



Fiscal Year 2020 CAPER

**Attachment 4:
Fair Housing Report and
Section 3**

FAIR HOUSING ACTION PLAN TO ADDRESS IMPEDIMENTS TO FAIR HOUSING CHOICE FY 2015/2016-FY2019/2020

IMPEDIMENTS TO BE ADDRESSED	GOALS	ACTIVITIES OR STRATEGIES TO MEET THE GOALS	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	FY 2020 ACCOMPLISHMENTS	
SAN DIEGO REGIONAL - IMPEDIMENTS IDENTIFIED COUNTYWIDE						
1	Educational and outreach literature regarding fair housing issues, rights, and services on website or public counters is limited.	<ul style="list-style-type: none"> • Outreach program shall include distribution of 5,000 fair housing brochures in predominant languages spoken in the City of San Diego. • Provide up to 4 trainings for home-seekers and buyers, tenants, property managers and landlords, and nonprofit agencies. 	<ul style="list-style-type: none"> • Ensure ease of access to information about fair housing on websites with links between jurisdictions and contracted service providers. • Prominently display information on public counters and other points of public contact, such as libraries and community centers. • Increase knowledge of the process of reporting complaints and access/referral to government entities: California Department of Fair Employment and Housing (DFEH); U.S. Department of Housing and Urban Development (HUD); U.S. Department of Justice (DOJ). • Continue to utilize the SDRAFFH to coordinate and promote outreach and education activities in the region. 	While this impediment applies to all jurisdictions, the cities of Chula Vista, Coronado, Del Mar, Imperial Beach, Lemon Grove, San Diego, Solana Beach, National City, La Mesa, and Escondido should provide additional links and detailed information about Fair Housing on their websites.	Included in the City of San Diego's current Fair Housing Services contracts.	<ul style="list-style-type: none"> • Maintained the City of San Diego's Fair Housing webpage. • Distributed 3,187 multilingual brochures, in six different languages, to various audiences and displayed brochures in public libraries and the Economic Development Department. Distributed as follows: English: 2,342; Spanish 605; Arabic 115; Chinese 50; Tagalog 50; and 25 Vietnamese. • Distributed two new editions of the "Practice Fair Housing" citywide newsletter. • Provided three training to nonprofit agencies and CDBG program staff; 96 people attended. • Provided thirty-two (32) educational workshops and trainings to residents of San Diego including protective classes (race/color, disabilities, and income). Highlights as follows: one (1) specific training for Landlords; 658 people attend. This year, due to all the rental law changes in California, a workshop was held specially for Renters on Fair Housing; 9 people attended. Two workshops were held in Spanish. • Attended fourteen (14) community events and informational workshops to promote fair housing.; 548 people attend and were provided literature. • SDRAFFH in partnership with the San Diego Housing Federation hosted the Annual Fair Housing Conference: "Fair Housing in the Digital Age". Due to the pandemic, the scheduled day long conference was transformed into a three-hour webinar. The day long conference keynote speaker was Lisa Rice of National Fair Housing ; 162 people attended.
2	Hispanics and Blacks continue to be under-represented in the homebuyer market and experienced large disparities in loan approval rates.	Increase availability of media regarding fair housing issues, rights and services.	Coordinate with the Reinvestment Task Force to receive annual reporting from the Task Force on progress in outreach and education.	Service providers and all entitlement and participating jurisdictions.	Included in the City of San Diego's current Fair Housing Services contracts.	The Regional Task Force (RTF) held 8 member and workgroup meetings and listening sessions on economic issues that included access to home mortgages, and held additional meetings with financial institutions and community-based nonprofits. In addition, the RTF conducted its annual survey of RTF member banks' community reinvestment activity, including mortgages to low and moderate-income borrowers. This data was integral to the RTF's advocacy effort around the Community Reinvestment Act this year and was included in public comments the RTF submitted to the Office of the Comptroller of the Currency. The RTF also held 3 virtual financial education and/or homeownership events, whose "virtuality" increased flexibility for interested working families.
3	Due to the geographic disparity in terms of rents, concentrations of Housing Choice Voucher use has occurred.		<p>Expand the affordable housing inventory, as funding allows.</p> <p>Promote the Housing Choice Voucher program to rental property owners, in collaboration with the various housing authorizes in the region.</p> <p>Increase education of Housing Choice Voucher recipients as to choice and availability, in collaboration with the various housing authorities in the region.</p> <p>Work collaboratively with local housing authorizes and affordable housing providers to ensure affirmative fair marking plans and deconcentration policies are implemented.</p>	Service providers and all entitlement and participating jurisdictions.		<ul style="list-style-type: none"> • The City of San Diego expanded its Move To Work Choice Communities Initiative, an upward mobility program to provide more flexibility for families to choose to live in neighborhoods that offer more opportunities for transportation, schools and employment. Working with the San Diego Housing Commission (SDHC), updated the payment standards that are used to determine the amount of rental assistance each family receives. Higher payment standards were issued in communities with higher rental costs and offer higher opportunity access. Security deposit loans were expanded and a Mobility Counseling Program was implemented. The San Diego Housing Commission (SDHC) mobility counselor assists with pre/post move counseling, housing search assistance and guidance about neighborhood features.

