

# **Fleet Operations**



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## Description

Beginning in Fiscal Year 2022, Facilities Services Division will merge organizationally with the Fleet Operations Department to create the General Services Department. The new department will work with the Department of Finance (DoF) to formally change the name via DoF's restructure process. The Department of General Services provides City departments with comprehensive fleet and facilities management services, largely by providing a dependable fleet of over 4,600 motive vehicles and equipment and maintaining over 1,600 buildings and City facilities. The Fleet Operations Division was ranked as the 12th ranked Leading Fleet, 31st ranked Green Fleet in America, and 33rd ranked in the Top 100 Best Fleets in the Americas. The Facilities Services Division provides a variety of maintenance, repair, modernization and improvements to about approximately 1,600 City facilities and for all asset owning departments including General Fund, with the focus on customer service. The Department provides the core services listed below in support of the City and overall City operations.

- Repair and Maintenance of over 4,600 Motive Vehicles and Equipment
- Repair and Maintenance of over 1,600 City Facilities
- Acquisition and Disposition Services for Motive Vehicles and Equipment
- Fuel System Management
- Telematics System Management
- 24 Hour Fuel Availability/Delivery
- 24 Hour Maintenance and Monitoring of 15 Fueling Locations
- 24 Hour Road Call Services
- 24 Hour Emergency Facilities Response
- Maintenance of 19 Car/Truck Wash Facilities
- Maintenance of a Citywide Rental Fleet, exceeding 100 motive vehicles and equipment Citywide
- Citywide Driver/Operator Training
- Citywide Metal Fabrication Services
- Body Shop Services
- Citywide Mobile Welding Services
- Motive Vehicle and Equipment Lifecycle Analysis
- Asset Management including Maintenance and Repair Tracking and Lifecycle Analysis

# Fleet Operations

- Forecasting, Analysis and Oversight of over \$100M annually in Operating, Vehicle Replacement and CIP Budget

***The vision is:***

An award-winning Department recognized for its excellent customer service, safety, dependability, and environmentally sound initiatives.

***The mission is:***

Provide our customers with comprehensive fleet and facility management services by delivering environmentally sustainable, safe and dependable solutions.

## Goals and Objectives

**Goal 1: *Provide quality fleet and facilities services efficiently and economically***

- Provide excellent customer service
- Improve communications to our customers
- Provide safe and dependable vehicles and facilities

**Goal 2: *Advance a Green Fleet and Sustainable Building program***

- Reduce greenhouse gas emissions
- Evaluate all Fleet replacements and additional viable alternative fuel options
- Evaluate all Facilities for environmental sustainability

**Goal 3: *Continue to develop a trained and certified team of professionals***

- Continue monitoring and improvement of a comprehensive safety and training program
- Promote professional certifications throughout all levels of the organization

**Goal 4: *Improve internal controls and accountability***

- Improve internal fleet and facilities operations through enhanced utilization of a management information system
- Improve policies and procedures to ensure consistency and efficiency throughout all levels of the organization

**Goal 5: *Provide quality, safe and reliable facility services***

- Maintain facilities
- Provide facility enhancements in accordance with applicable codes and standards

# Fleet Operations

## Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
FTE Positions (Budgeted)	417.75	382.58	380.75	(1.38)
Personnel Expenditures	\$ 39,404,215	\$ 38,205,138	\$ 40,138,986	\$ 1,933,848
Non-Personnel Expenditures	88,663,391	127,143,818	113,538,582	(13,605,236)
<b>Total Department Expenditures</b>	<b>\$ 128,067,606</b>	<b>\$ 165,348,956</b>	<b>\$ 153,677,568</b>	<b>\$ (11,671,388)</b>
<b>Total Department Revenue</b>	<b>\$ 112,817,109</b>	<b>\$ 134,461,136</b>	<b>\$ 133,224,970</b>	<b>\$ (1,236,166)</b>

## Fleet Operations Operating Fund

### Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fleet Administration	\$ 15,482,867	\$ 18,022,521	\$ 17,311,903	\$ (710,618)
Fleet Maintenance	37,036,821	36,728,066	38,123,075	1,395,009
Vehicle Acquisition	845,173	751,575	871,077	119,502
<b>Total</b>	<b>\$ 53,364,861</b>	<b>\$ 55,502,162</b>	<b>\$ 56,306,055</b>	<b>\$ 803,893</b>

### Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fleet Administration	34.00	33.00	33.00	0.00
Fleet Maintenance	168.25	167.25	167.25	0.00
Vehicle Acquisition	4.00	6.00	6.00	0.00
<b>Total</b>	<b>206.25</b>	<b>206.25</b>	<b>206.25</b>	<b>0.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Salary and Benefit Adjustments</b> Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	\$ 571,829	\$ -
<b>Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	340,107	-
<b>Chollas Containment Wash Area Upgrade</b> Addition of non-personnel expenditures associated to upgrades to the Chollas wash area drainage system.	0.00	200,000	-
<b>Rose Canyon Solid Waste Drying Containment Area Upgrade</b> Addition of non-personnel expenditures associated to upgrades to Rose Canyon solid waste drying containment area.	0.00	150,000	-

# Fleet Operations

## Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Safety Program Reorganization</b> Addition of 1.00 Program Coordinator to increase oversight of the safety and training program.	0.00	11,507	-
<b>Pay-In-Lieu of Annual Leave Adjustments</b> Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	(19,126)	-
<b>Capital Expenditure Reduction</b> Reduction of non-personnel expenditures due to anticipated savings in capital expenditures.	0.00	(50,000)	-
<b>Revised Expenditure</b> Adjustment to reflect revised expenditure projections.	0.00	(51,000)	-
<b>Non-Discretionary Adjustment</b> Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(349,424)	-
<b>Rental Rate Reduction</b> Adjustment to reflect revised revenue projections.	0.00	-	(1,000,000)
<b>Total</b>	<b>0.00</b>	<b>\$ 803,893</b>	<b>\$ (1,000,000)</b>

## Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 12,231,970	\$ 12,394,663	\$ 12,697,354	\$ 302,691
Fringe Benefits	9,351,168	10,106,213	10,367,732	261,519
<b>PERSONNEL SUBTOTAL</b>	<b>21,583,137</b>	<b>22,500,876</b>	<b>23,065,086</b>	<b>564,210</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 13,985,030	\$ 13,094,915	\$ 13,095,507	\$ 592
Contracts	5,550,233	5,750,965	5,440,532	(310,433)
Information Technology	784,690	1,895,546	2,184,653	289,107
Energy and Utilities	11,272,594	12,202,790	12,163,207	(39,583)
Other	4,794	4,826	4,826	-
Transfers Out	-	1,633	1,633	-
Capital Expenditures	184,383	50,611	350,611	300,000
<b>NON-PERSONNEL SUBTOTAL</b>	<b>31,781,723</b>	<b>33,001,286</b>	<b>33,240,969</b>	<b>239,683</b>
<b>Total</b>	<b>\$ 53,364,861</b>	<b>\$ 55,502,162</b>	<b>\$ 56,306,055</b>	<b>\$ 803,893</b>

## Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 55,039,863	\$ 54,795,094	\$ 53,795,094	\$ (1,000,000)
Other Revenue	530,063	368,349	368,349	-
Rev from Money and Prop	123,211	140,000	140,000	-
Transfers In	158,723	28,296	28,296	-
<b>Total</b>	<b>\$ 55,851,860</b>	<b>\$ 55,331,739</b>	<b>\$ 54,331,739</b>	<b>\$ (1,000,000)</b>

