



THE CITY OF SAN DIEGO

**PARKS AND RECREATION DEPARTMENT  
FEE SCHEDULE  
EFFECTIVE DECEMBER 20, 2017**

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# *Athletic Programs*

## Athletic Fields

### **Youth Non-Profit League Team Fees and Field Reservations**

*No charges for Department programs or preferential users with current agreement at preferential site. Season is a maximum of 26 weeks. Fee includes any all-star games that are held during the 26 weeks. All-star games that are held outside of the 26 weeks and tournaments are not included in this Fee and must pay the appropriate hourly rate(s). League Team Fee is only required once per season regardless of number of fields and/or park sites needed, however, payment of Fee does not dictate priority of field uses. Field Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust field schedules as needed. Use of lights is based on availability and should be in conformance with the Department's priority use (youth has priority field use until 6 p.m.). Hourly rate for lighted fields is charged for use after 6 p.m., in addition to the Field Reservation Fee, and are not subject to proration. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellations of League Team Fees less than 14 calendar days will not be refunded. League schedules shall be provided to the Center Director for review for confirmation of number of teams no later than 5 working days before the first scheduled field use. Under reporting by the league of the number of participants must be corrected within 10 days after notification by the Department. Failure to correct may result in loss of field use. Leagues may not have to pay the League Team Fee for teams that do not use City of San Diego / Joint Use Locations facilities (see Terms and Special Conditions section).*

<u>Youth League Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 20.00/Team Per Season	\$ 22.00/Team Per Season
Field Reservation Fee (non-refundable)	\$ 25.00/Field Per Season	\$ 27.00/Field Per Season
Lighted Fields (per Field)	\$ 7.75/Hour	\$ 8.25/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **All Other Youth Organized On-Field Athletic Activities, including Sports Games, Practices, Clinics, Sports Classes and Camps, Commercial Activities (includes For-Profit Leagues) and Tournaments, and all School-based or organized athletics (Public and Private Schools unless participating in a City of San Diego After School Recreation League)**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$10.00 per hour per field to the respective City of San Diego Recreation Center Fund. Non-Hours of Operation Fee also required for City of San Diego contractors and STAR/PAL activities whenever facilities are used beyond normal hours of operation and staff are needed on-site.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
P&R Department Staffed Programs	No Charge	No Charge
Agency With Joint Use Agreement at Joint Use Site	No Charge	No Charge
Unlighted (per Field)	\$ 10.50/Hour	\$ 11.25/Hour
Lighted (per Field)	\$ 17.25/Hour	\$ 18.50/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### **Adult Leagues under the Direction of Department Staff or Recreation Council City of San Diego contractors – Season Reservations**

*Season is 16 weeks. Reservations are per season per team, and must be under the direction of Department staff or City of San Diego contractors. City of San Diego contractor sponsored leagues may be required to pay an additional amount to the City of San Diego Recreation Center Fund. League Team Fee is only required once per season regardless of number of fields and/or park sites needed, however, payment of Fee does not dictate priority of field uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellations of League Team Fees less than 14 calendar days will not be refunded. Field Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust field schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee, Lighted Fields	\$ 153.00/Team Per Season	\$ 97.00/Team per Season
League Team Fee, Unlighted Fields	\$ 121.00/Team Per Season	\$ 97.00/Team per Season

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Field Reservation Fee, Lighted (non-refundable)	NA	\$ 329.00/Field Per Season
Field Reservation Fee, Unlighted (non-refundable)	NA	\$ 81.00/Field Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Leagues NOT under the Direction of Department Staff or City of San Diego contractors – Season Reservations**

Reservations are per season per team. Season is a maximum of 14 weeks. Teams must pay an additional \$11.00 per hour per field to the City of San Diego Recreation Center Fund. League Team Fee is only required once per season regardless of number of fields and/or park sites needed, however, payment of Fee does not dictate priority of field uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellations of League Team Fees less than 14 calendar days will not be refunded. Field Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust field schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee, Lighted Fields	\$ 164.00/Team Per Season	\$ 97.00/Team per Season
League Team Fee, Unlighted Fields	\$ 132.00/Team Per Season	\$ 97.00/Team per Season
Field Reservation Fee, Lighted (non-refundable)	NA	\$ 356.00/Field Per Season
Field Reservation Fee, Unlighted (non-refundable)	NA	\$ 108.00/Field Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Athletic Field Rental - Hourly Rate for Games, Practice and Tournaments**

Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25). League play should not use this hourly rate unless fields are needed beyond the allocated season. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 per hour per field to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Lighted Fields (per Field)	\$ 29.75/Hour	\$ 32.00/Hour
Unlighted Fields (per Field)	\$ 21.75/Hour	\$ 23.50/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Gymnasium and Auditoriums for Athletic Use**

(See Building Use Fees Section for non-athletic activities.)

**Youth League Reservations Non-Profit**

No charges for Department programs, or preferential users with current agreement at preferential site. Season is a maximum of 26 weeks. Fee includes any all-star games that are held during the 26 weeks. All-star games that are held outside of the 26 weeks and tournaments are not included in this Fee and must pay the appropriate hourly rate(s). League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. Court Reservation Fee is required for each field permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. League schedules shall be provided to the Center Director for review for confirmation of number of teams no later than 5 working days before the first scheduled court use. Under reporting by the league of the number of participants must be corrected within 10 days after notification by the Department. Failure to correct may result in loss of court use.

<u>Youth League Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 20.00/Team Per Season	\$ 22.00/Team Per Season
Court Reservation Fee (non-refundable)	\$ 25.00/Court Per Season	\$ 27.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**All Other Youth Organized On-Court Athletic Activities, including Sports Games, Practices, Clinics, Sports Classes and Camps, Commercial Activities (includes For-Profit Leagues) and Tournaments, and all School-based or organized athletics (Public and Private Schools unless participating in a City of San Diego After School Recreation League)**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$10.00 per hour per court to the respective City of San Diego Recreation Center Fund. Non-Hours of Operation Fee also required for City of San Diego contractors and STAR/PAL activities whenever facilities are used beyond normal hours of operation and staff are needed on-site.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
P&R Department Staffed Programs	No Charge	No Charge
Public Agency With Joint Use Agreement at Joint Use Site	No Charge	No Charge
Court Use (per Court)	\$ 18.25/Hour	\$ 19.50/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Leagues under the direction of Department Staff or City of San Diego contractors – Season Reservations (Athletic Use)**

*Season is 16 weeks. Reservations are per season per team, and must be under the direction of Department staff or City of San Diego contractors. City of San Diego contractor sponsored leagues may be required to pay an additional amount to the City of San Diego Recreation Center Fund.) League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled court use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. Court Reservation Fee is required for each court permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 98.00/Team Per Season	\$ 97.00/Team Per Season
Court Reservation Fee (non-refundable)	NA	\$ 81.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Leagues NOT under the direction of Department Staff or City of San Diego contractors – Season Reservations**

*Reservations are per season per team. Season is a maximum of 14 weeks. Teams must pay an additional \$15.00 per hour per court to the City of San Diego Recreation Center Fund. League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled court use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. Court Reservation Fee is required for each court permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 110.00/Team Per Season	\$ 97.00/Team Per Season
Court Reservation Fee (non-refundable)	NA	\$ 108.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult Play - Tournament, Fitness Class, Game or Practice Session**

*Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 per hour per court to the City of San Diego Recreation Center Fund. Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Athletic Use (including, but not limited to, Basketball, Volleyball, Indoor Hockey and Soccer)	\$ 23.75/Court Per Hour	\$ 25.50/Court Per Hour
Athletic Use (including, but not limited to, Badminton and Table Tennis)	\$ 9.50/Court Per Hour	\$ 10.00/Court Per Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Outdoor Court Use and Tournament Fee**