FAIR HOUSING ACTION PLAN TO ADDRESS IMPEDIMENTS TO FAIR HOUSING CHOICE FY 2015/2016-FY2019/2020

IMPEDIMENTS TO BE ADDRESSED		GOALS	ACTIVITIES OR STRATEGIES TO MEET THE GOALS	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	FY 2020 ACCOMPLISHMENTS
4	Housing choices for special needs groups, especially persons with disabilities, are limited.		<ul style="list-style-type: none"> • Increase housing options for special needs populations, including persons with disabilities, senior households, families with children, farmworkers, the homeless, etc. • Encourage universal design principles in new housing developments. • Educate city/county building, planning, and housing staff on accessibility requirements. • Encourage inter-departmental collaboration. 	Service providers and all entitlement and participating jurisdictions.	Included in the City of San Diego's current Fair Housing Services contracts.	<ul style="list-style-type: none"> • In July 2018 the City of San Diego amended the Municipal Code Source of Income (SOI) Ordinance to include Section 8 Housing Vouchers and other third party rental assistance programs as a protected source of income. • SDHC contracted with Legal Aid Society of San Diego (LASSD) in December 2018, to provide education and outreach to support the SOI Ordinance in the City of San Diego. Education and outreach services were provided to landlords, tenants, Section 8 participants, and community groups. • LASSD conducted 18 informational trainings/seminars attended by 543 landlords. • LASSD conducted 43 informational seminars for 583 Section 8 participant families on SOI Ordinance protections. • LASSD disseminated educational material in the form of a newsletter to 4,823 landlords. • SDHC was awarded 25 Mainstream Vouchers to serve low-income families with at least one non-elderly disabled family member (ages 18-61). • SDHC was awarded 75 Family Unification Program vouchers to serve families involved with Child Welfare Services for whom housing is a barrier to reunification or maintaining custody, or to serve former foster youth or exiting foster youth ages 18-24 who are homeless or at risk of becoming homeless. • SDHC was awarded an additional 118 Veteran Affairs Supporting Housing (VASH) vouchers. • SDHC committed 20 project-based VASH vouchers to two new developments through a NOFA. VASH vouchers serve homeless veterans that are eligible for VA Healthcare. • SDHC dedicated 75 Project Based Vouchers to projects that serve people experiencing homelessness through a NOFA process. These are Permanent Supportive Housing (PSH) vouchers as they combine a long-term housing subsidy with comprehensive supportive services. • SDHC committed 120 Sponsor-Based Subsidies to a supportive service organization for individuals experiencing homelessness with serious mental illness.
5	Enforcement activities are limited.	<ul style="list-style-type: none"> • Conduct 25 random, paired fair housing test and complaint based tests to identify trends. • Accept, Investigate and follow up on all complaints received. 	<ul style="list-style-type: none"> • Provide press releases to local media on outcomes of fair housing complaints and litigation. • Support stronger and more persistent enforcement activity by fair housing service providers. • Conduct random testing on a regular basis to identify issues, trends, and problem properties. Expand testing to investigate emerging trends of suspected discriminatory practices. 	Service providers and all entitlement and participating jurisdictions.		<ul style="list-style-type: none"> • Received and screened 4,093 calls through the Fair Housing Hotline, resulting in 242 fair housing investigations implemented, of which 280 were resolved. From these investigations, 16 were conciliations, 1 was referred to HUD, 2 DEFH, and 1 was referred to HUD and DEFH. The other 54 are still being investigated. • Completed 74 (CDBG/FHIP) housing audit tests targeting selected housing providers doing business within the City of San Diego. Due to the pandemic, on-site testing was suspended due to health and safety reasons. For the month's of April thru June, phone testing was conducted.

