

FISCAL YEAR  
**2019**

MAYOR KEVIN L. FAULCONER  
General Fund Expenditures



ADOPTED  
BUDGET



# General Fund Expenditures

The Fiscal Year 2019 Adopted Budget for General Fund expenditures is \$1.46 billion, which represents an increase of \$25.4 million or 1.8 percent from the Fiscal Year 2018 Adopted Budget. **Table 1** represents the expenditure change in the General Fund from Fiscal Year 2017 to Fiscal Year 2019.

**Table 1: General Fund Expenditure Summary Fiscal Years 2017 - 2019**

	FY 2017 Actual	FY 2018 Adopted Budget	FY 2019 Adopted Budget
Total General Fund Budget	1,320,631,691	1,433,823,658	1,459,227,163
Percent Change from Previous Year		8.6%	1.8%

**Table 2: Fiscal Year 2019 General Fund Expenditures (in millions)**

Expenditure Category	FY 2017 Actual	FY 2018 Adopted Budget	FY 2019 Adopted Budget	FY 2018 - FY 2019 Change	Percent Change
<b>PERSONNEL</b>					
Personnel Cost	\$ 536.4	\$ 547.1	\$ 589.1	42.0	7.7%
Fringe Benefits	369.1	438.4	438.0	(0.4)	(0.1%)
<b>PERSONNEL SUBTOTAL</b>	<b>905.5</b>	<b>985.4</b>	<b>1,027.1</b>	<b>41.7</b>	<b>4.2%</b>
<b>NON-PERSONNEL</b>					
Supplies	37.2	34.7	30.2	(4.5)	(12.9)%
Contracts	240.3	244.6	240.7	(3.9)	(1.6)%
Information Technology	26.5	31.8	32.0	0.1	0.4%
Energy and Utilities	42.2	43.4	49.3	5.9	13.6%
Other	5.0	5.7	5.2	(0.5)	(8.3)%
Transfers Out	52.5	81.2	63.1	(18.1)	(22.3)%
Capital Expenditures	2.1	1.6	2.1	0.6	36.2%
Debt	9.3	5.4	9.6	4.1	76.0%
<b>NON-PERSONNEL SUBTOTAL</b>	<b>415.1</b>	<b>448.4</b>	<b>432.1</b>	<b>(16.3)</b>	<b>(3.6)%</b>
<b>Total General Fund</b>	<b>\$ 1,320.6</b>	<b>\$ 1,433.8</b>	<b>\$ 1,459.2</b>	<b>25.4</b>	<b>1.8%</b>

## Personnel Cost

The General Fund Fiscal Year 2019 Adopted Budget includes a total of \$589.1 million for salaries and wages, which reflects a net increase of \$42.0 million or 7.7 percent from the Fiscal Year 2018 Adopted Budget. This increase is primarily due to terms of the current Memoranda of Understanding (MOU) with the City's six Recognized Employee Organizations (REO). The current MOUs between the City and the Municipal Employees Association (MEA), International Association of Firefighters (Local 145), American Federation of State, County, and Municipal Employees (Local 127), Teamsters (Local 911) and the Deputy City Attorneys Association provide for a 3.3 percent general salary increase on July 1, 2018. The Fiscal Year 2019 Adopted Budget includes \$13.6 million for the negotiated salary increases with these five REOs. Additionally, the City reached an agreement with San Diego Police Officers Association (POA) on October 18, 2017, which provides that effective July 1, 2018 POA members receive an 8.3 percent general salary increase, and on January 1, 2019 POA members receive an additional 5.0 percent general salary increase. The Fiscal Year 2019 Adopted

# General Fund Expenditures

Budget includes \$18.8 million in increased salaries for the members of POA. In addition to the agreed upon salary increases in the current MOUs between the City and its' six REOs, the Fiscal Year 2019 Adopted Budget includes \$812,312 in special salary adjustments for select job classifications as approved by City Council on April 9, 2018.

The Fiscal Year 2019 Adopted Budget includes the addition of 141.87 FTE positions for staffing of the Emergency Command and Data Center, department support and oversight in the Fire-Rescue Department, administration and enforcement of City ordinances, litigation support in the Office of the City Attorney, and maintenance support for parks and recreational facilities, CleanSD initiative, and storm water pipe repair. Additionally, the Fiscal Year 2019 Adopted Budget includes the addition of 5.01 FTE positions due to reorganizations from non-general funds. Offsetting the additional positions is a reduction of 60.18 FTE positions. These position changes are described in detail later in this section. In total the Fiscal Year 2019 Adopted Budget, General Fund positions increased by a net 86.69 FTE positions or 1.2 percent from the Fiscal Year 2018 Adopted Budget. **Table 3** shows the change in the number of budgeted positions in the General Fund over the last three fiscal years.

**Table 3: General Fund FTE Position Summary Fiscal Years 2017 - 2019**

	FY 2017 Adopted Budget	FY 2018 Adopted Budget	FY 2019 Adopted Budget
Total General Fund Budgeted FTE Positions	7,530.69	7,527.43	7,614.12
Percent Change from Previous Year		(0.0)%	1.2%

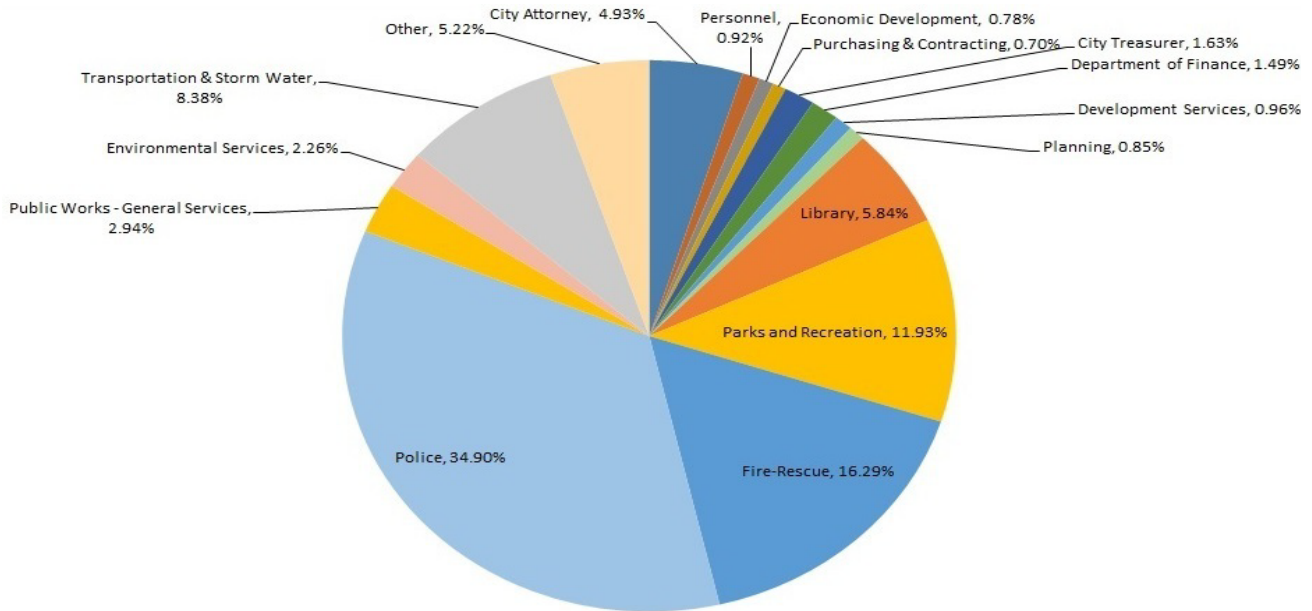
Further details on position changes in the General Fund are reflected in Attachment A - Fiscal Year 2019 Changes in Full-time Equivalent (FTE) Positions in the Appendix A.

**Figure 1** summarizes the Fiscal Year 2019 Adopted General Fund FTE positions by department. Only those departments with over 50.00 FTE budgeted positions are displayed. All other General Fund departments are combined under the Other category. Details on the budgeted FTE positions in the General Fund are included in the Financial Summary and Schedules section of this Volume.



