

DUPLICATE ORIGINAL

**AGREEMENT BETWEEN
THE CITY OF SAN DIEGO
AND
TETRA TECH, INC.**

FOR

**AS-NEEDED MUNICIPAL STORM WATER PROGRAM
PROFESSIONAL SERVICES**

CONTRACT NUMBER: H186979

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AGREEMENT FOR DESIGN PROFESSIONAL SERVICES

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DESIGN PROFESSIONAL AS_NEEDED EXHIBITS

- Exhibit A - Scope of Services
- Exhibit B - Task Order Authorization
- Exhibit C - Compensation and Fee Schedule
- Exhibit D - City's Equal Opportunity Contracting Program Consultant Requirements
 - (AA) Disclosure of Discrimination Complaints
 - (BB) Work Force Report
 - (CC) Subcontractors List
- Exhibit E - Consultant Certification for a Drug-Free Workplace
- Exhibit F - Determination Form
- Exhibit G - RESERVED
- Exhibit H - Consultant Evaluation Form
- Exhibit I - Contractor Standards Pledge of Compliance
- Exhibit J - Regarding Information Requested under the California Public Records Act
- Exhibit K - Americans With Disabilities Act (ADA) Compliance Certification

**AS-NEEDED AGREEMENT BETWEEN
THE CITY OF SAN DIEGO
AND TETRA TECH, INC.
FOR DESIGN PROFESSIONAL SERVICES**

THIS Agreement is made and entered into between the City of San Diego, a municipal corporation [City], and Tetra Tech, Inc. [Design Professional] to provide Professional Services to the City for civil and environmental engineering on an as-needed basis.

RECITALS

The City wants to retain the services of a professional civil and environmental engineering firm to provide the Professional Services on an as-needed, hourly fee basis.

The Design Professional represents that it has the expertise, experience and personnel necessary to provide the Professional Services on an as-needed, hourly fee basis.

The City and the Design Professional [Parties] want to enter into an Agreement whereby the City will retain the Design Professional to provide, and the Design Professional shall provide, the Professional Services on an as-needed, hourly fee basis [Agreement].

In consideration of the above recitals and the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency of which are hereby acknowledged, the Parties hereby set forth their mutual covenants and understandings as follows:

**ARTICLE I
DESIGN PROFESSIONAL SERVICES**

The above-listed recitals are true and correct and are hereby incorporated by reference.

1.1 Scope of Services. The scope of services will be determined by the City on an as-needed basis and presented to Professional as an individual Task [Task]. The Design Professional shall perform the Professional Services at the direction of the City and as generally set forth in the Scope of Services [Exhibit A] and as more specifically described in each Task Order Authorization [Task Order] [Exhibit B].

1.1.1 Task Order. Prior to beginning performance in response to a Task Order, Design Professional shall complete and execute the Task Order which must be approved in writing by the City. Each Task Order shall include a scope of Professional Services, a cost estimate, and the time for completion. The scope of Professional Services shall include all activities or work reasonably anticipated as necessary for successful completion of each Task presented by the City.

1.1.2 Non-Exclusivity. The Design Professional agrees that this Agreement is non-exclusive and that the City may enter into agreements with other Design Professionals to perform the same or similar Professional Services during the term of this Agreement.

1.1.3 Issuance of Task Orders for Multiple Contracts with the Same Services.

When multiple As-Needed Agreements exist for the same discipline, the Contract Manager will rotate award of Task Orders between the multiple agreements until the contract duration expires or the contract authorization amount is reached. After a Design Professional has been issued a Task Order, that Design Professional will be placed at the end of the list for consideration to perform the next Task Order.

1.2 Task Administrator. The Transportation & Storm Water Department is the task administrator for this Agreement. The Design Professional shall provide the Professional Services under the direction of a designated representative of the Transportation & Storm Water Department. The City's designated representative will communicate with the Design Professional on all matters related to the administration of this Agreement and the Design Professional's performance of the Professional Services rendered hereunder. When this Agreement refers to communications to or with the City, those communications will be with the designated representative, unless the designated representative or the Agreement specifies otherwise. Further, when this Agreement refers to an act or approval to be performed by the City, that act or approval shall be performed by the Mayor or designee, unless the Agreement specifies otherwise.

1.3 City Modification of Scope of Services. The City may, without invalidating this Agreement, order changes in any Task by altering, adding to or deducting from the Professional Services to be performed. All such changes shall be in writing and shall be performed in accordance with the provisions of this Agreement. If any such changes cause an increase or decrease in the Design Professional's cost of, or the time required for, the performance of any of the Professional Services, the Design Professional shall immediately notify the City. If the City deems it appropriate, an equitable adjustment to the Design Professional's compensation may be made, provided that any adjustment must be approved by both Parties in writing in accordance with Section 9.1 of this Agreement.

1.4 Written Authorization. Prior to performing any Professional Services in connection with the Tasks, the Design Professional shall obtain from the City a written authorization to proceed. Further, throughout the term of this Agreement, the Design Professional shall immediately advise the City in writing of any anticipated changes to any Task, including any changes to the time for completion or the Compensation and Fee Schedule, and shall obtain the City's written consent to the change prior to making any changes. In no event shall the City's consent be construed to relieve the Design Professional from its duty to render all Professional Services in accordance with applicable laws and accepted industry standards.

1.5 Confidentiality of Services. All Professional Services performed by the Design Professional, including but not limited to all drafts, data, correspondence, proposals, reports, and estimates compiled or composed by the Design Professional, pursuant to this Agreement, are for the sole use of the City, its agents and employees. Neither the documents nor their contents shall be released to any third party without the prior written consent of the City. This provision does not apply to information that (a) was publicly known, or otherwise known to the Design Professional, at the time that it was disclosed to the Design Professional by the City, (b) subsequently becomes publicly known through no act or omission of the Design Professional, or (c) otherwise becomes known to the Design Professional other than through disclosure by the City. Except for Subcontractors covered by Section 4.4, neither the documents nor their contents shall be released to any third party without the prior written consent of the City.

1.6 Competitive Bidding. The Design Professional shall ensure that any plans and specifications prepared, required, or recommended under this Agreement allow for competitive bidding. The Design Professional shall design such plans or specifications so that procurement of services, labor or materials are not available from only one source, and shall not design plans and specifications around a single or specific product, piece of major equipment or machinery, a specific patented design, or a proprietary process, unless required by principles of sound engineering practice and supported by a written justification that has been approved in writing by the City. The Design Professional shall submit this written justification to the City prior to beginning work on such plans or specifications. Whenever the Design Professional recommends a specific product or equipment for competitive procurement, such recommendation shall include at least two brand names of products that are capable of meeting the functional requirements applicable to the Task.

ARTICLE II DURATION OF AGREEMENT

2.1 Term of Agreement. This Agreement shall be effective on the date it is executed by the last Party to sign the Agreement, and approved by the City Attorney in accordance with San Diego Charter Section 40. Unless otherwise terminated, this Agreement shall be effective for issuing and completing Task Orders for no more than sixty (60) months following the date of its execution by the City, unless said duration is modified in writing by an amendment to this Agreement. Any extension beyond sixty (60) months will require City Council approval via Ordinance.

2.2 Time of Essence. Time is of the essence for each provision of this Agreement, unless otherwise specified in this Agreement. The time for performance of any Task shall be set forth in the Task Order and shall not exceed the contract duration.

2.3 Notification of Delay. The Design Professional shall immediately notify the City in writing if Design Professional experiences or anticipates experiencing a delay in performing the Professional Services within the time frames set forth in the Task Order. The written notice shall include an explanation of the cause for, and a reasonable estimate of the length of, the delay. If in the opinion of the City, the delay affects a material part of the Task, the City may exercise its rights under Sections 2.5-2.7 of this Agreement.

2.4 Delay. If delays in the performance of the Professional Services are caused by unforeseen events beyond the control of the Parties, such delay may entitle the Design Professional to a reasonable extension of time, but such delay shall not entitle the Design Professional to damages or additional compensation. Any such extension of time must be approved in writing by the City. The following conditions may constitute such a delay: war; changes in law or government regulation; labor disputes; strikes; fires, floods, adverse weather or other similar condition of the elements necessitating cessation of the Design Professional's work; inability to obtain materials, equipment or labor; required additional Professional Services; or other specific reasons agreed to between the City and the Design Professional; provided, however, that: (a) this provision shall not apply to, and the Design Professional shall not be entitled to an extension of time for, a delay caused by the acts or omissions of the Design Professional; and (b) a delay caused by the inability to obtain materials, equipment, or labor shall not entitle the Design Professional to an extension of time unless the Design Professional furnishes the City, in a timely manner, documentary proof satisfactory to the City of the Design Professional's inability to obtain materials, equipment, or labor.

2.5 City's Right to Suspend for Convenience. The City may, at its sole option and for its convenience, suspend all or any portion of the Design Professional's performance of the Professional Services, for a reasonable period of time not to exceed six months. In accordance with the provisions of this Agreement, the City will give written notice to the Design Professional of such suspension. In the event of such a suspension, in accordance with the provisions of Article III of this Agreement, the City shall pay to the Design Professional a sum equivalent to the reasonable value of the Professional Services the Design Professional has performed up to the date of suspension. Thereafter, the City may rescind such suspension by giving written notice of rescission to the Design Professional. The City may then require the Design Professional to resume performance of the Professional Services in compliance with the terms and conditions of this Agreement; provided, however, that the Design Professional shall be entitled to an extension of time equal to the length of the suspension, unless otherwise agreed to in writing by the Parties.

2.6 City's Right to Terminate for Convenience. The City may, at its sole option and for its convenience, terminate all or any portion of the Professional Services agreed to pursuant to this Agreement by giving written notice of such termination to the Design Professional. Such notice shall be delivered by certified mail with return receipt for delivery to the City. The termination of the Professional Services shall be effective upon receipt of the notice by the Design Professional. After termination of this Agreement, the Design Professional shall complete any and all additional work necessary for the orderly filing of documents and closing of the Design Professional's Professional Services under this Agreement. For services rendered in completing the work, the Design Professional shall be entitled to fair and reasonable compensation for the Professional Services performed by the Design Professional before the effective date of termination. After filing of documents and completion of performance, the Design Professional shall deliver to the City all drawings, plans, calculations, specifications and other documents or records related to the Design Professional's Professional Services on all Task(s). By accepting payment for completion, filing and delivering documents as called for in this paragraph, the Design Professional discharges the City of all of the City's payment obligations and liabilities under this Agreement.

2.7 City's Right to Terminate for Default. If the Design Professional fails to perform or adequately perform any obligation required by this Agreement, the Design Professional's failure constitutes a Default. A Default includes the Design Professional's failure to complete the Professional Services within the time for completion as set forth in the Task Order. If the Design Professional fails to satisfactorily cure a Default within ten calendar days of receiving written notice from the City specifying the nature of the Default, the City may immediately cancel and/or terminate this Agreement, and terminate each and every right of the Design Professional, and any person claiming any rights by or through the Design Professional under this Agreement. The rights and remedies of the City enumerated in this Section are cumulative and shall not limit, waive, or deny any of the City's rights under any other provision of this Agreement. Nor does this Section otherwise waive or deny any right or remedy, at law or in equity, existing as of the date of this Agreement or hereinafter enacted or established, that may be available to the City against the Design Professional.

ARTICLE III COMPENSATION

3.1 Amount of Compensation. The City shall pay the Design Professional for performance of all Professional Services rendered in accordance with this Agreement, including all reasonably related expenses, in an amount not to exceed \$25,000,000. The City agrees to issue at least one or more Task Orders with a minimum aggregate value of \$1,000.00 to the Design Professional.

3.2 Manner of Payment. The City shall pay the Design Professional in accordance with the Compensation and Fee Schedule [Exhibit C]. For the duration of this Agreement, the Design Professional shall not be entitled to fees, including fees for expenses, that exceed the amounts specified in the Compensation and Fee Schedule. The Design Professional shall submit one invoice per calendar month in a form acceptable to the City in accordance with the Compensation and Fee Schedule. The Design Professional shall include with each invoice a description of completed Professional Services, reasonably related expenses, if any, and all other information, including but not limited to: the progress percentage of the Scope of Services and/or deliverables completed prior to the invoice date, as required by the City. The City will pay undisputed portions of invoices within thirty calendar days of receipt.

3.3 Additional Costs. Additional Costs are those costs that can be reasonably determined to be related to the Design Professional's errors or omissions, and may include Design Professional, City, or Subcontractor overhead, construction, materials, demolition, and related costs. The Design Professional shall not be paid for the Professional Services required due to the Design Professional's errors or omissions, and the Design Professional shall be responsible for any Additional Costs associated with such errors or omissions. These Additional Costs may be deducted from monies due, or that become due, the Design Professional. Whether or not there are any monies due, or becoming due, the Design Professional shall reimburse the City for Additional Costs due to the Design Professional's errors or omissions.

3.4 Eighty Percent Notification. The Design Professional shall promptly notify the City in writing of any potential cost overruns. Cost overruns include, but are not limited to the following: (1) where anticipated costs to be incurred in the next sixty calendar days, when added to all costs previously incurred, will exceed 80 percent of the maximum compensation for this Agreement or for any issued Task Order; or (2) where the total anticipated cost for performance of the Scope of Services may be greater than the maximum compensation for this Agreement or for any Task Order.

ARTICLE IV DESIGN PROFESSIONAL'S OBLIGATIONS

4.1 Industry Standards. The Design Professional agrees that the Professional Services rendered under this Agreement shall be performed in accordance with the standards customarily adhered to by an experienced and competent professional civil and environmental engineering firm using the degree of care and skill ordinarily exercised by reputable professionals practicing in the same field of service in the State of California. Where approval by the City, the Mayor or his designee, or other representatives of the City is required, it is understood to be general approval only and does not relieve the Design Professional of responsibility for complying with all applicable laws, codes, and good consulting practices.