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SAN DIEGO JURISDICTIONAL - IMPEDIMENTS IDENTIFIED WITHIN THE CITY OF SAN DIEGO						
1	Various land use policies, zoning provisions, and development regulations may affect the range of housing choice available.	Amend Zoning Ordinance, as necessary	<ul style="list-style-type: none"> • Amend zoning ordinances to reflect recent changes to Density Bonus Law. • Ensure definition of Family in not considered discriminatory. • Large Residential Care Facilities (for Seven or More Persons). • Adequate provisions for Emergency Shelters in their zoning ordinances. • Zoning ordinances that support transitional and supportive housing consistent with the requirements of SB2. • Zoning ordinances provisions for farm worker or employee housing. 	City staff	General Funds	<ul style="list-style-type: none"> • Amend zoning ordinances to reflect recent changes to Density Bonus Law. • 2017 Amendments to the City's Affordable Housing Regulations: The amendments further incentivized the construction of affordable housing through the Affordable Housing Density Bonus Regulations by (1) increasing the maximum density bonus available; (2) increasing the maximum number of incentives; (3) reducing the decision process level when a Planned District Ordinance permit is required; (4) reducing the parking ratio in high transit frequency areas, consistent with AB 744; and (5) allowing the affordable units to be located off-site, subject to certain criteria. • 2018 Amendments to the City's Affordable Housing Regulations: The amendments implemented AB 2501, AB 2556, AB 2442 and AB 1934 and provided additional affordable housing incentives. • 2018 Amendments to the City's Affordable Housing/In-Fill Projects and Sustainable Development regulations: The amendments revised the City's Expedite Program to incorporate new City initiatives, goals and strategies, which included increased and improved (1) housing affordability; (2) development in economically disadvantaged neighborhoods; (3) development near public transit; (4) sustainable development; (5) reduced permit and review process timelines; and (6) consistency with the Climate Action Plan. • 2020 Housing Legislation Code Update Package in process and anticipated to be certified by the Coastal Commission (as an amendment to the City's Local Coastal Program) in 2021. • Ensure definition of Family in not considered discriminatory. • Reviewed and verified in 2019-2020 during preparation of 2021-2029 Housing Element. • Large Residential Care Facilities (for Seven or More Persons). • Residential Care Facilities (for Seven or More Persons) are conditionally permitted in most Residential and Commercial Zones and are conditionally permitted in all Mixed Use Zones. • Adequate provisions for Emergency Shelters in their zoning ordinances. • Reviewed and verified in 2019-2020 during preparation of 2021-2029 Housing Element. Additional zoning regulation amendments to expand zones where permitted in process through the Housing Legislation Code Update Package and to be finalized in 2nd half of 2020. • Zoning ordinances that support transitional and supportive housing consistent with the requirements of SB2. • Implemented in the 2019-2020 12th Update to the Land Development Code. Additional zoning regulation amendments to expand zones where permitted in process through the Housing Legislation Code Update Package and to be finalized in 2nd half of 2020. • Zoning ordinances provisions for farm worker or employee housing. • In process through the Housing Legislation Code Update Package and to be finalized in 2nd half of 2020.