# General Fund Expenditures

**Figure 1: Fiscal Year 2019 Adopted General Fund FTE Positions by Department**



**Note:** The Other category includes: City Auditor, City Clerk, City Council, Communications, Debt Management, Ethics Commission, Government Affairs, Human Resources, Infrastructure/Public Works, Internal Operations, Neighborhood Services, Office of Boards & Commissions, Office of Homeland Security, Office of the Assistant COO, Office of the Chief Financial Officer, Office of the Chief Operating Officer, Office of the IBA, Office of the Mayor, Performance & Analytics, Purchasing & Contracting, Real Estate Assets, Smart & Sustainable Communities.

As displayed in **Figure 1** above, the Police Department and the Fire-Rescue Department account for approximately 51.2 percent of the total budgeted positions in the General Fund for Fiscal Year 2019.

## Fringe Benefits

The General Fund Fiscal Year 2019 Adopted Budget includes fringe benefit expenditures totaling \$438.0 million, which reflects a net decrease of \$0.4 million or 0.1 percent from the Fiscal Year 2018 Adopted Budget. This net decrease is primarily due to adjustments in the following fringe benefits:

- Reduction of \$2.5 million in flexible benefit allotments for sworn police officers who have eight or more years of service as outlined in the MOU between the City and San Diego Police Officer Association. Per the MOU, flexible benefit allotments for Fiscal Year 2019 is \$9,317, a decrease from the Fiscal Year 2018 amount of \$11,400, and;
- Reduction of \$2.6 million in Workers' Compensation primarily due to the use of excess workers' compensation reserves.

Offsetting these decreases, are increases in the following fringe benefits:

- \$2.5 million in Retirement ADC due to the increase in eligible employees allocated to the General Fund, and;
- \$1.0 million in Supplemental Pension Savings Plan due to the increase in employees participating in the plan.

**Table 4** shows the change in fringe benefits in the General Fund from the Fiscal Year 2019 Adopted Budget by fringe type.

# General Fund Expenditures

**Table 4: Fiscal Year 2019 General Fund Fringe Benefits by Fringe Type**

Fringe Type	FY 2017 Actual	FY 2018 Adopted Budget	FY 2019 Adopted Budget	FY 2017 - FY 2018 Change	Percent Change
<b>Fixed</b>					
Long-Term Disability	\$ 1,169,585	\$ -	\$ -	\$ -	0.0%
Retiree Health/Other Post-Employment Benefits	39,025,318	40,894,411	41,653,791	759,380	1.9%
Retirement ADC <sup>1</sup>	185,542,970	236,395,172	238,922,952	2,527,780	1.1%
Risk Management Administration	6,800,142	6,889,539	7,162,260	272,721	3.9%
Unemployment Insurance	819,063	812,473	807,572	(4,901)	(0.6)%
Workers' Compensation	23,240,020	22,351,788	19,707,040	(2,644,748)	(11.8)%
<b>Fixed Subtotal</b>	<b>256,597,098</b>	<b>307,343,383</b>	<b>308,253,615</b>	<b>910,232</b>	<b>0.3%</b>
<b>Variable</b>					
Employee Offset Savings	6,576,745	6,028,253	6,031,194	2,941	0.0%
Flexible Benefits	77,877,146	96,617,481	94,141,584	(2,475,897)	(2.6)%
Medicare	7,908,632	7,100,854	7,053,666	(47,188)	(0.7)%
Retiree Medical Trust	795,972	785,761	860,576	74,815	9.5%
Retirement 401 Plan	219,804	212,743	219,777	7,034	3.3%
Retirement DROP	1,765,120	1,786,545	1,860,675	74,130	4.1%
Supplemental Pension Savings Plan	17,338,229	18,490,685	19,564,786	1,074,101	5.8%
<b>Variable Subtotal</b>	<b>112,481,648</b>	<b>131,022,322</b>	<b>129,732,258</b>	<b>(1,290,064)</b>	<b>(1.0)%</b>
<b>Fringe Benefits</b>	<b>\$ 369,078,746</b>	<b>\$ 438,365,705</b>	<b>\$ 437,985,873</b>	<b>\$ (379,832)</b>	<b>(0.1)%</b>

<sup>1</sup> Based on actuarial valuation prepared for SDCERS by Cheiron as of June 30, 2017

For a detailed discussion on fringe benefits, refer to the Citywide Budget Overview section of this Volume.

## Supplies

The Supplies category includes costs for office supplies, books, tools, uniforms, safety supplies, and building and electrical materials, among others. The Supplies category for the Fiscal Year 2019 Adopted Budget totals \$30.2 million, a decrease of \$4.5 million or a 12.9 percent from the Fiscal Year 2018 Adopted Budget. This net decrease is attributed to the removal of one-time additions in the Supplies category in the amount of \$5.5 million included in the Fiscal Year 2018 Adopted Budget. This amount is primarily offset by the following additions:

- \$470,925 for uniform allowances budgeted on a zero-based approach and \$241,500 in the Fire-Rescue Department for the replacement of structural personal protective equipment;
- \$150,000 in the Transportation & Storm Water Department for supplies to repair storm water drain pipes; and

# General Fund Expenditures

- \$90,748 in the Fire-Rescue Department for supplies associated with the expansion of the one Fire Academy to thirty-six recruits.

## Contracts

The Contracts category includes the cost of legal fees, insurance, refuse disposal fees, fleet vehicle usage and assignment fees, rent expenses, and other contractual expenses. The Contracts category for the Fiscal Year 2019 Adopted Budget totals \$240.7 million, a decrease of \$3.9 million or 1.6 percent from the Fiscal Year 2018 Adopted Budget. This net decrease is primarily due to the following adjustments:

- Reduction of \$1.5 million in the Citywide Program Expenditures Department for public liability insurance premiums;
- Reduction of \$600,000 in the Environmental Services Department associated with the continuation of the \$2 per ton tipping fee discount on tonnage collected from single family homes disposed at the Miramar Landfill; and
- Removal of one-time additions in the Contracts category in the amount of \$13.6 million included in the Fiscal Year 2018 Adopted budget.

This amount is offset by the following additions:

- \$2.8 million in the Citywide Program Expenditures Department for services at three Bridge Shelter locations: Father Joe's, Veteran's Village, and 16<sup>th</sup> and Newton;
- \$2.5 million in the Environmental Services Department in support of Clean SD Initiatives including \$1.3 million for sidewalk sanitation services and \$1.2 million for waste abatement services (For additional information on the Clean SD Initiative refer to the Citywide Budget Overview Section of this Volume);
- \$2.1 million in the Real Estate Assets Department related to office improvement and relocation costs for the 101 Ash Street building;
- \$1.4 million in the Parks and Recreation Department of which \$862,160 is for eight portable restrooms and associated maintenance and security in the Downtown area, and \$555,000 is for brush management services;
- \$1.4 million in the Transportation & Storm Water Department of which \$882,000 is for contractual tree trimming services, and \$501,166 is related to Regional Water Quality Control Board Supplemental Environmental Projects;
- \$709,100 in the City Treasurer Department for the Parking Administration System related to parking citation processing services;
- \$500,000 in the Police Department related to increased towing service activity; and
- \$450,717 in the Purchasing and Contracting Department to support the Animal Services Contract between the City of San Diego and the San Diego Humane Society for animal services.

## Information Technology

The Information Technology category includes the costs related to hardware and software maintenance, help desk support, and other information technology (IT) services. The Information Technology category for the Fiscal Year 2019 Adopted Budget totals \$32.0 million, an increase of \$139,741 or 0.4 percent from the Fiscal Year 2018 Adopted Budget. The primary reason for this increase is due to minor increases in IT expenses citywide.

# General Fund Expenditures

## Energy and Utilities

The Energy and Utilities category includes the cost for electricity, fuel, gas, and other utility and energy expenses. The Energy and Utilities category for the Fiscal Year 2019 Adopted Budget totals \$49.3 million, an increase of \$5.9 million or 13.6 percent from the Fiscal Year 2018 Adopted Budget. This net increase is primarily due to anticipated rate and consumption increases in water and fuel.

## Other

The Other category includes miscellaneous expenditures that do not fall under one of the other expenditure categories. The Fiscal Year 2019 Adopted Budget for the Other category totals \$5.2 million, a decrease of \$467,873 or 8.3 percent from the Fiscal Year 2018 Adopted Budget. This net decrease is primarily due to a removal of one-time expenditures budgeted in Fiscal Year 2018 of \$520,000 in the Fire Rescue Department associated with the replacement of self-contained breathing apparatus equipment.