4.2 Right to Audit.

4.2.1 Access. The City retains the right to review and audit, and the reasonable right of access to Design Professional's and any Subcontractor's premises to review and audit the Design Professional's or Subcontractor's compliance with the provisions of this Agreement [City's Right]. The City's Right includes the right to inspect and photocopy same, and to retain copies, outside of the Design Professional's premises, of any and all Project related records with appropriate safeguards, if such retention is deemed necessary by the City in its sole discretion. This information shall be kept by the City in the strictest confidence allowed by law.

4.2.2 Audit. The City's Right includes the right to examine any and all books, records, documents and any other evidence of procedures and practices that the City determines are necessary to discover and verify that the Design Professional or Subcontractor is in compliance with all requirements under this Agreement.

4.2.2.1 Cost Audit. If there is a claim for additional compensation or for Additional Costs, the City's Right includes the right to examine books, records, documents, and any and all other evidence and accounting procedures and practices that the City determines are necessary to discover and verify all direct and indirect costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.

4.2.2.2 Accounting Records. The Design Professional and all Subcontractors shall maintain complete and accurate records in accordance with Generally Accepted Accounting Practices in the industry. The Design Professional and Subcontractors shall make available to the City for review and audit; all Project-related accounting records and documents, and any other financial data. Upon the City's request, the Design Professional and Subcontractors shall submit exact duplicates of originals of all requested records to the City.

4.2.3 City's Right Binding on Subcontractors. The Design Professional shall include the City's Right as described in Section 4.2, in any and all of their subcontracts, and shall ensure that these sections are binding upon all Subcontractors.

4.2.4 Compliance Required before Mediation or Litigation. A condition precedent to proceeding with mandatory mediation and further litigation provided for in Article VII is the Design Professional's and Subcontractors full compliance with the provisions of this Section 4.2 within sixty days of the date on which the City mailed a written request to review and audit compliance.

4.3 Insurance. The Design Professional shall not begin the Professional Services under this Agreement until it has: (a) obtained, and provided to the City, insurance certificates and endorsements reflecting evidence of all insurance required in Article IV, Section 4.3.1; however, the City reserves the right to request, and the Design Professional shall submit, copies of any policy upon reasonable request by the City; (b) obtained City approval of each company or companies as required by Article IV, Section 4.3.3; and (c) confirmed that all policies contain the specific provisions required in Article IV, Section 4.3.4. Design Professional's liabilities, including but not limited to Design Professional's indemnity obligations, under this Agreement, shall not be deemed limited in any way to the insurance coverage required herein. Except as provided for under California law, all policies of insurance required hereunder must provide that the City is entitled to thirty (30) days prior written notice (10 days for cancellation due to non-payment of premium) of cancellation or non-renewal of the policy or policies. Maintenance of specified insurance coverage is a material element of this Agreement and Design Professional's failure to

maintain or renew coverage or to provide evidence of renewal during the term of this Agreement may be treated as a material breach of contract by the City.

Further, the Design Professional shall not modify any policy or endorsement thereto which increases the City's exposure to loss for the duration of this Agreement.

4.3.1 Types of Insurance. At all times during the term of this Agreement, the Design Professional shall maintain insurance coverage as follows:

4.3.1.1 Commercial General Liability. Commercial General Liability (CGL) Insurance written on an ISO Occurrence form CG 00 01 07 98 or an equivalent form providing coverage at least as broad which shall cover liability arising from any and all personal injury or property damage in the amount of \$1 million per occurrence and subject to an annual aggregate of \$2 million. There shall be no endorsement or modification of the CGL limiting the scope of coverage for either insured vs. insured claims or contractual liability. All defense costs shall be outside the limits of the policy.

4.3.1.2 Commercial Automobile Liability. For all of the Design Professional's automobiles including owned, hired and non-owned automobiles, the Design Professional shall keep in full force and effect, automobile insurance written on an ISO form CA 00 01 12 90 or a later version of this form or an equivalent form providing coverage at least as broad for bodily injury and property damage for a combined single limit of \$1 million per occurrence. Insurance certificate shall reflect coverage for any automobile (any auto).

4.3.1.3 Workers' Compensation. For all of the Design Professional's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, the Design Professional shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide a minimum of \$1 million of employers' liability coverage, and the Design Professional shall provide an endorsement that the insurer waives the right of subrogation against the City and its respective elected officials, officers, employees, agents and representatives.

4.3.1.4 Architects & Engineers Professional Liability. For all of the Design Professional's employees who are subject to this Agreement, the Design Professional shall keep in full force and effect, Professional Liability coverage for professional liability with a limit of \$1 million per claim and \$2 million annual aggregate. The Design Professional shall ensure both that: (1) the policy retroactive date is on or before the date of commencement of the Professional Services as described in issued Task Orders; and (2) the policy will be maintained in force for a period of three years after substantial completion of the Professional Services as described in issued Task Orders or termination of this Agreement whichever occurs last. The Design Professional agrees that for the time period defined above, there will be no changes or endorsements to the policy that increase the City's exposure to loss.

4.3.2 Deductibles. All deductibles on any policy shall be the responsibility of the Design Professional and shall be disclosed to the City at the time the evidence of insurance is provided.

4.3.3 Acceptability of Insurers.

4.3.3.1 Except for the State Compensation Insurance Fund, all insurance required by this Agreement shall only be carried by insurance companies with a rating of at least "A-, VI" by A.M. Best Company, that are authorized by the California Insurance Commissioner to do business in the State of California, and that have been approved by the City.

4.3.3.2 The City will accept insurance provided by non-admitted, "surplus lines" carriers only if the carrier is authorized to do business in the State of California and is included on the List of Approved Surplus Lines Insurers (LASLI list). All policies of insurance carried by non-admitted carriers are subject to all of the requirements for policies of insurance provided by admitted carriers described herein.

4.3.4 Required Endorsements. The following endorsements to the policies of insurance are required to be provided to the City before any work is initiated under this Agreement.

4.3.4.1 Commercial General Liability Insurance Endorsements

ADDITIONAL INSURED. To the fullest extent allowed by law including but not limited to California Insurance Code Section 11580.04, the policy or policies must be endorsed to include as an Additional Insured the City of San Diego and its respective elected officials, officers, employees, agents and representatives with respect to liability arising out of (a) ongoing operations performed by you or on your behalf, (b) your products, (c) your work, including but not limited to your completed operations performed by you or on your behalf, or (d) premises owned, leased, controlled or used by you.

PRIMARY AND NON-CONTRIBUTORY COVERAGE. The policy or policies must be endorsed to provide that the insurance afforded by the Commercial General Liability policy or policies is primary to any insurance or self-insurance of the City of San Diego and its elected officials, officers, employees, agents and representatives as respects operations of the Named Insured. Any insurance maintained by the City of San Diego and its elected officials, officers, employees, agents and representatives shall be in excess of Design Professional's insurance and shall not contribute to it.

4.3.4.2 Automobile Liability Insurance Endorsements

ADDITIONAL INSURED. To the fullest extent allowed by law including but not limited to California Insurance Code Section 11580.04, the policy or policies must be endorsed to include as an Additional Insured the City of San Diego and its respective elected officials, officers, employees, agents and representatives with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Design Professional.

4.3.4.3 Worker's Compensation and Employer's Liability Insurance Endorsements

WAIVER OF SUBROGATION. The Worker's Compensation policy or policies must be endorsed to provide that the insurer will waive all rights of subrogation against the City and its respective elected officials, officers, employees, agents and representatives for losses paid under the terms of this policy or these policies which arise from work performed by the Named Insured for the City.

4.3.5 Reservation of Rights. The City reserves the right, from time to time, to review the Design Professional's insurance coverage, limits, deductible and self-insured retentions to determine if they are acceptable to the City. The City will reimburse the Design Professional for the cost of the additional premium for any coverage requested by the City in excess of that required by this Agreement without overhead, profit, or any other markup.

4.3.6 Additional Insurance. The Design Professional may obtain additional insurance not required by this Agreement.

4.3.7 Excess Insurance. All policies providing excess coverage to the City shall follow the form of the primary policy or policies including but not limited to all endorsements.

4.4 Subcontractors. The Design Professional's hiring or retaining of any third parties [Subcontractors] to perform services related to the Project [Subcontractor Services] is subject to prior approval by the City. The Design Professional shall list on the Subcontractor List (Exhibit D, Attachment CC) all Subcontractors known to the Design Professional at the time this Agreement is entered. If at any time after this Agreement is entered into, the Design Professional identifies a need for addition, deletion, or substitution of Subcontractor Services, the Design Professional must submit a written notice to the City requesting approval for the change modifying the Subcontractor Services. The Design Professional's written notice shall include a justification, a description of the scope of services, an estimate of all costs/percentage of contract participation for the Subcontractor Services, and an updated Exhibit D, Attachment CC reflecting the requested change(s). The City agrees to consider such requests in good faith.

4.4.1 Subcontractor Contract. All contracts entered into between the Design Professional and any Subcontractor shall contain the information as described in Sections 4.6, 4.7, 4.10.2, and 4.18, and shall also provide as follows:

4.4.1.1 Design Professional shall require the Subcontractor to obtain insurance policies, as described in Section 4.3.1, and those policies shall be kept in full force and effect during any and all work on this Project and for the duration of this Agreement. Furthermore, Subcontractor policy limits, and required endorsements shall be determined by the Design Professional proportionate to the services performed by the Subcontractor.

4.4.1.2 The Design Professional is obligated to pay the Subcontractor, for Design Professional and City-approved invoice amounts, out of amounts paid by the City to the Design Professional, not later than fourteen working days from the Design Professional's receipt of payment from the City. Nothing in this paragraph shall be construed to impair the right of the Design Professional and any Subcontractor to negotiate fair and reasonable pricing and payment provisions among themselves.

4.4.1.3 In the case of a deficiency in the performance of Subcontractor Services, the Design Professional shall notify the City in writing of any withholding of payment to the Subcontractor, specifying: (a) the amount withheld; (b) the specific cause under the terms of the subcontract for withholding payment; (c) the connection between the cause for withholding payment and the amount withheld; and (d) the remedial action the Subcontractor must take in order to receive the amount withheld. Once the Subcontractor corrects the deficiency, the Design Professional shall pay the Subcontractor the amount withheld within fourteen working days of the Design Professional's receipt of the City's next payment.

4.4.1.4 In any dispute between the Design Professional and Subcontractor, the City shall not be made a party to any judicial or administrative proceeding to resolve the dispute. The Design Professional agrees to defend and indemnify the City as described in Article VI of this Agreement in any dispute between the Design Professional and Subcontractor should the City be made a party to any judicial or administrative proceeding to resolve the dispute in violation of this position.

4.4.1.5 The Subcontractor is bound to the City's Equal Opportunity Contracting Program covenants set forth in Article IV, Section 4.6 and Exhibit D of this Agreement.

4.4.1.6 The City is an intended beneficiary of any work performed by the Subcontractor for purposes of establishing a duty of care between the Subcontractor and the City.

4.5 Contract Records Reports.

4.5.1 The Design Professional shall maintain records of all subcontracts entered into with all firms, all project invoices received from Subcontractors. Records shall show name, telephone number including area code, and business address of each Subcontractor and the total amount actually paid to each firm. Project relevant records, regardless of tier, may be periodically reviewed by the City.

4.5.2 The Design Professional shall retain all records, books, papers, and documents directly pertinent to the Contract for a period of not less than five (5) years after Completion of the contract and allow access to said records by the City's authorized representatives.

4.5.3 The Design Professional must submit the following reporting using the City's web-based contract compliance i.e., Prism® portal:

4.5.3.1 Monthly Employment Utilization. Design Professional and their Subcontractors must submit Monthly Employment Utilization Reporting by the fifth (5th) day of the subsequent month.

4.5.3.2 Monthly Invoicing and Payments. Design Professional and their Subcontractors must submit Monthly Invoicing and Payment Reporting by the fifth (5th) day of the subsequent month.

4.5.3.3 To view the City's online tutorials on how to utilize PRISM® for compliance reporting, please visit:
<http://stage.prismcompliance.com/etc/vendortutorials.htm>

Incomplete and/or delinquent reporting may cause payment delays, non-payment of invoice, or both. The Design Professional understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

4.6 Non-Discrimination Requirements.

4.6.1 Compliance with the City's Equal Opportunity Contracting Program. The Design Professional shall comply with the City's Equal Opportunity Contracting Program

Consultant Requirements [Exhibit D]. The Design Professional shall not discriminate against any employee or applicant for employment on any basis prohibited by law. The Design Professional shall provide equal opportunity in all employment practices. The Design Professional shall ensure that its Subcontractors comply with the City's Equal Opportunity Contracting Program Design Professional Requirements. Nothing in this Section shall be interpreted to hold the Design Professional liable for any discriminatory practice of its Subcontractors.

4.6.2 Non-Discrimination Ordinance. The Design Professional shall not discriminate on the basis of race, gender, gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of Subcontractors, vendors or suppliers. The Design Professional shall provide equal opportunity for Subcontractors to participate in subcontracting opportunities. The Design Professional understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions. This language shall be in contracts between the Design Professional and any Subcontractors, vendors and suppliers.