**Youth League Reservations Non-Profit**

No charges for Department programs or preferential users with current agreement at preferential site. Season is a maximum of 26 weeks. Fee includes any all-star games that are held during the 26 weeks. All-star games that are held outside of the 26 weeks and tournaments are not included in this Fee and must pay the appropriate hourly rate(s). League Team Fee is only required once per season regardless of number of courts and/or park sites needed, however, payment of Fee does not dictate priority of court uses. Court Reservation Fee is required for each court permitted regardless of the number of teams scheduled at that site and is non-refundable. The Department reserves the right to adjust court schedules as needed. League Team Fee refunds are permitted if requested in writing up to 14 calendar days before the first scheduled field use. Any cancellation of League Team Fees less than 14 calendar days will not be refunded. League schedules shall be provided to the Center Director for review for confirmation of number of teams no later than 5 working days before the first scheduled court use. Under reporting by the league of the number of participants must be corrected within 10 days after notification by the Department. Failure to correct may result in loss of court use.

<u>Youth League Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
League Team Fee	\$ 10.00/Team Per Season	\$ 11.00/Team Per Season
Court Reservation Fee (non-refundable)	\$ 25.00/Court Per Season	\$ 27.00/Court Per Season
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**All Other Youth Organized On-Court Athletic Activities, including Sports Games, Practices, Clinics, Sports Classes and Camps, Commercial Activities (includes For-Profit Leagues) and Tournaments, and all School-based or organized athletics (Public and Private Schools unless participating in a City of San Diego After School Recreation League)**

Non-Hours of Operation also required for City of San Diego contractors and STAR/PAL activities whenever facilities are used beyond normal hours of operation. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$5.00 per hour per court to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
P&R Department Staffed Programs	No Charge	No Charge
Agency With Joint Use Agreement at Joint Use Site	No Charge	No Charge
Lighted/Unlighted Court (per Court)	\$ 10.00/Hour	\$ 10.75/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Adult League Basketball, Handball, Tennis, Volleyball, Volley Tennis, and Hockey**

Teams qualifying for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25). Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$11.00 per hour per court to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Resident (per Court)	\$ 12.25/Hour	\$ 13.25/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Skate Parks**

**Skate Park Rental**

Unlighted skate parks are available for rental during daylight only. Rental is for a minimum of 2 hours. Insurance and/or a security deposit may be required. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$10.00 per hour (for youth activities) or \$15.00 per hour (for adult activities) to the respective City of San Diego Recreation Center Fund.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rental	\$ 157.00/Hour	\$ 50.00/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

**Swimming Pools**

**Swimming Facility Admission**

*All patrons entering the facility during recreational/open swim times are required to pay the Facility Admission Fee. Patrons accompanying persons into the pool area are excluded from paying the Facility Admission fee.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
<i>One-Time Pass</i>		
Adult (16 years and older)	\$ 4.00/One Swim	\$ 4.00/One Swim
Children (under 16 years)	\$ 2.00/One Swim	\$ 2.00/One Swim
Seniors (62 years and older)/Disabled	\$ 2.00/One Swim	\$ 2.00/One Swim
<i>10 swims, expires one year from purchase and is transferable to any City of San Diego swimming pool</i>		
Adult (16 years and older)	\$ 35.00/10 Swims	\$ 30.00/10 Swims
Children (under 16 years)	\$ 15.00/10 Swims	\$ 15.00/10 Swims
Seniors (62 years and older)/Disabled	\$ 15.00/10 Swims	\$ 15.00/10 Swims
<i>30 swims, expires one year from purchase and is transferable to any City of San Diego swimming pool</i>		
Adult (16 years and older)	\$ 100.00/30 Swims	\$ 85.00/30 Swims
Children (under 16 years)	\$ 45.00/30 Swims	\$ 40.00/30 Swims
Seniors (62 years and older)/Disabled	\$ 45.00/30 Swims	\$ 40.00/30 Swims

Discounted Swim Pass: (Available for residents only. Proof of residency required.)

**Swimming Pool Rentals**

*Activities with over 25 participants may require additional guards at \$22.00 per hour per guard. Number of guards is determined by Pool Manager based on activities. Each facility has its unique hours of operation. Fee is per facility per pool. All permittees conducting classes or programs must be certified and provide proof of certification in the activity being conducted. Rentals must be paid in advance. Number of lanes available for non-exclusive pool rental and pool configuration is determined by the Pool Manager. See Terms and Special Conditions for swimming pool cancellation policy and other terms and conditions. Commercial, fundraising, and promotional activities must pay an additional \$10.00 per hour (for youth activities) or \$15.00 per hour (for adult activities) to the City of San Diego Recreation Center Fund.*

**Exclusive Use Rental, Per Pool**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rental (2 Hour Minimum. One Hour Minimum permitted if contiguous with Regular operation hours.)	\$ 196.00/Hour	\$ 211.00/Hour
Hourly Rental Public Schools and Public Colleges	\$ 50.00/Hour	\$ 50.00/Hour
Hourly Rental Youth Aquatic Teams	\$ 50.00/Hour	\$ 50.00/Hour

**Non-Exclusive Use Rental, Per Pool**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rental (max. 25 participants)	\$ 101.00/Hour	\$ 60.00/Hour
Hourly Rental Public Schools and Public Colleges	\$ 45.00/Hour	\$ 45.00/Hour
Hourly Rental Inclusionary Programs (A minimum of 75% participants must be persons w/disabilities)	\$ 40.00/Hour	\$ 40.00/Hour
Hourly Rental Youth Aquatic Teams	\$ 45.00/Hour	\$ 45.00/Hour



**Swimming Lessons (all age groups)**

Large and Small Group Sessions are 5 hours total lesson time. Fees reflect City-staffed lessons.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Large Group (6 or more participants)	\$ 54.00/Session Per Person	\$ 54.00/Session Per Person
Small Group (4-5 participants)	\$ 81.00/Session Per Person	\$ 81.00/Session Per Person
Semi-Private (2-3 participants, 2.5 hours)	\$ 151.00/Session Per Person	\$ 151.00/Session Per Person
Private (1 participant, 2.5 hours)	\$ 181.00/Session Per Person	\$ 181.00/Session Per Person

**Water Fitness Class**

Fees reflect City-staffed classes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Per Hour	\$ 3.50/Person	\$ 3.50/Person
10-Use Pass	\$ 30.00/10 Classes	\$ 30.00/10 Classes

**Youth Swim and Youth Water Polo Teams**

Monthly rate cannot be prorated or refunded for absences. Fees reflect City-staffed teams.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Per Participant – 3 Hours per Week	\$ 25.00/Month	\$ 27.00/Month
Per Participant – 5 Hours per Week	\$ 35.00/Month	\$ 38.00/Month
Family Pass - third child receives 15% discount		

**Adult Masters Swim Team /Adult Water Polo**

Fee is for City-staffed programs and payable at the beginning of each month. Pool Manager will calculate monthly charge based on total hours scheduled for program, including meets and tournaments. Monthly rate cannot be prorated or refunded for absences. If competing in a sanctioned U.S. Swimming Event, participant must pay U.S. Swimming Member Fee and any meet fees.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Per Participant	\$ 6.50/Hour	\$ 6.50/Hour

**American Red Cross Courses**

Course fee does not include American Red Cross support service fee, books, or other course materials. Students must pay for these items at the American Red Cross prior to the first date of class. Participants with a valid certification may enroll in a "challenge" session for the following courses only: Lifeguard Training, Emergency Response, First Aid for Public Safety Personnel (Title 22), and CPR for the Professional. For Challenge Session rates, see Pool Manager.

