



The City of San Diego

MEMORANDUM

DATE: April 5, 2019

TO: Distribution

FROM: James Nagelvoort, City Engineer

SUBJECT: Guidelines for Processing Deviation from City Standards

A. Background:

The City of San Diego Standards are intended to apply to all new, repair and replacement of infrastructures within City public Right-of-Way (ROW) and City-owned properties. The City Standards include those city standards, design guidelines and manuals, codes and regulations used as references to prepare construction plans. They are also specifically referenced in construction plans, consultant and construction documents and development permit applications. These standards are intended to present the most frequently employed standards in infrastructure engineering work.

Where due to physical constraints, hardships, or special conditions of the site which prohibit meeting specific requirements within the City Standards, the applicant may seek a deviation from those provisions.

The City Engineer or his designee may approve deviations to the Standards as applicable, provided that the deviations are acceptable engineering practices, and meet or exceed the original Standards in ensuring the health and safety of the public. Prior to construction, these deviations shall be processed, approved and recorded for future reference.

B. Guidelines for Processing and Recording Deviations:

1. The applicant shall complete and submit the attached City Engineer's Form for Deviation from Standards (CE Deviation Form) during the design phase of the project. Provide two (2) copies of this form with all plans and supporting materials to justify the proposed deviation, including but not limited to site plan, landscape plan/buffer plan, elevation drawings or detail sheets, photos and other images. One of the submitted CE Deviation Form must have original signatures. The CE Deviation Form shall include the following:
 - a. Ample justification or reasons and supporting documentations that the proposed alternative or mitigation measures are designed in accordance with acceptable

cc: Honorable City Attorney Mara Elliott
Kris Michell, Chief Operating Officer
Stacey LoMedico, Assistant Chief Operating Officer
Ron Villa, Assistant Chief Operating Officer
Colin Stowell, Fire Chief, San Diego Fire & Rescue Department
Erik Caldwell, Deputy Chief Operating Officer, Smart and Sustainable Communities
Johnnie Perkins, Deputy Chief Operating Officer, Infrastructure/Public Works
Robert Vacchi, Deputy Chief Operating Officer, Neighborhood Services
Lee Friedman, Infrastructure Policy Manager, Office of the Mayor
Christina Bibler, Director, Economic Development Department
Thyme Curtis, Executive Director, ADA Compliance & Accessibility Department
Jonathon Glus, Executive Director, Commission for Arts and Culture
Mike Hansen, Director, Planning Department
Bahija Humphrey, Director, Performance and Analytics Department
Misty Jones, Director, Library Department
Elyse Lowe, Director, Development Services Department
Kris McFadden, Director, Transportation & Storm Water Department
Herman Parker, Director, Parks & Recreation Department
Mario X. Sierra, Director, Environmental Services Department
Cybele Thompson, Director, Real Estate Assets Department
Matt Vespi, Interim Director, Public Utilities Department
Myrna Dayton, Assistant Director & Chief Deputy City Engineer, Public Works
Department
Tom Tomlinson, Assistant Director, Planning Department
Deputy City Engineers
Daniel Kay, Principal Engineer, Civic San Diego

REASON(S) FOR DEVIATION(S):

MITIGATION MEASURES FOR DEVIATION:

SEE ATTACHED SHEETS (e.g. D sheets, photos or sketches) PROVIDE SHEET NUMBERS WITH DESCRIPTIONS.:

REVIEWED BY:

DESIGN/PLAN CHECK ENGINEER: _____
(Print Name)

(Signature) (Date)

APPROVED BY:

DEPUTY CITY ENGINEER (DCE): _____
(Print Name)

(Signature) (Date)