4.6.3 Compliance Investigations. Upon the City's request, the Design Professional agrees to provide to the City, within sixty calendar days, a truthful and complete list of the names of all Subcontractors, vendors, and suppliers that the Design Professional has used in the past five years on any of its contracts that were undertaken within San Diego County, including the total dollar amount paid by the Design Professional for each subcontract or supply contract. The Design Professional further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Nondiscrimination in Contracting Ordinance (San Diego Municipal Code sections 22.3501-22.3517) The Design Professional understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Design Professional up to and including contract termination, debarment, and other sanctions for violation of the provisions of the Nondiscrimination in Contracting Ordinance. The Design Professional further understands and agrees that the procedures, remedies and sanctions provided for in the Nondiscrimination Ordinance apply only to violations of said Nondiscrimination Ordinance.

4.7 Drug-Free Workplace. The Design Professional agrees to comply with the City's Drug-Free Workplace requirements set forth in Council Policy 100-17, adopted by San Diego Resolution R-277952 and incorporated into this Agreement by this reference. The Design Professional shall certify to the City that it will provide a drug-free workplace by submitting a Consultant Certification for a Drug-Free Workplace form [Exhibit E].

4.7.1 Design Professional's Notice to Employees. The Design Professional shall publish a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the work place, and specifying the actions that will be taken against employees for violations of the prohibition.

4.7.2 Drug-Free Awareness Program. The Design Professional shall establish a drug-free awareness program to inform employees about: (1) the dangers of drug abuse in the work place; (2) the policy of maintaining a drug-free work place; (3) available drug counseling, rehabilitation, and employee assistance programs; (4) the penalties that may be imposed upon employees for drug abuse violations.

4.7.3 Posting the Statement. In addition to Section 4.7.1 above, the Design Professional shall post the drug-free policy in a prominent place.

4.7.4 Subcontractor's Agreements. The Design Professional further certifies that each contract for Subcontractor Services for this Project shall contain language that binds the Subcontractor to comply with the provisions of Article IV, Section 4.7 of this Agreement, as required by Sections 2.A.(1) through (3) of Council Policy 100-17. Design Professionals and Subcontractors shall be individually responsible for their own drug-free work place program.

4.8 Title 24/Americans with Disabilities Act Requirements. Design Professional has sole responsibility for ensuring that all design services as contained in issued Task Orders comply with all accessibility requirements under Title 24 of the California Code of Regulations, known as the California Building Code (Title 24), and under the Americans with Disabilities Act Accessibility Guidelines (ADAAG) in effect at the time the designs are submitted to the City for review. When a conflict exists between Title 24 and ADAAG, the most restrictive requirement shall be followed by Design Professional (i.e., that which provides the most access). Design Professional warrants and certifies that any and all plans and specifications prepared for the City in accordance with this agreement shall meet all requirements under Title 24 and ADAAG. Design Professional understands that while the City will be reviewing Design Professional's designs for compliance in specific and certain areas under Title 24 and ADAAG prior to acceptance of Design Professional's designs, Design Professional understands and agrees that the City's access review process and its acceptance of Design Professional's designs in no way limits the Design Professional's obligations under this agreement to prepare designs that comply with all requirements under Title 24 and ADAAG.

4.9 Product Endorsement. The Design Professional acknowledges and agrees to comply with the provisions of City of San Diego Administrative Regulation 95.65, concerning product endorsement. Any advertisement identifying or referring to the City as the user of a product or service requires the prior written approval of the City.

4.10 Conflict of Interest. The Design Professional is subject to all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices, including but not limited to California Government Code sections 1090, et seq. and 81000, et seq., and the City of San Diego Ethics Ordinance, codified in the San Diego Municipal Code at sections 27.3501 to 27.3595.

4.10.1 If, in performing the Professional Services set forth in this Agreement, any member of the Design Professional's organization makes, or participates in, a "governmental decision" as described in Title 2, section 18704 of the California Code of Regulations, or performs the same or substantially all the same duties for the City that would otherwise be performed by a City employee holding a position specified in the department's conflict of interest code, the individual shall be subject to a conflict of interest code requiring the completion of one or more statements of economic interests disclosing the individual's relevant financial interests. The determination as to whether any individual members of the Design Professional's organization must make disclosures of relevant financial interests is set forth in the Determination Form [Exhibit F].

4.10.1.1 If a determination is made that certain individuals must disclose relevant financial interests, the statements of economic interests shall be made on Fair Political Practices Commission Form 700 and filed with the City Clerk. The individual

shall file a Form 700 (Assuming Office Statement) within thirty calendar days of the City's determination that the individuals are subject to a conflict of interest code. Each year thereafter, the individuals shall also file a Form 700 (Annual Statement) on or before April 1, disclosing any financial interests held during the previous calendar year for which the individual was subject to a conflict of interest code. A Form 700 (Leaving Office Statement) shall also be filed when the individual discontinues services under this Agreement.

4.10.1.2 If the City requires an individual member of the Design Professional's organization to file a statement of economic interests as a result of the Professional Services performed, the individual shall be considered a "City Official" subject to the provisions of the City of San Diego Ethics Ordinance, including the prohibition against lobbying the City for one year following the termination of this Agreement.

4.10.2 The Design Professional shall establish and make known to its employees and agents appropriate safeguards to prohibit employees from using their positions for a purpose that is, or that gives the appearance of being, motivated by the desire for private gain for themselves or others, particularly those with whom they have family, business, or other relationships.

4.10.3 The Design Professional and its Subcontractors having subcontracts amounting to 1% or more of the value of the Professional Services agreed to under this Agreement are precluded from participating in design services on behalf of the contractor, construction management, and any other construction services related in any way to these Professional Services without the prior written consent of the City.

4.10.4 The Design Professional's personnel employed on the Project shall not accept gratuities or any other favors from any Subcontractors or potential Subcontractors. The Design Professional shall not recommend or specify any product, supplier, or contractor with whom the Design Professional has a direct or indirect financial or organizational interest or relationship that would violate conflict of interest laws, regulations, or policies.

4.10.5 If the Design Professional violates any conflict of interest law or any of the provisions in this Section 4.10, the violation shall be grounds for immediate termination of this Agreement. Further, the violation subjects the Design Professional to liability to the City for attorneys' fees and all damages sustained as a result of the violation.

4.11 Mandatory Assistance. If a third party dispute or litigation, or both, arises out of, or relates in any way to the Professional Services provided under this Agreement, upon the City's request, the Design Professional, its agents, officers, and employees agree to assist in resolving the dispute or litigation. The Design Professional's assistance includes, but is not limited to, providing professional consultations, attending mediations, arbitrations, depositions, trials or any event related to the dispute resolution and/or litigation.

4.12 Compensation for Mandatory Assistance. The City will compensate the Design Professional for fees incurred for providing Mandatory Assistance as Additional Costs under Section 3.3. If, however, the fees incurred for the Mandatory Assistance are determined, through resolution of the third party dispute or litigation, or both, to be attributable in whole, or in part, to the acts or omissions of the Design Professional, its agents, officers, and employees, the Design Professional shall reimburse the City. The City is then entitled to reimbursement of all fees paid to the Design Professional, its agents, officers, and employees for Mandatory Assistance.

4.13 Attorney Fees related to Mandatory Assistance. In providing the City with dispute or litigation assistance, the Design Professional or its agents, officers, and employees may incur expenses and/or costs. The Design Professional agrees that any attorney fees it may incur as a result of assistance provided under Section 4.11 are not reimbursable. The Parties agree this provision does not in any way affect their rights to seek attorney fees under Article VIII, Section 8.8 of this Agreement.

4.14 Energy Conservation Specifications. Technological advances in energy conservation devices such as Lighting and Heating, Ventilation, and Air Conditioning (HVAC), enable additional energy savings over that required by the State of California's Energy Efficiency Standards (Title 24, Part 6 of the California Code of Regulations). The Design Professional shall model the energy performance of the building using an acceptable computer model such as Energy Pro, EQuest, DOE-2, Power DOE, HAP 3.22, etc. and present the summary data to the City at or prior to 100 percent design. This analysis should include life cycle cost analysis showing recovery of construction costs through operation and maintenance costs (e.g., electricity and gas savings.) The Design Professional shall prepare a cost savings matrix that lists each device being considered and one, three, five and ten-year Project savings. The comparison shall include, but not be limited to, the following equipment: Lighting, HVAC, Water Heating, and Motors.

The Design Professional shall contact the SDG&E New Construction Program at (858) 636-5725 or the San Diego Regional Energy Office at (619) 595-5634 to integrate them into the design process to ensure maximum energy performance and access to technical resources. Design Professional shall endeavor to obtain from SDG&E a UTIL-1 (Utility Incentive Worksheet) to estimate energy savings and incentives available based on the design team energy modeling.

4.15 Notification of Increased Construction Cost. If, at any time prior to the City's approval of the final plans and specifications, the Design Professional anticipates that the total construction cost will exceed the estimated construction budget, the Design Professional shall immediately notify the City in writing. This written notification shall include an itemized cost estimate and a list of recommended revisions which the Design Professional believes will bring the construction cost to within the estimated construction budget. The City may either: (1) approve an increase in the amount authorized for construction; or (2) delineate a project which may be constructed for the budget amount; or (3) any combination of (1) and (2).

4.16 Sustainable Building Policy. The Design Professional shall comply with City Council Policy 900-14 (Sustainable Building Policy) in the performance of the Scope of Services, including but not limited to the requirement that all new or significantly remodeled City facilities shall be designed and constructed to achieve at a minimum the Leadership in Energy and Environmental Design (LEED) "Silver" Level Certification.

4.17 Design-Build Competition Eligibility. Any architectural firms, engineering firms, Design Professionals, or individuals retained by the City to assist the City with developing criteria or preparing the preliminary design or the request for proposals for a Design-Build competition shall not be eligible to participate with any Design-Build Entity in that Design-Build competition. Additionally, the City may determine in its sole discretion that a Subcontractor hired to assist with a Design-Build competition, regardless of whether the Subcontractor was hired by the City or hired by an architectural firm, engineering firm, Design Professional, or individual retained by the City, has a competitive advantage and as such is ineligible to participate in that Design-Build competition.

4.18 Storm Water Management Discharge Control. Design Professional shall comply with Chapter 4, Article 3, Division 3 of the San Diego Municipal Code, Storm Water Management Discharge Control and the Municipal Storm Water Permit (MS4) Permit, California Regional Water Quality Control Board Order No. R9-2013-0001 (amended by R9-2015-0001 and R9-2015-0100), Storm Water Standards Manual, as amended from time to time, and any and all Best Management Practice (BMP) guidelines and pollution elimination requirements as may be established by the Enforcement Official. Design Professional warrants and certifies that any and all plans, reports, and specifications prepared for the City in accordance with this agreement shall meet all requirements of the San Diego Municipal Code and Storm Water Standards Manual. Design Professional understands that while the City will be reviewing Design Professional's designs for storm water permit compliance prior to acceptance of Design Professional's designs, Design Professional understands and agrees that the City's Storm Water review process and its acceptance of Design Professional's designs in no way limits the Design Professional's obligations under this agreement to prepare designs that comply with all requirements of the San Diego Municipal Code and MS4 Permit.

The Design Professional shall review the completed Storm Water Applicability Checklist (DS-560) to confirm the project's appropriate storm water requirements. For all applicable projects, and to the maximum extent practicable, the Design Professional shall incorporate and include Source Control and Low Impact Development (LID) design features or Site Design BMPs on the construction plans. In addition, for Priority Development projects, the Design Professional shall prepare a Storm Water Quality Management Plan in accordance with the requirements of the Storm Water Standards Manual and prepare a BMP plan showing all permanent BMPs, LID designs, hydromodification management plan facilities, and include sufficient details and cross sections for construction.

Design Professional shall attend the Pre-construction meeting. The Project Manager will coordinate with the Design Professional on the inspection of the permanent BMP(s) during installation. Design Professional shall inspect and confirm that the permanent BMP was installed in accordance with the details on the plans and that the permanent BMP functions to meet the requirements of the MS4 Permit. Upon notification by the Project Manager, the Design Professional shall sign and stamp the Permanent BMP Self Certification on the plans or the Permanent BMP Self Certification Form (DS-563) prior to final acceptance by the City.

For projects requiring soil-disturbance work such as geotechnical borings, street coring and potholing as component of the design, the Design Professional shall complete a Minor Water Pollution Control Plan (DS-570), if applicable.

4.19 ADA Certification. The Design Professional hereby certifies [Exhibit K] that it agrees to comply with the City's Americans With Disabilities Act Compliance/City Contracts requirements set forth in Council Policy 100-04, adopted by San Diego Resolution R-282153 and incorporated into this Agreement by this reference.

4.20 Prevailing Wage Rates. Prevailing wage rates apply to this Agreement.

Pursuant to San Diego Municipal Code section 22.3019, construction, alteration, demolition, repair and maintenance work performed under this Agreement is subject to State prevailing wage laws. For construction work performed under this Agreement cumulatively exceeding \$25,000 and for alteration, demolition, repair and maintenance work performed under this Agreement cumulatively exceeding \$15,000, the Design Professional and its subconsultants

shall comply with State prevailing wage laws including, but not limited to, the requirements listed below.

4.20.1 Compliance with Prevailing Wage Requirements. Pursuant to sections 1720 through 1861 of the California Labor Code, the Design Professional and its subconsultants shall ensure that all workers who perform work under this Agreement are paid not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations (DIR). This includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

4.20.1.1 Copies of such prevailing rate of per diem wages are on file at the City of San Diego's Purchasing & Contracting Department (Equal Opportunity Contracting Division) and are available for inspection to any interested party on request. Copies of the prevailing rate of per diem wages also may be found at <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Design Professional and its subconsultants shall post a copy of the prevailing rate of per diem wages determination at each job site and shall make them available to any interested party upon request.