<u>Fee Description (per Course)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Lifeguard Training	\$ 169.00/Person	\$ 190.00/Person
Water Safety Instructor	\$ 180.00/Person	\$ 155.00/Person
Emergency Response	\$ 258.00/Person	\$ 200.00/Person
First Aid for Public Safety Personnel (Title 22)	\$ 75.00/Person	\$ 80.00/Person
CPR for the Professional	\$ 66.00/Person	\$ 40.00/Person

**Other Specialized Instruction (Dependent on level of instruction and length of course)**

Fees determined by staffing requirements and number of participants to achieve 100% cost recovery.

# Balboa Park

## Art Mart

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Annual per Exhibitor	\$34.00/Exhibitor	\$15.00/Exhibitor

## Balboa Park Activity Center

Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 (\$10.00 per hour for youth activities) per hour per court to the City of San Diego Balboa Park Activity Center Recreation Center Fund. City of San Diego Recreation Center Fund charges may be waived or reduced for fundraising activities by non-profit groups if revenue equal or greater than the total City of San Diego Recreation Center Fund rate is donated to the City of San Diego park system (excludes donations to leaseholders). Such waivers or reductions must be approved by the Deputy Director. Basic court size for purposes of calculation of fees refers to badminton court-sized area. Volleyball court rental equals 2.5 badminton-size courts. For fees for rental of the Balboa Park Activity Center meeting room, please see the Building Use Fee Section for Meeting Room/Activity Room rates. Some rentals due to the nature of the activity may not have the option of renting per court. Activities/events that qualify for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to the nearest \$.25)

### **Court Rental for League Athletic Use**

See **Gymnasiums and Auditoriums for League Athletic Use (pages 2-3) for rates.**

### **Hourly Court Rental**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 9.00-\$11.00/Court Per Hour	\$ 10.00/Court Per Hour
Non-Commercial	\$ 18.00/Court Per Hour	\$ 19.00/Court Per Hour
Commercial	\$ 27.00/Court Per Hour	\$ 29.00/Court Per Hour

### **Rental for Non-Athletic use**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 101.00-\$151.00/Hour	\$ 110.00/Hour
Non-Commercial	\$ 202.00/Hour	\$ 220.00/Hour
Commercial	\$ 303.00/Hour	\$ 330.00/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

## Balboa Park Club

Three hour minimum rental, no prorating.

### **Ballroom**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 110.00-\$164.00/Hour	\$ 140.00/Hour
Non-Commercial	\$ 219.00/Hour	\$ 280.00/Hour
Commercial	\$ 328.00/Hour	\$ 420.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

### **Kitchen**

(No separate charge for kitchen when used in conjunction with room rental in Balboa Park Club.)

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 20.00-\$30.00/Hour	\$ 21.00/Hour
Non-Commercial	\$ 40.00/Hour	\$ 42.00/Hour
Commercial	\$ 60.00/Hour	\$ 63.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Santa Fe Room**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 27.00-\$38.00/Hour	\$ 37.00/Hour
Non-Commercial	\$ 54.00/Hour	\$ 74.00/Hour
Commercial	\$ 82.00/Hour	\$ 111.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Casa Del Prado**

*Three hour minimum rental, no prorating.*

**Room 101 Majorca, Room 207 Sargossa, Dance Studio 201, Dance Studio 202, Dance Studio 206**

<u>Fee Description (per Room/Studio)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 16.25-\$82.00/Hour	\$ 74.00/Hour
Non-Commercial	\$ 33.00-\$110.00/Hour	\$ 148.00/Hour
Commercial	\$ 49.00-\$164.00/Hour	\$ 222.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Room 102 Granada, Room 103 Barcelona, Room 204 Valencia, Room 205 Madrid, Dance Studio 203**

<u>Fee Description (per Room/Studio)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 13.50-\$36.00/Hour	\$ 32.00/Hour
Non-Commercial	\$ 27.00-\$48.00/Hour	\$ 64.00/Hour
Commercial	\$ 41.00-\$72.00/Hour	\$ 96.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Patio A**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 19.00-\$29.00/Hour	\$ 40.00/Hour
Non-Commercial	\$ 38.00/Hour	\$ 80.00/Hour
Commercial	\$ 57.00/Hour	\$ 120.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Patio B**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 30.00-\$46.00/Hour	\$ 60.00/Hour
Non-Commercial	\$ 61.00/Hour	\$ 120.00/Hour
Commercial	\$ 91.00/Hour	\$ 180.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Casa Del Prado Theater/Auditorium**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 68.00-\$126.00/Hour	\$ 125.00/Hour
Non-Commercial	\$ 137.00/Hour	\$ 250.00/Hour
Commercial	\$ 205.00/Hour	\$ 375.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour
<b>Rehearsals</b>		
Daily (Full day, no prorating)	\$ 113.00/Day	\$ 200.00/Day
Hourly, Minimums	N/A	

**Municipal Gymnasium**

Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay an additional \$15.00 (\$10.00 per hour for youth activities) per hour per court to the City of San Diego Muni Gym/Morley Field Recreation Center Fund. Some rentals due to the nature of the activity may not have the option of renting per court. Activities/events that qualify for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to the nearest \$.25).

**Court Rental for Basketball League Athletic use**

See Gymnasiums and Auditoriums for Athletic Use (pages 2-3) for rates.

**Adult Hourly Court Rental (For Youth Hourly Rental for Athletic Use, see Gymnasiums and Auditoriums for Athletic Use for rates)**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 31.50-\$47.25/Court Per Hour	\$ 34.00/Court Per Hour
Non-Commercial	\$ 63.00/Court Per Hour	\$ 68.00/Court Per Hour
Commercial	\$ 94.50/Court Per Hour	\$ 102.00/Court Per Hour

**Rental for Non-Athletic use**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 101.00-\$151.00/Per Hour	\$ 110.00/Hour
Non-Commercial	\$ 202.00/Per Hour	\$ 220.00/Hour
Commercial	\$ 303.00/Per Hour	\$ 330.00/Hour
Non-Hours of Operation	\$ 23.50/Per Hour	\$ 21.00/Hour

**Parking Lot Use for Event Venues**

Daily rentals only. Rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid for 24 hours. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental. Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 2.75/Space/Day	\$ 3.00/Space Per Day

**Pedi-Cab Permit**

For complete rules and procedures for Pedi-Cabs, contact Developed Regional Parks Division at 619-235-5900.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Monthly Operation Permit	\$ 53.00/Month	\$ 43.00/Month
Special Event Permit	\$ 26.50/Day	\$ 43.00/Day

**Recital Hall**

Three hour minimum rental, no prorating.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 103.00-\$154.00/Hour	\$ 110.00/Hour
Non-Commercial	\$ 205.00/Hour	\$ 220.00/Hour
Commercial	\$ 309.00/Hour	\$ 330.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Spreckels Organ Pavilion**

Three hour minimum rental, no prorating.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 95.00-\$144.00/Hour	\$ 125.00/Hour
Non-Commercial	\$ 191.00/Hour	\$ 250.00/Hour
Commercial	\$ 287.00/Hour	\$ 375.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**Unattended, Exhibit Displays**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit	\$ 39.00/Day	\$ 22.00/Permit

**War Memorial Building**

*Three hour minimum rental, no prorating.*

**Meeting Rooms 2 and 3**

<u>Fee Description (per Room)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 27.00-\$41.00/Hour	\$ 32.00/Hour
Non-Commercial	\$ 54.00/Hour	\$ 64.00/Hour
Commercial	\$ 82.00/Hour	\$ 96.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

