

Department of Information Technology



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Department of Information Technology



Description

The Department of Information Technology was established in 1994 and provides citywide technology strategy, operational support of applications, infrastructure, and wireless technologies, enterprise application services, and manages Information Technology (IT) services contracts and assets.

Some key areas of the Department include:

IT Fiscal Services - The IT Fiscal Services group coordinates the citywide IT budget process and also monitors and reports on fixed citywide IT expenditures.

IT Contracts Management - The Contracts Management Group manages the contract life cycle of citywide IT contracts, Request for Quotations (RFQ)/ Request for Proposals (RFP) / Invitation to Bid (ITBs), contract negotiations, and ensures compliance with all City procurement requirements.

IT Enterprise Engineering and Architecture - The IT Enterprise Engineering and Architecture Group manages the network, datacenter, cloud, telecommunications, call center, desktop phone and directory services for the City. The group sets the technology direction and innovation for the City's core infrastructure, resiliency, data protection needs, and works with City departments to develop solutions to enhance City services.

Service Management Office (SMO) - The Service Management Office Division manages the City's end user computer hardware and software standards and enterprise change governance. The SMO manages the contracts for Application and Development, IT Help Desk and Desktop Support functions, the City's ServiceNow platform and develops citywide IT Service Delivery best practices and processes.

Cyber Security Compliance and Risk Management - The Cyber Security Team provides the development, implementation and management of all citywide information security policies, standards, procedures, and internal controls.

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Enterprise Applications - The Enterprise Applications Group provides citywide information technology services which includes Systems, Applications and Products (SAP), Geographic Information Systems (GIS), web environments, and citywide content management.

Digital Strategy - The Digital Strategy Group partners with City departments to develop innovative strategies to expand citywide digital services, streamline applications through web and mobile channels, and oversee the use of Public, Education and Government (PEG) fees to deploy state-of-the-art technologies to ensure the public has continued access to cable television airwaves.

Wireless Technology Services - The Wireless Technology Services Group manages the service delivery for public safety wireless radio communications technologies.

The vision is:

To be a national municipal leader and strategic business partner for innovative technology solutions.

The mission is:

To provide high quality, secure, and resilient technology solutions and public safety wireless radio services through strategic innovation and partnerships with City and regional stakeholders.

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Goals and Objectives

Goal 1: Modernize and maximize the business value and resiliency of technology services through:

- A comprehensive technology platform that includes datacenter, cloud, network and security enhancements
- Citywide transformation to cloud services
- Enhancement of Enterprise Architecture and standards
- Modernization of the City's application portfolio
- Enhanced and resilient public safety wireless communications
- Budget and cost optimization

Goal 2: Deliver and support City technologies by optimizing the skills and training of City staff to drive innovation and citywide best practices. Drive customer satisfaction through customer feedback and improvements.

- Create an operating model to maximize the value of IT staff in City departments
- Develop the skills of citywide IT staff in project management, business analyst roles, cloud technology, contracts, security, and ITIL best practices
- Improve service management through best practices and technology automation
- Enhance IT training for emerging technologies

Goal 3: Improve the User Experience by Advancing IT Service Delivery and Developing Solutions for a Mobile Workforce

- Engage City departments to make improvements to contract Service Level Agreements (SLA's) to promote innovation and meet changing business requirements
- Develop and implement new technology solutions for a mobile workforce
- Create a Service Catalog and enhance self-service capabilities
- Expand mobile device support in the City's IT services contracts
- Develop cross-functional ITIL processes to improve service delivery in new IT services contracts

Goal 4: Secure the City's data and technology

- Ensure proper processes are in place to ensure all technologies meet city security standards
- Continue to enhance the automation of security with a Security Orchestration, Automation and Response (SOAR) tool
- Create an environment where security is a key decision point for all contracts, procurement processes, product selection, adoption, and use
- Modernize, maintain and improve existing security tools in City infrastructure and in the cloud
- Enhance disaster recovery and resiliency of City applications

Key Performance Indicators

Performance Indicator	FY2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target
Percentage availability of public safety wireless services	100.000 %	100.000 %	100.000 %	100.000 %	100.000 %
Percentage of security incidents per month per 10,000 users	<1.0%	0.14 %	<1.0%	0.91 %	<1.0%

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Key Performance Indicators

Performance Indicator	FY2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target
Percentage availability for citywide network and phone systems	99.90 %	99.90 %	99.90 %	99.90 %	99.90 %

