disabled Parking Spaces

City Council Policy requires special event activities that cause the temporary removal or closure of existing blue zones, to replace the blue zones with appropriately sized temporary alternatives nearby on a one-to-one basis for the duration of the removal or closure. Please provide the number of Americans with Disabilities Act (ADA) parking spaces displaced by the street closure and the location of the relocated ADA spaces.

### Alcohol Management Plan - Temporary Guidelines

Please review and sign the [Alcohol Management Plan](#) and include with Special Event Application.