## Transfers Out

The Transfers Out category includes transfers of funding between City funds, including the allocation of funds to City reserves and transfers of funding for annual debt service payments for outstanding bonds. The Transfers Out category for the Fiscal Year 2019 Adopted Budget totals \$63.1 million, a decrease of \$18.1 million or 22.3 percent from the Fiscal Year 2018 Adopted Budget. This decrease is primarily due to the removal of one-time expenditures budgeted in Fiscal Year 2018 of \$40.3 million for contributions to the Infrastructure Fund, General Fund Reserve, Public Liability Reserve, and Public Utilities Department for the Low Flow Diversion Program. This decrease is offset by the following additions:

- \$17.1 million related to the contribution to the Infrastructure Fund per Charter Section 77.1;
- \$3.6 million to replenish the Pension Payment Stabilization Reserve; and
- \$3.1 million related to the General Fund deferred capital bond debt service expenses.

## Capital Expenditures

The Capital Expenditures category for the Fiscal Year 2019 Adopted Budget totals \$2.1 million, an increase of \$561,937 or 36.2 percent from the Fiscal Year 2018 Adopted Budget. This net increase is due to the following adjustments:

- \$290,000 in the Environmental Services Department for vehicle and equipment purchases to support waste abatement services related to the Clean SD Initiative; and
- \$256,000 in the Fire-Rescue Department for vessel replacements in support of Lifeguard operations.

## Debt

The Debt category includes costs for lease payments on assets such as fire trucks, refuse packers, IT projects and equipment, and public safety helicopters. Annual debt service payments for outstanding bonds are reflected in the Transfers Out category. The Debt category for the Fiscal Year 2019 Adopted Budget totals \$9.6 million, an increase of \$4.1 or 76.0 percent from the Fiscal Year 2018 Adopted Budget. This net increase is primarily due to the following adjustments:

- \$2.3 million in the Transportation & Storm Water Department for lease payments related to the Intelligent Cities Lighting Project to retrofit City-owned outdoor lighting;
- \$1.3 million in the Fire-Rescue Department for lease payments related to the procurement of a Sikorsky S-70i Firehawk helicopter; and



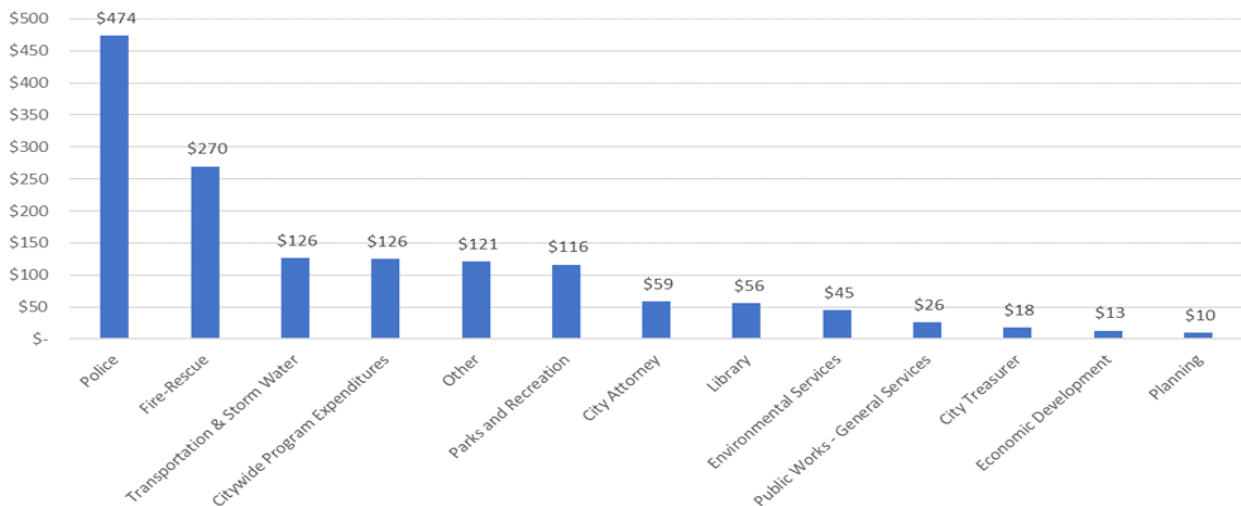
# General Fund Expenditures

- \$212,500 in the Performance & Analytics Department for lease payments in support of the 311 Get It Done Customer Experience Program.

## General Fund Departments

**Figure 2** summarizes the Fiscal Year 2019 Adopted General Fund budgeted expenses by department. Only those departments with a total General Fund expenditure budget of over \$10.0 million are displayed. All other General Fund departments are combined in the Other category. For a complete review of expenditures by department in the General Fund, refer to the Financial Summary and Schedules section of this Volume.

**Figure 3: Fiscal Year 2019 Adopted General Fund Expenditures by Department (in millions)**



**Note:** The Other category includes: Boards and Commissions, City Auditor, City Clerk, City Council, Communications, Debt Management, Department of Finance, Department of Information Technology, Development Services, Ethics Commission, Government Affairs, Human Resources, Infrastructure/Public Works, Internal Operations, Neighborhood Services, Office of Homeland Security, Office of the Assistant COO, Office of the Chief Financial Officer, Office of the Chief Operating Officer, Office of the IBA, Office of the Mayor, Performance & Analytics, Personnel, Public Utilities, Public Works - Contracting, Purchasing & Contracting, Real Estate Assets, and Smart and Sustainable Communities

## Significant Budget Adjustments

The following is a summary of critical strategic expenditures and budget reduction proposals included in the Fiscal Year 2019 Adopted Budget. After incorporating all adjustments, the Fiscal Year 2019 Adopted Budget adheres to the City's Budget Policy, maintaining a structurally balanced budget, where ongoing expenditures are supported by ongoing revenues.

## Critical Strategic Expenditures

### City Attorney

#### Support for the Family Justice Center

This adjustment includes the addition of 5.00 FTE positions and expenditures of \$576,805 in the Office of the City Attorney to support the Family Justice Center. The Family Justice Center will be transferred from the Police Department to the Office of the City Attorney while continuing to function as a multi-agency, multi-disciplinary center designed to provide comprehensive and coordinated services to victims of domestic violence and their children, as well as to victims of other forms of family violence.

#### Deputy City Attorneys and City Attorney Investigator – Civil Litigation Division

# General Fund Expenditures

This adjustment includes the addition of 2.00 Deputy City Attorneys, 1.00 City Attorney Investigator and expenditures of \$453,777 to support the City in civil lawsuits.

## **Environment and Land Use – Civil Advisory Division**

This adjustment includes the addition of 1.00 Deputy City Attorney and expenditures of \$217,942 in the Office of the City Attorney. This position will provide additional support to the Civil Advisory Division with legal services related to environmental and land use matters.

## **Deputy City Attorney – Civil Division**

This adjustment includes the addition of 1.00 Deputy City Attorney-Unrepresented and expenditures of \$183,306 in the Office of the City Attorney in the Civil Division to support the Public Services & Public Safety Section. This Section provides legal services to various City departments, including the Police Department, Fire-Rescue Department, and Office of Homeland Security.

## **Deputy City Attorney – Criminal Division**

This adjustment includes the addition of 1.00 Deputy City Attorney and expenditures of \$148,503 in the Criminal Division to support the Domestic Violence and Sex Crimes Unit. This position will work with and represent the Police Department when petitioning the Superior Court of San Diego for Temporary and Permanent Gun Violence Restraining Orders. The position will also expand training and outreach to the community and law enforcement for dealing with elder abuse, and elders with various mental health concerns including Alzheimer's disease and other types of dementia.

## **Tuition Reimbursement**

This adjustment includes the addition of \$130,000 in non-personnel expenditures in the Office of the City Attorney for tuition reimbursement per the Memorandum of Understanding (MOU) between the City of San Diego and the Deputy City Attorneys Association of San Diego (DCAA). Per the MOU, the City reimburses each Deputy City Attorney up to \$2,000 per fiscal year for relevant continuing legal education.

## **Assistant for Community Outreach**

This adjustment includes the addition of 1.00 Assistant for Community Outreach and expenditures of \$123,166 in the Office of the City Attorney to support community outreach and external communications.

## **Senior Clerk Typist**

This adjustment includes the addition of 1.00 Senior Clerk Typist and expenditures of \$61,381 in the Office of the City Attorney. This addition is expected to support the Deputy City Attorneys in the Criminal Division by providing day-to-day operational support, supervisory duties, work-flow prioritization, and management of court mandated deadlines.