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Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
FTE Positions (Budgeted)	129.21	134.73	133.35	(1.38)
Personnel Expenditures	\$ 18,265,976	\$ 19,706,762	\$ 21,016,959	\$ 1,310,197
Non-Personnel Expenditures	82,883,182	103,336,108	109,099,400	5,763,292
Total Department Expenditures	\$ 101,149,158	\$ 123,042,870	\$ 130,116,359	\$ 7,073,489
Total Department Revenue	\$ 100,536,703	\$ 122,092,004	\$ 123,792,369	\$ 1,700,365

General Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Financial & Support Services	\$ 247,073	\$ 751,030	\$ 994,975	\$ 243,945
Total	\$ 247,073	\$ 751,030	\$ 994,975	\$ 243,945

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Back to Work SD Addition of one-time non-personnel expenditures associated with the SDAccess4All Initiative.	0.00	\$ 510,000	-
Addition of General Fund Personal Computer Replacement Program Addition of non-personnel expenditures to support the General Fund Personal Computer Replacement Program.	0.00	250,000	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	206,030	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	5,594	-
Citywide Contracts Reduction of 2.6% Reduction of non-personnel expenditures associated with a 2.6% reduction in contracts citywide.	0.00	(21,649)	-
PC Replacement Program Adjustment Reduction of non-personnel expenditures associated with the PC Replacement Program as they will be included in the capital lease non-discretionary accounts moving forward.	0.00	(206,030)	-

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(500,000)	-
Total	0.00 \$	243,945 \$	-

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
NON-PERSONNEL				
Contracts	\$ 27,171	\$ 500,000	\$ 488,351	(11,649)
Information Technology	13,872	45,000	50,594	5,594
Debt	206,030	206,030	456,030	250,000
NON-PERSONNEL SUBTOTAL	247,073	751,030	994,975	243,945
Total	\$ 247,073	\$ 751,030	\$ 994,975	\$ 243,945

GIS Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Financial & Support Services	\$ 967	\$ 9,833	\$ -	(9,833)
Information Technology	3,459,963	4,379,816	5,375,105	995,289
Total	\$ 3,460,930	\$ 4,389,649	\$ 5,375,105	\$ 985,456

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Information Technology	9.83	15.00	14.00	(1.00)
Total	9.83	15.00	14.00	(1.00)

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	\$ 772,350	-
Geographic Information Source Services Addition of non-personnel expenditures to support cost increases in Geographic Information Source and San Diego Geographic Information Source services.	0.00	102,670	102,670

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments	0.00	82,957	-
Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.			
Non-Discretionary Adjustment	0.00	27,479	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Reduction of Geographic Information Systems Analyst 3	(1.00)	-	-
Reduction of 1.00 Geographic Information Systems Analyst 3.			
Revised Revenue	0.00	-	1,023,449
Addition of revenue associated to revised non-discretionary allocation.			
One-Time Additions and Annualizations	0.00	-	(623,250)
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.			
Total	(1.00) \$	985,456 \$	502,869

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 475,767	\$ 996,588	\$ 984,550	(12,038)
Fringe Benefits	404,837	540,435	635,430	94,995
PERSONNEL SUBTOTAL	880,605	1,537,023	1,619,980	82,957
NON-PERSONNEL				
Supplies	\$ 29,207	\$ 10,000	\$ 10,000	-
Contracts	877,794	874,799	1,004,948	130,149
Information Technology	1,672,465	1,967,827	2,740,177	772,350
Other	860	-	-	-
NON-PERSONNEL SUBTOTAL	2,580,326	2,852,626	3,755,125	902,499
Total	\$ 3,460,930	\$ 4,389,649	\$ 5,375,105	\$ 985,456

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 3,572,685	\$ 4,195,935	\$ 4,698,804	\$ 502,869
Rev from Money and Prop	13,814	-	-	-
Rev from Other Agencies	180,226	195,303	195,303	-
Transfers In	756	-	-	-
Total	\$ 3,767,481	\$ 4,391,238	\$ 4,894,107	\$ 502,869

