

Public Works and Utilities Branch



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Public Works and Utilities Branch



Description

In Fiscal Year 2021, the Deputy Chief Operating Officer for Public Works and Utilities Branch was responsible for overseeing day-to-day City operations within the following departments: Environmental Services; Public Utilities; Transportation; and Storm Water. In the Fiscal Year 2022 Adopted Budget, the Public Utilities Branch has been eliminated and restructured to the Office of the Chief Operating Officer as part of the executive management reorganization.

Public Works and Utilities Branch

Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
FTE Positions (Budgeted)	2.00	1.50	0.00	(1.50)
Personnel Expenditures	\$ 356,915	\$ 317,447	\$ -	(317,447)
Non-Personnel Expenditures	37,116	125,076	-	(125,076)
Total Department Expenditures	\$ 394,032	\$ 442,523	\$ -	(442,523)
Total Department Revenue	\$ 292,221	\$ 410,628	\$ -	(410,628)

General Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Public Works & Utilities	\$ 394,032	\$ 442,523	\$ -	(442,523)
Total	\$ 394,032	\$ 442,523	\$ -	(442,523)

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Public Works & Utilities	2.00	1.50	0.00	(1.50)
Total	2.00	1.50	0.00	(1.50)

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	\$ 24,004	\$ -
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(9,857)	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	(11,744)	-
Restructure of the Public Works and Utilities Branch Transfer of 0.50 Executive Assistant, non-personnel expenditures, and associated revenues from the Public Works and Utilities Branch to the Office of the COO. This transfer is associated with an organizational change at the executive management level.	(0.50)	(150,957)	(410,628)

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Reduction of 1.00 Deputy Chief Operating Officer Reduction of 1.00 Deputy Chief Operating Officer in the Public Works and Utilities Branch.	(1.00)	(293,969)	-
Total	(1.50) \$	(442,523) \$	(410,628)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 267,662	\$ 248,227	\$ -	(248,227)
Fringe Benefits	89,254	69,220	-	(69,220)
PERSONNEL SUBTOTAL	356,915	317,447	-	(317,447)
NON-PERSONNEL				
Supplies	\$ 1,715	\$ 2,220	\$ -	(2,220)
Contracts	17,537	102,939	-	(102,939)
Information Technology	9,668	11,744	-	(11,744)
Energy and Utilities	2,496	3,173	-	(3,173)
Other	5,700	5,000	-	(5,000)
NON-PERSONNEL SUBTOTAL	37,116	125,076	-	(125,076)
Total	\$ 394,032	\$ 442,523	\$ -	(442,523)

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Charges for Services	\$ 292,221	\$ -	\$ -	-
Transfers In	-	410,628	-	(410,628)
Total	\$ 292,221	\$ 410,628	\$ -	(410,628)

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20001118	Deputy Chief Operating Officer	1.00	1.00	0.00	\$ 65,653 - 248,703	\$ -
20000924	Executive Assistant	1.00	0.50	0.00	48,326 - 58,450	-
FTE, Salaries, and Wages Subtotal		2.00	1.50	0.00		\$ -

	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Fringe Benefits				
Flexible Benefits	\$ 25,487	\$ 21,450	\$ -	(21,450)
Long-Term Disability	-	816	-	(816)
Medicare	3,869	3,412	-	(3,412)
Other	12,814	-	-	-
Other Post-Employment Benefits	11,563	9,439	-	(9,439)
Retiree Medical Trust	669	582	-	(582)
Retirement 401 Plan	2,214	2,081	-	(2,081)
Retirement ADC	26,027	26,489	-	(26,489)
Risk Management Administration	2,250	1,588	-	(1,588)

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	FY2020 Actual	FY2021 Budget	FY2022 Adopted	FY2021-2022 Change
Supplemental Pension Savings Plan	3,582	2,507	-	(2,507)
Unemployment Insurance	402	356	-	(356)
Workers' Compensation	377	500	-	(500)
Fringe Benefits Subtotal	\$ 89,254	\$ 69,220	\$ -	\$(69,220)
Total Personnel Expenditures			\$ -	