**War Memorial Auditorium**

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Non-Profit	\$ 103.00-\$154.00/Hour	\$ 110.00/Hour
Non-Commercial	\$ 205.00/Hour	\$ 220.00/Hour
Commercial	\$ 309.00/Hour	\$ 330.00/Hour
Overtime	\$ 56.00/Hour	\$ 58.00/Hour

## *Beaches and Bay*

### Beach Bars (Long-Term Boat Beaching)

Generally, vessels are limited to fourteen (14) feet or less in length and eight (8) feet wide. Some locations permit vessel up to seventeen (17) feet. Permits are issued for a period of one calendar year beginning March 1<sup>st</sup>. Fees are non-transferable and non-refundable, and cannot be prorated.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Annual Permit Resident	\$ 136.00/Per Permit Per Year	\$ 154.00/Per Permit Per Year

### Instructional Camps on Park Land in Beaches and Bay Areas

Instructional camps (e.g., learning to surf) must pay a quarterly permit application fee to operate on park land in beach and bay areas. Permit is non-refundable and cannot be prorated and will contain days/dates activity is permitted. Parks and Recreation Department and City of San Diego contractor programs are exempt. See Camp Fees section for appropriate fees for non-instructional day camps. Surf camps or other programs awarded under City Request for Proposal (RFP) process are excluded.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit	\$ 93.00/Permit Per Quarter	\$ 33.00/Permit Per Quarter

### Mooring Permits

Vessels are limited to twenty-five (25) feet in length. The physical buoy and tackle are the property of the permit holder. Permits are issued for a period of one calendar year beginning March 1<sup>st</sup>. Fees are non-transferable and non-refundable, and cannot be prorated.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Annual Permit	\$ 678.00/Permit Per Year	\$ 729.00/Permit Per Year
Installation or Relocation Fee	\$ 243.00/Permit Per Year	\$ 440.00/Permit Per Year

### Parking Lot Use for Event Venues

Daily rentals only. Rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid for 24 hours. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental. Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 2.75/Space Per Day	\$ 3.00/Space Per Day

### Volleyball Leagues, Outdoor - Season Reservations

Season is a maximum of 14 weeks. Reservations are per season per team. Teams that qualify for Senior or Persons with Disabilities Rates receive a 40% discount. (rounded to nearest \$.25).

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Team Fee	\$ 33.00/Team Per Season	\$ 22.00/Team Per Season

## **Building Use Fees**

### **Additional Operating Hours for Recreation Centers**

*Additional operating hours refers to full operation of a recreation center; please see Terms and Special Conditions section. For additional hours for specific activities, see Non-Hours of Operation for that item.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rate	\$ 45.00/Hour	\$ 45.00/Hour

### **Recreation Centers, Visitor/Nature Centers, Swanson Pool Meeting Room**

*No fees are required for Kitchen use if used in conjunction with other rooms at the following centers: Adams, Azalea, Cadman, City Heights, Penn Athletic, Silver Wing, Stockton, Tecolote and Willie Henderson. Protective coverings must be used when gymnasiums are rented for non-athletic events. Not all gymnasiums are available for non-athletic rentals. Commercial, fundraising and promotional activities must pay an additional \$15.00 per hour (\$10.00 for youth) per room to the Recreation Center Fund. (Parks and Recreation Department and City of San Diego contractor activities are exempt). Activities/Events qualifying for Senior or Persons with Disabilities Rates receive 40% discount. (rounded to the nearest \$.25). Rates for all non-commercial users of facilities at Mission Trails Regional Park are determined by the Mission Trails Foundation.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
<b>P&amp;R Department, City of San Diego, Community Councils, Community Planning Groups, Joint Use Holders at Joint Use sites</b>		
Meeting Room/Activity Room	No Charge	No Charge
Auditorium/Gymnasium (non-athletic use)	No Charge	No Charge
Kitchen	No Charge	No Charge
<b>Non-Profit Youth Groups</b>		
Meeting Room/Activity Room	\$ 2.50/Hour	\$ 3.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 10.00/Hour	\$ 11.00/Hour
Kitchen	\$ 2.50/Hour	\$ 3.00/Hour
<b>Non-Profit, Other Government Agencies (for official business), Community Colleges, Public Colleges and Public School Districts</b>		
Meeting Room/Activity Room	\$ 5.00-\$7.50/Hour	\$ 6.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 20.00-\$30.00/Hour	\$ 22.00/Hour
Kitchen	\$ 5.00-\$7.50/Hour	\$ 6.00/Hour
<b>Non-Commercial</b>		
Meeting Room/Activity Room	\$ 43.75/Hour	\$ 50.00/Hour
Meeting Room/Activity Room (athletic use)	\$ 22.00/Hour	\$ 24.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 87.50/Hour	\$ 94.00/Hour
Kitchen	\$ 21.75/Hour	\$ 24.00/Hour
<b>Commercial</b>		
Meeting Room/Activity Room	\$ 65.25/Hour	\$ 75.00/Hour
Meeting Room/Activity Room (athletic use)	\$ 32.50/Hour	\$ 36.00/Hour
Auditorium/Gymnasium (non-athletic use)	\$ 130.50/Hour	\$ 141.00/Hour
Kitchen	\$ 65.25/Hour	\$ 36.00/Hour
<b>Non-Hours of Operation</b>	\$ 23.50/Hour	\$ 21.00/Hour

## Camp Fees

### Chollas Lake Overnight Youth Camp

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Nightly Rate	\$ 61.00/Night	\$ 66.00/Night

### Fiesta Island Youth Camp

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
3 Day (72 hour) Use. No prorating allowed	\$ 61.00/Campsite Cluster	\$ 66.00/Campsite Cluster

### Indoor and Outdoor Youth Day Camps

*Day Camps conducted by City staff or City of San Diego contractors for which there is a fee paid by the participant. A session is a maximum of 11 hours per day for 5 contiguous days, and a minimum of 3 hours per day. (Fee waivers are available for low income families per Department guidelines.)*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Session Fee	\$ 8.25/Session Per Child	\$ 8.75/Session Per Child

*Day Camps not conducted by City staff or City of San Diego contractors for which there is a fee paid by the participant. A session is a maximum of 11 hours per day for 5 contiguous days. Must pay an additional \$10.00 per hour to the Recreation Center Fund.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Session Fee	\$ 13.50/Session Per Child	\$ 14.50/Session Per Child

### Kumeyaay Campground

*To obtain a refund, reservations must be canceled 14 days in advance. No refunds for late cancellations. A maximum of 6 persons per campsite. Anyone under 18 years of age must be accompanied by a parent or guardian. Dogs are permitted if licensed, vaccinated for rabies, and kept on a leash. One vehicle allowed per site.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Overnight per Site	\$ 20.00/Per Night	\$ 22.00/Per Night
Dog	\$ 3.00/Per Night	\$ 1.00/Per Night
Extra Vehicle	\$ 4.00/Per Night	\$ 4.00/Per Night
Dumping Fee Non-registered Campers	\$ 5.00/Per Dump	\$ 5.00/Per Dump