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Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20001168	Deputy Director	0.00	0.00	1.00	\$ 52,133 - 191,703	\$ 153,155
21000432	Geographic Info Systems Analyst 2	3.00	6.00	6.00	60,007 - 72,510	369,878
21000433	Geographic Info Systems Analyst 3	2.00	4.00	3.00	65,869 - 79,649	238,947
21000434	Geographic Info Systems Analyst 4	0.83	1.00	1.00	74,090 - 89,773	74,090
20000293	Information Systems Analyst 3	1.00	1.00	1.00	65,869 - 79,649	79,649
20000998	Information Systems Analyst 4	1.00	0.00	0.00	74,090 - 89,773	-
20000377	Information Systems Technician	1.00	1.00	1.00	47,266 - 56,957	56,957
20001234	Program Coordinator	0.00	1.00	1.00	32,448 - 153,046	89,286
20001222	Program Manager	1.00	1.00	0.00	52,133 - 191,703	-
	Budgeted Personnel Expenditure Savings					(89,286)
	Vacation Pay In Lieu					11,874
FTE, Salaries, and Wages Subtotal		9.83	15.00	14.00		\$ 984,550

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 7,452	\$ 4,501	\$ 5,765	\$ 1,264
Flexible Benefits	75,297	181,066	165,616	(15,450)
Long-Term Disability	-	3,418	3,900	482
Medicare	7,058	14,276	14,104	(172)
Other Post-Employment Benefits	37,586	81,809	79,703	(2,106)
Retiree Medical Trust	420	1,993	1,756	(237)
Retirement ADC	233,755	150,235	262,663	112,428
Risk Management Administration	7,221	13,767	13,793	26
Supplemental Pension Savings Plan	33,184	84,716	80,350	(4,366)
Unemployment Insurance	753	1,518	1,421	(97)
Workers' Compensation	2,112	3,136	6,359	3,223
Fringe Benefits Subtotal	\$ 404,837	\$ 540,435	\$ 635,430	\$ 94,995
Total Personnel Expenditures			\$ 1,619,980	

Information Technology Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Citywide IT Fixed Expenses	\$ 311,782	\$ 18,055,306	\$ 24,133,599	\$ 6,078,293
Enterprise IT Sourcing Operations	828,766	582,077	955,647	373,570
Enterprise Resource Planning	210,049	245,584	275,233	29,649
Financial & Support Services	5,180,064	56,495,627	54,592,416	(1,903,211)
Information Technology	53,367,620	3,124,251	3,604,644	480,393

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Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
IT Contract Management	1,559,552	1,668,904	1,722,589	53,685
Project Management Office	-	135	121	(14)
Total	\$ 61,457,833	\$ 80,171,884	\$ 85,284,249	\$ 5,112,365

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Enterprise IT Sourcing Operations	9.00	4.00	5.00	1.00
Enterprise Resource Planning	0.00	1.00	1.00	0.00
Financial & Support Services	7.00	15.00	13.00	(2.00)
Information Technology	25.00	21.00	22.00	1.00
IT Contract Management	4.00	3.00	3.00	0.00
Total	45.00	44.00	44.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Addition of Contract Transition Costs Addition of one-time non-personnel expenditures to support contract transition costs associated with Workplace Services, Enterprise Compute, and Application Development & Maintenance service contracts.	0.00	\$ 7,883,368	\$ 7,883,368
Addition of Workplace Services Contract Addition of non-personnel expenditures to support contract costs associated with Workplace Services.	0.00	7,559,578	7,559,578
Addition of Data Center Support Addition of non-personnel expenditures associated with Data Center technology replacement.	0.00	1,900,000	1,900,000
Addition of Application Development and Maintenance Contract Costs Addition of non-personnel expenditures to support contract costs associated with Application Development and Maintenance.	0.00	1,363,265	1,363,265
Addition of Cyber Security Monitoring Costs Addition of non-personnel expenditures to support cyber security monitoring.	0.00	730,000	730,000
Addition of Get it Done Addition of non-personnel expenditures to transfer Get It Done funding to a non-discretionary budget.	0.00	626,300	626,300
Addition of Enterprise Compute Contract Addition of non-personnel expenditures to support contract costs associated with Enterprise Compute.	0.00	607,689	607,689
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	542,569	-