# Fleet Operations

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000011	Account Clerk	2.00	2.00	2.00	\$ 34,957 - 42,074	\$ 80,742
20000024	Administrative Aide 2	1.00	1.00	1.00	47,266 - 56,957	47,266
20000253	Apprentice 1-Fleet Technician	2.00	2.00	0.00	35,433 - 47,266	-
20000254	Apprentice 2-Fleet Technician	0.00	0.00	2.00	44,302 - 56,135	108,047
20000443	Assistant Fleet Technician	27.00	27.00	27.00	42,572 - 50,749	1,329,356
20000119	Associate Management Analyst	2.00	2.00	2.00	60,007 - 72,510	137,974
20000193	Body and Fender Mechanic	5.00	5.00	5.00	49,234 - 59,034	278,963
20001101	Department Director	1.00	1.00	1.00	65,653 - 248,703	174,720
20001168	Deputy Director	1.00	1.00	1.00	52,133 - 191,703	174,720
20000430	Equipment Operator 2	1.00	1.00	1.00	45,903 - 54,880	50,731
20000438	Equipment Painter	2.00	2.00	2.00	49,234 - 59,034	108,268
20000433	Equipment Trainer	1.00	1.00	2.00	52,782 - 63,836	119,180
21000191	Fleet Attendant	2.00	2.00	2.00	35,520 - 42,226	82,317
20000774	Fleet Manager	4.00	4.00	4.00	85,208 - 103,228	412,912
20000183	Fleet Parts Buyer	4.00	4.00	4.00	49,537 - 60,007	229,558
20000182	Fleet Parts Buyer Supervisor	1.00	1.00	1.00	56,979 - 69,287	68,834
20000062	Fleet Repair Supervisor	10.00	10.00	10.00	69,266 - 83,824	823,682
21000195	Fleet Team Leader	10.00	10.00	11.00	58,190 - 71,451	771,233
20000420	Fleet Technician	76.25	76.25	76.25	51,614 - 61,889	4,599,301
20000293	Information Systems Analyst 3	1.00	1.00	1.00	65,869 - 79,649	79,649
20000618	Machinist	1.00	1.00	1.00	51,203 - 61,348	61,348
20000439	Master Fleet Technician	17.00	17.00	16.00	55,508 - 66,497	998,018
20000644	Metal Fabrication Supervisor	2.00	2.00	2.00	60,267 - 72,878	137,387
20000445	Motive Service Technician	2.00	2.00	2.00	37,943 - 45,470	89,309
20000680	Payroll Specialist 2	1.00	1.00	1.00	43,414 - 52,417	52,416
20001234	Program Coordinator	1.00	1.00	2.00	32,448 - 153,046	280,921
20001222	Program Manager	1.00	1.00	1.00	52,133 - 191,703	121,918
20000847	Safety Officer	1.00	1.00	0.00	64,269 - 77,616	-
20000015	Senior Management Analyst	2.00	2.00	1.00	65,869 - 79,649	79,649
20000951	Stock Clerk	9.00	9.00	9.00	33,357 - 40,257	344,605
20000955	Storekeeper 1	4.00	4.00	4.00	38,418 - 46,076	182,358
20000970	Supervising Management Analyst	1.00	1.00	2.00	74,090 - 89,773	163,245
20001041	Training Supervisor	1.00	1.00	0.00	65,869 - 79,649	-
20001058	Welder	10.00	10.00	10.00	49,234 - 59,034	580,009
	ASE Cert					40,456
	ASE Master Cert					124,311
	Budgeted Personnel Expenditure Savings					(1,078,726)
	Class B					61,620
	Exceptional Performance Pay-Classified					3,000
	Night Shift Pay					167,729
	Overtime Budgeted					440,944



# Fleet Operations

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
	Plant/Tank Vol Cert Pay					37,719
	Standby Pay					9,197
	Termination Pay Annual Leave					28,146
	Vacation Pay In Lieu					70,194
	Welding Certification					24,128
<b>FTE, Salaries, and Wages Subtotal</b>		<b>206.25</b>	<b>206.25</b>	<b>206.25</b>		<b>\$ 12,697,354</b>

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
<b>Fringe Benefits</b>				
Employee Offset Savings	\$ 30,869	\$ 31,768	\$ 26,683	\$ (5,085)
Flexible Benefits	2,158,384	2,424,355	2,708,305	283,950
Insurance	846	-	-	-
Long-Term Disability	-	39,506	46,883	7,377
Medicare	170,807	169,451	173,272	3,821
Other	48,167	-	-	-
Other Post-Employment Benefits	1,185,504	1,190,950	1,148,030	(42,920)
Retiree Medical Trust	12,361	12,147	15,117	2,970
Retirement 401 Plan	9,919	9,256	8,961	(295)
Retirement ADC	4,013,372	4,267,566	4,692,205	424,639
Retirement DROP	50,974	53,449	40,640	(12,809)
Risk Management Administration	228,846	200,416	198,672	(1,744)
Supplemental Pension Savings Plan	756,426	774,969	835,056	60,087
Unemployment Insurance	17,179	17,547	17,033	(514)
Workers' Compensation	667,514	914,833	456,875	(457,958)
<b>Fringe Benefits Subtotal</b>	<b>\$ 9,351,168</b>	<b>\$ 10,106,213</b>	<b>\$ 10,367,732</b>	<b>\$ 261,519</b>
<b>Total Personnel Expenditures</b>			<b>\$ 23,065,086</b>	