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NEW REGIONAL IMPEDIMENTS						
1	Today, people obtain information through many media forms, not limited to traditional newspaper noticing or other print forms.	<ul style="list-style-type: none"> • Continue and improve upon the Citywide public information, education and outreach program relating to fair housing. • Develop and contribute content to be added to the City's webpage. 	Education and outreach activities need to be expanded to have a multi-media coverage, including social media, such as Facebook, Twitter, and Instagram, as well as other meeting/discussion forums, such as chat rooms and webinars	While this impediment applies to all jurisdictions, the cities of Chula Vista, Coronado, Del Mar, Imperial Beach, Lemon Grove, San Diego, Solana Beach, National City, La Mesa, and Escondido should provide additional links and detailed information about Fair Housing on their websites.	Included in the City of San Diego's current Fair Housing Services contracts.	<ul style="list-style-type: none"> • Issued two "Practice Fair Housing" newsletter that are posted on the Fair Housing Webpage and distribute throughout the community. • Due to the pandemic, our fair housing trainings were moved online. Ten (10) fair housing educational trainings were held online; 310 people attended. • One Fair Housing Training for Housing Providers was held online; 76 people attended. • Promoted fair housing trainings on social media and news media. • The SDRAFFH Conference to celebrate Fair Housing Month was moved online, due to the pandemic. The three hour webinar had 159 people attend.

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2	Patterns of racial and ethnic concentration are present within particular areas of the San Diego region.		<ul style="list-style-type: none"> • Diversify and expand the housing stock to accommodate the aired housing needs of different groups. • Promote equal access to information for all residents. Update LEP plan to reflect demographic changes in community per Executive Order 13166 of August 11, 2000. • Work collaboratively with local housing authorities and affordable housing providers to ensure affirmative fair marketing plans and deconcentration policies are implemented. 	City staff	General Funds	<ul style="list-style-type: none"> •Diversify and expand the housing stock to accommodate the aired housing needs of different groups. •2018 Amendments to the City's Companion Unit and Junior Unit regulations: The amendments implemented SB 1069, AB 2299 and AB 2406. •2019 Amendments to the City's Live/Work Quarters Regulations: The amendments expanded the Live-Work Quarters use to two additional zones (CO-1 and CV-1); reduced the minimum floor area from 750 square feet to 500 square feet; increased the residential floor area ratio from 33 percent to 49 percent; no longer limited the use to artists or artisans; allowed commercial uses, offices, and the presence of employees provided they are overseen by the resident; and clarified that no additional parking is required. •2019 Creation of New Mixed-Use Zones: The amendments added new mixed-use base zones and accompanying regulations to the Land Development Code, which will accommodate mixed use development with a residential or employment focus and increase the diversity of development types permitted by the City's Municipal Code. •2016 10th Update to the City's Land Development Code, Amendments to Small Lot Subdivision Regulations: To facilitate this type of development, the minimum subdivided lot area requirement was removed. •2019 11th Update to the City's Land Development Code: •Removed the requirement for a Site Development Permit, Process Three (Hearing Officer) decision for multiple unit residential zones that exceed a specific threshold of proposed dwelling units on lots that are being consolidated to accommodate development. •Updated/increased the dollar value of improvements that triggers public right-of-way improvements. •Expanded the zones in which Live/Work Quarters are permitted. •2019-2020 12th Update to the City's Land Development Code: •Allowed interim ground floor residential use, outside of the Coastal Overlay Zone, within commercial zones for up to 10 years with a Neighborhood Use Permit. Use was added to the Residential Separately Regulated Uses as a Limited Use. •Exempted Companion Units, Permanent Supportive Housing and Transitional Housing Facilities from Development Impact Fees. •Amended Companion Unit regulations to comply with recent state changes, and clarified that the Companion Unit can only encroach into the interior and rear yard setbacks. •Defined Permanent Supportive Housing (PSH) and added a Separately Regulated Use to allow PSH as a limited use in multifamily zones and commercial zones where residential housing is permitted. •Allowed Transitional Housing Facilities as a limited use in multifamily zones and commercial zones that allow residential housing, no longer requiring a Conditional Use Permit when there are more than seven people. •Clarified that per State requirements, applicants can provide a lesser percentage of density than allowed by the density bonus or not increase the density beyond what is required in exchange for affordable housing. •Adopted various amendments to the zoning for the Downtown Community Plan Area to simplify development requirements and facilitate the development of three-bedroom units and living units.