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Addition of Cloud Security Monitoring Costs Addition of non-personnel expenditures to support cloud security monitoring systems and tools.	0.00	400,000	400,000
Addition of Disaster Recovery Technology Addition of non-personnel expenditures to support disaster recovery and redundancy technologies.	0.00	400,000	400,000
Addition of Hyland OnBase Migration Addition of one-time and on-going non-personnel expenditures to support the Hyland OnBase migration.	0.00	326,000	326,000
Addition of City Phone Replacements Addition of non-personnel expenditures to support Citywide phone replacements.	0.00	300,000	300,000
Addition of Java Client Licensing Addition of non-personnel expenditures to support Java client licensing.	0.00	300,000	300,000
Addition of Microsoft Office Email Addition of non-personnel expenditures to support the expansion of Microsoft Office email accounts.	0.00	277,455	277,455
Addition of Cloud Services Addition of non-personnel expenditures to support cloud foundation and infrastructure services.	0.00	248,000	248,000
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	227,026	-
Addition of Google Gsuite Addition of non-personnel expenditures to support Google Gsuite software.	0.00	200,000	200,000
Addition of Microsoft Azure licensing Addition of non-personnel expenditures to support the anticipated cost increase of Microsoft Azure licensing.	0.00	200,000	200,000
Addition of Redundant Internet Gateway Co-location Addition of non-personnel expenditures to support the redundant internet gateway co-location.	0.00	200,000	200,000
Equipment Rate Reduction Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(84)	-
Reduction of City Website Support Reduction of non-personnel expenditures associated with City website support and maintenance costs.	0.00	(168,000)	(168,000)
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(4,875,419)	(19,963,699)

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Support for Information Technology	0.00	(14,135,382)	-
Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.			
Revised Revenue	0.00	-	623,881
Addition of revenue associated to revised non-discretionary allocation.			
Total	0.00	\$ 5,112,365	\$ 4,013,837

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 4,242,710	\$ 4,388,993	\$ 4,784,007	\$ 395,014
Fringe Benefits	2,421,630	2,486,342	2,633,897	147,555
PERSONNEL SUBTOTAL	6,664,340	6,875,335	7,417,904	542,569
NON-PERSONNEL				
Supplies	\$ 28,449	\$ 23,929	\$ 24,214	\$ 285
Contracts	2,439,468	57,223,534	76,185,787	18,962,253
Information Technology	52,208,133	16,023,952	1,626,570	(14,397,382)
Energy and Utilities	16,923	17,984	22,624	4,640
Other	4,485	7,150	7,150	-
Capital Expenditures	96,035	-	-	-
NON-PERSONNEL SUBTOTAL	54,793,493	73,296,549	77,866,345	4,569,796
Total	\$ 61,457,833	\$ 80,171,884	\$ 85,284,249	\$ 5,112,365

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 60,215,309	\$ 72,673,737	\$ 84,301,733	\$ 11,627,996
Other Revenue	8,665	-	-	-
Rev from Money and Prop	(35,561)	-	-	-
Rev from Other Agencies	-	7,614,159	-	(7,614,159)
Transfers In	607,759	-	-	-
Total	\$ 60,796,172	\$ 80,287,896	\$ 84,301,733	\$ 4,013,837

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000012	Administrative Aide 1	1.00	1.00	0.00	\$ 41,036 - 49,429	\$ -
20000024	Administrative Aide 2	1.00	1.00	1.00	47,266 - 56,957	51,956
20000119	Associate Management Analyst	0.00	0.00	1.00	60,007 - 72,510	52,602
20001101	Department Director	1.00	1.00	1.00	65,653 - 248,703	205,309
20001168	Deputy Director	2.00	2.00	2.00	52,133 - 191,703	330,710
20000924	Executive Assistant	1.00	1.00	1.00	48,326 - 58,450	57,573
20000290	Information Systems Analyst 2	1.00	0.00	0.00	60,007 - 72,510	-

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Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
20000293	Information Systems Analyst 3	9.00	9.00	8.00	65,869 - 79,649	623,412
20000998	Information Systems Analyst 4	2.00	2.00	2.00	74,090 - 89,773	179,546
20000180	Information Systems Manager	1.00	1.00	1.00	93,688 - 113,481	113,481
20000680	Payroll Specialist 2	1.00	1.00	1.00	43,414 - 52,417	50,004
20001234	Program Coordinator	8.00	8.00	6.00	32,448 - 153,046	707,900
20001222	Program Manager	16.00	16.00	18.00	52,133 - 191,703	2,360,572
20000015	Senior Management Analyst	1.00	1.00	1.00	65,869 - 79,649	65,869
20000970	Supervising Management Analyst	0.00	0.00	1.00	74,090 - 89,773	89,773
	Budgeted Personnel Expenditure Savings					(211,204)
	Overtime Budgeted					5,000
	Vacation Pay In Lieu					101,504
FTE, Salaries, and Wages Subtotal		45.00	44.00	44.00		\$ 4,784,007