## Fleet Operations Replacement Fund

### Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fleet Maintenance	\$ (28,316)	\$ -	\$ -	\$ -
Vehicle Acquisition	51,112,432	87,621,281	73,721,915	(13,899,366)
<b>Total</b>	<b>\$ 51,085,203</b>	<b>\$ 87,621,281</b>	<b>\$ 73,721,915</b>	<b>\$ (13,899,366)</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Non-Discretionary Adjustment</b>	0.00	\$ 2,800,634	\$ -
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			

# Fleet Operations

## Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>One-Time Additions and Annualizations</b>	0.00	(16,700,000)	-
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.			
<b>Total</b>	<b>0.00</b>	<b>\$(13,899,366)</b>	<b>-</b>

## Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 595	\$ -	\$ -	-
Fringe Benefits	480	-	-	-
<b>PERSONNEL SUBTOTAL</b>	<b>1,075</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 1,396,803	\$ -	\$ -	-
Contracts	355,405	-	-	-
Transfers Out	-	16,700,000	-	(16,700,000)
Capital Expenditures	37,646,878	58,251,465	58,251,465	-
Debt	11,685,041	12,669,816	15,470,450	2,800,634
<b>NON-PERSONNEL SUBTOTAL</b>	<b>51,084,127</b>	<b>87,621,281</b>	<b>73,721,915</b>	<b>(13,899,366)</b>
<b>Total</b>	<b>\$ 51,085,203</b>	<b>\$ 87,621,281</b>	<b>\$ 73,721,915</b>	<b>\$(13,899,366)</b>

## Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 39,894,567	\$ 37,882,652	\$ 37,882,652	-
Other Revenue	11,292,239	36,086,823	36,086,823	-
<b>Total</b>	<b>\$ 51,186,806</b>	<b>\$ 73,969,475</b>	<b>\$ 73,969,475</b>	<b>-</b>

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
<b>Fringe Benefits</b>				
Flexible Benefits	\$ 138	\$ -	\$ -	-
Medicare	8	-	-	-
Other Post-Employment Benefits	73	-	-	-
Retiree Medical Trust	1	-	-	-
Retirement ADC	197	-	-	-
Risk Management Administration	15	-	-	-
Supplemental Pension Savings Plan	46	-	-	-
Unemployment Insurance	1	-	-	-
Workers' Compensation	1	-	-	-
<b>Fringe Benefits Subtotal</b>	<b>\$ 480</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Total Personnel Expenditures</b>		<b>\$ -</b>	<b>-</b>	

# Fleet Operations

## General Fund

### Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Facilities	\$ 23,583,592	\$ 22,504,347	\$ 23,649,598	\$ 1,145,251
Facilities Services	33,951	(278,834)	-	278,834
<b>Total</b>	<b>\$ 23,617,542</b>	<b>\$ 22,225,513</b>	<b>\$ 23,649,598</b>	<b>\$ 1,424,085</b>

### Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Facilities	210.50	176.33	174.50	(1.83)
Facilities Services	1.00	0.00	0.00	0.00
<b>Total</b>	<b>211.50</b>	<b>176.33</b>	<b>174.50</b>	<b>(1.83)</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Salary and Benefit Adjustments</b> Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	(1.83)	\$ 1,381,593	\$ -
<b>Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	300,122	-
<b>Equipment Rate Reduction</b> Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(5,951)	-
<b>Pay-In-Lieu of Annual Leave Adjustments</b> Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	(11,955)	-
<b>Citywide Contracts Reduction of 2.6%</b> Reduction of non-personnel expenditures associated with a 2.6% reduction in contracts citywide.	0.00	(51,007)	-
<b>Non-Discretionary Adjustment</b> Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(188,717)	-
<b>One-Time Additions and Annualizations</b> Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	-	(236,166)
<b>Total</b>	<b>(1.83)</b>	<b>\$ 1,424,085</b>	<b>\$ (236,166)</b>