4.20.1.2 The wage rates determined by the DIR refer to expiration dates. If the published wage rate does not refer to a predetermined wage rate to be paid after the expiration date, then the published rate of wage shall be in effect for the life of this Agreement. If the published wage rate refers to a predetermined wage rate to become effective upon expiration of the published wage rate and the predetermined wage rate is on file with the DIR, such predetermined wage rate shall become effective on the date following the expiration date and shall apply to this Agreement in the same manner as if it had been published in said publication. If the predetermined wage rate refers to one or more additional expiration dates with additional predetermined wage rates, which expiration dates occur during the life of this Agreement, each successive predetermined wage rate shall apply to this Agreement on the date following the expiration date of the previous wage rate. If the last of such predetermined wage rates expires during the life of this Agreement, such wage rate shall apply to the balance of the Agreement.

4.20.2 Penalties for Violations. Design Professional and its subconsultants shall comply with California Labor Code section 1775 in the event a worker is paid less than the prevailing wage rate for the work or craft in which the worker is employed. This shall be in addition to any other applicable penalties allowed under Labor Code sections 1720 – 1861.

4.20.3 Payroll Records. Design Professional and its subconsultants shall comply with California Labor Code section 1776, which generally requires keeping accurate payroll records, verifying and certifying payroll records, and making them available for inspection. Design Professional shall require its subconsultants to also comply with section 1776. Design Professional and its subconsultants shall submit weekly certified payroll records online via the City's web-based Labor Compliance Program. Design Professional is responsible for ensuring its subconsultants submit certified payroll records to the City.

4.20.3.1 In addition to the requirements in 4.20.3, the Design Professional and its subconsultants shall also furnish records specified in Labor Code section 1776 directly to the Labor Commissioner in the manner required by Labor Code section 1771.4.

4.20.4 Apprentices Design Professional and its subconsultants shall comply with California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning the employment

and wages of apprentices. Design Professional shall be held responsible for the compliance of their subconsultants with sections 1777.5, 1777.6 and 1777.7.

4.20.5 Working Hours. Design Professional and its subconsultants shall comply with California Labor Code sections 1810 through 1815, including but not limited to: (i) restrict working hours on public works contracts to eight hours a day and forty hours a week, unless all hours worked in excess of 8 hours per day are compensated at not less than 1½ times the basic rate of pay; and (ii) specify penalties to be imposed on design professionals and subcontractors of \$25 per worker per day for each day the worker works more than 8 hours per day and 40 hours per week in violation of California Labor Code sections 1810 through 1815.

4.20.6 Required Provisions for Subcontracts. Design Professional shall include at a minimum a copy of the following provisions in any contract they enter into with a subconsultant: California Labor Code sections 1771, 1771.1, 1775, 1776, 1777.5, 1810, 1813, 1815, 1860 and 1861.

4.20.7 Labor Code Section 1861 Certification. Design Professional in accordance with California Labor Code section 3700 is required to secure the payment of compensation of its employees and by signing this Agreement, Design Professional certifies that "I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

4.20.8 Labor Compliance Program. The City has its own Labor Compliance Program authorized in August 2011 by the DIR. The City will withhold contract payments when payroll records are delinquent or deemed inadequate by the City or other governmental entity, or it has been established after an investigation by the City or other governmental entity that underpayment(s) have occurred. For questions or assistance, please contact the City of San Diego's Equal Opportunity Contracting Department at 619-236-6000.

4.20.9 Contractor and Subcontractor Registration Requirements. This project is subject to compliance monitoring and enforcement by the DIR. A Design Professional or subcontractor shall not be qualified to bid on, be listed in a bid or proposal, subject to the requirements of section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

4.20.9.1 A Design Professional's inadvertent error in listing a subconsultant who is not registered pursuant to Labor Code section 1725.5 in response to a solicitation shall not be grounds for filing a protest or grounds for considering the bid or proposal non-responsive provided that any of the following apply: (1) the subconsultant is registered prior to proposal due date; (2) within twenty-four hours after the proposal due date, the subconsultant is registered and has paid the penalty registration fee specified in Labor Code section 725.5; or (3) the subconsultant is replaced by another registered subconsultant pursuant to Public Contract Code section 4107.

4.20.9.2. By submitting a bid or proposal to the City, Design Professional is certifying that he or she has verified that all subcontractors used on this public work project are registered with the DIR in compliance with Labor Code sections 1771.1 and 1725.5, and Design Professional shall provide proof of registration for themselves and all listed subcontractors to the City at the time of bid or proposal due date or upon request.

4.20.10 Stop Order. For Design Professional or its subcontractor(s) engaging in the performance of any public work contract without having been registered in violation of Labor Code sections 1725.5 or 1771.1, the Labor Commissioner shall issue and serve a stop order prohibiting the use of the unregistered Design Professional or unregistered subcontractor(s) on ALL public works until the unregistered Design Professional or unregistered subcontractor(s) is registered. Failure to observe a stop order is a misdemeanor.

4.20.11. List of all Subcontractors. The City may ask Design Professional for the most current list of subcontractors (regardless of tier), along with their DIR registration numbers, utilized on this Agreement at any time during performance of this Agreement, and Design Professional shall provide the list within ten (10) working days of the City's request. Additionally, Design Professional shall provide the City with a complete list of all subcontractors utilized on this Agreement (regardless of tier), within ten working days of the completion of the Agreement, along with their DIR registration numbers. The City shall withhold final payment to Design Professional until at least 30 days after this information is provided to the City.

4.20.12 Exemptions for Small Projects. There are limited exemptions for installation, alteration, demolition, or repair work done on projects of \$25,000 or less. The Design Professional shall still comply with Labor Code sections 1720 et. seq. The only recognized exemptions are listed below:

4.20.12.1 Registration. The Design Professional will not be required to register with the DIR for small projects. (Labor Code section 1771.1).

4.20.12.2 Certified Payroll Records. The records required in Labor Code section 1776 shall be required to be kept and submitted to the City of San Diego, but will not be required to be submitted online with the DIR directly. The Design Professional will need to keep those records for at least three years following the completion of the Agreement. (Labor Code section 1771.4).

4.20.12.3 List of all Subcontractors. The Design Professional shall not be required to hire only registered subcontractors and is exempt from submitting the list of all subcontractors that is required in section 4.20.11 above. (Labor code section 1773.3).

ARTICLE V RESERVED

ARTICLE VI INDEMNIFICATION

6.1 Indemnification. Other than in the performance of design professional services which shall be solely as addressed in Section 6.2 below, to the fullest extent permitted by law, Design Professional shall defend (with legal counsel reasonably acceptable to the City), indemnify and hold harmless the City and its officers, agents, departments, officials, and employees [Indemnified Parties] from and against all claims, losses, costs, damages, injuries (including, without limitation, injury to or death of an employee of Design

Professional or its Subcontractors), expense and liability of every kind, nature and description (including, without limitation, incidental and consequential damages, court costs, attorneys' fees, litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation) that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, any services performed under this Agreement by the Design Professional, any Subcontractor, anyone directly or indirectly employed by them, or anyone that they control. The Design Professional's duty to defend, indemnify, protect and hold harmless shall not include any claims or liabilities arising from the active negligence, sole negligence or sole willful misconduct of the Indemnified Parties.

6.2 Design Professional Services Indemnification and Defense.

6.2.1 Design Professional Services Indemnification. To the fullest extent permitted by law (including, without limitation, California Civil Code Section 2782.8), with respect to the performance of Design Professional services, Design Professional shall indemnify and hold harmless the City, its officers, or employees, from all claims, demands or liability that arise out of, pertain to or relate to the negligence, recklessness, or willful misconduct of Design Professional or Design Professional's officers or employees.

6.2.2 Design Professional Services Defense. Parties will work in good faith to procure applicable insurance coverage for the cost of any defense arising from all claims, demands or liability that arise out of, pertain to or relate to the negligence, recklessness, or willful misconduct of Design Professional or Design Professional's officers or employees.

6.3 Insurance. The provisions of this Article are not limited by the requirements of Section 4.3 related to insurance.

6.4 Enforcement Costs. The Design Professional agrees to pay any and all costs the City incurs enforcing the indemnity and defense provisions set forth in this Article.

ARTICLE VII MEDIATION

7.1 Mandatory Non-binding Mediation. With the exception of Sections 2.5-2.7 of this Agreement, if a dispute arises out of, or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, prior to the initiation of any litigation, the Parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation under the Construction Industry Mediation Rules of the American Arbitration Association (AAA) or any other neutral organization agreed upon before having recourse in a court of law.

7.2 Mandatory Mediation Costs. The expenses of witnesses for either side shall be paid by the Party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator [Mediator], and the cost of any proofs or expert advice produced at the direct request of the Mediator, shall be borne equally by the Parties, unless they agree otherwise.

7.3 Selection of Mediator. A single Mediator that is acceptable to both Parties shall be used to mediate the dispute. The Mediator will be knowledgeable in construction aspects and may be selected from lists furnished by the AAA or any other agreed upon Mediator. To initiate mediation, the initiating Party shall serve a Request for Mediation on the opposing Party. If the Mediator is selected from a list provided by AAA, the initiating

Party shall concurrently file with AAA a "Request for Mediation" along with the appropriate fees, a list of three requested Mediators marked in preference order, and a preference for available dates.

7.3.1 If AAA is selected to coordinate the mediation, within ten working days from the receipt of the initiating Party's Request for Mediation, the opposing Party shall file the following: a list of preferred Mediators listed in preference order after striking any Mediators to which they have any factual objection, and a preference for available dates. If the opposing Party strikes all of initiating Party's preferred Mediators, opposing Party shall submit a list of three preferred Mediators listed in preference order to initiating Party and Administrator. Initiating Party shall file a list of preferred Mediators listed in preference order, after striking any Mediator to which they have any factual objection. This process shall continue until both sides have agreed upon a Mediator.

7.3.2 The Administrator will appoint or the Parties shall agree upon the highest, mutually preferred Mediator from the individual Parties' lists who is available to serve within the designated time frame.

7.3.3 If the Parties agree not to use AAA, then a Mediator, date and place for the mediation shall be mutually agreed upon.

7.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. All discussions, statements, or admissions will be confidential to the Party's legal position. The Parties may agree to exchange any information they deem necessary.

7.4.1 Both Parties must have an authorized representative attend the mediation. Each representative must have the authority to recommend entering into a settlement. Either Party may have attorney(s) or expert(s) present. Upon reasonable demand, either Party may request and receive a list of witnesses and notification whether attorney(s) will be present.

7.4.2 Any agreements resulting from mediation shall be documented in writing. All mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission is otherwise agreed upon, in writing, by both Parties. Mediators shall not be subject to any subpoena or liability and their actions shall not be subject to discovery.

ARTICLE VIII INTELLECTUAL PROPERTY RIGHTS

8.1 Work for Hire. All original designs, plans, specifications, reports, documentation, and other informational materials, whether written or readable by machine, originated or prepared exclusively for the City pursuant to this Agreement (Deliverable Materials) is "work for hire" under the United States Copyright law and shall become the sole property of the City and shall be delivered to the City upon request. The Contractor, including its employees, and independent Subcontractor(s), shall not assert any common law or statutory patent, copyright, trademark, or any other intellectual proprietary right to the City to the Deliverable Materials.

8.2. Rights in Data. All rights including, but not limited to publication(s), registration of copyright(s), and trademark(s) in the Deliverable Materials, developed by the

Contractor, including its employees, agents, talent and independent Subcontractors pursuant to this Agreement are the sole property of the City. The Design Professional, including its employees, agents, talent, and independent Subcontractor(s), may not use any such Deliverable Materials mentioned in this article for purposes unrelated to Design Professional's work on behalf of the City without prior written consent of the City.

8.3 Intellectual Property Rights Assignment. Design Professional, its employees, agents, talent, and independent Subcontractor(s) agree to promptly execute and deliver, upon request by City or any of its successors or assigns at any time and without further compensation of any kind, any power of attorney, assignment, application for copyright, patent, trademark or other intellectual property right protection, or other papers or instruments which may be necessary or desirable to fully secure, perfect or otherwise protect to or for the City, its successors and assigns, all right, title and interest in and to the content of the Deliverable Materials; and cooperate and assist in the prosecution of any action or opposition proceeding involving said rights and any adjudication of the same.

8.4 Moral Rights Design Professional, its employees, agents, talent, and independent Subcontractor(s) hereby irrevocably and forever waives, and agrees never to assert, any Moral Rights in or to the Deliverable Materials which Design Professional, its employees, agents, talent, and independent Subcontractor(s), may now have or which may accrue to Design Professional, its employees, agents, talent, and independent Subcontractor(s)' benefit under U.S. or foreign copyright laws and any and all other residual rights and benefits which arise under any other applicable law now in force or hereafter enacted. The term "Moral Rights" shall mean any and all rights of paternity or integrity in or to the Deliverable Materials and the right to object to any modification, translation or use of said content, and any similar rights existing under judicial or statutory law of any country in the world or under any treaty, regardless of whether or not such right is denominated or referred to as a moral right.

8.5 Subcontracting. In the event that Design Professional utilizes a Subcontractor(s) for any portion of the Work that is in whole or in part of the specified Deliverable Materials to the City, the agreement between Design Professional and the Subcontractor [Subcontractor Agreement] shall include a statement that identifies that the Deliverable Materials/Work product as a "work-for hire" as defined in the Act and that all intellectual property rights in the Deliverable Materials/Work product, whether arising in copyright, trademark, service mark or other belongs to and shall vest solely with the City. Further, the Subcontractor Agreement shall require that the Subcontractor, if necessary, shall grant, transfer, sell and assign, free of charge, exclusively to the City, all titles, rights and interests in and to said Work/Deliverable Materials, including all copyrights and other intellectual property rights. City shall have the right to review any Subcontractor agreement for compliance with this provision.