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
City of San Diego / ESD
9601 Ridgehaven Court, Suite 310, San Diego, CA 92123
95-6000776

Reporting Entity
City of San Diego/EDD
1200 Third Avenue, Suite 1400, San Diego, CA 92101

Dollar Amount:	\$4,773,780.75
Contact Person:	Latina Hines
Date Report Submitted:	10/15/2020

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/19	6/30/20	HPWA	Hsg Opport for Persons with AIDS

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
City of San Diego / ESD
9601 Ridgehaven Court, Suite 310, San Diego, CA 92123
95-6000776

Reporting Entity
City of San Diego/EDD
1200 Third Avenue, Suite 1400, San Diego, CA 92101

Dollar Amount	\$4,432,528.59
Contact Person	Latina Hines
Date Report Submitted	10/14/2020

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/19	6/30/20	HOME	HOME Program

Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
Craft Workers (Skilled)	16	10	0	0	0
Laborers (Unskilled)	18	12	0	0	0
Drywaller	4	4	0	0	0

Total New Hires	38
Section 3 New Hires	26
Percent Section 3 New Hires	68.42%
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

Part II: Contracts Awarded

Construction Contracts	
Total dollar amount of construction contracts awarded	\$61,419,093.00
Total dollar amount of contracts awarded to Section 3 businesses	\$13,670,332.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	22.25%
Total number of Section 3 businesses receiving construction contracts	16
The minimum numerical goal for Section 3 construction opportunities is 10%.	

Non-Construction Contracts	
Total dollar amount of all non-construction contracts awarded	\$0.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	N/A
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
Yes	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
Yes	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.

During the reporting period, the San Diego Housing Commission utilized its registry of certified Section 3 Residents and certified Section 3 Business Concerns to disseminate employment and contracting opportunities; monitored applicable contracts and projects to ensure compliance; and attended local business and workforce development outreach events.

8 = CDBG-State
Administered 9
= Other CD
Programs
10 = Other Housing
Programs

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$25,273,997.61
B. Total dollar amount of contracts awarded to Section 3 businesses	\$9,900,321.06
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	39 %
D. Total number of Section 3 businesses receiving contracts	25

2. Non-Construction Contracts:

A. Total dollar amount of all non-construction contracts awarded on the project/activity	\$919,818.00
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0%
D. Total number of Section 3 businesses receiving non-construction contracts	0

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.

Other; describe below.

Section 3 clauses were included in all CDBG Agreements executed with Subrecipients, including non-construction projects (ie., Public Services). Subrecipients were required to identify their project as covered by Section 3 in the bid advertisements for CDBG-funded construction projects. Subrecipients were also required to include the Section 3 clauses in its entirety within their bid documents and all executed agreements resulting from construction contracts awarded by Subrecipients to General Contractors, including all executed agreements between the General Contractors and Subcontractors. Section 3 requirements were discussed during all Pre- Construction Meetings conducted. General Contractors reported efforts to request for apprentices through unions and training agencies.

The San Diego Housing Commission, during the reporting period utilized its registry of certified Section 3 Residents and certified Section 3 Businesses to disseminate employment and contracting opportunities; monitored applicable contracts and projects to ensure compliance; and attended local business and workforce development outreach events.

***This report was not available in the SPEARS online system for submission. This report represents a draft until the official report can be completed in the SPEARS system.**

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form.

The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian Housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F) or the number of new hires utilized on the Section 3 covered project (columns B, C and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit two copies of this report to the local HUD Field Office. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

HUD Field Office: Enter the Field Office name forwarding the Section 3 report.

1. Recipient: Enter the name and address of the recipient submitting this report.
2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
- 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
6. Reporting Period: Indicate the time period (months and year) this report covers.
7. Date Report Submitted: Enter the appropriate date.

Submit two (2) copies of this report to the HUD Field Office of Fair Housing and Equal Opportunity, Program Operations and Compliance Center Director, at the same time the performance report is submitted to the program office. For those programs where such a report is not required, the Section 3 report is submitted by January 10. Include only contracts executed during the reporting period specified in item 8. PHAs/HAs are to report all contracts/subcontracts.