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 39,344	\$ 37,203	\$ 36,498	\$ (705)
Flexible Benefits	522,070	588,909	595,945	7,036
Long-Term Disability	-	14,859	18,748	3,889
Medicare	62,882	62,094	67,825	5,731
Other	49,048	-	-	-
Other Post-Employment Benefits	243,709	245,427	257,502	12,075
Retiree Medical Trust	6,571	6,916	8,392	1,476
Retirement 401 Plan	2,772	2,442	3,471	1,029
Retirement ADC	1,136,612	1,157,557	1,218,815	61,258
Retirement DROP	4,265	3,580	3,723	143
Risk Management Administration	46,991	41,301	44,562	3,261
Supplemental Pension Savings Plan	291,940	306,704	342,160	35,456
Unemployment Insurance	6,560	6,598	6,826	228
Workers' Compensation	8,864	12,752	29,430	16,678
Fringe Benefits Subtotal	\$ 2,421,630	\$ 2,486,342	\$ 2,633,897	\$ 147,555
Total Personnel Expenditures			\$ 7,417,904	

OneSD Support Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Enterprise Resource Planning	\$ 26,046,473	\$ 27,705,062	\$ 28,065,939	\$ 360,877
Financial & Support Services	16,267	82,243	61,466	(20,777)
Wireless Technology Services	-	-	(209)	(209)
Total	\$ 26,062,740	\$ 27,787,305	\$ 28,127,196	\$ 339,891

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Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Enterprise Resource Planning	30.00	30.00	30.00	0.00
Total	30.00	30.00	30.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00 \$	399,256 \$	-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	313,895	-
Pay-In-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	9,223	-
Equipment Rate Reduction Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(334)	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(382,149)	-
Revised Revenue Addition of revenue associated to revised non-discretionary allocation.	0.00	-	289,708
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	-	(2,623,874)
Total	0.00 \$	339,891 \$	(2,334,166)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 3,203,577	\$ 3,447,138	\$ 3,487,730	40,592
Fringe Benefits	1,844,786	1,953,170	2,235,696	282,526
PERSONNEL SUBTOTAL	5,048,363	5,400,308	5,723,426	323,118
NON-PERSONNEL				
Supplies	\$ 21,048	\$ 35,304	\$ 35,589	285
Contracts	2,474,855	3,147,947	2,765,179	(382,768)
Information Technology	17,863,675	19,196,246	19,595,502	399,256

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Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Energy and Utilities	5,481	6,500	6,500	-
Other	-	1,000	1,000	-
Debt	649,318	-	-	-
NON-PERSONNEL SUBTOTAL	21,014,378	22,386,997	22,403,770	16,773
Total	\$ 26,062,740	\$ 27,787,305	\$ 28,127,196	\$ 339,891

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 25,096,015	\$ 27,747,955	\$ 25,413,789	\$ (2,334,166)
Rev from Money and Prop	143,430	-	-	-
Transfers In	17,650	-	-	-
Total	\$ 25,257,095	\$ 27,747,955	\$ 25,413,789	\$ (2,334,166)

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20001247	Business Systems Analyst 2	1.00	1.00	1.00	\$ 65,978 - 79,757	\$ 79,757
20001168	Deputy Director	1.00	1.00	1.00	52,133 - 191,703	153,155
20001234	Program Coordinator	16.00	16.00	16.00	32,448 - 153,046	1,854,755
20001222	Program Manager	11.00	11.00	11.00	52,133 - 191,703	1,470,152
20000015	Senior Management Analyst	1.00	1.00	1.00	65,869 - 79,649	79,649
	Budgeted Personnel					(211,204)
	Expenditure Savings					
	Vacation Pay In Lieu					61,466
FTE, Salaries, and Wages Subtotal		30.00	30.00	30.00		\$ 3,487,730