# Fleet Operations

## Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 10,536,865	\$ 9,447,465	\$ 9,876,319	\$ 428,854
Fringe Benefits	7,283,137	6,256,797	7,197,581	940,784
<b>PERSONNEL SUBTOTAL</b>	<b>17,820,002</b>	<b>15,704,262</b>	<b>17,073,900</b>	<b>1,369,638</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 1,546,837	\$ 1,921,348	\$ 1,922,203	\$ 855
Contracts	2,945,862	3,085,387	3,023,199	(62,188)
Information Technology	399,761	499,868	799,990	300,122
Energy and Utilities	467,882	599,085	414,743	(184,342)
Other	4,417	5,000	5,000	-
Capital Expenditures	22,220	-	-	-
Debt	410,562	410,563	410,563	-
<b>NON-PERSONNEL SUBTOTAL</b>	<b>5,797,540</b>	<b>6,521,251</b>	<b>6,575,698</b>	<b>54,447</b>
<b>Total</b>	<b>\$ 23,617,542</b>	<b>\$ 22,225,513</b>	<b>\$ 23,649,598</b>	<b>\$ 1,424,085</b>

## Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 5,591,670	\$ 5,159,922	\$ 4,923,756	\$ (236,166)
Other Revenue	27,426	-	-	-
Transfers In	159,348	-	-	-
<b>Total</b>	<b>\$ 5,778,443</b>	<b>\$ 5,159,922</b>	<b>\$ 4,923,756</b>	<b>\$ (236,166)</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000011	Account Clerk	2.00	2.00	2.00	\$ 34,957 - 42,074	\$ 83,307
20000012	Administrative Aide 1	2.00	1.00	1.00	41,036 - 49,429	49,429
20000024	Administrative Aide 2	2.00	1.00	1.00	47,266 - 56,957	55,818
20000241	Apprentice 1-Electrician (5 Yr)	2.00	0.00	0.00	37,345 - 49,801	-
20000245	Apprentice 1-HVACR Technician	3.00	1.00	1.00	41,183 - 54,896	54,896
20000259	Apprentice 1-Plumber	1.00	0.00	0.00	37,345 - 49,801	-
20000242	Apprentice 2-Electrician (5 Yr)	0.00	0.00	2.00	52,899 - 62,257	124,514
20000260	Apprentice 2-Plumber	0.00	1.00	0.00	46,682 - 59,138	-
20000119	Associate Management Analyst	1.00	1.00	1.00	60,007 - 72,510	72,510
20000201	Building Maintenance Supervisor	11.00	10.08	10.00	68,638 - 83,024	830,240
20000205	Building Service Supervisor	2.00	2.00	2.00	50,749 - 61,370	122,740
20000224	Building Service Technician	25.00	21.42	21.00	36,991 - 44,021	916,914
20000202	Building Supervisor	5.00	3.08	4.00	44,129 - 52,977	209,790
20000234	Carpenter	15.00	15.00	15.00	48,218 - 57,714	840,948
20000235	Carpenter Supervisor	2.00	2.00	2.00	54,599 - 66,129	130,935
20000617	Construction Estimator	2.00	0.00	0.00	59,596 - 72,078	-
20000352	Custodian 1	0.00	0.08	0.00	30,160 - 31,886	-
20000354	Custodian 2	18.50	17.50	17.50	30,169 - 34,676	573,750
20000355	Custodian 3	1.00	1.00	1.00	31,886 - 37,705	37,705

