



THE CITY OF SAN DIEGO

DATE: April 14, 2017
TO: Honorable Members of the Audit Committee
FROM: Eduardo Luna, City Auditor
SUBJECT: City Auditor Activity Report – February and March 2017

This report provides information on the activities of the Office of the City Auditor for the months of February and March 2017. It includes the audit reports issued during the month, the status of current audit projects, and a summary of planned audits that we have not yet started.

February 3, 2017– Issued our Accomplishments Report for January 2016 through December 2016. The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/accomplishment_report_jan_2016_through_dec_2016.pdf

March 28, 2017– Issued our Hotline Investigation of P-Card Abuse at the Department of Information Technology. The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/17-017_fraud_hotline_report_of_p-card_abuse_at_the_department_of_information_technology.pdf



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Audits in Progress – Report Writing

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours¹
Street Light Utility Billing (and Citywide Utility Billing)	The objective of this audit has been expanded to determine the accuracy of Citywide utility billing.	Issued April 4, 2017	1,387	800
Mayor’s Office - Boards and Commissions	The objective of this audit is to determine the efficiency and effectiveness of the management of Boards and Commissions.	May 2017	531	600
Capital Improvements Program (CIP) – Quality Assurance	The objectives of this audit is to evaluate the CIP quality assurance process.	June 2017	1,592	1,600

Audits in Progress – Fieldwork

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Capital Improvements Program (CIP) – Lifeguard Tower	The objective is to evaluate the construction process for the La Jolla Lifeguard Tower.	May 2017	240	400
Special Events	The objective is to determine the efficiency and effectiveness of the Special Events Application Process.	May 2017	763	600

¹ For audits carried over from FY16, “Budgeted Hours” reflects the sum of actual hours used in FY16 and the estimated hours needed in FY17 to complete the audits.

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Economic Development	The tentative objective is to determine the efficiency and effectiveness of the Business and Industry Incentive Program.	June 2017	582	1,600
IT Audit of the Accela Software Implementation	This is a cursory audit of the Accela software implementation. The objective of this audit is to help ensure Accela is configured to mitigate the risks identified in prior audit recommendations and proper system implementation procedures are followed. This audit will not be completed until the system is implemented in Fiscal Year 2017.	June 2017	280	500
Park and Recreation	The objective is to determine the efficiency and effectiveness of Park and Recreation's Citywide activities and programs.	June 2017	523	1,950

Audits in Progress – Planning

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Facilities Financing - Development Impact Fees (DIF)	The tentative objective of this audit is to determine the efficiency and effectiveness of the Development Impact Fee program designed to fund public facilities which serve the community.	TBD	379	1,800

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Transportation & Storm Water – Storm Water	The tentative objective is to determine the efficiency and effectiveness of the Storm Water Division.	TBD	237	1,800
Comptroller - Grants	The tentative objective is to determine the efficiency and effectiveness of the City's grant management.	TBD	237	1,800
Security Audit of Public Utilities PCS and SCADA systems	The tentative objective is to assess the IT control environments of the Plant Control System (PCS) and the Supervisory Control and Data Acquisition (SCADA) system for remote monitoring and control of remote utility equipment.	TBD	208	600

Other Audit Activity

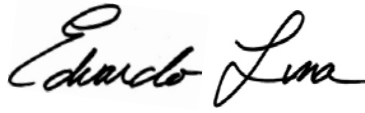
Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Follow-up on Audit Report Recommendations	We report the implementation status on a semi-annual follow-up report, and we periodically issue other recommendation follow-up reports. Our most recent report was issued on October 13, 2016.	On-going	725	670
Fraud, Waste and Abuse Hotline	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste or abuse. Reports are issued for substantiated fraud-related allegations, and we issue a Quarterly Fraud Hotline Report with the status of activities.	On-going	1,831	2,100

FY 2017 Planned Audits Not Yet Started

Planned Audits	Estimated Audit Hours
Communications	600
Annual Mission Bay Fund Audit FY16	400
Data Security Controls Audit of Sensitive Police Department Data	800
Annual Central Stores Inventory Audit FY17	30

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Honorable Members of the Audit Committee
April 14, 2017

Respectfully submitted,

A handwritten signature in black ink that reads "Eduardo Luna". The signature is written in a cursive style with a horizontal line underneath it.

Eduardo Luna
City Auditor

cc: Honorable Mayor Kevin Faulconer
Honorable Members of the City Council
Scott Chadwick, Chief Operating Officer
Stacey LoMedico, Assistant Chief Operating Officer
Marshall Anderson, Director of Council Affairs
Mara Elliot, City Attorney
Andrea Tevlin, Independent Budget Analyst