8.6 Publication Design. Design Professional may not publish or reproduce any Deliverable Materials, for purposes unrelated to Design Professional's work on behalf of the City without prior written consent of the City.

8.7 Intellectual Property Warranty and Indemnification. Design Professional represents and warrants that any materials or deliverables, including all Deliverable Materials, provided under this contract are either original, not encumbered and do not infringe upon the copyright, trademark, patent or other intellectual property rights of any third party, or are in the public domain. If Deliverable Materials provided hereunder become the subject of a claim, suit or allegation of copyright, trademark or patent infringement, City

shall have the right, in its sole discretion, to require Design Professional to produce, at Design Professional's own expense, new non-infringing materials, deliverables or Works as a means of remedying any claim of infringement in addition to any other remedy available to the City under law or equity. Design Professional further agrees to indemnify and hold harmless the City, its elected officials, officers, employees and agents from and against any and all claims, actions, costs, judgments or damages of any type alleging or threatening that any materials, deliverables, supplies, equipment, services, Deliverable Materials, or Works provided under this contract infringe the copyright, trademark, patent or other intellectual property or proprietary rights of any third party (Third Party Claims of Infringement). If a Third Party Claim of Infringement is threatened or made before Design Professional receives payment under this contract, City shall be entitled, upon written notice to Design Professional, to withhold some or all of such payment.

8.8 Enforcement Costs. The Design Professional agrees to pay any and all costs the City incurs enforcing the indemnity and defense provisions set forth in Article 8, including but not limited to, attorneys' fees.

ARTICLE IX MISCELLANEOUS

9.1 Notices. In all cases where written notice is required under this Agreement, service shall be deemed sufficient if the notice is deposited in the United States mail, postage paid. Proper notice shall be effective on the date it is mailed, unless provided otherwise in this Agreement. For the purpose of this Agreement, unless otherwise agreed in writing, notice to the City shall be addressed to: Transportation & Storm Water Department, c/o Catherine Rom, 2781 Caminito Chollas, San Diego, CA 92105 and notice to the Design Professional shall be addressed to: Tetra Tech, Inc., Chad Helmle, PE, 9444 Balboa Ave, Ste 215, San Diego, CA 92123, chad.helmle@tetrattech.com.

9.2 Headings. All article headings are for convenience only and shall not affect the interpretation of this Agreement.

9.3 Non-Assignment. The Design Professional shall not assign the obligations under this Agreement, whether by express assignment or by sale of the company, nor any monies due or to become due, without the City's prior written approval. Any assignment in violation of this paragraph shall constitute a Default and is grounds for immediate termination of this Agreement, at the sole discretion of the City. In no event shall any putative assignment create a contractual relationship between the City and any putative assignee.

9.4 Independent Contractors. The Design Professional and any Subcontractors employed by the Design Professional shall be independent contractors and not agents of the City. Any provisions of this Agreement that may appear to give the City any right to direct the Design Professional concerning the details of performing the Professional Services, or to exercise any control over such performance, shall mean only that the Design Professional shall follow the direction of the City concerning the end results of the performance.

9.5 Design Professional and Subcontractor Principals for Professional Services. It is understood that this Agreement is for unique Professional Services. Retention of the Design Professional's Professional Services is based on the particular professional expertise of the following members of the Design Professional's organization: **Leslie Shoemaker, Chad Helmle, Clint Boschen, Jerry Diamond, Brendan Hastie, Ed Othmer, Kristina Hysler, Christy**

Villa and Mikhail Ogawa [Project Team]. Accordingly, performance of Professional Services under this Agreement may not be delegated to other members of the Design Professional's organization or to Subcontractors without the prior written consent of the City. It is mutually agreed that the members of the Project Team are the principal persons responsible for delivery of all Professional Services and may not be removed from the Project Team without the City's prior written approval. Removal of any member of the Project Team without notice and approval by the City may be considered a default of the terms and conditions of this Agreement by the Design Professional. In the event any member of the Project Team becomes unavailable for any reason, the City must be consulted as to any replacement. If the City does not approve of a proposed replacement, the City may terminate this Agreement pursuant to section 2.6 of this Agreement. Further, the City reserves the right, after consultation with the Design Professional, to require any of the Design Professional's employees or agents to be removed from performance of the Scope of Services.

9.6 Additional Design Professionals or Contractors. The City reserves the right to employ, at its own expense, such additional Design Professionals or contractors as the City deems necessary to perform work or to provide the Professional Services in the Scope of Services as described in issued Task Orders.

9.7 Employment of City Staff. This Agreement may be unilaterally and immediately terminated by the City, at its sole discretion, if the Design Professional employs an individual who, within the last twelve months immediately preceding such employment did, in the individual's capacity as an officer or employee of the City, participate in, negotiate with, or otherwise have an influence on the recommendation made to the City Council or Mayor in connection with the selection of the Design Professional.

9.8 Covenants and Conditions. All provisions of this Agreement, expressed as either covenants or conditions on the part of the City or the Design Professional, shall be deemed to be both covenants and conditions.

9.9 Compliance with Controlling Law. The Design Professional shall comply with all laws, ordinances, regulations, and policies of the federal, state, and local governments applicable to this Agreement, including California Labor Code section 1720 relating to the payment of prevailing wages during the design and preconstruction phases of a project, including inspection and land surveying work. In addition, the Design Professional shall comply immediately with all directives issued by the City or its authorized representatives under authority of any laws, statutes, ordinances, rules, or regulations. The laws of the State of California shall govern and control the terms and conditions of this Agreement.

9.10 Jurisdiction. The jurisdiction and applicable laws for any suit or proceeding concerning this Agreement, the interpretation or application of any of its terms, or any related disputes shall be in accordance with the laws of the State of California without regard to the conflicts or choice of law provisions thereof.

9.11 Successors in Interest. This Agreement and all rights and obligations created by this Agreement shall be in force and effect whether or not any Parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any Party's successor in interest.

9.12 Integration. This Agreement and the Exhibits and references incorporated into this Agreement fully express all understandings of the Parties concerning the matters covered in this Agreement. No change, alteration, amendment, or modification of the terms

or conditions of this Agreement, and no verbal understanding of the Parties, their officers, agents, or employees shall be valid unless made in the form of a written change agreed to in writing by both Parties. All prior negotiations and agreements are merged into this Agreement.

9.13 Counterparts. This Agreement may be executed in counterparts, which when taken together shall constitute a single signed original as though all Parties had executed the same page.

9.14 No Waiver. No failure of either the City or the Design Professional to insist upon the strict performance by the other of any covenant, term or condition of this Agreement, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Agreement, shall constitute a waiver of any such breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Agreement, and each and every covenant, condition, and term hereof shall continue in full force and effect without respect to any existing or subsequent breach.

9.15 Severability. The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render any other provision of this Agreement unenforceable, invalid, or illegal.

9.16 Municipal Powers. Nothing contained in this Agreement shall be construed as a limitation upon the powers of the City as a chartered city of the State of California.

9.17 Drafting Ambiguities. The Parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and the decision of whether or not to seek advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each Party. This Agreement shall not be construed in favor of or against either Party by reason of the extent to which each Party participated in the drafting of the Agreement.

9.18 Conflicts Between Terms. If an apparent conflict or inconsistency exists between the main body of this Agreement and the Exhibits, the main body of this Agreement shall control. If a conflict exists between an applicable federal, state, or local law, rule, regulation, order, or code and this Agreement, the law, rule, regulation, order, or code shall control. Varying degrees of stringency among the main body of this Agreement, the Exhibits, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this Agreement.

9.19 Design Professional Evaluation. City will evaluate Design Professional's performance of Professional Services on the Project using the Consultant Evaluation Form [Exhibit H].

9.20 Exhibits Incorporated. All Exhibits referenced in this Agreement are incorporated into the Agreement by this reference.

9.21 Survival of Obligations. All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, shall survive, completion and acceptance of the Professional Services and termination or completion of the Agreement.

9.22 Contractor Standards. This Agreement is subject to the Contractor Standards clause of the Municipal Code Chapter 2, Article 2, Division 30 adopted by Ordinance No. O-20316. All consultants are required to complete the Contractor Standards Pledge of Compliance included herein as Exhibit I. The Contractor Standards are available online at www.sandiego.gov/purchasing/vendor/index.shtml or by request from the Purchasing & Contracting Department by calling (619) 236-6000.

9.23 Equal Benefits Ordinance. Unless an exception applies, Design Professional shall comply with the Equal Benefits Ordinance (EBO) codified in the San Diego Municipal Code (§22.4304(f)). Failure to maintain equal benefits is a material breach of this Agreement. By signing this Agreement, Design Professional certifies that Design Professional is aware of, and will comply with, this City-mandated clause throughout the duration of the Agreement.

9.24 Public Records. This Agreement is a public document subject to the California Public Records Act, and as such may be subject to public review per Exhibit J (Regarding Information Requested under the California Public Records Act).

9.25 Equal Pay Ordinance. Unless an exception applies, Design Professional shall comply with the Equal Pay Ordinance (EPO) codified in the San Diego Municipal Code (SDMC) at section 22.4801 through 22.4809. Design Professional shall require all of its subconsultants to certify compliance with the EPO in their written subcontracts. Design Professional must post a notice informing its employees of their rights under the EPO in their workplace or job site. By signing this Agreement with the City of San Diego, Design Professional acknowledges the EPO requirements and pledges ongoing compliance with the requirements of SDMC Division 48, section 22.4801 et seq., throughout the duration of this Agreement.

The remainder of this page has been intentionally left blank.

IN WITNESS WHEREOF, this Agreement is executed by the City of San Diego, acting by and through its Mayor, pursuant to Resolution Number - R.311882, authorizing such execution, and by the Design Professional pursuant to Tetra Tech, Inc.'s Signature Authority Document.

I HEREBY CERTIFY I can legally bind Tetra Tech, Inc. and that I have read all of this Agreement, this 21st day of March, 2018.

By [Signature]
Leslie Shoemaker, PhD
Executive Vice President

Dated this 20 day of Aug, 2018

THE CITY OF SAN DIEGO
Mayor or Designee

By [Signature]
Kris Michell
Chief Operating Officer
Office of the COO

PC
8/17/18

I HEREBY APPROVE the form of the foregoing Agreement this 17th day of September, 2018.

MARA W. ELLIOTT, City Attorney

By [Signature]
Deputy City Attorney

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SCOPE OF SERVICES

1.0 SCOPE OF SERVICES

The City has a need for professional storm water engineering and consulting services on an as-needed basis to support its efforts in managing a municipal storm water conveyance system and complying with multiple storm water regulations. A number of these regulations are still in development, review, and the regulations are typically are regularly revised. Their final form will impact the City's compliance efforts, and determine the associated costs, process changes or ordinances, and the storm water conveyance system maintenance and buildout. Therefore, identification of specific tasks for the Design Professional to perform will be ongoing. As specific regulations and compliance efforts are determined, the Design Professional will be authorized in writing by the City to perform said efforts via Task Orders. Anticipated general areas of work are delineated below.

2.0 ANTICIPATED GENERAL AREAS OF WORK

At a minimum, the Design Professional must be able to perform work in the anticipated general areas delineated below. It is anticipated that there will be more demand for skills and expertise in the top three service categories. The descriptions in the category areas are not exclusive or exhaustive, and additional areas may be identified in the future.

2.1 STRATEGIC PLANNING

Prepare and update Municipal Permit compliance documents including the City Jurisdictional Runoff Management Plan, Water Quality Improvement Plans, State Trash Policy Implementation Plan, and Report of Waste Discharge in response to any modifications to the Municipal Permit or other orders issued by the State Water Resources Control Board or the San Diego Regional Water Quality Control Board.

2.1.1 Develop compliance plans in response to the Municipal Permit,

EXHIBIT A

- 2.1.2 Prepare annual reports required by the Municipal Permit,
- 2.1.3 Prepare and update implementation plans, pilot studies or special studies (as defined by the Municipal Permit) including Watershed Asset Management Plans, Watershed Management Plans, Integrated Planning Framework efforts, and BMPs for specific drainages to address compliance with current and anticipated water quality regulatory requirements,
- 2.1.4 Review and evaluate documents issued by regulatory agencies with regards to potential impacts to the City and preparing reports with appropriate recommendations,
- 2.1.5 Perform modeling of pollutant loading in support of the City's review and evaluation of proposed TMDL regulations,
- 2.1.6 Conduct cost estimation studies associated with implementation of master plans and projects,
- 2.1.7 Perform research and analysis regarding the feasibility of a storm water utility fee or other use-based revenue,
- 2.1.8 Identify grants and prepare grant applications to support Storm Water [program or projects and assisting with grant implementation,
- 2.1.9 Evaluate the regulatory landscape and developing recommendations for regulatory changes that would facilitate better local programs for storm water pollution prevention and flood control,
- 2.1.10 Evaluate data, workflow optimization base needs and make appropriate recommendations to facilitate assessment and reporting of permit requirement and program management information and activities, and
- 2.1.11 Develop strategies and implement programs to facilitate public outreach efforts regarding the Storm Water program.