## **City Council**

### **Restoration of Council Districts 1 and 3 Budget**

This adjustment includes the addition of \$94,015 in expenditures associated with a one-time expenditures reduction published in the Fiscal Year 2018 Adopted Budget.

## **Council Representative I**

This adjustment includes the addition of 1.00 Council Representative I position and expenditures of \$65,982 to ensure service levels and day-to-day operations are met for each City Council Office.

# General Fund Expenditures

This position will provide administrative support, and will assist in with the administration and tracking of grant funded programs, as well as ensuring expenses supported by Community Projects, Programs, and Services (CPPS) and Arts, Culture, and Community Festival funds are in accordance with Council Policy and the City Charter.

## **Consulting Services for Select Committee on Homelessness**

This adjustment includes the addition of \$38,000 in one-time non-personnel expenditures in Council Administration for consulting services for the Select Committee on Homelessness.

## **City Treasurer**

### **Cannabis Business Tax Collection**

This adjustment includes the addition of 1.00 Accountant 4, 2.00 Administrative Aide 2s, expenditures of \$436,405 and revenue of \$250,000 in the Office of the City Treasurer to support the administration and revenue audit functions of Cannabis Business Tax collection.

### **Lease and Franchise Audit Support**

This adjustment includes the addition of 2.00 Accountant 3s, expenditures of \$216,417 and revenue of \$206,764 in the Office of the City Treasurer for revenue audit support. These positions will provide revenue audit support to ensure compliance with current lease and franchise agreements of City owned property.

### **Parking Administration System**

This adjustment includes the addition of \$709,100 in one-time non-personnel expenditures in the Office of the City Treasurer for hosting and support of the Parking Administration System. This addition will establish a solution that will process and track all parking citations issued by the City of San Diego and other agencies that contract with the City for citation processing services.

### **Repurpose of Unclassified Positions**

This adjustment includes the repurpose of unclassified positions, including 1.00 Deputy Director to Assistant Director, 2.00 Fiscal Operations Managers to Deputy Directors, and 1.00 Principal Accountant to Fiscal Operations Manager in the Office of the City Treasurer. These position adjustments will better align the position classifications with the needs of the Department.

## **Citywide Program Expenditures**

### **Infrastructure Fund Transfer**

This adjustment includes the addition of \$17.1 million in one-time non-personnel expenditures for the transfer from the General Fund to the Infrastructure Fund per City Charter Section 77.1.

### **Commission for Arts and Culture Allocation**

This adjustment includes the addition of \$3.9 million in one-time non-personnel expenditures for a transfer to the Transient Occupancy Tax Fund for the Commission for Arts and Culture Allocation in support of Arts, Culture, and Community Festivals Programming.

### **Pension Payment Stabilization Reserve**

This adjustment includes the addition of \$3.6 million in one-time non-personnel expenditures for the planned replenishment of the Pension Payment Stabilization Reserve Fund over the course of the next five fiscal years. The Fiscal Year 2018 Adopted Budget included the use of the Pension

# General Fund Expenditures

Payment Stabilization Reserve Fund to offset a significant increase to the City's Actuarially Determined Contribution pension payment.

## **Bridge Shelters**

This adjustment includes the addition of \$2.8 million in non-personnel expenditures for various services at three Bridge Shelter locations: Father Joe's, Veteran's Village and 16th and Newton. For additional information on Homelessness Programs and Services please refer to the Citywide Budget Overview Section of this Volume.

## **General Fund Contributions to CIP**

This adjustment includes the addition of \$1.2 million in one-time non-personnel expenditures for contributions to the Capital Improvements Program (CIP) for technology projects determined to result in a capital asset. For additional information on these projects please refer to Volume III: Capital Improvements Program.

## **General Fund Reserve**

This adjustment includes the addition of \$554,424 in one-time non-personnel expenditures to maintain the pre-funded policy target level of 15.25 percent obtained in Fiscal Year 2018. The Fiscal Year 2018 Adopted Budget included additional funding to obtain the Fiscal Year 2019 policy target one year ahead of schedule.

## **Office Relocation from 1010 2nd Avenue**

This adjustment includes the addition of \$450,000 in one-time non-personnel expenditures for costs related to the unanticipated relocation of City staff formerly located at 1010 2nd Avenue (Executive Complex building).

## **Companion Unit Fee Waiver Pilot Program**

This adjustment includes the addition of \$300,000 in one-time non-personnel expenditures for the Companion Unit Fee Waiver Pilot Program. This addition is expected waive the cost for Water and Sewer capacity fees related to the construction of 83 new Companion Units.

## **Assessments to Public Property**

This adjustment includes the addition of \$178,093 in non-personnel expenditures for assessments levied by Maintenance Assessment Districts (MADs) and Business Improvement Districts (BIDs) on properties that are owned by the City.

## **Communications**

### **Public Records Act Program Web Portal**

This adjustment includes the addition of \$28,000 in non-personnel expenditures in the Communications Department related to licensing costs for the NextRequest online records portal. This addition will support the enhanced tracking of the City's compliance with requests related to the California Public Records Act (PRA) and is expected to improve the Department's Key Performance Indicator related PRAs requests.

# General Fund Expenditures

## Debt Management

### Otay Mesa Enhanced Infrastructure Financing District

This adjustment includes the addition of \$20,250 in one-time non-personnel expenditures in the Debt Management Department for general election ballot costs in support of bond authorization for the Otay Mesa Enhanced Infrastructure Financing District (EIFD).

### Debt Issuance Reporting Fees

This adjustment includes the addition of \$15,000 in non-personnel expenditures in the Debt Management Department associated with reporting fees for new debt issuances. This addition is expected to allow the City to maintain compliance with California Debt and Investment Advisory Committee reporting requirements.

## Development Services

### Code Enforcement Division

This adjustment includes the addition of 1.00 Senior Zoning Investigator, 4.00 Zoning Investigator 2s and expenditures of \$399,963 in the Development Services Department's Code Enforcement Division. This funding will allow for the additional enforcement of the City's municipal code related to a variety of health and safety violations.

### Accela Project Tracking System

This adjustment includes the addition of \$200,000 in one-time non-personnel expenditures in the Development Services Department related to a debt service payment for the Accela Project Tracking System. This adjustment reflects the transfer to the Development Services Fund where the debt service payment will be recognized.

## Economic Development

### Homeless Safe Parking Program

This adjustment includes the addition of \$410,667 in the Economic Development Department to support the homeless safe parking program operated by Jewish Family Services of San Diego. This additional funding will provide homeless individuals designated parking lots to safely park vehicles overnight.

### Housing Navigation Center

This adjustment includes the addition of \$300,000 in non-personnel expenditures in the Economic Development Department associated with a contribution to the San Diego Housing Commission for the Housing Navigation Center. This addition is expected to provide a wide variety of support services to assist homeless individuals with permanent housing solutions.

### San Diego Misdemeanants At-Risk Track (SMART) Program

This adjustment includes the addition of \$40,000 in one-time non-personnel expenditures in the Economic Development Department in support of the SMART Program. This addition will provide homeless individuals with low-level misdemeanor offenses, with housing, case management, job training and other supportive services required to end the cycle of homelessness.



# General Fund Expenditures

## Environmental Services

### Clean SD Initiative

This adjustment includes the addition of 16.00 FTE positions and expenditures of \$4.2 million in the Environmental Services Department. This addition will provide further support to the Mayor's Clean SD Initiative. For additional information on the Clean SD Initiative, please refer to the Citywide Budget Overview Section of this Volume.

### Refuse Disposal

This adjustment includes the addition of \$150,000 in non-personnel expenditures in the Environmental Services Department related to increases in refuse disposal costs for General Fund Departments.

### Mission Beach Summer Trash Collection

This adjustment includes the addition of \$70,000 in one-time non-personnel expenditures in the Environmental Services Department for waste collection in Mission Beach. This funding will increase services from one collection to two collections per week due to increased activity in the summer months.

### Get It Done Service Request Support

This adjustment includes the addition of 1.00 Public Information Clerk and expenditures of \$55,072 in the Environmental Services Department. This addition will support an increase in service requests related to the Get It Done application and will allow the Department to respond to over 100 more service transactions per day.

