



Bid No.: _____ Project Name: _____

Contractor: _____ Address: _____

Contact: _____ Phone: _____ Email: _____

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FINAL SUMMARY REPORT

San Diego Municipal Code Sections 22.2701 through 22.2708 requires all Contractors doing business with the City, and their subcontractors to comply with the City's Equal Employment Opportunity Outreach Program.

The Contractor shall maintain records of all subcontracts entered into with all firms, all project invoices received from Subcontractors and Suppliers, all purchases of materials and services from Suppliers, and all joint venture participation. Records shall show name, telephone number including area code, and business address of each Subcontractor, Supplier, or Joint Venture Partner, and the total amount paid to each firm.

These records maintained shall be consolidated into a Final Summary Report, certified as correct by an authorized representative of the Prime Contractor. Report shall be submitted to the Resident Engineer with a copy to the EOC Program Manager at: 1200 Third Avenue, Suite 200, San Diego, CA 92101, **as indicated in the Contract Records and Reports section of the City's Whitebook, Standard Specifications for Public Works Construction** associated with this contract. A Notice of Completion and Acceptance **will not** be filed by the City until after its review of the Final Summary Report.

Subcontractor/Supplier/Trucker Name, Address, Telephone, Email	Certification Type (D/DV/EL/M/SL/WBE)	Scope of Work	Original Subcontract Amount	Amount Paid to Date	Retention Owed/Final Amount Owed	Reason for Discrepancy (Change Order Nos. and amount)

I certify under penalty of perjury that the information listed on this form is true and correct:

Authorized Signatory/Representative

Print Name and Title

Date