2.2 PROGRAM ASSESSMENT

EXHIBIT A

- 2.2.1 Research, reviewing academic papers and case studies, gather and prepare internal and external data on storm water programs and initiatives for program decision support,
- 2.2.2 Participate in meetings with City and necessary stakeholders, which may include regulatory and other municipal agencies, districts, jurisdictions members of the public, or the scientific community,
- 2.2.3 Prepare various written reports and presentations to regulatory agencies on the City's storm water efforts,
- 2.2.4 Prepare various written reports and presentations for internal City departments and offices on the Storm Water Division's efforts,
- 2.2.5 Facilitate storm water policy and program implementation meetings and other forums involving the public, City staff and other agencies,
- 2.2.6 Assist Storm Water Staff with the refinement of the City's program-wide assessment framework and processes,
- 2.2.7 Assess the City's construction and development standards and provide recommendation for revisions, implementation and enforcement to support the municipal permit, the implementation of BMP's, pollutant load reductions and efficient and effective review,
- 2.2.8 Assist with the development of project-specific assessment work plans that fit into the City's program-wide assessment framework, and
- 2.2.9 Assist with the evaluation of database needs and making appropriate recommendations to facilitate assessment and reporting; this task may include coordination with efforts to establish a more integrated City-wide database and network.

2.3 STORM WATER BEST MANAGEMENT PRACTICE DEVELOPMENT AND WATERSHED STUDIES

- 2.3.1 Develop implementation strategies for Water Quality Improvement Plans,
- 2.3.2 Prepare conceptual plans for Low Impact Development (LID) projects,
- 2.3.3 Identify and evaluate the feasibility of sites throughout the City for LID implementation pursuant to Permit compliance or Water Quality Improvement Plans,
- 2.3.4 Identify structural and non-structural BMP strategies for specific watersheds with a quantified estimate of cost (capital investment and life cycle) and performance (pollutant removal and runoff reduction) and a qualitative assessment of pro/con factors,
- 2.3.5 Assess, through water quality monitoring and other methods and using triple bottom line (sustainability analysis) principles, the effectiveness of potential or implemented BMP projects and programs, including social/community impacts, cost, performance, and other pro/con factors,
- 2.3.6 Conduct special studies of watershed processes including pollutant buildup & transport, hydrology, stream erosion, sediment transport, and the effect of these processes on aquatic resources and Beneficial Uses,
- 2.3.7 Advise on the design of a study with consideration of costs, statistical validation, limitations in reducing uncertainty, and practical constraints.

2.4 STORM WATER MASTER PLANNING

- 2.4.1 Develop Drainage Master Plans to meet compliance targets including detailed hydrologic and hydraulic modeling suitable at

the watershed master planning, and at the project-specific Capital Improvement Project implementation level for the identification and optimization regional or distributed BMPs, and stream restoration strategies opportunities

- 2.4.2 Develop green infrastructure policies including policy implementation development of applicability criteria and decision matrices, and proposed standards or ordinances.
- 2.4.3 Develop and implement an Offsite Storm Water Alternative Compliance Program and an adaptive management process associated with the program to include program targets, progress tracking and reporting
- 2.4.4 Develop a Floodplain Management program suitable to support the Grant application process, updates to Flood Insurance Studies and the Community Rating System program to include technical support CLOMR, LOMR, LOMA, and LOMR-F applications
- 2.4.5 Conduct research and pilot studies of emerging technologies to maximize storm water management

2.5 ENVIRONMENTAL MONITORING AND ASSESSMENT SERVICES

- 2.5.1 Provide monitoring and assessment services to support for storm water programs and projects including special studies and investigations, pollutant source identification, BMP and LID effectiveness assessments, MS4 system operation and maintenance and monitoring and analysis data management and reporting.
- 2.5.2 Participate in regional programs, planning meetings, design monitoring programs, conduct monitoring and sample collection, and provide a variety of analytical and reporting services.

2.5.3 Develop work plans for Assessment Monitoring Programs to include but not limited to monitoring, analysis, and reporting, sequence of work, quality assurance and control, project participants and roles, these work plans shall outline the following components in sufficient detail:

- Monitoring objectives and approach,
- Monitoring type and methods and protocols,
- Sample design and limitations,
- The Quality Assurance Project Plan, and
- Analysis and reporting processes and standards.

2.6 SEDIMENT QUALITY AND ASSESSEMENT

2.6.1 Provide expert scientific, professional, and technical support for the planning, implementation, sampling, analysis, and reporting of projects pertaining to sediment quality and potential sources to assess waterbody condition in the quality of water, sediments, and aquatic life in waterbodies within the City.

2.6.2 Provide the design and support, sample collection, analysis of biological, chemical, and toxicological data, reporting, and scientific counsel for specific individually identified sediment quality projects to determine potential sources and potential environmental degradation as a result of toxics pollutants.

2.7 STORM WATER INFRASTRUCTURE ASSET MANAGEMENT SERVICES

2.7.1 Develop Infrastructure and Watershed based Assessment Management Prioritization Strategies,

2.7.2 Compile and verify a GIS inventory and layers of natural drainage features, surface drainage features, assets, pollutant load and load reduction features,

- 2.7.3 Develop a system drainage and structural best management practices model to support assessment management, asset capacity and life cycle,
- 2.7.4 Prepare drainage and structural best management practice master plans and associated studies,
- 2.7.5 Perform and provide recommendations to model and optimize storm drain system performance (water quality and quantity) on as-needed basis, and to inform system management plans and strategies
- 2.7.6 Conduct conditions assessments of natural, hard and soft assets
- 2.7.7 Assess and conduct studies to support the optimization of system operation and maintenance based on business risk criteria
- 2.7.8 Prepare CEQA, NEPA, and US army Corp of Engineers or other pertinent and related regulatory reports and documentation in support of storm water programs.

2.8 STORM WATER CAPITAL PROJECTS DESIGN

- 2.8.1 Design LID projects and preparing plans, specifications, and estimates using City and Regional: Standard Drawings, Design Standards, References, Green Book Supplemental.
- 2.8.2 Provide locally pertinent project and construction cost estimates and schedules.
- 2.8.3 Provide agile design and construction plans and specification for MS4 maintenance repair and improvement.
- 2.8.4 Conduct and review determining percolation and other geotechnical parameters at proposed LID sites and assessment as to their viability for various LID/BMP implementation.

EXHIBIT A

- 2.8.5 Perform and review hydrology and hydrological studies for proposed storm water management practices (BMPs)
- 2.8.6 Prepare design memoranda, and other documentation or exhibits to support construction permit application and review
- 2.8.7 Provide construction support

2.9 ENVIRONMENTAL ASSESSMENT AND PERMITTING SERVICES

- 2.9.1 Conduct technical and environmental studies, investigations, and reports to support BMP development and implementation efforts in all related environmental disciplines to support regulatory and resource agency required permitting and monitoring in support of task orders and projects
- 2.9.2 Prepare CEQA, NEPA, and US army Corp of Engineers or other pertinent and related regulatory reports and documentation in support of storm water programs including Conducting technical and environmental studies, investigations, and reports to support BMP development and implementation efforts.

END OF SCOPE OF SERVICES

TASK ORDER AUTHORIZATION FOR PROFESSIONAL SERVICES [TASK ORDER]

Consultant:

Agreement:

Task Order No.:

Date:

Pursuant to the Terms and Conditions of the Agreement referenced above and incorporated into this Task Order, Consultant hereby agrees to perform the Professional Services described below. The Consultant shall furnish all necessary facilities, materials, and professional, technical, and supporting personnel required by this Task Order.

Part A

Scope of Services

1.1 Professional Services rendered under this Task Order shall be performed in accordance with the Agreement. The Scope of Services shall be as set forth in Exhibit A of the Agreement and as more fully set forth below. If necessary, the Scope of Services may be more fully described on one or more separate sheets and attached to this Task Order.

Part B

Task Order Compensation

City shall pay Consultant for the Professional Services required by this Task Order in accordance with Article III of the Agreement.

The not to exceed cost for the Scope of Services for this Task Order is \$ _____.

Part C Personnel Commitment

The Scope of Services shall be performed by Consultant's personnel in the number and classifications required by City.

Part D Time Sequence

All Professional Services to be performed under this Task Order shall be completed by _____, and as set forth in the Task Order Scope of Services.

City of San Diego

Consultant

Recommended For
Approval:

I hereby acknowledge receipt and acceptance of this
Task Order for:

Approved By:

By:

Name:
(Type)

Title:

Date:

COMPENSATION AND FEE SCHEDULE

Tetra Tech, Inc.

JOB CATEGORY	* FULLY BURDENED RATE
Principal	\$ 275.00
Principal Engineer / Scientist	\$ 245.00
Project Manager	\$ 210.00
Senior Engineer	\$ 185.00
Associate Engineer	\$ 160.00
Junior Engineer	\$ 130.00
Senior Water Resources Specialist or Hydrologist	\$ 170.00
Associate Water Resources Specialist or Hydrologist	\$ 145.00
Junior Water Resources Specialist or Hydrologist	\$ 115.00
Senior Scientist	\$ 165.00
Associate Scientist	\$ 135.00
Junior Scientist	\$ 110.00
Senior Programmer / Web Developer	\$ 200.00
Associate Programmer / Web Developer	\$ 150.00
Civil Designer	\$ 135.00
CADD Technician	\$ 115.00
Senior GIS Analyst	\$ 150.00
Associate GIS Analyst	\$ 125.00
Senior Graphics Artist	\$ 150.00
Staff Graphics Artist	\$ 110.00
Senior Technical Editor	\$ 125.00
Technical Editor	\$ 105.00
Contract Administrator	\$ 110.00
Administrative/Clerical	\$ 80.00
Water Resources Intern	\$ 55.00

*Fully burdened hourly rate includes indirect; fee; and non travel-related ODCs (phone, shipping, computer, etc.) All other ODCs will be billed at cost without markup and receipts/backup must be submitted with invoice.

EXHIBIT C

NOTE:

- Mileage reimbursement rate will be at current City of San Diego mileage rate (mileage log required).
- Travel expenses for the lowest cost effective Air Fare, Train, and/or Car Rental, will be reimbursed at actual costs (receipts required).
- Lodging and Per Diem will be reimbursed at actual costs (receipts required) up to the maximum allowance for the San Diego area as published/posted on the U.S. General Services Administration website (<http://www.gsa.gov/portal/category/100120>).
- All subconsultant costs are reimbursed as a “direct expense” at actual costs (invoice/receipts required).
- A request for an annual rate adjustment must be submitted to the City of San Diego in writing for approval. Written justification for the rate adjustment must be submitted to the City of San Diego a minimum of 60 days before the Agreement anniversary date. Said proposed adjustment shall not exceed three percent (3%), and the City of San Diego must approve any rate adjustments in writing before they become effective.

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

CONSULTANT REQUIREMENTS

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I. **City’s Equal Opportunity Commitment.** The City of San Diego (City) is strongly committed to equal opportunity for employees and Subcontractors of Consultants doing business with the City. The City encourages its Consultants to share this commitment. Consultants are encouraged to take positive steps to diversify and expand their Subcontractor solicitation base and to offer consulting opportunities to all eligible Subcontractors. Consultants are encouraged to take positive steps to diversify and expand their subcontractor and supplier solicitation base and to offer opportunities to all eligible business firms.

Failure to submit the required EOCP documentation indicated below shall result in a determination of the Consultant being non-responsive.

II. **Nondiscrimination in Contracting Ordinance.** All Consultants doing business with the City, and their Subcontractors, must comply with requirements of the City’s *Nondiscrimination in Contracting Ordinance*, San Diego Municipal Code Sections 22.3501 through 22.3517.

A. Disclosure of Discrimination Complaints (Attachment AA). As part of its bid or proposal, Consultant shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Consultant in a legal or administrative proceeding alleging that Consultant discriminated against its employees, Subcontractors, vendors, or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

B. Contract Language. The following language shall be included in contracts for City projects between the Consultant and any Subcontractors, vendors, and suppliers:

Contractor shall not discriminate on the basis of race, gender, gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring, or treatment of subcontractors, vendors, or suppliers. Consultant shall provide equal opportunity for Subcontractors to participate in opportunities. Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

- C. Contract Disclosure Requirements. Upon the City's request, Consultant agrees to provide to the City, within sixty (60) calendar days, a truthful and complete list of the names of all Subcontractors, vendors, and suppliers that Consultant has used in the past five (5) years on any of its contracts that were undertaken within County of San Diego, including the total dollar amount paid by Consultant for each subcontract or supply contract. Consultant further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Nondiscrimination in Contracting Ordinance, Municipal Code Sections 22.3501 through 22.3517. Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Consultant up to and including contract termination, debarment and other sanctions.

III. Equal Employment Opportunity Outreach Program. Consultants shall comply with requirements of San Diego Municipal Code Sections 22.2701 through 22.2707. Consultants shall submit with their proposal a Work Force Report for approval by the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP).

- A. Nondiscrimination in Employment. Consultant shall not discriminate against any employee or applicant for employment on any basis prohibited by law. Contractor shall provide equal opportunity in all employment practices. Consultants shall ensure that their subcontractors comply with this program. Nothing in this Section shall be interpreted to hold a Consultant liable for any discriminatory practice of its subcontractors.
- B. Work Force Report. If based on a review of the Work Force Report (Attachment BB) submitted an EOCP staff Work Force Analysis determines there are under representations when compared to County Labor Force Availability data, then the Consultant will also be required to submit an Equal Employment Opportunity (EEO) Plan to the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP) for approval.
- C. Equal Employment Opportunity Plan. If an Equal Employment Opportunity Plan is required, the Program Manager of EOCP will provide a list of plan requirements to Consultant.

IV. Small and Local Business Program Requirements. The City has adopted a Small and Local Business Enterprise (SLBE) program for consultant contracts. SLBE program requirements for consultant contracts are set forth Council Policy 100-10.