## Other Fees

### Adult Outdoor Fitness Classes, Personal Trainers on Park Land

*Fitness classes and personal trainers that charge participants for their service must pay a permit fee to operate on park land when their group has over four (4) participants. This Permit is non-refundable and cannot be prorated or resold. Parks and Recreation Department City of San Diego contractor programs are exempt. See Camp Fees section for appropriate fees for non-instructional day camps. Paid Ground Use, and Athletic Program permittees are excluded from this fee. The Parks and Recreation Department may limit the number of permits issued or areas/times available (not all areas are available for rental). Permits are limited for the Central Mesa and West Mesa areas of Balboa Park. Permit is not a reservation and does not guarantee specific locations. Lease holders within their leasehold are excluded. Permit is per park venue. Forty-nine persons maximum per class. Maximum 30 hours per week per permit.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit for Mission Bay/Balboa Park	\$ 93.00/Permit Per Quarter	\$ 44.00/Permit Per Quarter
Permit for Other Park Areas	\$ 76.00/Permit Per Quarter	\$ 22.00/Permit Per Quarter

### Boat Rentals

*Chollas Lake offers hourly canoe rentals (no lifeguard on duty). Per state regulation, all recreational vessels less than 16 feet in length, including canoes and kayaks, must carry a Type I, II, III or V wearable personal flotation device for each person on board. Flotation devices are provided by the City for use with the rental. Requirements for vessels 16 feet or longer are a life jacket for each person on board, plus one throwable flotation device (a Type IV cushion or ring buoy). At least one person 16 years of age or older must be in the vessel while on the water. Anyone under 12 years of age must wear a life jacket at all times while underway. Dogs are NOT permitted on boats. Maximum number of people allowed per boat depends on the size of the boat and shall not exceed the manufacturer's rating. Rental is non-refundable.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Boat Rental (per Vessel)	NA	\$ 15.00/Hour

### Carmel Valley Community Park Amphitheater

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
2 hour minimum, set-up service is not available	\$ 71.00/Hour	\$ 76.00/Hour
Non-Hours of Operation	\$ 23.50/Hour	\$ 21.00/Hour

### Dance Instruction

*Fees for costumes will be collected after the start of classes and will be unique to each particular class style/level. Fees for dance day camps and workshops determined by staffing requirements and will not exceed 100% cost recovery.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Session Fee per Participant	\$ 48.00/Session	\$ 41.00/Session

### Ground Use Fee

*Permits are required for any group of 50 or more persons per venue. Notwithstanding the foregoing, weddings and surf contests require a Ground Use permit regardless of the number of persons (fee for groups smaller than 50 is the same as 50-150 person category). Rental shall include any set-up or dismantle time. Venues are determined by the Department. Not all areas are available for rental. Any additional staff needed as determined by Parks and Recreation may be charged for large or specialty events (see Miscellaneous Staffing for Event Support). Parks and Recreation Department, or City of San Diego contractor activities are not subject to charge. Joint use agency at their joint use site not subject to charge. Cleaning and/or a security deposit may be required. Complex events must submit a Special Events Application before the park permit is issued. Refunds are permitted if cancellations are received in writing a minimum of 60 days before the event, less a \$50 processing fee. Cancellations less than 60 days before the event are non-refundable. **Payment of a Ground Use Fee supersedes the requirement for a Special Equipment Set-Up Fee.** Commercial, fundraising and promotional activities must pay the respective City of San Diego Recreation Center Fund an additional \$10.00 per hour for youth activities or \$15.00 per hour for adult activities, in addition to the Ground Use Fee.*

Non-Profit Youth

<u>Fee Description (per Venue)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 54.00-\$874.00/Day	\$ 58.00/Day

Non-Profit Adult

<u>Fee Description (per Venue)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
50-150 Persons	\$ 110.00-\$191.00/Day	\$ 120.00/Day
151-300 Persons	\$ 110.00-\$273.00/Day	\$ 120.00/Day
301-1,000 Persons	\$ 110.00-\$492.00/Day	\$ 345.00/Day
Over 1,000 Persons	\$ 110.00-\$874.00/Day	\$ 861.00/Day

Non-Commercial

<u>Fee Description (per Venue)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
50-150 Persons	\$ 273.00/Day	\$ 172.00/Day
151-300 Persons	\$ 410.00/Day	\$ 172.00/Day
301-1,000 Persons	\$ 656.00/Day	\$ 689.00/Day
Over 1,000 Persons	\$1,093.00/Day	\$1,722.00/Day

Commercial

<u>Fee Description (per Venue)</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
50-150 Persons	\$ 383.00/Day	\$ 172.00/Day
151-300 Persons	\$ 492.00/Day	\$ 172.00/Day
301-1,000 Persons	\$ 874.00/Day	\$ 689.00/Day
Over 1,000 Persons	\$1,367.00/Day	\$1,722.00/Day

**Miscellaneous Staffing for Event Support**

*Rates determined by staffing requirements and number of hours requested in order to achieve 100% cost recovery. For Non-Hours of Operation or Additional Operating Hours for Recreation Centers, see those sections. Miscellaneous Staffing Fee is appropriate when additional staffing is needed for an event or program.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Recreation Leader I – Hourly	\$ 18.00/Hour	Hourly rates will be determined on an as needed basis calculated at fully loaded “C” step rates.
Recreation Leader II – Hourly	\$ 20.50/Hour	
Park Ranger (Straight-Time)	\$ 53.00/Hour	
Park Ranger (Overtime)	\$ 80.00/Hour	
Senior Park Ranger (Straight-Time)	\$ 85.00/Hour	
Senior Park Ranger (Overtime)	\$ 127.00/Hour	

*Other classifications determined as requested.*

**Park Use Permit for Dog Classes, Practices, and Shows (50 persons or Smaller)**

*Insurance, cleaning and/or security deposit may be required. Not all areas are available for use. For shows/tournaments of 50 or more persons, see Ground Use Fee. This fee does not apply to City of San Diego contractor sponsored classes-- see Program Surcharge Fee for appropriate rates. Not all areas are available for rental. Camps, clinics, tournaments, fundraising, promotional and commercial activities must pay the City of San Diego Recreation Center Fund an additional \$10.00 per hour for youth activities or \$15.00 per hour for adult activities.*

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Fee	\$ 40.50-\$81.00/Event	\$ 19.00/Event or Session
Lights (in addition to above fees)	\$ 7.75/Hour	\$ 8.25/Hour

**Parking Lot Use for Event Venues in Community/Neighborhood Parks**

Not all parking lots are available. Not all dates/times available. Daily rentals only. Rental must include any set-up or dismantle time. Rental period begins at 6 a.m. and is valid for 24 hours unless park is gated. An additional daily rate will be charged per day for any event which exceeds the permitted period. Not all parking spaces are available for rental. Fee is for the sole purpose of closing public parking spaces for use as an event venue. It is not permissible to use the fee to secure parking spaces for exclusive permitted or paid parking purposes.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Daily Rate	\$ 2.75/Space Per Day	\$ 3.00/Space Per Day

**Picnic Shelter Reservation Fee**

Required for all picnic shelters where reservations are accepted. Cleaning, security deposit may be required.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Hourly Rate (per Shelter)	\$ 20.00/Hour	\$ 30.00/Hour

**Preferential-Non-Exclusive Use Permits, Special Use Permits, and Short-term Leases**

Fee is charged for groups with preferential use permits and special use permit holders that are managed by Parks and Recreation. Recreation Councils, San Diego Civic Dance Association, Committee of 100, Friends of Balboa Park, Spreckels Organ Society, Twilight in the Park, and Spanish Village Art Center are excluded.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Permit Processing	\$ 603.00/Permit	\$ 404.00/Permit

**Program Surcharge – City of San Diego Contractual Programs**

Registration use period shall not exceed 4 hours in length for one meeting. More than four hours will be considered two meetings. City of San Diego contractor classes which are offered to participants free of charge must still pay the Program Surcharge Fee unless a low income fee waiver is valid.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Surcharge	\$ 2.75/Meeting Per Person	\$ 2.75/Meeting Per Person

**Program Surcharge – Weight Rooms**

City of San Diego contractor operated weight rooms operating within Parks and Recreation facilities must pay 10% of the total revenue earned to the Department. Payments are due quarterly.