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## Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
20001168	Deputy Director	1.00	1.00	1.00	52,133 - 191,703	137,601
20000408	Electrician	16.00	16.00	13.00	54,223 - 65,108	799,040
20000413	Electrician Supervisor	2.00	1.00	1.00	61,831 - 74,781	74,781
20000468	Grounds Maintenance Worker 2	5.00	0.25	0.00	36,119 - 42,971	-
20000499	Heating Technician	2.00	0.00	0.00	50,257 - 60,334	-
20000500	Heating, Ventilation, and Air Conditioning Supervisor	2.00	2.00	2.00	68,160 - 82,456	164,912
20000833	HVACR Technician	13.00	14.00	14.00	59,789 - 71,751	942,294
20000290	Information Systems Analyst 2	1.00	1.00	1.00	60,007 - 72,510	72,510
20000613	Locksmith	2.00	2.00	2.00	49,061 - 58,666	116,159
20000667	Painter	20.00	20.08	20.00	46,163 - 55,443	1,067,140
20000668	Painter Supervisor	2.00	2.00	2.00	52,587 - 63,555	127,110
20000172	Payroll Specialist 1	1.00	0.00	0.00	41,507 - 49,955	-
20000680	Payroll Specialist 2	1.00	1.00	1.00	43,414 - 52,417	51,368
20000701	Plant Process Control Electrician	1.00	0.17	0.00	69,093 - 82,959	-
20000709	Plasterer	3.00	2.00	2.00	50,489 - 60,526	120,144
20000711	Plumber	12.00	10.17	12.00	54,223 - 65,108	763,983
20000713	Plumber Supervisor	1.00	1.00	1.00	61,831 - 74,781	74,781
20001222	Program Manager	1.00	1.00	1.00	52,133 - 191,703	126,763
20000760	Project Assistant	1.00	1.00	0.00	65,831 - 79,312	-
20000761	Project Officer 1	2.00	2.00	2.00	75,787 - 91,529	156,906
20000842	Roofer	7.00	7.00	7.00	44,021 - 52,739	364,963
20000841	Roofing Supervisor	1.00	1.00	1.00	50,056 - 60,548	59,337
20000847	Safety Officer	1.00	1.00	1.00	64,269 - 77,616	76,064
20000222	Senior Building Maintenance Supervisor	1.00	1.00	1.00	85,360 - 103,228	103,228
20000966	Senior HVACR Technician	8.00	7.08	7.00	62,774 - 75,364	526,041
20000826	Senior Locksmith	1.00	1.00	1.00	51,549 - 61,673	51,549
20000015	Senior Management Analyst	1.00	0.08	0.00	65,869 - 79,649	-
20000945	Stadium Groundskeeper	2.00	0.17	0.00	41,836 - 50,078	-
20000949	Stadium Maintenance Technician	5.00	0.17	0.00	41,836 - 50,078	-
20000970	Supervising Management Analyst	1.00	1.00	1.00	74,090 - 89,773	89,773
	Budgeted Personnel Expenditure Savings					(546,780)
	Electrician Cert Pay					13,020
	Night Shift Pay					1,734
	Overtime Budgeted					151,504
	Split Shift Pay					6,800
	Termination Pay Annual Leave					34,266
	Vacation Pay In Lieu					45,832
<b>FTE, Salaries, and Wages Subtotal</b>		<b>211.50</b>	<b>176.33</b>	<b>174.50</b>		<b>\$ 9,876,319</b>

# Fleet Operations

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
<b>Fringe Benefits</b>				
Employee Offset Savings	\$ 19,769	\$ 17,171	\$ 19,202	\$ 2,031
Flexible Benefits	2,110,635	1,846,933	2,097,454	250,521
Long-Term Disability	-	31,889	38,586	6,697
Medicare	162,182	133,522	139,850	6,328
Other	17,394	-	-	-
Other Post-Employment Benefits	1,196,036	1,031,001	999,353	(31,648)
Retiree Medical Trust	15,573	14,537	16,620	2,083
Retirement 401 Plan	13,852	9,233	11,150	1,917
Retirement ADC	2,451,597	1,967,545	2,500,115	532,570
Retirement DROP	37,252	34,033	17,444	(16,589)
Risk Management Administration	231,009	173,496	172,943	(553)
Supplemental Pension Savings Plan	670,333	644,141	682,650	38,509
Unemployment Insurance	16,003	14,147	14,041	(106)
Workers' Compensation	341,504	339,149	488,173	149,024
<b>Fringe Benefits Subtotal</b>	<b>\$ 7,283,137</b>	<b>\$ 6,256,797</b>	<b>\$ 7,197,581</b>	<b>\$ 940,784</b>
<b>Total Personnel Expenditures</b>			<b>\$ 17,073,900</b>	

