

Ethics Commission



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Ethics Commission



Description

Founded in 2001, the Ethics Commission is an independent City entity responsible for monitoring, administering, and enforcing the City's governmental ethics laws, which include the City's campaign and lobbying laws. The Ethics Commission conducts audits and investigations, provides formal and informal advice to persons who fall within its jurisdiction, conducts live training sessions, administers online training programs, and proposes governmental ethics law reforms. For more information concerning the Ethics Commission, please visit the Commission's website at www.sandiego.gov/ethics.

The mission is:

To preserve public confidence in our City government through education, advice, and the prompt and fair enforcement of local governmental ethics laws.

The vision is:

To advance the principles of open government, transparency, and an informed citizenry through the timely disclosure of financial information by candidates, political committees, lobbyists, and City Officials.

Ethics Commission

Goals and Objectives

Goal 1: Educate City officials, City candidates and lobbyists about the various provisions in the City's governmental ethics laws

- Provide prompt, informal advice via telephone, email and in person
- Issue formal advisory opinions
- Prepare and disseminate educational materials such as fact sheets and manuals
- Provide live and online training courses for City officials, candidates, and lobbyists

Goal 2: Ensure compliance with the City's governmental ethics laws through audit and enforcement activities

- Conduct efficient and thorough investigations into alleged violations of the City's ethics laws, campaign laws, and lobbying laws
- Conduct compliance audits of City candidate and ballot measure committees

Goal 3: Propose legislative amendments to ensure that the City's governmental ethics laws are effective in preventing corruption and the appearance of corruption

- Review existing laws, receive public input, and study laws in other jurisdictions
- Prepare proposed legislative amendments for City Council approval

Key Performance Indicators

Performance Indicator	FY2018 Target	FY2018 Actual	FY2019 Target	FY2019 Actuals	FY2020 Target
Percentage of authorized investigations completed within 180 calendar days	90%	96%	90%	100%	90%
Percentage of authorized investigations completed within 360 calendar days	100%	100%	100%	100%	100%
Percentage of complaints reviewed within 30 calendar days	100%	100%	100%	100%	100%
Percentage of educational materials updated within 30 days of legislative changes (both State and local)	100%	100%	100%	100%	100%
Percentage of requests for technical assistance (informal advice regarding campaign, lobbying, and ethics laws) responded to within 24 hours	100%	100%	100%	100%	100%

Ethics Commission

Department Summary

	FY2018 Actual	FY2019 Budget	FY2020 Adopted	FY2019-2020 Change
FTE Positions (Budgeted)	5.00	5.00	5.50	0.50
Personnel Expenditures	\$ 1,014,914	\$ 1,011,386	\$ 1,030,248	\$ 18,862
Non-Personnel Expenditures	112,139	272,124	267,850	(4,274)
Total Department Expenditures	\$ 1,127,053	\$ 1,283,510	\$ 1,298,098	\$ 14,588
Total Department Revenue	\$ 29,790	\$ -	\$ -	\$ -

General Fund

Department Expenditures

	FY2018 Actual	FY2019 Budget	FY2020 Adopted	FY2019-2020 Change
Ethics Commission	\$ 1,127,053	\$ 1,283,510	\$ 1,298,098	\$ 14,588
Total	\$ 1,127,053	\$ 1,283,510	\$ 1,298,098	\$ 14,588

Department Personnel

	FY2018 Budget	FY2019 Budget	FY2020 Adopted	FY2019-2020 Change
Ethics Commission	5.00	5.00	5.50	0.50
Total	5.00	5.00	5.50	0.50

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Education Program Manager Addition of 1.00 Program Manager to support the Commission's education and training programs. The FY2020 FTE position and expenditures are annualized to reflect the projected start date throughout the fiscal year.	0.50	\$ 77,367	-
Pay-in-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	18,362	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(1,460)	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements.	0.00	(2,814)	-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	(76,867)	-
Total	0.50	\$ 14,588	-

Ethics Commission

Expenditures by Category

	FY2018 Actual	FY2019 Budget	FY2020 Adopted	FY2019-2020 Change
PERSONNEL				
Personnel Cost	\$ 555,034	\$ 558,406	\$ 655,207	96,801
Fringe Benefits	459,880	452,980	375,041	(77,939)
PERSONNEL SUBTOTAL	1,014,914	1,011,386	1,030,248	18,862
NON-PERSONNEL				
Supplies	\$ 8,448	\$ 9,629	\$ 9,824	195
Contracts	79,492	238,911	237,256	(1,655)
Information Technology	19,589	18,584	15,770	(2,814)
Energy and Utilities	676	-	-	-
Other	3,934	5,000	5,000	-
NON-PERSONNEL SUBTOTAL	112,139	272,124	267,850	(4,274)
Total	\$ 1,127,053	\$ 1,283,510	\$ 1,298,098	14,588

Revenues by Category

	FY2018 Actual	FY2019 Budget	FY2020 Adopted	FY2019-2020 Change
Fines Forfeitures and Penalties	\$ 29,790	\$ -	\$ -	-
Total	\$ 29,790	\$ -	\$ -	-

Personnel Expenditures

Job Number	Job Title / Wages	FY2018 Budget	FY2019 Budget	FY2020 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20001220	Executive Director	1.00	1.00	1.00	\$ 50,128 - 184,332	\$ 164,737
20001234	Program Coordinator	1.00	1.00	1.00	24,537 - 147,160	76,556
20001222	Program Manager	3.00	3.00	3.50	50,128 - 184,332	395,552
	Vacation Pay In Lieu					18,362
FTE, Salaries, and Wages Subtotal		5.00	5.00	5.50		\$ 655,207

	FY2018 Actual	FY2019 Budget	FY2020 Adopted	FY2019-2020 Change
Fringe Benefits				
Employee Offset Savings	\$ 10,957	\$ 11,352	\$ 7,503	(3,849)
Flexible Benefits	72,705	72,705	79,294	6,589
Insurance	1,035	-	-	-
Medicare	8,496	8,096	9,235	1,139
Other Post-Employment Benefits	31,333	30,620	33,688	3,068
Retiree Medical Trust	435	450	614	164
Retirement ADC	290,765	274,533	187,451	(87,082)
Retirement DROP	-	-	4,294	4,294
Risk Management Administration	5,159	5,265	6,628	1,363
Supplemental Pension Savings Plan	36,562	36,933	43,673	6,740
Unemployment Insurance	983	939	981	42
Workers' Compensation	1,451	12,087	1,680	(10,407)
Fringe Benefits Subtotal	\$ 459,880	\$ 452,980	\$ 375,041	(77,939)
Total Personnel Expenditures			\$ 1,030,248	