## Fire-Rescue

### Fire-Rescue Zero-Based Overtime Budget

This adjustment includes the addition of \$12.8 million in one-time and ongoing personnel expenditures to align with historical overtime expenditure levels. For additional information, please refer to Appendix B of this Volume.

### Emergency Command and Data Center Staffing

This adjustment includes the addition of 8.00 Fire Dispatchers and 1.00 Fire Battalion Chief and expenditures of \$811,705 in the Fire-Rescue Department to support constant staffing in the Emergency Command and Data Center (ECDC). This addition is expected to fully staff the ECDC with standard scheduling, provide sufficient second level supervision of dispatch and command operations, reduce mandatory and scheduled overtime expenditures, and increase call taking performance during peak hours. The ECDC is staffed 24 hours a day, 7 days a week, and is responsible for all medical, fire, and rescue operations in the City of San Diego and is also contracted to dispatch for the cities of Poway, Chula Vista, Imperial Beach, and National City.

### Vessel Replacements

This adjustment includes the addition of \$256,000 in the Fire-Rescue Department for one-time non-personnel expenditures to replace two specially designed watercraft vessels. The replacement of these vessels is required due to the end of the serviceable life of the Department's current vessels. Lifeguard staff use specially designed vessels to perform patrol, rescue and enforcement functions.

# General Fund Expenditures

## **Expansion of Fire Academy Participants**

This adjustment includes the addition of \$242,450 in the Fire Rescue Department to provide additional funding for one fire academy by increasing the academy class size to thirty-six recruits. This addition is expected to help maintain full staffing in the Fire-Rescue Department.

## **Personal Protective Equipment**

This adjustment includes the addition of \$241,500 in one-time non-personnel expenditures in the Fire-Rescue Department for the replacement of structural personal protective equipment (PPE). This is the second year of a planned three-year replacement program.

## **Lifeguard Academy**

This adjustment includes the addition of 2.88 Lifeguard Hourly 1s and total expenditures of \$238,356 in the Fire-Rescue Department for one Lifeguard Academy. This addition will support a 10-week academy with professional instruction for 15 academy participants.

## **Addition of Program Manager**

This adjustment includes the addition of 1.00 Program Manager and expenditures of \$119,917 in the Fire-Rescue Department to support emergency medical services provided to the San Diego County Regional Airport Authority (SDCRAA). This fully reimbursed position is expected to oversee City staff and operations in support of the Aircraft Rescue & Fire Fighting Services (ARFF) contract with the SDCRAA.

## **Lifeguard Clerical Assistant II**

This adjustment includes the addition of 1.00 Clerical Assistant II position and expenditures of \$53,276 in the Fire-Rescue Department to support lifeguard operations. This additional funding and position will provide administrative support for the Lifeguard Division's front office operations.

## **Government Affairs**

### **Department Director**

This adjustment includes the repurpose of 1.00 Mayor Representative 2 to a Department Director in the newly created Government Affairs Department to oversee operations.

### **Grants Management Program Coordinator**

This adjustment includes the addition of 1.00 Program Coordinator and expenditures of \$132,323 in the Government Affairs Department in support of grants management.

### **Operational Budget Additions**

This adjustment includes the addition of \$10,170 in non-personnel expenditures for miscellaneous office supplies and services. This addition will provide operational support the newly created Department.

# General Fund Expenditures

## Library

### New Library Branches

This adjustment includes the addition of 3.37 FTE positions and expenditures of \$324,328 in the Library Department to support the opening of the Mission Hills Branch Library and the San Ysidro Branch Library. This addition will support the opening of the new, larger branch libraries and will provide enhanced technology and additional materials to the local communities.

### Library Security Services

This adjustment includes the addition of \$288,000 in one-time non-personnel expenditures in the Library Department for increased security services for the Central Library and Library Branches system-wide.

### Janitorial Services at Central Library

This adjustment includes the addition of \$129,744 in non-personnel expenditures in the Library Department for janitorial services at the Central Library. This addition will fund an increase in janitorial services to provide the Central Library with more frequent cleanings to ensure a safe and sterile environment for patrons and staff.

### Library Programming

This adjustment includes the addition of \$100,000 in non-personnel expenditures in the Library Department to support programming system-wide.

### Self-Service Kiosks

This adjustment includes the addition of \$20,000 in non-personnel expenditures in the Library Department for implementation of a cashless payment solution. This addition will provide library patrons with new payment options and supports the Department's goal of increasing cashless transactions.

## Office of Boards & Commissions

### Addition of Associate Management Analyst

This adjustment includes the addition of 1.00 Associate Management Analyst and expenditures of \$81,008 to support the Office of Boards & Commissions to provide administrative and analytical support. The addition of this position is offset by a reduction of an Associate Management Analyst in the Office of the Assistant Chief Operating Officer.

## Office of Homeland Security

### Homeland Security Programs

This adjustment includes the addition of 2.00 Program Coordinators and expenditures of \$242,252 in the Office of Homeland Security to support the Countering Violent Extremism (CVE) Task Force and to coordinate the Urban Area Security Initiative (UASI) regional training program.

# General Fund Expenditures

## **Office of the Chief Operating Officer**

### **Deputy Chief Operating Officer**

This adjustment includes the addition of 1.00 Deputy Chief Operating Officer and expenditures of \$239,420 in the Office of the Chief Operating Officer. As part of the Mayor's May Revision to the Fiscal Year 2019 Proposed Budget this position was transferred to the Neighborhood Services Branch.

## **Parks and Recreation**

### **New Parks Support**

This adjustment includes the addition of 7.50 Grounds Maintenance Worker 2s, 1.00 Recreation Center Director 3, 1.00 Assistant Recreation Center Director, 1.00 Recreation Leader 1 - hourly and expenditures of \$1.2 million in the Parks and Recreation Department to support the maintenance and operations of the following new parks and joint use facilities anticipated to open during Fiscal Year 2019: Encanto Elementary, Pacific Highlands Ranch, Hawk Pocket Park, Holmes Elementary, Linda Vista Elementary, Marvin Elementary School, Pacific Trails Middle School, Horton Elementary, Paradise Hills Elementary, and Torrey Meadows Park.

### **Downtown Portable Restrooms**

This adjustment includes the addition of \$898,160 in non-personnel expenditures in the Parks and Recreation Department associated with portable restroom services. This addition is expected to support eight portable restrooms across the Downtown area.

### **Brush Management**

This adjustment includes the addition of \$627,847 in non-personnel expenditures in the Parks and Recreation Department to enhance the existing service level of brush management. This addition will increase the frequency of brush abatement activity from 24 months to 21 months at high priority Open Space areas citywide, resulting in an increase of brush abatement activity to 509 acres annually.

### **Recreation Center Fund Support**

This adjustment includes the addition of 1.00 Account Clerk, 1.00 Program Manager, 1.00 Senior Management Analyst and expenditures of \$290,498 in the Parks and Recreation Department to provide administrative support to the newly created Recreation Center funds.

### **Senior Park Ranger – San Diego River**

This adjustment includes the addition of 1.00 Senior Park Ranger and expenditures of \$133,227 in the Parks and Recreation Department. This position is expected to manage operations and various projects along the San Diego River within City limits and is partially offset with supporting revenue from the Public Utilities Department.

### **Murphy Canyon Road Training Facility Pool Maintenance**

This adjustment includes the addition of 1.00 Aquatic Technician 2 and expenditures of \$122,029 in the Parks and Recreation Department to support the maintenance and operation of the pool located at the Murphy Canyon Road Training Facility.

# General Fund Expenditures

## **Transit Station Facilities Staff**

This adjustment includes the addition of 1.00 Grounds Maintenance Supervisor and 1.00 Grounds Maintenance Worker 2 and expenditures of \$119,397 in the Parks and Recreation Department to support maintenance and operations at the Virginia Avenue, El Cajon Boulevard and University Avenue Transit Station facilities.

## **Handwashing Stations**

This adjustment includes the addition of \$50,808 in non-personnel expenditures in the Parks and Recreation Department associated with handwashing stations. This addition is expected to support 11 handwashing stations throughout the City of San Diego.

## **Civic Center Security Services**

This adjustment includes the addition of \$50,000 in non-personnel expenditures in the Parks and Recreation Department for security services at the Civic Center public restroom.

## **User Fee Study Consultant**

This adjustment includes the addition of \$50,000 in one-time non-personnel expenditures in the Parks and Recreation Department for a consultant to perform a cost of service study related to the Department's user fees.