# Fleet Operations

## Revenue and Expense Statement (Non-General Fund)

Fleet Operations Operating Fund	FY2020 Actual	FY2021* Budget	FY2022** Adopted
<b>BEGINNING BALANCE AND RESERVES</b>			
Balance from Prior Year	\$ 767,384	\$ 2,230,238	\$ 2,748,650
Continuing Appropriation - CIP	1,890,531	2,395,297	1,535,580
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 2,657,914</b>	<b>\$ 4,625,535</b>	<b>\$ 4,284,230</b>
<b>REVENUE</b>			
Charges for Services	\$ 55,039,863	\$ 54,795,094	\$ 53,795,094
Other Revenue	530,063	368,349	368,349
Revenue from Use of Money and Property	123,211	140,000	140,000
Transfers In	158,723	28,296	28,296
<b>TOTAL REVENUE</b>	<b>\$ 55,851,860</b>	<b>\$ 55,331,739</b>	<b>\$ 54,331,739</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 58,509,774</b>	<b>\$ 59,957,274</b>	<b>\$ 58,615,969</b>
<b>CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE</b>			
CIP Expenditures	\$ 515,832	\$ -	\$ 391,801
<b>TOTAL CIP EXPENSE</b>	<b>\$ 515,832</b>	<b>\$ -</b>	<b>\$ 391,801</b>
<b>OPERATING EXPENSE</b>			
Personnel Expenses	\$ 12,231,970	\$ 12,394,663	\$ 12,697,354
Fringe Benefits	9,351,168	10,106,213	10,367,732
Supplies	13,985,030	13,094,915	13,095,507
Contracts	5,550,233	5,750,965	5,440,532
Information Technology	784,690	1,895,546	2,184,653
Energy and Utilities	11,272,594	12,202,790	12,163,207
Other Expenses	4,794	4,826	4,826
Transfers Out	-	1,633	1,633
Capital Expenditures	184,383	50,611	350,611
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 53,364,862</b>	<b>\$ 55,502,162</b>	<b>\$ 56,306,055</b>
<b>TOTAL EXPENSE</b>	<b>\$ 53,880,694</b>	<b>\$ 55,502,162</b>	<b>\$ 56,697,856</b>
<b>RESERVES</b>			
Continuing Appropriation - CIP	\$ 2,395,297	\$ 2,395,297	\$ 1,535,580
<b>TOTAL RESERVES</b>	<b>\$ 2,395,297</b>	<b>\$ 2,395,297</b>	<b>\$ 1,535,580</b>
<b>BALANCE</b>	<b>\$ 2,233,783</b>	<b>\$ 2,059,815</b>	<b>\$ 382,533</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 58,509,774</b>	<b>\$ 59,957,274</b>	<b>\$ 58,615,969</b>

\* At the time of publication, audited financial statements for Fiscal Year 2021 were not available. Therefore, the Fiscal Year 2021 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2021 Adopted Budget, while the beginning Fiscal Year 2021 balance amount reflects the audited Fiscal Year 2020 ending balance.

\*\* Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

# Fleet Operations

## Revenue and Expense Statement (Non-General Fund)

Fleet Operations Replacement Fund	FY2020 Actual	FY2021* Budget	FY2022** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 43,155,648	\$ 36,305,683	\$ 34,713,648
Continuing Appropriation - Operating	50,941,006	57,925,353	49,815,714
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 94,096,654</b>	<b>\$ 94,231,036</b>	<b>\$ 84,529,362</b>
REVENUE			
Charges for Services	\$ 39,894,567	\$ 37,882,652	\$ 37,882,652
Other Revenue	11,292,239	36,086,823	36,086,823
<b>TOTAL REVENUE</b>	<b>\$ 51,186,806</b>	<b>\$ 73,969,475</b>	<b>\$ 73,969,475</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 145,283,460</b>	<b>\$ 168,200,511</b>	<b>\$ 158,498,837</b>
OPERATING EXPENSE			
Personnel Expenses	\$ 595	\$ -	-
Fringe Benefits	480	-	-
Supplies	1,396,803	-	-
Contracts	355,405	-	-
Transfers Out	-	16,700,000	-
Capital Expenditures	37,646,878	58,251,465	58,251,465
Debt Expenses	11,685,041	12,669,816	15,470,450
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 51,085,203</b>	<b>\$ 87,621,281</b>	<b>\$ 73,721,915</b>
<b>TOTAL EXPENSE</b>	<b>\$ 51,085,203</b>	<b>\$ 87,621,281</b>	<b>\$ 73,721,915</b>
RESERVES			
Continuing Appropriation - Operating	\$ 57,925,353	\$ 57,925,353	\$ 49,815,714
<b>TOTAL RESERVES</b>	<b>\$ 57,925,353</b>	<b>\$ 57,925,353</b>	<b>\$ 49,815,714</b>
<b>BALANCE</b>	<b>\$ 36,272,904</b>	<b>\$ 22,653,877</b>	<b>\$ 34,961,208</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 145,283,460</b>	<b>\$ 168,200,511</b>	<b>\$ 158,498,837</b>

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\*\* Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.