**Registration/Reservation Transaction and Credit Card Fees**

A Transaction Fee and a Credit Card Fee is charged to customers who use credit cards (or other electronic payment mechanism) for registrations and reservations. Rates are established by the service provider and are nonrefundable. Current rates are listed below.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Transaction Fee	N/A	\$ 2.00/Transaction
Credit Card Fee	N/A	\$ 3% of Total Charges

**Special Equipment Set-Up**

This charge is for any set-up by permittee or coordination of specialty items (pony and llama rides, etc.; maximum of three animals, where allowed, per set-up charge) and/or equipment at a venue, such as a party jump, dunk tank, canopy (10'x20' or greater; 10'x10' or greater in Mission Bay and Shoreline Parks), staging (20'x20' maximum size), generator, etc. In Mission Bay/Beaches areas, there is an equipment set-up charge for tables and chairs (in groups of 40, 4 tables/40 chairs). Parks and Recreation Department or City of San Diego contractor activities are not subject to charge. One party jump with generator considered one set-up charge. **Paid Ground Use Fee permittees are excluded from this fee. Generators for youth league pitching machines or other like equipment are excluded from this fee with paid youth league field reservation fee.** Insurance will be required prior to bringing the equipment onto the park or beach site.

<u>Fee Description</u>	<u>Previous Fee</u>	<u>Approved Fee</u>
Set-up (per item)	\$ 27.00/Day	\$ 22.00/Day

# *Terms and Special Conditions*

## Additional Operating Hours for Recreation Centers

With the Department's approval, Recreation Councils have the ability to pay for additional hours to operate their centers. Donations to Recreation Councils which are 501(c)(3) entities are encouraged. Other Entities or individuals may purchase additional operating hours. When a specific location is not identified by the donor, the Parks and Recreation Director will determine the location and time for the additional operating hours. Major increases in operating hours at sites may require an amount above the stated rate due to staffing configurations. For example, adding eight hours to a 40 hour per week site for an extended period will be reviewed by the Department to determine any changes in classifications or support needed.

## Athletic Events in Passive Areas

Use of all turf areas other than designated athletic areas for athletic activities, and athletic areas for passive activities should be avoided as much as possible. However, in some areas athletic fields are highly used and the use of passive park land is needed for athletic activities.

When determining whether a group falls under an athletic program fee or the ground use fee, the deciding factor is the type of activity to take place. For example, if a group requests use of a passive area for an athletic activity, you should use whatever fees are appropriate for that athletic activity. If a youth football league requests to use a passive area for a tournament, tournament fees will apply. Likewise, if a group wants to use an athletic field for a picnic, you will refer to the ground use fee.

## Athletic Fields and Gymnasiums

If during normal hours of operation, athletic fields may be rented for a minimum of one hour. If rental is during non-hours of operation, a two hour minimum rental is required.

In addition to permit fees, field damage surety bonds (typically, \$200-\$500) cleaning deposits (typically, \$100-\$300) may be required.

### **Priority Use**

The following priorities for athletic fields and gymnasiums have been established to provide opportunity for an array of sports play at facilities:

Youth Softball, Baseball and Lacrosse	February 1 through July 31
Youth Football & Soccer	August 1 through December 31
Youth Rugby	December 1 through May 31
Youth Indoor Basketball	December 1 through March 31
Adult Softball, Baseball, Lacrosse & Soccer	Mar. 1 through July 31 (Spring/Summer); Aug. 1 through Dec. 31 (Summer/Fall)
Adult Football	August 1 through December 31
Adult Rugby	December 1 through May 31
Adult Indoor Basketball	November 1 through February 28 (Winter); May 1 through August 31 (Summer)
Adult Indoor Volleyball	September 1 through December 31

The Department reserves the right to modify priorities and establish priority for other activities, in its sole discretion.

Youth leagues are given field priority until 6 p.m. Exceptions must be approved by the Department Director or his/her designee. Resident teams have first priority to participate in Department sponsored Citywide or community leagues using municipal athletic facilities. Non-resident teams may play in sponsored leagues if space is available.

Leagues that play at different sites are required to pay the League Team Fee once. Center Directors at sites collecting the fee should fax payment information to those Center Directors also hosting the league. Friendly or practice games which occur on fields during the league's permitted time/location are allowed; however, all teams participating must have paid the League Team Fee. For example, Team A on a league invites a Team B from Orange County for a friendly scrimmage during normal practice times within Team A's permitted field and time. Team B would be required to pay the League Team Fee. League directors must contact staff at each site to assure availability and permit approval. However, payments to the City of San Diego Recreation Center Fund are required at each site. For example, if an adult softball league has 10 teams in its league playing at both Robb Field and Morley Field, only 10 League Team Fees are required, payable at either site. If City of San Diego Recreation Council fees apply, the league must pay at both Robb Field and Morley Field.

When adult league play includes both lighted and unlighted hours, the Center Director may determine an appropriate split between lighted and unlighted rates. For example, if half of league games require lights, the Center Director may charge unlighted rates for half of the league teams and lighted rates for the remainder. The Center Director is not required to identify which teams pay the unlighted versus lighted rate; this is the responsibility of the league director.

### **Field Preparation**

Preparation of athletic fields is the responsibility of the league or organization. Bases will always be provided when those fields with base pegs are rented. They will not be provided for those fields without base pegs. It is the responsibility of the league and/or league director to provide lining for the field. Gypsum will not be provided by the Department to those groups renting the fields. Storage availability for groups renting fields on a regular basis will be determined by the Center Director.

Only City power equipment will be allowed on the fields. Contractual use of power equipment by renters will not be allowed unless approved by the Deputy Director. Only City staff, during their shift, may use power equipment on the fields. (Exceptions will be made for groups with Preferential Use and Occupancy Permits, Special Use Permits, and other certain agreements with the City.)

### **Youth League Reservations**

If a youth league has teams that do not use City of San Diego fields, the league director may petition to the Center Director to adjust the League Team Fee to exclude those teams that use fields exclusively in other jurisdictions from paying the League Team Fee for that season. The Center Director must be satisfied that sufficient documentation is provided by the league director to substantiate the claim.

### **Cancellations**

*Unless otherwise stated in the Fee Schedule or issued permit, 100% of paid fees will be refunded provided that the permit holder submits a written advance notice of cancellation, at least 30 calendar days prior to the date of the event. Cancellations received less than 30 calendar days prior to the event will be charged 25% of the fee paid. Cancellations received less than 10 calendar days prior to the event will be charged 50% of the fee paid. No refunds for cancellations less than 48 hours prior to event.*

### **Day Camp Fees**

Day camp fees may be prorated only if a formal drop-in program exists (i.e., participants are not required to sign up for a session and can attend daily). Fees cannot be prorated for partial attendance of a session if daily drop-ins are not permitted.

### **Disabled Rates**

Disabled rates, where applicable, are offered for activities in which 75% of the participants are persons with disabilities and are City of San Diego residents. Proof of disability (doctor slip, disabled parking placard) and residency may be required. Non-Hours of Operation Fee is not discounted for activities for persons with disabilities.

### **Fiesta Island Youth Camp**

Specific camp regulations such as maximum persons per site and number of sites contained within a campsite cluster are available at the Developed Regional Parks Division's Permit Center.