* The terms "low-income persons" and "very low-income persons" have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of the HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e., supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New Hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: Enter the number of Section 3 residents that were employed and trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contacts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contacts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts - Self-explanatory

smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low- income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Section 3 Summary Report
 Economic Opportunities for
 Low- and Very Low-Income Persons

**U.S. Department of Housing
 and Urban Development**
 Office of Fair Housing
 and Equal Opportunity

OMB Approval No. 2529-0043
 (exp. 11/30/2010)

HUD Field Office:
Los Angeles

See back of page for Public Reporting Burden statement

1. Recipient Name & Address: (street, city, state, zip) City of San Diego/CDBG Program 1200 Third Avenue, #1400 San Diego, CA 92101		2. Federal Identification: (contract/award no.) E-19-MC-06-0542	3. Dollar Amount of Award: \$0
		4. Contact Person: Tina Hines	5. Phone: (include area code) 619-236-6305
		6. Reporting Period: 07/01/19 - 06/30/20	7. Date Report Submitted: 12/18/20
8. Program Code: *	4.	(Use a separate sheet for each program code)	
		9. Program Name: ESG Entitlement	

Part I: Employment and Training (** Include New Hires in columns E & F.)

A Job Category	B Number of New Hires	C Number of New Hires that are Sec. 3 Residents	D % of Aggregate Number of Staff Hours of New Hires that are Sec. 3 Residents	E** % of Total Staff Hours for Section 3 Employees and Trainees	F** Number of Section 3 Employees and Trainees
Professionals					
Technicians					
Office/Clerical					
Construction by Trade (List Trade:					
Trade:					
Trade					
Trade					
Trade					
Other (List)					
Service Workers					
Total	0	0	0	0	0

*Program Codes
 1 = Flexible Subsidy
 2 = Section 202/811
 3 = Public/Indian Housing
 A = Development,
 B = Operation
 C = Modernization
 4 = Homeless Assistance
 5 = HOME
 6 = HOME-State Administered
 7 = CDBG-Entitlement
 8 = CDBG-State Administered
 9 = Other CD Programs
 10 = Other Housing Programs

Part II: Contracts Awarded

1. Construction Contracts:

A. Total dollar amount of all contracts awarded on the project	\$0
B. Total dollar amount of contracts awarded to Section 3 businesses	\$0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0%
D. Total number of Section 3 businesses receiving contracts	0

2. Non-Construction Contracts:

A. Total dollar amount of all non-construction contracts awarded on the project/activity	\$0
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0%
D. Total number of Section 3 businesses receiving non-construction contracts	0

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other; describe below

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.

***This report was not available in the SPEARS online system for submission. This report represents a draft until the official report can be completed in the SPEARS system.**

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any **public and Indian Housing programs** that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to **recipients of housing and community development assistance in excess of \$200,000** expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to **contracts and subcontracts in excess of \$100,000** awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts which are to be completed for all programs covered by Section 3. Part I relates to **employment and training**. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F) or the number of new hires utilized on the Section 3 covered project (columns B, C and F). Part II of the form relates to **contracting**, and Part III summarizes recipients' **efforts** to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.* A recipient of Section 3 covered assistance shall submit two copies of this report to the local HUD Field Office. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. **Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.**

HUD Field Office: Enter the Field Office name forwarding the Section 3 report.

1. Recipient: Enter the name and address of the recipient submitting this report.
2. Federal Identification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. Dollar Amount of Award: Enter the dollar amount, rounded to the nearest dollar, received by the recipient.
- 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
6. Reporting Period: Indicate the time period (months and year) this report covers.
7. Date Report Submitted: Enter the appropriate date.

Submit two (2) copies of this report to the HUD Field Office of Fair Housing and Equal Opportunity, Program Operations and Compliance Center Director, at the same time the performance report is submitted to the program office. For those programs where such a report is not required, the Section 3 report is submitted by January 10. Include only contracts executed during the reporting period specified in item 8. PHAs/HAs are to report all contracts/subcontracts.

* The terms "low-income persons" and "very low-income persons" have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. **Low-income persons** mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.
9. Program Name: Enter the name of the HUD Program corresponding with the "Program Code" in number 8.

Part I: Employment and Training Opportunities

Column A: Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e., supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

Column B: Enter the number of new hires for each category of workers identified in **Column A** in connection with this award. New Hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column C: Enter the number of Section 3 new hires for each category of workers identified in **Column A** in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

Column D: Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

Column E: Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

Column F: Enter the number of Section 3 residents that were employed and trained in connection with this award.

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts - Self-explanatory

smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low- income families. **Very low-income persons** mean low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.