A. SLBE and ELBE Participation for Contracts Valued Over \$50,000:

1. For all consultant contracts, the City shall apply a maximum of an additional 12 points for SLBE or ELBE participation, to the proposer's subtotal maximum evaluation points.. Additional points will be awarded as follows to achieve the proposer's final maximum evaluation points :

- a. If the proposer achieves 20% participation, apply 5 points to the proposer's score; or

- b. If the proposer achieves 25% participation, apply 10 points to the proposer's score; or
 - c. If the prime consultant is a SLBE or an ELBE, apply 12 points to the proposer's score.
- B. Subcontractor Participation List. The Subcontractor Participation List (Attachment CC) shall indicate the Name and Address, Scope of Services, Percent of Total Proposed Contract Amount, Certification Status and Where Certified for each proposed Subcontractor/Subconsultant.

V. Maintaining Participation Levels.

- A. Bid discounts and additional points are based on the Consultant's level of participation prior to the award of goods, services, or consultant contract. Consultants are required to achieve and maintain the SLBE or ELBE participation levels throughout the duration of the goods, services, or consultant contract.
- B. If the City modifies the original specifications, the Consultant shall make reasonable efforts to maintain the SLBE or ELBE participation for which the bid discount or additional points were awarded. The City must approve in writing the reduction in SLBE or ELBE participation levels.
- C. The Consultant shall notify and obtain written approval from the City in advance of any reduction in subcontract scope, termination, or substitution for a designated SLBE or ELBE subcontractor.
- D. Consultant's failure to maintain SLBE or ELBE participation levels as specified in the goods, services, or consultant contract shall constitute a default and grounds for debarment under Chapter 2, Article 2, Division 8, of the San Diego Municipal Code.
- E. The remedies available to the City under Council Policy 100-10 are cumulative to all other rights and remedies available to the City.

VI. Definitions.

Commercially Useful Function: a Small Local Business Enterprise or Emerging Local Business Enterprise (SLBE/ELBE) performs a commercially useful function when it is responsible for execution of the work and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the SLBE/ELBE shall also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quantity and quality, ordering the material, and installing (where applicable) and paying for the material itself.

To determine whether an SLBE/ELBE is performing a commercially useful function, an evaluation will be performed of the amount of work subcontracted, normal industry practices, whether the amount the SLBE/ELBE firm is to be paid under the contract is commensurate with the work it is actually performing and the SLBE/ELBE credit claimed for its performance of the work, and other relevant factors. Specifically, a SLBE/ELBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of meaningful and useful SLBE/ELBE participation, when in similar transactions in which SLBE-ELBE firms do not participate, there is no such role performed.

Disadvantaged Business Enterprise (DBE): a certified business that is (1) at least fifty-one (51%) owned by socially and economically Disadvantaged Individuals, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more socially and economically Disadvantaged Individuals; and (2) whose daily business operations are managed and directed by one or more socially and economically disadvantaged owners. Disadvantaged Individuals include Black Americans, Hispanic Americans, Asian Americans, and other minorities, or individual found to be

disadvantaged by the Small Business Administration pursuant to Section 8 of the Small Business Reauthorization Act.

Disabled Veteran Business Enterprise (DVBE): a certified business that is (1) at least fifty-one percent (51%) owned by one or more disabled veterans; and (2) business operations must be managed and controlled by one or more disabled veterans. Disabled Veteran is a veteran of the U.S. military, naval, or air service; the veteran must have a service-connected disability or at least 10% or more; and the veteran must reside in California. The firm shall be certified by the State of California's Department of General Services, Office of Small and Minority Business.

Emerging Business Enterprise (EBE): a business whose gross annual receipts do not exceed the amount set by the City Manager, and which meets all other criteria set forth in the regulations implementing the City's Small and Local Business Preference Program. The City Manager shall review the threshold amount for EBEs on an annual basis, and adjust as necessary to reflect changes in the marketplace.

Emerging Local Business Enterprise (ELBE): a Local Business Enterprise that is also an Emerging Business Enterprise.

Local Business Enterprise (LBE): a firm having a Principal Place of Business and a Significant Employment Presence in San Diego County, California, that has been in operation for 12 consecutive months and a valid business tax certificate. This definition is subsumed within the definition of Small Local Business Enterprise.

Minority Business Enterprise (MBE): a certified business that is (1) at least fifty-one percent (51%) owned by one or more minority individuals, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more minority individuals; and (2) whose daily business operations are managed and directed by one or more minority owners. Minorities include the groups with the following ethnic origins: African, Asian Pacific, Asian Subcontinent, Hispanic, Native Alaskan, Native American, and Native Hawaiian.

Other Business Enterprise (OBE): any business which does not otherwise qualify as Minority, Woman, Disadvantaged or Disabled Veteran Business Enterprise.

Principal Place of Business: a location wherein a firm maintains a physical office and through which it obtains no less than fifty percent (50%) of its overall customers or sales dollars.

Significant Employee Presence: no less than twenty-five percent (25%) of a business's total number of employees are domiciled in San Diego County.

Small Business Enterprise (SBE): a business whose gross annual receipts do not exceed the amount set by the City Manager, and that meets all other criteria set forth in regulations implementing the City's Small and Local Business Preference Program. The City Manager shall review the threshold amount for SBEs on an annual basis, and adjust as necessary to reflect changes in the marketplace. A business certified as a DVBE by the State of California, and that has provided proof of such certification to the City Manager, shall be deemed to be an SBE.

Small Local Business Enterprise (SLBE): a Local Business Enterprise that is also a Small Business Enterprise.

Women Business Enterprise (WBE): a certified business that is (1) at least fifty-one percent (51 %) owned by a woman or women, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more women; and (2) whose daily business operations are managed and directed by one or more women owners.

VII. Certifications.

The City accepts certifications of MBE, WBE, DBE or DVBE from the following certifying agencies:

Current certification by the State of California Department of Transportation (CALTRANS) as DBE.

Current MBE or WBE certification from the California Public Utilities Commission.

DVBE certification is received from the State of California's Department of General Services, Office of Small and Minority Business.

Current certification by the City of Los Angeles as DBE, WBE or MBE.

Current certification by the U.S. Small Business Association as SDB, WOSB, SDVOSB, or Hubzone.

Subcontractors' valid proof of certification status e.g., copy of MBE, WBE, DBE, or DVBE certification must be submitted with RFP. MBE, WBE, DBE, or DVBE certifications are listed for informational purposes only.

VIII. List of Attachments.

- AA. Disclosure of Discrimination Complaints**
- BB. Work Force Report**
- CC. Subcontractors List**

DISCLOSURE OF DISCRIMINATION COMPLAINTS

As part of its proposal, the Design Professional must provide to the City a list of all instances within the past 10 years where a complaint was filed or pending against the Design Professional in a legal or administrative proceeding alleging that Design Professional discriminated against its employees, subcontractors, vendors or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

CHECK ONE BOX ONLY.

- The undersigned certifies that within the past 10 years the Design Professional has NOT been the subject of a complaint or pending action in a legal administrative proceeding alleging that Design Professional discriminated against its employees, subcontractors, vendors or suppliers.
- The undersigned certifies that within the past 10 years the Design Professional has been the subject of a complaint or pending action in a legal administrative proceeding alleging that Design Professional discriminated against its employees, subcontractors, vendors or suppliers. A description of the status or resolution of that complaint, including any remedial action taken and the applicable dates is as follows:

DATE OF CLAIM	LOCATION	DESCRIPTION OF CLAIM	LITIGATION (Y/N)	STATUS	RESOLUTION/REMEDIAL ACTION TAKEN
8/12/09	Fairfax, VA	Discrimination based on perceived race, age, national origin	N	Dismissed by the EEOC	1) HR reviewed grievance, reiterated to management Tetra Tech's policy on corporate conduct including Title VII and other federal/state anti-discrimination laws. Counseled on ADEA law.
12/04/09	Sunriver, OR	Discrimination based on perceived disability	N	Dismissed by the EEOC	3) HR reviewed grievance, reiterated to management Tetra Tech's policy on corporate conduct including Title VII and other federal/state anti-discrimination laws. Counseled management on ADA law and Tetra Tech's process on handling ADA cases.
7/07/10	Albuquerque, NM	Discrimination based on perceived bias on gender and national origin	N	Dismissed by the EEOC	2) HR reviewed grievance, reiterated to management Tetra Tech's policy on corporate conduct including Title VII and other federal/state anti-discrimination laws.
7/07/10	Oakridge, TN	Discrimination based on perceived bias on race, gender, and age	N	Dismissed by the EEOC	4) HR reviewed grievance, reiterated to management Tetra Tech's policy on corporate conduct including Title VII and other federal/state anti-discrimination laws. Counseled on ADEA law.

06/24/16	Fairfax, VA	Discrimination based on Age, Gender, and Disability	N	Filed by EEOC, remains open	6) HR reviewed grievance, reiterated to management Tetra Tech's policy on corporate conduct including Title VII and other federal/state anti-discrimination laws. Counseled on ADEA law.
4/07/17	Lafayette, CA	Discrimination based on Race, Color, National Origin	N	Dismissed by CA DFEH	5) HR reviewed grievance, reiterated to management Tetra Tech's policy on corporate conduct including Title VII and other federal/state anti-discrimination laws. Counseled on ADEA law.

Design Professional Name Tetra Tech, Inc.

Certified By Chad Helmle, PE Title Vice President

Chad Helmle
Name

Date 2/14/2018

Signature

USE ADDITIONAL FORMS AS NECESSARY



City of San Diego

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT**ADMINISTRATIVE**

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED**CONTRACTOR IDENTIFICATION**

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: Tetra Tech, Inc.AKA/DBA: N/AAddress (Corporate Headquarters, where applicable): 3475 East Foothill BoulevardCity: Pasadena County: Los Angeles State: CA Zip: 91107Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291Name of Company CEO: Dan L. Batrack

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: 9444 E. Balboa Ave., Suite 215City: San Diego County: San Diego County State: CA Zip: 92123Telephone Number: (858) 268-5746 FAX Number: (858) 268-5809 Email: chad.helmle@tetrattech.comType of Business: OTH Professional / Scientific / Technical Type of License: Business Tax Number B2010013060The Company has appointed: Richard Lemmon

as its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate, and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 3745 East Foothill Boulevard, Pasadena, CA 91107Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291 Email: _____

- One San Diego County (or Most Local County) Work Force - Mandatory
 Branch Work Force *
 Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Tetra Tech, Inc.

(Firm Name)

Los Angeles, CA hereby certify that information provided

(County)

(State)

herein is true and correct. This document was executed on this 27th day of November, 2017.

(Authorized Signature)

Richard Lemmon

(Print Authorized Signature)

OFFICE(S) or BRANCH(ES): San Diego, CA

COUNTY: San Diego

1. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino, Asian Pacific Islander
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

OCCUPATIONAL CATEGORY	(1) African-American		(2) Hispanic or Latino		(3) Asian		(4) American Indian		(5) Asian Pacific Islander		(6) Caucasian		(7) Other Ethnicities	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial	0	0	0	0	0	0	0	0	1	0	13	3	0	0
Professional	1	0	2	4	0	4	0	0	0	1	26	19	0	0
A&E, Science, Computer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technical	8	0	4	0	3	0	1	0	0	0	52	1	1	0
Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	0	1	0	3	0	2	0	0	0	0	0	5	2	0
Services	0	0	0	0	0	0	0	0	0	0	1	0	0	0
Crafts	1	0	2	0	0	0	0	0	0	0	4	0	0	0
Operative Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers*	1	0	0	0	0	0	0	0	0	0	1	0	0	0

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	11	1	8	7	3	6	1	0	1	1	97	28	3	0
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Grand Total All Employees 167

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



City of San Diego

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT

ADMINISTRATIVE

The objective of the Equal Employment Opportunity Outreach Program, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed Work Force Report (WFR).

NO OTHER FORMS WILL BE ACCEPTED

CONTRACTOR IDENTIFICATION

Type of Contractor: [] Construction [] Vendor/Supplier [] Financial Institution [] Lessee/Lessor
[X] Consultant [] Grant Recipient [] Insurance Company [] Other

Name of Company: Tetra Tech, Inc.

AKA/DBA: N/A

Address (Corporate Headquarters, where applicable): 3475 East Foothill Boulevard

City: Pasadena County: Los Angeles State: CA Zip: 91107

Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291

Name of Company CEO: Dan L. Batrack

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: 9444 E. Balboa Ave., Suite 215

City: San Diego County: San Diego County State: CA Zip: 92123

Telephone Number: (858) 268-5746 FAX Number: (858) 268-5809 Email: chad.helmle@tetrattech.com

Type of Business: OTH Professional / Scientific / Technical Type of License: Business Tax Number B2010013060

The Company has appointed: Richard Lemmon

as its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate, and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 3745 East Foothill Boulevard, Pasadena, CA 91107

Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291 Email:

- [] One San Diego County (or Most Local County) Work Force - Mandatory
[X] Branch Work Force *
[] Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Tetra Tech, Inc.

(Firm Name)

Los Angeles, CA hereby certify that information provided

(County) (State)

herein is true and correct. This document was executed on this 27th day of November, 2017.

