

City Auditor



Page Intentionally Left Blank



Description

The Office of the City Auditor is an independent office that reports, and is accountable to, the Audit Committee and City Council. The City Auditor conducts performance audits of City departments, offices, and agencies in accordance with government auditing standards.

The audits may assess internal controls over financial reporting and evaluate how well the City complies with applicable laws, rules, and regulations; achieves stated goals and objectives; reports financial and performance information (reliability); efficiently and effectively uses resources; and safeguards and protects assets.

The Office of the City Auditor also administers the City's Fraud Hotline program and performs investigations for all material complaints received related to fraud, waste, and abuse.

The vision is:

Building public trust in government through GREATness in our work: GROWTH by owning our own personal and professional development; RESPECT by representing the office with integrity and treating all colleagues with consideration; EFFECTIVENESS by providing timely, objective, and accurate reviews of City programs and achieving solutions wherever problems are found; ACCOUNTABILITY by adhering to government auditing standards and committing to every project; TRUST by working on behalf of the San Diego community and conducting ourselves with high ethics, independence, and objectivity.

The mission is:

To advance open and accountable government through accurate, independent, and objective audits and investigations that seek to improve the efficiency, effectiveness, and equity of City government.

City Auditor

Goals and Objectives

Goal 1: *Increase the economy, efficiency, and effectiveness of City government through audits and their recommendations. To fulfill its mission, the Office reports its independent and impartial reviews, conclusions, and recommendations based on performance audits and attestation engagements conducted. Some audit reports recommend ways to reduce costs or increase revenues. Other audit reports identify opportunities to increase effectiveness, use resources more efficiently, and improve internal controls. An annual audit workplan is prepared and presented to the Audit Committee each fiscal year. The audit workplan targets business processes and programs identified in the annual citywide risk assessment model.*

- The Office will move towards accomplishing this goal by focusing on the following objectives:
Improve performance of government programs and operations
- Utilize audits to identify opportunities for improved efficiency and the effective use of City resources
- Regularly report the status and encourage implementation of open recommendations

Goal 2: *Provide independent, reliable, accurate, and timely information to the Mayor, Audit Committee, City Council, and other stakeholders. The City Auditor intends to provide results of all non-confidential audits to its stakeholders. To this end, the Office intends to provide regular updates to the Audit Committee, as well as copies of all issued audit reports to the Mayor and appropriate City management, members of the City Council and their staff, Audit Committee members, and the residents of San Diego via the City Auditor website.*

- The Office will move towards accomplishing this goal by focusing on the following objective: Provide audit results, including findings and recommendations, to relevant stakeholders

Goal 3: *Provide independent, confidential, and reliable investigations of all material allegations of fraud, waste, or abuse that are reported via the City's Fraud Hotline. The Office of the City Auditor will investigate all material complaints received related to fraud, waste, and abuse. The City Auditor will provide a means for City of San Diego employees, vendors, and residents to confidentially report any activity or conduct in which they suspect any instances of fraud, waste, abuse, or violations of laws and regulations that should be investigated.*

- The Office will move towards accomplishing this goal by focusing on the following objective: Provide investigation results, including recommendations for necessary actions to be taken, for all allegations of fraud, waste, abuse, or violations of law and regulations that are found to be substantiated

Key Performance Indicators

Performance Indicator	FY2021 Target	FY2021 Actual	FY2022 Target	FY2022 Actual	FY2023 Target
Percentage of audit recommendations management agrees to implement	95%	100%	95%	99%	95%
Percentage of audit workplan completed during the fiscal year	90%	67%	90%	84%	90%
Percentage of hotline investigation recommendations management agrees to implement ¹	90%	100%	90%	N/A	90%

¹. No public hotline investigations issued during this reporting period

Department Summary

	FY2021 Actual	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
FTE Positions (Budgeted)	22.00	22.00	22.00	0.00
Personnel Expenditures	\$ 3,321,812	\$ 3,688,676	\$ 3,923,808	\$ 235,132
Non-Personnel Expenditures	544,363	661,439	638,525	(22,914)
Total Department Expenditures	\$ 3,866,175	\$ 4,350,115	\$ 4,562,333	\$ 212,218
Total Department Revenue	\$ 501	\$ -	\$ -	-