### **Government Use of Facilities**

The Parks and Recreation Director may reduce or waive fees for the use of indoor facilities by other government agencies and public school districts (non-athletic events) for official government business. Only one waiver or reduction is granted per agency or school district per fiscal year. Requests for waivers or discounts must be submitted in writing no later than ~~five~~ 15 working days before facility use.

### **Ground Use Fee**

Discounted youth activities are generally defined as activities with over 75% attending under the age of 16, resident disabled or senior. Groups must provide documentation that is acceptable to the Center Director/Permit Center or Park Manager to receive the discount. Daily rate refers to a 24 hour period, usually beginning at 8 a.m., subject to general park opening and closing hours. No prorating allowed. Leaseholders in Mission Bay are not required to pay this fee when use is contiguous to their leasehold and the City is to receive a percentage of revenues per their lease agreement for the scheduled activity on park land.

Runs/walks are charged the Ground Use Fee if using park land as a staging area, including starting, resting or "pit" stops and ending points. If this type of event is only passing through park land, no fee is required.

Opening day events for youth sports leagues and other special events for such groups are required to pay the Ground Use Fee only if their event requires more areas than normally used during games. For example, if picnic shelters and passive areas are needed for set-up, registration, etc., which are not normally used for regular season games, then the Ground Use Fee is required.

Set-up and tear-down days shall be considered within the permit period. For example, if an event of 500 people is to take place on Saturday, with set-up on Friday with only 50 people, then fees will be required for both days—a higher rate on Saturday based on 500 persons and a lower rate on Friday (the 50-150 persons category).

**Joint Use Locations - Clarification of Charges for Public School Districts**

If a public school district that has a joint use agreement requests the use of an athletic field, outdoor court or gymnasium that is one of their joint use sites, there is no charge. For copies of agreements, contact Division Administrative offices. A list of all existing joint use sites is included as a reference.

For Parks and Recreation sites not under a joint use agreement, a fee must be collected for use by a public school. For school district use of non-joint use park land for athletic activities, see pages 1 through 3. For use of non-joint use park land for non-athletic activities, see page 15 for Ground Use Fees. For non-athletic activities, school district groups under 50 persons are not charged the Ground Use Fee. Special Equipment Set-Up Fee and/or Picnic Shelter Reservation Fee may be required depending on the event requirements.

**Low Income Fee Waivers**

Not all Parks and Recreation Department programs are eligible for low income fee waivers. Fees for City-conducted Parks and Recreation Department programs and the City surcharge on City of San Diego contractual programs are waived for individuals from families whose gross income in the past twelve months falls within the Lower Living Standard Income Level. The limits are:

<u>Size of Family</u>	<u>Annual Income</u>
1	\$17,239
2	\$28,240
3	\$38,774
4	\$47,861
5	\$56,481
6	\$66,057
More than 6	Each additional family member add \$9,576

Completion of a fee waiver form is required for each activity for which a fee waiver is requested. A copy of the applicant's current Internal Revenue Service (IRS) tax return shall be used to verify income. A Social Security Award-Benefit letter or a Social Security Proof on Income letter may also be used for verification of income.

**Non-Hours of Operation**

The term "Non-Hours of Operation" used throughout this Fee Schedule is added to the basic fee (even if no charge) when facilities are reserved outside the normal hours of operation when City staff is required on site. Each facility may have its own unique hours of operation, as determined by the Department. There is a two hour minimum charge if Non-Hours of Operation are not contiguous with normal hours. Prorating for partial hours and combining partial hours over multiple timeframes is not allowed. If two or more groups are scheduled to use a facility during Non-Hours of Operation, then only one Non-Hours of Operation fee is due, and the Fee be split among the groups equitably where possible (subject to additional charge if additional staffing is increased to accommodate all rentals).

Payment of Non-Hours of Operation Fee does not provide open access to an entire facility to the public. Groups or individuals that desire full public access to a recreation center will be required to pay the Additional Operating Hours for Recreation Center fee. Department activities are exempt from paying the Non-Hours of Operation Fee. Non-Hours of Operation Fee is not discounted for activities for seniors or persons with disabilities. City of San Diego contractor activities (e.g., day camps, special events, etc.) are not required to pay Non-Hours of Operation if the activity is co-sponsored by the Department and City staff is available to be on-site.

**Non-Profit Fee Categories**

Groups qualify for the non-profit Fee categories and treatment if they are an approved non-profit organization under 26 U.S.C. § 501, with current status. City staff may request documentation from groups to qualify for these rates. Groups that cannot show sufficient documentation will be referred to other appropriate fee categories with the area requested (e.g., non-commercial or commercial status).

### **Outdoor Courts**

Scheduled use precludes non-scheduled users from utilizing the designated court. Staff may need to post the site prior to a reserved event to discourage unscheduled users. Rental may not be prorated for partial use of a court or less than one hour use; combining partial hours over multiple timeframes is not allowed. Cancellations within 14 calendar days of event forfeit the rental fee.

### **Permits**

Permits are not issued until payment is received. Some permits may require insurance, cleaning deposits and/or damage deposits. Groups may be invoiced for associated cost recoveries if deposits are not charged or sufficient to cover all damage.

### **Promotional Opportunities**

The Parks and Recreation Department encourages the use of facilities for special events, and appreciates the support from our users. Permits should be reviewed by the Center Director to determine if it is appropriate to request the permittee to formally acknowledge the Department's cooperation or participation. Acknowledgment could be part of the event's flyers, promotional materials, public service announcements, banners, signage, or verbal announcements during the event. The Department can supply camera ready art work for Parks and Recreation logos.

### **Prorating**

All hourly fees are rounded to the full hour. Prorating of partial hours or combining partial hours over multiple timeframes is not allowed.

### **Recreation Center Use**

Amounts charged for room use by the County Voter Registrar should not exceed the County's legal limit for this expense.

### **Senior Group Rates**

Senior group rates, where applicable, apply to activities in which 75% of the participants are 62 years of age or older and are City of San Diego residents. Non-Hours of Operation Fee is not discounted for activities for seniors.

### **Special Equipment Set Up**

There is no charge for outdoor volleyball nets, portable toilets, tables or chairs (except in Mission Bay, Shoreline and Balboa Parks); however, for large groups a deposit may be requested to cover potential damage to turf. (Tables and chairs are charged for use in Mission Bay, Shoreline and Balboa Parks.) (See Grounds Use Fee section.)

### **Sponsorship or Co-sponsorship of Events by the City**

Community events officially sponsored by Parks and Recreation require direct and active involvement by Parks and Recreation staff in the planning, coordination, and actual presentation of the event. Events officially sponsored by City Council offices require direct and active involvement by the Council/Mayor and/or their staff. Community events officially sponsored by the City must be accompanied by a written confirmation from a City Council staff representative or the appropriate City department appointing authority.

### **Swimming Pools**

#### **Priority Use**

The following priorities for swimming pool use have been established:

- 1) Department staff conducted programs.
- 2) Public school district - and public school - sponsored teams or learn-to-swim programs (Swim season is Feb. 1 through May 31; Boys Water Polo season is Aug. 1 through Nov. 30; Girls Water Polo season is Nov. 15 through Feb. 28).
- 3) Non-season public school district or school sponsored teams. Non-profit and private, non-commercial groups (birthday parties, etc.). Proof of non-profit status will be required.
- 4) Profit groups, commercial groups and organizations. Includes non-public agency swim clubs.

#### **Additional Terms**

Security, cleaning deposits, and insurance may be required, and will be determined by the Pool Manager.

#### **Cancellation Policy**

Exclusive rentals (special use permits) must be canceled in writing 14 calendar days prior to the event to receive full refunds. Monthly rentals must be canceled in writing 48 hours prior to the event to receive full refunds. Late cancellations will forfeit 25% of fees paid.