## **Expansion of Restroom Hours at Balboa Park**

This adjustment includes the addition of 1.50 Grounds Maintenance Worker 1 – Hourly and expenditure of \$46,920 in the Parks and Recreation Department to support 24-hour maintenance of restrooms at Balboa Park.

## **MADs – Administrative and Maintenance Support**

This adjustment includes the addition of \$20,043 in non-personnel expenditures in the Parks and Recreation Department associated with Maintenance Assessment Districts (MADs) administrative costs and an increase in the State-mandated funding contribution for City parks managed by MADs.

## **Summer Movies in the Park Program**

This adjustment includes the addition of \$15,000 in non-personnel expenditures in the Parks and Recreation Department. This addition is fully supported by the Corporate Partnership Agreement with Sharp Healthcare for the Summer Movies in the Park Program.

## **Joint-Use Facilities Security Services**

This adjustment includes the addition of \$14,000 in non-personnel expenditures in the Parks and Recreation Department for security services at Gage Elementary and Creative and Performing Media Arts joint-use facilities.



# General Fund Expenditures

## Performance & Analytics

### 311 Get It Done Customer Experience Program

This adjustment includes the addition of 1.00 Program Coordinator and expenditures of \$126,724 in the Performance & Analytics Department to support the 311 Get It Done Customer Experience Program. This position will provide support to departments and the public on complex and critical incidents reported in the 311 Get It Done Customer Experience Program.

## Personnel

### Associate Personnel Analyst

This adjustment includes the restoration of 1.00 Associate Personnel Analyst and expenditures of \$86,157 in the Personnel Department and will support the Classification and Compensation Division. This position was reduced in Fiscal Year 2018.

## Planning

### Mixed Income Housing Density Bonus Program

This adjustment includes the addition of \$250,000 in one-time non-personnel expenditures in the Planning Department for contractual expenditures related to the preparation of an ordinance and environmental impact report for a proposed Mixed Income Housing Density Bonus Program. The proposed Mixed Income Housing Density Bonus Program is designed to promote the development of housing for first-time homebuyers.

## Police

### Police Zero-Based Overtime Budget

This adjustment includes the addition of \$5.0 million in personnel expenditures to align with historical overtime expenditure levels. For additional information please refer to Appendix B of this Volume.

### Civilian Supplemental Positions

This adjustment includes the addition of 13.00 FTE supplemental civilian positions and expenditures of \$981,312 to support Police Department operations in the Communications and Special Events units. This addition is expected to increase officer availability to address crime and proactively contribute to public safety.

### Towing Services

This adjustment includes the addition of \$500,000 in non-personnel expenditures in the Police Department associated with a projected increase in towing service activity. This addition is expected to be offset with a projected increase in revenue as a result of additional tows being authorized by Patrol Officers.

### Neighborhood Policing Administration

This adjustment includes the addition of 1.00 Police Captain and 1.00 Supervising Management Analyst and expenditures of \$394,438 to the new Neighborhood Policing Administration division. This addition is expected to provide management level oversight, coordination of services, and analytical support for Police-related quality of life issues throughout the City.

# General Fund Expenditures

## **Police Officer Recruitment and Onboarding**

This adjustment includes the addition of 1.00 Police Captain and expenditures of \$316,662 in support of the Recruitment and Backgrounds Unit to supervise, manage, and oversee all aspects of Police Officer recruitment and onboarding activities, including community outreach and advertising for new Police Officers.

## **Public Utilities**

### **Waste Pumping Contract**

This adjustment includes the addition of \$100,417 in non-personnel expenditures in the Public Utilities Department associated with a contract for restroom waste pumping at six City reservoirs.

### **San Dieguito Joint Powers Authority**

This adjustment includes the addition of \$16,000 in non-personnel expenditures in the Public Utilities Department to support the San Dieguito River Park Joint Powers Authority (JPA) member agency contribution. This addition is expected to support the agency responsible for creating natural open park space in the San Dieguito River Valley.

## **Purchasing & Contracting**

### **Animal Services Contract**

This adjustment includes the addition of \$450,717 in non-personnel expenditures in the Purchasing & Contracting Department related to the contract between the City and the San Diego Humane Society for animal services. This addition will provide a broad range of animal services throughout the City of San Diego.

### **Administrative Appeals and Hearing Program Expansion**

This adjustment includes the addition of 1.00 Program Manager and expenditures of \$147,303 in the Purchasing and Contracting Department to support the expansion of the Administrative Appeals Hearing Program. This addition is expected to allow the Department to conduct various types of administrative hearings quickly and efficiently.

## **Real Estate Assets**

### **Relocation to 101 Ash Street**

This adjustment includes the addition of one-time non-personnel expenditures of \$2.1 million for the relocation of various departments into the 101 Ash Street building.

### **Civic Theatre Maintenance**

This adjustment includes the addition of \$75,000 in one-time non-personnel expenditures for the repair of a main switch and circuit breakers at the San Diego Civic Theatre. This addition is expected to fulfill the City's contractual obligation for maintenance at this facility.

## **Transportation & Storm Water**

### **TSW Zero-Based Overtime Budget**

This adjustment includes the addition of \$1.8 million in personnel expenditures to align with historical overtime expenditure levels. For additional information please refer to Appendix B of this Volume.

# General Fund Expenditures

## **Broadleaf Tree Trimming**

This adjustment includes the addition of \$882,000 in on-going non-personnel expenditures in the Transportation & Storm Water Department for broadleaf tree trimming services. This additional funding will allow for a broadleaf tree trimming cycle of once every 9 years, which will result in an estimated 20,000 broadleaf trees trimmed annually.

## **Pipe Repair Crew**

This adjustment includes the addition of 9.00 FTE positions and expenditures of \$877,566 in the Transportation & Storm Water Department to support the pipe repair team. This addition is expected to provide full staffing of the pipe repair team and the completion of currently needed repairs within ten years.

## **Regional Water Quality Control Board Penalty and Supplemental Environmental Projects**

This adjustment includes the addition of \$501,166 in non-personnel expenditures associated with a Regional Water Quality Control Board penalty and Supplemental Environmental Projects (SEPs). The SEPs scheduled to take place in Fiscal Year 2019 will be partially reimbursed by the Development Services and Public Works Departments.

## **Sidewalk Repair and Replacement Engineers**

This adjustment includes the addition of 2.00 Assistant Civil Engineer and expenditures of \$198,011 to support sidewalk repair and replacement contract management. This addition will help address the backlog of sidewalk repair and replacements.

## **Clean SD Initiative**

This adjustment includes the addition of \$150,000 in personnel and non-personnel expenditures for street sweeping and parking enforcement activities in support of the Clean SD Initiative. For additional information on the Clean SD Initiative, please refer to the Citywide Budget Overview Section of this Volume.

## **Trench Restoration Support**

This adjustment includes the addition of 1.00 Public Works Superintendent and expenditures of \$116,654 in the Transportation & Storm Water Department. This addition is expected to be fully reimbursable through a service level agreement with the Public Utilities Department, and will provide enhanced oversight of the Trench Restoration section while allowing the current supervisor to refocus on street and sidewalk repair.

## **Transportation and Engineering Operation (TEO) Programs**

This adjustment includes the addition of 1.00 Program Manager and expenditures of \$58,030 to support the Bike Share Program, Vision Zero Program, Climate Action Plan, Downtown Mobility Plan, and Capital Improvement Projects. This addition is expected to meet the Department's programmatic objectives, allow coordination with other City departments to ensure resolution of safety issues, assist with future policy and strategy planning, and provide supervision to four sections within the TEO Division.

# General Fund Expenditures

## Storm Water Compliance Planning

This adjustment includes the addition of 1.00 Program Manager and expenditures of \$55,184 in the Storm Water Division to support long-range storm water compliance planning and related long-range storm drain system planning and asset management functions. This addition is expected to significantly increase the scope and magnitude of the storm water compliance obligations issued to the City by the San Diego Regional Water Quality Control Board, along with the identification of ongoing and deferred storm drain maintenance needs.

## Budget Reduction Proposals

In order to balance the General Fund, a total of \$13.5 million of ongoing operating expenditure reductions were included in the Fiscal Year 2019 Adopted Budget.

### City Clerk

#### Reduction of Non-Personnel Expenditures

This adjustment includes the reduction of \$14,000 in non-personnel expenditures in the Office of the City Clerk associated with anticipated savings related to travel and training expenses, printing services and supplies, and other miscellaneous expenses.