General Fund

Department Expenditures

	FY2021 Actual	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
City Auditor	\$ 3,866,175	\$ 4,350,115	\$ 4,562,333	\$ 212,218
Total	\$ 3,866,175	\$ 4,350,115	\$ 4,562,333	\$ 212,218

Department Personnel

	FY2021 Budget	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
City Auditor	22.00	22.00	22.00	0.00
Total	22.00	22.00	22.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments	0.00	\$ 326,383	\$ -
Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.			
Support for Information Technology	0.00	(9,957)	-
Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements.			
Non-Discretionary Adjustment	0.00	(12,957)	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
One-Time Additions and Annualizations	0.00	(91,251)	-
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2022.			
Total	0.00	\$ 212,218	\$ -

City Auditor

Expenditures by Category

	FY2021 Actual	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
PERSONNEL				
Personnel Cost	\$ 2,161,130	\$ 2,407,212	\$ 2,607,997	\$ 200,785
Fringe Benefits	1,160,681	1,281,464	1,315,811	34,347
PERSONNEL SUBTOTAL	3,321,812	3,688,676	3,923,808	235,132
NON-PERSONNEL				
Supplies	\$ 4,931	\$ 17,450	\$ 16,780	\$ (670)
Contracts & Services	381,592	469,510	457,223	(12,287)
Information Technology	150,287	167,946	157,989	(9,957)
Energy and Utilities	-	333	333	-
Other	7,552	6,200	6,200	-
NON-PERSONNEL SUBTOTAL	544,363	661,439	638,525	(22,914)
Total	\$ 3,866,175	\$ 4,350,115	\$ 4,562,333	\$ 212,218

Revenues by Category

	FY2021 Actual	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
Other Revenue	\$ 501	\$ -	\$ -	\$ -
Total	\$ 501	\$ -	\$ -	\$ -

Personnel Expenditures

Job Number	Job Title / Wages	FY2021 Budget	FY2022 Budget	FY2023 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
21000000	Assistant City Auditor	1.00	1.00	1.00	\$ 42,047 - 251,127	\$ 209,729
20001233	Assistant to the Director	2.00	2.00	2.00	56,929 - 209,339	173,500
20001252	City Auditor	1.00	1.00	1.00	71,693 - 271,584	234,780
21000001	Performance Audit Manager	1.00	1.00	1.00	56,929 - 209,339	148,428
20001135	Performance Auditor	17.00	17.00	17.00	34,070 - 184,017	1,794,340
	Termination Pay Annual Leave					41,946
	Vacation Pay In Lieu					5,274
FTE, Salaries, and Wages Subtotal		22.00	22.00	22.00		\$ 2,607,997

	FY2021 Actual	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
Fringe Benefits				
Employee Offset Savings	\$ 11,608	\$ 12,181	\$ 13,082	\$ 901
Flexible Benefits	290,682	298,239	323,733	25,494
Insurance	1,290	-	-	-
Long-Term Disability	9,998	9,266	8,962	(304)
Medicare	32,653	33,506	37,129	3,623
Other Post-Employment Benefits	131,147	128,751	125,158	(3,593)
Retiree Medical Trust	3,564	3,888	4,396	508
Retirement 401 Plan	3,485	3,440	5,763	2,323
Retirement ADC	504,174	592,181	595,421	3,240
Retirement DROP	5,881	6,092	6,397	305
Risk Management Administration	21,623	22,281	25,630	3,349
Supplemental Pension Savings Plan	138,790	154,578	155,869	1,291

City Auditor

	FY2021 Actual	FY2022 Budget	FY2023 Adopted	FY2022-2023 Change
Unemployment Insurance	3,385	3,374	3,252	(122)
Workers' Compensation	2,403	13,687	11,019	(2,668)
Fringe Benefits Subtotal	\$ 1,160,681	\$ 1,281,464	\$ 1,315,811	\$ 34,347
Total Personnel Expenditures			\$ 3,923,808	