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 33,195	\$ 32,907	\$ 34,524	\$ 1,617
Flexible Benefits	406,225	460,899	462,667	1,768
Long-Term Disability	-	11,777	13,731	1,954
Medicare	46,352	49,227	49,682	455
Other	170	-	-	-
Other Post-Employment Benefits	169,220	176,204	171,668	(4,536)
Retiree Medical Trust	4,841	5,088	5,687	599
Retirement 401 Plan	7,434	7,606	7,910	304
Retirement ADC	962,817	980,268	1,239,481	259,213
Retirement DROP	3,449	4,492	-	(4,492)
Risk Management Administration	32,668	29,652	29,708	56
Supplemental Pension Savings Plan	167,545	180,749	198,759	18,010
Unemployment Insurance	4,954	5,232	4,997	(235)
Workers' Compensation	5,915	9,069	16,882	7,813
Fringe Benefits Subtotal	\$ 1,844,786	\$ 1,953,170	\$ 2,235,696	\$ 282,526
Total Personnel Expenditures			\$ 5,723,426	

Department of Information Technology

Wireless Communications Technology Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Financial & Support Services	\$ 21	\$ 42,000	\$ -	\$ (42,000)
Wireless Technology Services	9,920,561	9,901,002	10,334,834	433,832
Total	\$ 9,920,582	\$ 9,943,002	\$ 10,334,834	\$ 391,832

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Wireless Technology Services	44.38	45.73	45.35	(0.38)
Total	44.38	45.73	45.35	(0.38)

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Addition of Public Safety Radio System Addition of non-personnel expenditures to support the Public Safety Radio System.	0.00	\$ 500,000	\$ 500,000
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	337,904	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	87,862	-
Non-Standard Hour Personnel Funding Funding and .35 FTE allocated according to a zero-based annual review of hourly funding requirements.	0.35	40,943	-
Pay-In-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	20,080	-
Reduction of Associate Communications Engineer Reduction of 0.38 FTE Associate Communications Engineer.	(0.38)	1	-
Non-Standard Hour Personnel Funding Funding allocated according to a zero-based annual review of hourly funding requirements.	(0.35)	(37,375)	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(40,000)	(316,329)

Department of Information Technology

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment	0.00	(517,583)	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Revised Revenue	0.00	-	(665,846)
Addition of revenue associated to revised non-discretionary allocation.			
Total	(0.38) \$	391,832 \$	(482,175)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 3,193,245	\$ 3,292,958	\$ 3,451,811	\$ 158,853
Fringe Benefits	2,479,423	2,601,138	2,803,838	202,700
PERSONNEL SUBTOTAL	5,672,669	5,894,096	6,255,649	361,553
NON-PERSONNEL				
Supplies	\$ 257,182	\$ 314,332	\$ 247,989	(66,343)
Contracts	2,546,783	2,500,695	3,126,663	625,968
Information Technology	243,499	262,281	321,775	59,494
Energy and Utilities	349,967	362,148	381,271	19,123
Other	750	1,400	1,000	(400)
Capital Expenditures	20,168	40,000	-	(40,000)
Debt	829,564	568,050	487	(567,563)
NON-PERSONNEL SUBTOTAL	4,247,913	4,048,906	4,079,185	30,279
Total	\$ 9,920,582	\$ 9,943,002	\$ 10,334,834	\$ 391,832

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 9,051,457	\$ 9,340,325	\$ 9,134,479	(205,846)
Other Revenue	1,553,212	276,329	-	(276,329)
Rev from Money and Prop	82,202	48,261	48,261	-
Rev from Other Agencies	215	-	-	-
Transfers In	28,869	-	-	-
Total	\$ 10,715,955	\$ 9,664,915	\$ 9,182,740	(482,175)

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	1.00	1.00	1.00	\$ 34,957 - 42,074	\$ 41,443
20000251	Apprentice 1-Communications Technician	1.00	1.00	1.00	44,367 - 59,142	57,501
20000252	Apprentice 2-Communications Technician	0.00	1.00	1.00	55,464 - 70,261	66,561

