



### FACILITIES FINANCING BUILDING PERMIT REVIEW

#### **Facilities Financing's approval requirements for Submitted Building Permits are as follows:**

1. After Facilities Financing's PTS review issues have been addressed, the Facilities Financing reviewer will recycle the plan set.
2. For final stamp out and signoff, go to the Facilities Financing Booth 1 on the 4th floor of the Development Services Department at 1222 1st Avenue. Bring two sets of final building plans stamped by the Structural and Zoning/Planning disciplines of Development Services.
3. The Structural and Zoning/Planning reviewers' signoffs are required before Facilities Financing can stamp your plans and provide approval signoff.
4. At Final Review, Facilities Financing will confirm that the information in PTS and on the plans have not changed since the initial review, and will stamp the two sets of plans, provide project signoff in PTS, and issue invoice for applicable Development Impact Fees (DIF).
5. **Invoice for DIF and FBA fees must be paid before a construction (building or grading) permit can be issued.**