There will be no refunds granted for swimming lessons unless canceled by City staff. A transfer or credit to another class may be permitted by the Pool Manager, in their sole discretion. Swimming lessons which fall on holidays will be rescheduled or prorated if the facility is not scheduled to be open on that date.

There will be no refunds granted for emergency closures due to pool contamination. Patrons with paid facility admission receipts who must leave a pool due to such emergency will be issued a voucher for admission that will be valid for 1 year from the date of the incident.



**City of San Diego Parks and Recreation Department  
Joint Use Agreement Locations and School Districts**

<b>Joint Use Site</b>	<b>Location</b>	<b>School District</b>
Adams Elementary School	4672 35th Street	SDUSD
Alcott Elementary School	4680 Hidalgo Avenue	SDUSD
Alice Birney Elementary School	4345 Campus Avenue	SDUSD
Angier Elementary School	8450 Hurlburt Street	SDUSD
Ashley Falls Elementary School	13030 Ashley Falls Drive	DMUESD
Bayview Terrace Elementary	2445 Fogg Street	SDUSD
Bird Rock Elementary School/Bird Rock Neighborhood Park	5371 La Jolla Hermosa Avenue	SDUSD
Black Mountain Jr. High School	9353 Oviedo Street	PUSD
Cabrillo Elementary School	3120 Talbot Street	SDUSD
Cadman Elementary School/Cadman Neighborhood Park	4370 Kamloop Avenue	SDUSD
Carmel Creek School	4210 Carmel Center Road	SBSD
Carmel Del Mar Elementary School	4400 Carmel Park Drive	DMUESD
Carson Elementary School	6905 Kramer	SDUSD
Challenger Middle School	10810 Parkdale Avenue	SDUSD
Chavez Elementary School	1404 South 40th Street	SDUSD
Cherokee Point Elementary School	3735 38th Street	SDUSD
Chollas-Mead Elementary School	545 45 <sup>th</sup> Street	SDUSD
Clark Middle School	4388 Thorn Street	SDUSD
Clay Elementary School	6506 Solita Avenue	SDUSD
Crown Point Elementary School	4033 Ingraham Street	SDUSD
Dailard Elementary School	6425 Cibola Road	SDUSD
Dana Middle School	1775 Chatsworth Blvd.	SDUSD
DePortola Middle School	11010 Clairemont Mesa Blvd.	SDUSD
Dingeman Elementary School/Spring Canyon Neighborhood Park	11840 Scripps Creek Drive	SDUSD
Doyle Elementary School	3950 Berino Court	SDUSD
Edison Elementary School	4077 35 <sup>th</sup> Street	SDUSD
Ericson Elementary School	11174 Westonhill Drive	SDUSD
Farb Middle School	4880 La Cuenta Drive	SDUSD
Fay Elementary School	4080 52 <sup>nd</sup> Street	SDUSD
Field Elementary School	4375 Bannock Avenue	SDUSD
Fletcher Elementary School	7666 Bobolink Way	SDUSD
Forward Elementary School	6460 Boulder Lake Drive	SDUSD
Franklin Elementary School	4481 Copeland Avenue	SDUSD
Garfield Elementary School	4487 Oregon Street	SDUSD
Griffith-Joyner Elementary School	4271 Myrtle Street	SDUSD
Hage Elementary School	9750 Galvin Avenue	SDUSD
Hardy Elementary School	5420 Montezuma Road	SDUSD
Hearst Elementary School	6230 Del Cerro Blvd.	SDUSD
Herbert Ibarra Elementary School	4877 Orange Avenue	SDUSD
Jefferson Elementary School	3770 Utah Street	SDUSD
Jerabek Elementary School	10050 Avenida Magnifica	SDUSD
Juarez Elementary School	2633 Melbourne Drive	SDUSD
<del>Keiller Middle School</del>	<del>7270 Lisbon Street</del>	<del>SDUSD</del>
Kimbrough Elementary School	321 Hoitt Street	SDUSD
King Elementary School	415 31st Street	SDUSD
Kumeyaay Elementary School	6475 Antigua Boulevard	SDUSD
La Mirada Elementary School	222 Avenida De La Madrid	SYESD
Language Academy	4961 64 <sup>th</sup> Street	SDUSD

**City of San Diego Parks and Recreation Department  
Joint Use Agreement Locations and School Districts**

<b>Joint Use Site</b>	<b>Location</b>	<b>School District</b>
Lewis Middle School	5170 Greenbrier Avenue	SDUSD
Mann Middle School	4345 54th Street	SDUSD
Marshall Middle School	9700 Avenue of Nations	SDUSD
Marston Middle School	3799 Clairemont Drive	SDUSD
Mason Elementary School	10340 San Ramon Drive	SDUSD
McKinley Elementary School	3045 Fenton Street	SDUSD
Miramar Community College	10440 Black Mountain Road	SDCCD
Nicoloff Elementary School	1777 Howard Avenue	SBUESD
North Park Community Park/ALBA School	4041 Oregon Street	SDUSD
Ocean Beach Elementary School	4741 Santa Monica Avenue	SDUSD
Ocean Air Community Park/Ocean Air Elementary	4770 Fairport Way	DMUESD
Ocean View Hills Elementary School	4947 Ocean View Hills Pkwy	SYESD
Pacific Beach Elementary	1234 Tourmaline Street	SDUSD
Pacific Beach Middle School	4676 Ingraham Street	SDUSD
Parks, Rosa Elementary School	4510 Landis Street	SDUSD
Penn Elementary School	2797 Utica Drive	SDUSD
Pershing Middle School	8204 San Carlos Drive	SDUSD
Porter Elementary School	445 South 47 <sup>th</sup> Street	SDUSD
Rodriguez Elementary School	825 South 31 <sup>st</sup> Street	SDUSD
Roosevelt Middle School	3366 Park Blvd.	SDUSD
Sage Canyon Elementary School	5290 Harvest Run Drive	DMUESD
SD School of Creative and Performing Arts/Penn Athletic Area	2425 Dusk Drive	SDUSD
Scripps, E. B., Elementary School	11801 Cypress Canyon Road	SDUSD
Scripps Ranch High School	10410 Treena Street	SDUSD
Serra Senior High School	5156 Santo Road	SDUSD
Sherman Elementary School	301 22nd Street	SDUSD
Solana Highlands Elementary School	3520 Long Run Drive	SBSD
Spreckels Elementary School	6033 Stadium Street	SDUSD
Standley Middle School	6298 Radcliff Drive	SDUSD
Tierrasanta Elementary School	5450 La Cuenta Drive	SDUSD
Torrey Pines Elementary School	8350 Cliffridge Avenue	SDUSD
Valencia Park Elementary School	5880 Skyline Drive	SDUSD
Vista Grande Elementary School	5606 Antigua Boulevard	SDUSD
Walker Elementary School	9225 Hillery Drive	SDUSD
Wangenheim Middle School	9230 Gold Coast Drive	SDUSD
Wegeforth Elementary School	3443 Ediwhar Avenue	SDUSD
Wilson Middle School	3838 Orange Avenue	SDUSD
Zamorano (Bay Terraces #6) Elementary School	2655 Casey Street	SDUSD

DMUESD: Del Mar Unified Elementary School District  
PUSD: Poway Unified School District  
SBSD: Solana Beach School District  
SBUESD: South Bay Union Elementary School District  
SDCCD: San Diego Community College District  
SDUSD: San Diego Unified School District  
SYESD: San Ysidro Elementary School District