Department of Information Technology

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
20000139	Associate Communications Engineer	4.38	4.38	4.00	77,635 - 93,762	375,048
90000139	Associate Communications Engineer- Hourly	0.00	0.35	0.35	77,635 - 93,762	32,817
20000403	Communications Technician	19.00	18.00	18.00	64,528 - 77,399	1,352,634
20000405	Communications Technician Supervisor	2.00	2.00	2.00	74,003 - 89,448	163,451
20001168	Deputy Director	1.00	1.00	1.00	52,133 - 191,703	153,155
20000419	Equipment Technician 1	6.00	7.00	7.00	39,954 - 47,872	325,087
20000425	Equipment Technician 2	2.00	1.00	1.00	43,848 - 52,263	52,263
20000288	Senior Communications Engineer	1.00	1.00	1.00	89,492 - 108,185	108,185
20000897	Senior Communications Technician	4.00	5.00	5.00	67,751 - 81,250	406,250
20000402	Senior Communications Technician Supervisor	1.00	1.00	1.00	85,144 - 102,774	102,774
20000015	Senior Management Analyst	1.00	1.00	1.00	65,869 - 79,649	79,649
20000955	Storekeeper 1	1.00	1.00	1.00	38,418 - 46,076	46,076
	Budgeted Personnel Expenditure Savings					(74,003)
	Overtime Budgeted					34,768
	Reg Pay For Engineers					77,406
	Vacation Pay In Lieu					50,746
FTE, Salaries, and Wages Subtotal		44.38	45.73	45.35		\$ 3,451,811

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 9,087	\$ 8,832	\$ 9,275	\$ 443
Flexible Benefits	470,111	535,895	564,828	28,933
Long-Term Disability	-	10,948	13,187	2,239
Medicare	48,535	46,799	48,805	2,006
Other	7,773	-	-	-
Other Post-Employment Benefits	271,722	276,893	269,764	(7,129)
Retiree Medical Trust	2,532	2,694	3,155	461
Retirement 401 Plan	1,376	1,204	1,292	88
Retirement ADC	1,390,070	1,436,692	1,590,134	153,442
Retirement DROP	9,878	10,751	13,840	3,089
Risk Management Administration	52,437	46,596	46,684	88
Supplemental Pension Savings Plan	194,504	205,797	219,949	14,152
Unemployment Insurance	4,737	4,863	4,802	(61)
Workers' Compensation	16,661	13,174	18,123	4,949
Fringe Benefits Subtotal	\$ 2,479,423	\$ 2,601,138	\$ 2,803,838	\$ 202,700
Total Personnel Expenditures			\$ 6,255,649	

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

GIS Fund	FY2020 Actual	FY2021* Budget	FY2022** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 159,065	\$ 465,615	\$ 653,383
TOTAL BALANCE AND RESERVES	\$ 159,065	\$ 465,615	\$ 653,383
REVENUE			
Charges for Services	\$ 3,572,685	\$ 4,195,935	\$ 4,698,804
Revenue from Other Agencies	180,226	195,303	195,303
Revenue from Use of Money and Property	13,814	-	-
Transfers In	756	-	-
TOTAL REVENUE	\$ 3,767,481	\$ 4,391,238	\$ 4,894,107
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 3,926,546	\$ 4,856,853	\$ 5,547,490
OPERATING EXPENSE			
Personnel Expenses	\$ 475,767	\$ 996,588	\$ 984,550
Fringe Benefits	404,837	540,435	635,430
Supplies	29,207	10,000	10,000
Contracts	877,794	874,799	1,004,948
Information Technology	1,672,465	1,967,827	2,740,177
Other Expenses	860	-	-
TOTAL OPERATING EXPENSE	\$ 3,460,930	\$ 4,389,649	\$ 5,375,105
TOTAL EXPENSE	\$ 3,460,930	\$ 4,389,649	\$ 5,375,105
BALANCE	\$ 465,616	\$ 467,204	\$ 172,385
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 3,926,546	\$ 4,856,853	\$ 5,547,490

* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

Information Technology Fund	FY2020 Actual	FY2021* Budget	FY2022** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 1,765,318	\$ 1,103,658	\$ 995,748
Continuing Appropriation - CIP	337,679	245,068	136,825
TOTAL BALANCE AND RESERVES	\$ 2,102,997	\$ 1,348,726	\$ 1,132,573
REVENUE			
Charges for Services	\$ 60,215,309	\$ 72,673,737	\$ 84,301,733
Other Revenue	8,665	-	-
Revenue from Other Agencies	-	7,614,159	-
Revenue from Use of Money and Property	(35,561)	-	-
Transfers In	607,759	-	-
TOTAL REVENUE	\$ 60,796,172	\$ 80,287,896	\$ 84,301,733
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 62,899,169	\$ 81,636,622	\$ 85,434,306
OPERATING EXPENSE			
Personnel Expenses	\$ 4,242,710	\$ 4,388,993	\$ 4,784,007
Fringe Benefits	2,421,630	2,486,342	2,633,897
Supplies	28,449	23,929	24,214
Contracts	2,439,468	57,223,534	76,185,787
Information Technology	52,208,133	16,023,952	1,626,570
Energy and Utilities	16,923	17,984	22,624
Other Expenses	4,485	7,150	7,150
Capital Expenditures	96,035	-	-
TOTAL OPERATING EXPENSE	\$ 61,457,833	\$ 80,171,884	\$ 85,284,249
EXPENDITURE OF PRIOR YEAR FUNDS			
CIP Expenditures	\$ 92,611	\$ -	\$ -
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ 92,611	\$ -	\$ -
TOTAL EXPENSE	\$ 61,550,444	\$ 80,171,884	\$ 85,284,249
RESERVES			
Continuing Appropriation - CIP	\$ 245,068	\$ 245,068	\$ 136,825
TOTAL RESERVES	\$ 245,068	\$ 245,068	\$ 136,825
BALANCE	\$ 1,103,657	\$ 1,219,670	\$ 13,232
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 62,899,169	\$ 81,636,622	\$ 85,434,306