### City Treasurer

#### Business Tax and Treasury Accounting Support

This adjustment includes the reduction of 0.35 Administrative Aide 2-Hourly and 0.35 Account Clerk-Hourly and expenditures of \$29,758 in the Office of the City Treasurer associated with the Business Tax and Treasury Accounting sections. This reduction is expected to require existing staff to absorb duties currently performed by these positions.

#### Miscellaneous Contractual Services

This adjustment includes the reduction of \$60,000 in non-personnel expenditures in the Office of the City Treasurer related to banking services and administrative appeal hearing services. This reduction is based on historical savings and is not expected to impact service levels.

### Communications

#### Reduction of Public Information Officer

This adjustment includes the reduction of 1.00 Public Information Officer and expenditures of \$70,267 in the Communications Department in support of public information services to General Fund departments.

### Citywide Program Expenditures

#### Public Liability Insurance Premiums

This adjustment includes the reduction of \$1.5 million in non-personnel expenditures due to a reduction in annual insurance premiums that support public liability claims against the City.

### Intelligent Cities Project

This adjustment includes the reduction of \$877,030 in expenditures associated with debt service payments due to project delays offset by an addition in expenditures for energy costs of \$362,000 related to expected energy usage savings not fully realized in Fiscal Year 2019. The net impact of

# General Fund Expenditures

these adjustments result in a reduction of \$515,030 in the General Fund.

## **Master Refunding Project**

This adjustment includes the reduction of \$850,000 in non-personnel expenditures associated with the debt service payments due on the City's Lease Revenue Refunding Bonds, Series 2010A, which was refunded per resolution (R-311698) approving the form and distribution of the Preliminary Official Statement and Official Statement of the Lease Revenue Refunding Bonds, Series 2018A.

## **Debt Management**

### **Reduction of Program Coordinator**

This adjustment includes the reduction of 1.00 Program Coordinator and expenditures of \$103,310 in the Debt Management Department associated with debt issuance and post-issuance administration. This reduction is not expected to result in a service level impact.

## **Department of Finance**

### **Reallocation of Positions**

This adjustment includes the reduction of 3.00 Deputy Directors and the addition of 2.00 Assistant Department Directors, 1.00 Chief Accountant and expenditures of \$27,236 to better align the position classifications with the operations of the newly merged Department of Finance.

### **Reclassification of Positions**

This adjustment includes the reduction of 6.00 Program Coordinators and 3.00 Accountant 4s, and the addition of 6.00 Financial Operations Managers and 4.00 Principal Accountants and expenditures of \$200,023 to better align the position classifications with the operation of the newly merged Department of Finance.

### **Reduction of City Comptroller**

This adjustment includes the reduction of 1.00 City Comptroller and expenditures of \$327,078 in the Department of Finance. The duties performed by this position will be absorbed by the existing Department Director. This adjustment is due to efficiencies created by merging the Office of the City Comptroller and the Financial Management Department to create the Department of Finance.

### **Reduction of Staff**

This adjustment includes the reduction 5.00 FTE positions and expenditures of \$560,450 in the Department of Finance. The work performed by these positions will be absorbed by existing staff and is anticipated to be offset with efficiencies gained through the merge of the Office of the City Comptroller and the Financial Management Department to create the Department of Finance.

## **Development Services**

### **Code Enforcement Overtime**

This adjustment includes the reduction of \$30,168 in overtime personnel expenditures in the Development Services Department related to code enforcement cases for non-complex violations. This reduction is expected to be mitigated with the implementation of an alternative compliance program for these types of complaints.



# General Fund Expenditures

## **Economic Development**

### **CONNECT2Careers Program**

This adjustment includes the reduction of \$100,000 in the Economic Development Department related to the San Diego Workforce Partnership CONNECT2Careers Program. This reduction is not expected to impact service levels due to the program's eligibility for Community Development Block Grant Program funding.

### **Reduction in Economic Development Program Support**

This adjustment includes the reduction of \$167,894 in the Economic Development Department for economic development programs, including the Business Cooperation Program, Small Business Enhancement Program, and San Diego Housing Commission Programs. This reduction is not expected to impact current service levels and corresponds with historical spending levels in these programs.

## **Environmental Services**

### **Overtime**

This adjustment includes the reduction of \$18,706 in overtime personnel expenditures in the Environmental Services Department. This reduction is not expected to impact service levels.

### **Miscellaneous Supplies and Services**

This adjustment includes the reduction of \$42,735 in the Environmental Services Department for contractual services. This adjustment is based on historical savings and is not expected to impact service levels.

### **Reserve Refuse Fleet**

This adjustment includes the reduction of \$54,027 in the Environmental Services Department related to Fleet assignment fees for three rear loading refuse trucks. This adjustment will reduce the replacement of these trucks which are considered reserve fleet vehicles.

### **Reallocation of Positions to Enterprise Funds**

This adjustment includes the reduction of 0.85 FTE positions and expenditures of \$62,601 in the Environmental Services Department. This reduction is for position transfers from the General Fund to the Refuse Disposal Fund and Recycling Fund to better align the positions' budget and duties with Department operations.

### **Tipping Fee**

This adjustment includes the reduction of \$600,000 in one-time non-personnel expenditures associated with the continuation of the \$2 per ton tipping fee discount to City forces for loads disposed at the Miramar Landfill.

# General Fund Expenditures

## Fire-Rescue

### Grant Funded Lifeguard Sergeant

This adjustment includes the reduction of 1.00 Lifeguard Sergeant in the Fire-Rescue Department. This position was grant funded and is no longer required due to the completion of the grant.

### Reduction of Helicopter Maintenance

This adjustment includes the reduction of \$228,000 in helicopter maintenance and repair services in the Fire-Rescue Department. In Fiscal Year 2018, the Fire-Rescue Department procured a Sikorsky S-70i – “Firehawk” helicopter. The addition of this new helicopter increases the Department’s helicopter fleet to three helicopters and is expected to reduce maintenance and repair expenditures for the older, existing fleet.

### Reduction of Overtime Expenditures

This adjustment includes the reduction of \$3.4 million in overtime expenditures in the Fire-Rescue Department due to operational efficiencies. For additional information please refer to Appendix B of this Volume.

## Infrastructure/Public Works

### Reduction of Program Manager and Associate Management Analyst

This adjustment includes the reduction of 1.00 Program Manager, 1.00 Associate Management Analyst, and expenditures of \$239,635 in the Infrastructure/Public Works Branch Department. These positions provided support for Phase 1 of the Infrastructure Asset Management implementation project that has now concluded.

## Internal Operations

### Miscellaneous Contractual Services

This adjustment includes the reduction of \$945 in the Internal Operations Branch Department related to miscellaneous contractual services. This reduction is based on historical activity and is not expected to impact service levels.

## Library

### Miscellaneous Supplies and Services

This adjustment includes the reduction of \$382,205 in non-personnel expenditures in the Library Department associated with transportation costs, office supplies, and other miscellaneous services. This reduction is based on historical savings and operational efficiencies and is not expected to impact service levels.

## Office of Homeland Security

### Associate Management Analyst – Administrative Support

This adjustment includes the reduction of 1.00 Associate Management Analyst position and expenditures of \$87,856 in the Office of Homeland Security. This reduction is expected to require existing staff to absorb administrative and analytical duties currently performed by this position.

# General Fund Expenditures

## **Office of the Assistant COO**

### **Reduction of Associate Management Analyst**

This adjustment includes the reduction of 1.00 Associate Management Analyst and expenditures of \$96,313 in the Office of the Assistant Chief Operating Officer. This position currently provides analytical and administrative support for the Office of Americans with Disabilities Act (ADA) Compliance and Accessibility. The Office of ADA Compliance and Accessibility Program was transferred to the newly created Office of Board & Commissions.

## **Office of the Chief Financial Officer**

### **Professional Contractual Services**

This adjustment includes the reduction of \$12,379 in non-personnel expenditures in the Office of the Chief Financial Officer associated with historical savings for professional contractual services. This reduction is not expected to impact service levels.

## **Office of the Chief Operating Officer**

### **Reduction in Hourly Support**

This adjustment includes the reduction of 0.35 Program Manager-Hourly and expenditures of \$42,168 in the Office of the Chief Operating Officer in support of the legislative docketing process. This provisional position assisted with the implementation of the new legislative docketing software.

