



# Commission for Arts and Culture

After receiving 156 applications in February, the Commission hosted eight public application evaluation panel meetings in March. The diligent work of 40 volunteers composed of Commissioners and diverse community member application evaluators, resulted in final application ranks. Applicants receiving a rank that met the rank “cut-off” point of 3 minus or higher, were notified that their organization was qualified to be recommended for an award. On April 15th, the Mayor released a *proposed* FY17 budget, which was referenced to calculate **\*TENTATIVE\*** award amounts. This collective information will be presented for approval at the Commission meeting on Tuesday, April 26, 2016.

After the Commission approves the tentative award recommendations, these will then be forwarded to the Mayor and City Council for authorization. During the month of May, the Mayor and City Council can make revisions to the proposed budget. Only the Mayor and City Council can authorize awards; therefore, **\*AWARD AMOUNTS ARE NOT FINAL\*** until completion of the City’s annual budget process in June. This is why all award amounts are tentative and subject to change, due to a natural margin of variability as the budget development process takes place. Applicants can expect to receive an official letter via post office mail by June 30, 2016 with their final award amount.

At this time you can now view your final application rank and TENTATIVE award recommendation via the online application portal by following the instructions below:

1. Go to <https://sandiego.cgweb.org/login.php> and log in using your organization’s username and password.
2. Click on **“Current Programs and Applications”** on the left hand side bar.
3. Locate your [FY17 OSP] or [FY17 CCSD] application and **click on PDF**.
4. Scroll to **“Page 2: Organizational Information,”** and your final rank and tentative award recommendation will be located at the bottom of the page.
5. **\*VERY IMPORTANT:** Double check the contact information on your profile to make sure it is up to date. Update your profile information with current staff and contact information to avoid missing valuable communication regarding the FY17 Contracting Process. To do this, click **“Edit Profile”** on the left hand side bar. Once you have corrected any outdated information, **BE SURE TO CLICK UPDATE** at the bottom of the page.

If you experience technical difficulties using the online portal, please contact Whitney Roux, Arts and Culture Funding Programs Coordinator, at [wroux@sandiego.gov](mailto:wroux@sandiego.gov).