The purpose of this memorandum is to document the City policy regarding consistency with federal procurement standards set forth in 2 CFR Part 200. Procurement standards are set forth in sections 200.317 through 200.326 of 2 CFR Part 200. The City adheres to the procurement standards set for the in 2 CFR Part 200 as applicable and as administered through the relevant City contracts involving federal grants and other federal funding sources. Specifically, the Purchasing and Contracting Department works directly with City departments to ensure that applicable procurement standards outlined in 2 CFR Part 200 are followed.

This statement of policy memorandum will be posted on the Purchasing and Contracting’s public webpage, and the department’s Procurement Manual will be updated later this year to reference overall compliance with 2 CFR Part 200. For your reference, the procurement standards can be found at the link below:

2 CFR Part 200: Procurement Standards

Thank you in advance for your cooperation in this matter. Please direct questions to your purchasing liaison or your grant accountant.

Sincerely,

Kristina Peralta
Director, Purchasing & Contracting Department

cc: Tracy McCraner, Director of Financial Management/Comptroller
Sarah Mayen, Deputy Director, Office of the City Comptroller
Jeff Peelle, Principal Accountant, Office of the City Comptroller