## **Office of the Mayor**

### **Reduction in Hourly Support**

This adjustment includes the reduction of 0.74 FTE positions and expenditures of \$19,829 in the Office of the Mayor associated with research, policy and outreach efforts. This reduction is expected to require existing staff to absorb duties currently performed by this position.

## **Miscellaneous Supplies and Services**

This adjustment includes the reduction of \$58,613 in non-personnel expenditures in the Office of the Mayor associated with various supplies and contractual services. This reduction is not expected to impact service levels.

## **Parks and Recreation**

### **Senior Planner – Open Space Division**

This adjustment includes the reduction of 1.00 Senior Planner and expenditures of \$114,433 in the Parks and Recreation Department associated with the implementation and management of complex projects. This reduction is expected to require existing staff to absorb duties currently performed by this position.

### **Reduction of Habitat Restoration Services**

This adjustment includes the reduction of \$155,000 in non-personnel expenditures in the Parks and Recreation Department for habitat restoration services. This reduction is expected to result in less services provided for the removal of non-native plants, habitat restoration, and general maintenance.

# General Fund Expenditures

## **Citywide Park Maintenance**

This adjustment includes the reduction of 1.00 Grounds Maintenance Manager, 1.00 Light Equipment Operator, 2.00 Pesticide Applicators, and expenditures of \$266,831 in the Parks and Recreation Department. This reduction is expected to result in less frequent managerial maintenance support, mowing services, and pesticide applications in parks across the City.

## **Water Usage**

This adjustment includes the reduction of \$1.2 million in non-personnel expenditures in the Parks and Recreation Department associated with water usage. This reduction is expected to fund 90 percent of the Fiscal Year 2019 projected water needs with plans to focus water resources on irrigating athletic, permitted, active, joint-use, and reclaimed turf areas.

## **Performance & Analytics**

### **Administrative Aide 2**

This adjustment includes the reduction of 1.00 Administrative Aide 2 and expenditures of \$69,272 in the Performance & Analytics Department. This reduction is expected to require existing staff to absorb to duties currently performed by this position.

## **Personnel**

### **Reduction of Non-Personnel Expenditures**

This adjustment includes the reduction of \$10,000 in non-personnel expenditures in the Personnel Department associated with contractual services for pre-employment medical evaluation services. This reduction is based on historical savings and is not expected to impact service levels.

### **Reduction of Personnel Assistant 2**

This adjustment includes the reduction of 1.00 Personnel Assistant 2 and expenditures of \$69,053 in the Personnel Department. This reduction will decrease the number of staff available to certify lists of eligible prospective employees which may impact the hiring timeline for hiring departments.

## **Police**

### **Extension of Shift Overtime**

This adjustment includes the reduction of \$3.0 million in personnel expenditures in the Police Department associated with extension of shift overtime. For additional information please refer to Appendix B of this Volume.

## **Public Works**

### **Facilities Maintenance**

This adjustment includes the reduction of 5.00 FTE positions and expenditures of \$412,045 in the Public Works - General Services Department. This reduction is expected to require the Department to reallocate existing staff to maintain core facility services, decrease carpet and window cleaning services at the City Administration Building, and delay the replacement of specialized maintenance equipment.

# General Fund Expenditures

## **Purchasing & Contracting**

### **Reduction of Associate Contract Officer**

This adjustment includes the reduction of 2.00 Associate Procurement Contracting Officers and expenditures of \$168,016 in the Purchasing and Contracting Department. This reduction is expected to require existing staff to absorb duties currently performed by these positions but is not expected to impact service levels due to operational efficiencies in the Department.

## **Real Estate Assets**

### **Central Plant Maintenance**

This adjustment includes the reduction of \$23,063 in non-personnel expenditures for Central Plant maintenance projects.

## **Smart and Sustainable Communities**

### **Consulting Services**

This adjustment includes the reduction of \$21,104 in the Smart and Sustainable Communities branch for consulting services related to the Citizens' Review Board on Police Practices. Starting in Fiscal Year 2019, Citizens' Review Board on Police Practices related expenditures will be supported by the Office of Boards & Commissions' budget.

## **Transportation & Storm Water**

### **Rain Harvesting Rebate Program**

This adjustment includes the reduction of \$55,000 in non-personnel expenditures in the Transportation & Storm Water Department related to rainwater harvesting rebate program. This reduction is expected to require a revision to the current service level agreement with the Public Utilities Department for administration of the rainwater harvesting rebate program.

### **Street Sweeping Mapping Software**

This adjustment includes the reduction of \$144,000 in non-personnel expenditures for contractual services for the Street Sweeping Heads Up Display Pilot Program. This reduction is expected to delay the assessment and evaluation of mapping software and the user interface for displaying street sweeping routes in real-time.

### **Reduction of Overtime Expenditures**

This adjustment includes the reduction of \$288,178 in overtime expenditures due to operational efficiencies. For additional information please refer to Appendix B of this Volume.

### **Environmental Impact Mitigation Payments**

This adjustment includes the reduction of \$840,000 in non-personnel expenditures associated with mitigation payments and long-term mitigation searches. This adjustment is not expected to impact service levels for current searches.

# General Fund Expenditures

## One-Time Resources and Uses

The Fiscal Year 2019 Adopted Budget includes \$38.2 million in one-time resources as displayed in **Table 5**.

**Table 5: Fiscal Year 2019 One-Time Resources**

One-Time Resources	Amount
Use of Excess Equity	\$22,686,303
Compensated Absences Leave Fund Balance	4,752,491
Fleet Operations Operating Fund Balance	4,601,855
Fleet Operations Replacement Fund Transfer	3,400,000
Redevelopment Property Trust Fund (RPTTF) Distributions	855,090
Reimbursement for National Incident Based Reporting System	814,000
Supplemental Environmental Projects - Regional Water Quality Control Board	491,143
Otay Mesa Enhanced Infrastructure Financing District (EIFD) Election	289,811
Reimbursement for Debt Management services from Public Utilities Department	175,626
Library Fines Revenue	99,607
<b>Total</b>	<b>\$38,165,926</b>

This compares to approximately \$38.6 million in one-time uses as displayed in **Table 6**. The information shown in the table below reflects that there are \$431,040 more in one-time uses than one-time resources being utilized. In keeping with the City's Budget Policy and best practices in governmental budgeting; ongoing expenditures are supported by ongoing revenues.

**Table 6: Fiscal Year 2019 One-Time Uses**

One-Time Uses	Amount
Transfer to the Infrastructure Fund (Charter Section 77.1)	\$17,090,909
Commission for Arts & Culture Funding	3,949,600
Transfer to Replenish the Pension Payment Stabilization Reserve	3,612,662
Fire-Rescue Overtime	3,416,937
101 Ash Relocation Costs	2,100,000
Contributions to the Capital Improvements Program for IT Projects	1,168,000
Community Projects, Programs, and Services (CPPS) Funds	981,163
Information Technology Network Transition	900,000
Brush Management	555,000
Contributions to Maintain General Fund Reserves - FY 2019 Reserve Target of 15.25%	554,424
Regional Water Quality Control Board - Supplemental Environmental Projects	501,166
Executive Complex Relocation Costs	450,000
Parks and Recreation New Park and Facilities	404,920
Companion Unit Fee Waiver Pilot	300,000
Private Property Graffiti Abatement	300,000
Equipment and Vehicle Purchases - Clean SD	290,000
Library Security Services	288,000
Lifeguard Vessel Replacements	256,000
Mixed Income Housing Density Program Funding	250,000
Personal Protective Equipment (PPE)	241,500
Support for Various Information Technology Expenditures	225,735
Lifeguard Academy	238,356

# General Fund Expenditures

**Table 6: Fiscal Year 2019 One-Time Uses (Cont'd)**

One-Time Uses	Amount
Vehicle Purchases - Parks and Recreation	97,500
Civic Theatre Maintenance	75,000
Mission Beach Trash Collection	70,000
Mission Hills Library	68,088
Parks and Recreation User Fee Study	50,000
Pipe Repair Team Vehicle Purchases - Transportation & Storm Water	43,145
SMART Program Funding	40,000
Consultant for Select Committee on Homelessness	38,000
San Ysidro Library	20,611
Otay Mesa Enhanced Infrastructure Financing District (EIFD) General Election Ballot	20,250
<b>Total</b>	<b>\$38,596,966</b>