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** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

OneSD Support Fund	FY2020 Actual	FY2021* Budget	FY2022** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 2,580,761	\$ 1,775,115	\$ 2,663,271
TOTAL BALANCE AND RESERVES	\$ 2,580,761	\$ 1,775,115	\$ 2,663,271
REVENUE			
Charges for Services	\$ 25,096,015	\$ 27,747,955	\$ 25,413,789
Revenue from Use of Money and Property	143,430	-	-
Transfers In	17,650	-	-
TOTAL REVENUE	\$ 25,257,095	\$ 27,747,955	\$ 25,413,789
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 27,837,856	\$ 29,523,070	\$ 28,077,060
OPERATING EXPENSE			
Personnel Expenses	\$ 3,203,577	\$ 3,447,138	\$ 3,487,730
Fringe Benefits	1,844,786	1,953,170	2,235,696
Supplies	21,048	35,304	35,589
Contracts	2,474,855	3,147,947	2,765,179
Information Technology	17,863,675	19,196,246	19,595,502
Energy and Utilities	5,481	6,500	6,500
Other Expenses	-	1,000	1,000
Debt Expenses	649,318	-	-
TOTAL OPERATING EXPENSE	\$ 26,062,740	\$ 27,787,305	\$ 28,127,196
TOTAL EXPENSE	\$ 26,062,740	\$ 27,787,305	\$ 28,127,196
BALANCE***	\$ 1,775,116	\$ 1,735,765	\$ (50,136)
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 27,837,856	\$ 29,523,070	\$ 28,077,060

* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

*** The OneSD Support Fund results in a negative ending balance/beginning balance and will be monitored throughout Fiscal Year 2022 to address negative balances.

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Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

Wireless Communications Technology Fund	FY2020 Actual	FY2021* Budget	FY2022** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 1,647,111	\$ 2,442,484	\$ 1,323,029
TOTAL BALANCE AND RESERVES	\$ 1,647,111	\$ 2,442,484	\$ 1,323,029
REVENUE			
Charges for Services	\$ 9,051,457	\$ 9,340,325	\$ 9,134,479
Other Revenue	1,553,212	276,329	-
Revenue from Other Agencies	215	-	-
Revenue from Use of Money and Property	82,202	48,261	48,261
Transfers In	28,869	-	-
TOTAL REVENUE	\$ 10,715,955	\$ 9,664,915	\$ 9,182,740
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 12,363,066	\$ 12,107,399	\$ 10,505,769
OPERATING EXPENSE			
Personnel Expenses	\$ 3,193,245	\$ 3,292,958	\$ 3,451,811
Fringe Benefits	2,479,423	2,601,138	2,803,838
Supplies	257,182	314,332	247,989
Contracts	2,546,783	2,500,695	3,126,663
Information Technology	243,499	262,281	321,775
Energy and Utilities	349,967	362,148	381,271
Other Expenses	750	1,400	1,000
Capital Expenditures	20,168	40,000	-
Debt Expenses	829,564	568,050	487
TOTAL OPERATING EXPENSE	\$ 9,920,581	\$ 9,943,002	\$ 10,334,834
TOTAL EXPENSE	\$ 9,920,581	\$ 9,943,002	\$ 10,334,834
BALANCE	\$ 2,442,485	\$ 2,164,397	\$ 170,935
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 12,363,066	\$ 12,107,399	\$ 10,505,769

* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.