[Signature]
(Authorized Signature)

Richard Lemmon
(Print Authorized Signature)

OFFICE(S) or BRANCH(ES): Los Angeles, CA

COUNTY: Los Angeles

2. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino, Asian Pacific Islander
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

OCCUPATIONAL CATEGORY	(1) African-American		(2) Hispanic or Latino		(3) Asian		(4) American Indian		(5) Asian Pacific Islander		(6) Caucasian		(7) Other Ethnicities	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial	3	0	3	2	14	9	1	0	0	0	40	24	0	1
Professional	4	3	22	11	24	24	0	0	2	0	48	30	4	0
A&E, Science, Computer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technical	0	0	12	0	3	1	0	0	0	0	9	0	2	0
Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	0	4	4	17	5	7	0	0	0	1	3	10	0	1
Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crafts	0	0	13	0	0	0	0	0	1	0	8	0	2	0
Operative Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers*	0	0	3	0	0	0	0	0	0	0	1	0	0	0

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	7	7	57	30	46	41	1	0	3	1	109	64	8	2
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Grand Total All Employees	376
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Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



City of San Diego
EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)
 1200 Third Avenue • Suite 200 • San Diego, CA 92101
 Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT

ADMINISTRATIVE

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED

CONTRACTOR IDENTIFICATION

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: Tetra Tech, Inc.
 AKA/DBA: N/A

Address (Corporate Headquarters, where applicable): 3475 East Foothill Boulevard
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 Telephone Number: (858) 268-5746 FAX Number: (858) 268-5809 Email: chad.helmle@tetrattech.com

Type of Business: OTH Professional / Scientific / Technical Type of License: Business Tax Number B2010013060

The Company has appointed: Richard Lemmon
 as its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate, and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:
 Address: 3745 East Foothill Boulevard, Pasadena, CA 91107
 Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291 Email: _____

- One San Diego County (or Most Local County) Work Force - Mandatory
- Branch Work Force *
- Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Tetra Tech, Inc. (Firm Name)

Los Angeles, CA hereby certify that information provided
 (County) (State)

herein is true and correct. This document was executed on this 27th day of November, 2017.

[Signature] Richard Lemmon
 (Authorized Signature) (Print Authorized Signature)

OFFICE(S) or BRANCH(ES): Santa Barbara, CA

COUNTY: Santa Barbara

3. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

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- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

OCCUPATIONAL CATEGORY	(1) African-American		(2) Hispanic or Latino		(3) Asian		(4) American Indian		(5) Asian Pacific Islander		(6) Caucasian		(7) Other Ethnicities	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial	0	0	0	0	0	0	0	0	0	0	9	7	1	0
Professional	0	0	3	1	1	1	0	0	0	0	17	4	2	0
A&E, Science, Computer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technical	0	0	0	0	0	1	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crafts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operative Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers*	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	0	0	3	1	1	2	0	0	0	0	26	11	3	0
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Grand Total All Employees

47

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



City of San Diego

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

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Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT**ADMINISTRATIVE**

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 Consultant Grant Recipient Insurance Company Other

Name of Company: Tetra Tech, Inc.AKA/DBA: N/AAddress (Corporate Headquarters, where applicable): 3475 East Foothill BoulevardCity: Pasadena County: Los Angeles State: CA Zip: 91107Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291Name of Company CEO: Dan L. Batrack

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

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as its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate, and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

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 Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Tetra Tech, Inc.

(Firm Name)

Los Angeles, CA hereby certify that information provided

(County)

(State)

herein is true and correct. This document was executed on this 27th day of November, 2017

(Authorized Signature)

Richard Lemmon

(Print Authorized Signature)

OFFICE(S) or BRANCH(ES): Fairfax, VA

COUNTY: Fairfax

4. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

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- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino, Asian Pacific Islander
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

OCCUPATIONAL CATEGORY	(1) African-American		(2) Hispanic or Latino		(3) Asian		(4) American Indian		(5) Asian Pacific Islander		(6) Caucasian		(7) Other Ethnicities	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial	3	0	0	0	1	1	0	0	0	0	12	4	0	0
Professional	13	7	3	1	8	6	0	0	0	0	28	26	0	0
A&E, Science, Computer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technical	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	2	2	0	0	0	1	0	0	0	0	0	0	0	0
Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crafts	3	0	0	0	0	0	1	0	0	0	3	1	0	0
Operative Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers*	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	21	9	3	1	9	8	1	0	0	0	43	31	0	0
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Grand Total All Employees

126

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



City of San Diego
EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)
1200 Third Avenue • Suite 200 • San Diego, CA 92101
Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT

ADMINISTRATIVE

The objective of the Equal Employment Opportunity Outreach Program, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law.

NO OTHER FORMS WILL BE ACCEPTED

CONTRACTOR IDENTIFICATION

Type of Contractor: [] Construction [] Vendor/Supplier [] Financial Institution [] Lessee/Lessor
[X] Consultant [] Grant Recipient [] Insurance Company [] Other

Name of Company: Tetra Tech, Inc.
AKA/DBA: N/A

Address (Corporate Headquarters, where applicable): 3475 East Foothill Boulevard
City: Pasadena County: Los Angeles State: CA Zip: 91107

Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291

Name of Company CEO: Dan L. Batrack

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):
Address: 9444 E. Balboa Ave., Suite 215

City: San Diego County: San Diego County State: CA Zip: 92123

Telephone Number: (858) 268-5746 FAX Number: (858) 268-5809 Email: chad.helmle@tetrattech.com

Type of Business: OTH Professional / Scientific / Technical Type of License: Business Tax Number B2010013060

The Company has appointed: Richard Lemmon

as its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate, and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 3745 East Foothill Boulevard, Pasadena, CA 91107

Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291 Email:

- [] One San Diego County (or Most Local County) Work Force - Mandatory
[X] Branch Work Force *
[] Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Tetra Tech, Inc.

(Firm Name)

Los Angeles, CA hereby certify that information provided

(County) (State)

herein is true and correct. This document was executed on this 27th day of November, 2017.

[Signature]
(Authorized Signature)

Richard Lemmon
(Print Authorized Signature)

OFFICE(S) or BRANCH(ES): Research Triangle Park, NC

COUNTY: Durham

5. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino, Asian Pacific Islander
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

OCCUPATIONAL CATEGORY	(1) African-American		(2) Hispanic or Latino		(3) Asian		(4) American Indian		(5) Asian Pacific Islander		(6) Caucasian		(7) Other Ethnicities	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial	0	0	0	0	0	0	0	0	0	0	6	0	0	0
Professional	0	0	0	0	1	0	0	0	0	0	5	4	0	0
A&E, Science, Computer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technical	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crafts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operative Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers*	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	0	0	0	0	1	0	0	0	0	0	11	4	0	0
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Grand Total All Employees 16

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



City of San Diego

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

1200 Third Avenue • Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 236-5904

WORK FORCE REPORT

ADMINISTRATIVE

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED

CONTRACTOR IDENTIFICATION

Type of Contractor: Construction Vendor/Supplier Financial Institution Lessee/Lessor
 Consultant Grant Recipient Insurance Company Other

Name of Company: Tetra Tech, Inc.

AKA/DBA: N/A

Address (Corporate Headquarters, where applicable): 3475 East Foothill Boulevard

City: Pasadena County: Los Angeles State: CA Zip: 91107

Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291

Name of Company CEO: Dan L. Batrack

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: 9444 E. Balboa Ave., Suite 215

City: San Diego County: San Diego County State: CA Zip: 92123

Telephone Number: (858) 268-5746 FAX Number: (858) 268-5809 Email: chad.helmle@tetratech.com

Type of Business: OTH Professional / Scientific / Technical Type of License: Business Tax Number B2010013060

The Company has appointed: Richard Lemmon

as its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate, and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 3745 East Foothill Boulevard, Pasadena, CA 91107

Telephone Number: (626) 351-4664 FAX Number: (626) 351-5291 Email: _____

- One San Diego County (or Most Local County) Work Force - Mandatory
- Branch Work Force *
- Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Tetra Tech, Inc.

(Firm Name)

Los Angeles, CA hereby certify that information provided

(County)

(State)

herein is true and correct. This document was executed on this 27th day of November, 2017

(Authorized Signature)

Richard Lemmon

(Print Authorized Signature)

OFFICE(S) or BRANCH(ES): Owings Mills, MD

COUNTY: Baltimore

6. INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- (1) Black, African-American
- (2) Hispanic, Latino, Mexican-American, Puerto Rican
- (3) Asian, Pacific Islander
- (4) American Indian, Eskimo
- (5) Filipino, Asian Pacific Islander
- (6) White, Caucasian
- (7) Other ethnicity; not falling into other groups

OCCUPATIONAL CATEGORY	(1) African-American		(2) Hispanic or Latino		(3) Asian		(4) American Indian		(5) Asian Pacific Islander		(6) Caucasian		(7) Other Ethnicities	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial	0	0	0	0	0	0	0	0	0	0	3	2	0	0
Professional	1	0	0	1	0	1	0	0	0	0	8	5	0	0
A&E, Science, Computer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Technical	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Support	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Crafts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Operative Workers	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transportation	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers*	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Construction laborers and other field employees are not to be included on this page

Totals Each Column	1	0	0	1	0	1	0	0	0	0	11	7	0	0
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Grand Total All Employees

21

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled

Disabled														
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Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														



CITY OF SAN DIEGO WORK FORCE REPORT – ADMINISTRATIVE

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (African-American, Hispanic or Latino, Asian, American Indian, Asian Pacific Islander, Caucasian, and Other Ethnicities) for each occupation. Currently, our CLFA data is taken from the 2010 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County WFR.¹ By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a WFR from that county.² If participation in a San Diego project is by work forces from San Diego County

and, for example, from Los Angeles County and from Sacramento County, we ask for separate WFRs representing your firm from each of the three counties.¹

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report.^{1,3} In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

- ¹ One San Diego County (or Most Local County) Work Force – Mandatory in most cases
- ² Branch Work Force *
- ³ Managing Office Work Force

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county*

Exhibit: Work Force Report Job categories

Refer to this table when completing your firm's Work Force Report form(s).

Management & Financial

Advertising, Marketing, Promotions, Public Relations, and Sales Managers
Business Operations Specialists
Financial Specialists
Operations Specialties Managers
Other Management Occupations
Top Executives

Professional

Art and Design Workers
Counselors, Social Workers, and Other Community and Social Service Specialists
Entertainers and Performers, Sports and Related Workers
Health Diagnosing and Treating Practitioners
Lawyers, Judges, and Related Workers
Librarians, Curators, and Archivists
Life Scientists
Media and Communication Workers
Other Teachers and Instructors

Postsecondary Teachers
Primary, Secondary, and Special Education School Teachers
Religious Workers
Social Scientists and Related Workers

Architecture & Engineering, Science, Computer

Architects, Surveyors, and Cartographers
Computer Specialists
Engineers
Mathematical Science Occupations
Physical Scientists

Technical

Drafters, Engineering, and Mapping Technicians
Health Technologists and Technicians
Life, Physical, and Social Science Technicians
Media and Communication Equipment Workers

Sales

Other Sales and Related Workers
Retail Sales Workers
Sales Representatives, Services
Sales Representatives, Wholesale and Manufacturing Supervisors, Sales Workers

Administrative Support

Financial Clerks
Information and Record Clerks
Legal Support Workers
Material Recording, Scheduling, Dispatching, and Distributing Workers
Other Education, Training, and Library Occupations
Other Office and Administrative Support Workers
Secretaries and Administrative Assistants
Supervisors, Office and Administrative Support Workers

Services

Building Cleaning and Pest Control Workers
Cooks and Food Preparation Workers
Entertainment Attendants and Related Workers
Fire Fighting and Prevention Workers
First-Line Supervisors/Managers, Protective Service Workers
Food and Beverage Serving Workers
Funeral Service Workers
Law Enforcement Workers
Nursing, Psychiatric, and Home Health Aides
Occupational and Physical Therapist Assistants and Aides
Other Food Preparation and Serving Related Workers
Other Healthcare Support Occupations
Other Personal Care and Service Workers

Other Protective Service Workers
Personal Appearance Workers
Supervisors, Food Preparation and Serving Workers
Supervisors, Personal Care and Service Workers
Transportation, Tourism, and Lodging Attendants

Crafts

Construction Trades Workers
Electrical and Electronic Equipment Mechanics, Installers, and Repairers
Extraction Workers
Material Moving Workers
Other Construction and Related Workers
Other Installation, Maintenance, and Repair Occupations
Plant and System Operators
Supervisors of Installation, Maintenance, and Repair Workers
Supervisors, Construction and Extraction Workers
Vehicle and Mobile Equipment Mechanics, Installers, and Repairers
Woodworkers

Operative Workers

Assemblers and Fabricators
Communications Equipment Operators
Food Processing Workers
Metal Workers and Plastic Workers
Motor Vehicle Operators
Other Production Occupations
Printing Workers
Supervisors, Production Workers
Textile, Apparel, and Furnishings Workers

Transportation

Air Transportation Workers
Other Transportation Workers
Rail Transportation Workers
Supervisors, Transportation and Material Moving Workers
Water Transportation Workers

Laborers

Agricultural Workers
Animal Care and Service Workers
Fishing and Hunting Workers
Forest, Conservation, and Logging Workers
Grounds Maintenance Workers
Helpers, Construction Trades
Supervisors, Building and Grounds Cleaning and Maintenance Workers
Supervisors, Farming, Fishing, and Forestry Workers

SUBCONTRACTOR PARTICIPATION LIST

This list shall include the name and complete address of all Subcontractors who qualify as SLBEs or ELBEs. Consultants must also list participation by any MBE, WBE, DBE, DBVE and OBE firms. However, no additional points will be awarded for participation by these firms, except that DVBEs that are certified by the City as local businesses shall be counted as SLBEs.

Subcontractors shall be used in the percentages listed. **NOTE:** If percentages are listed as a range, the **minimum number identified** in the range will be used to calculate overall subcontractor participation.

No changes to this Participation List will be allowed without prior written City approval. The Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

NAME AND ADDRESS SUBCONTRACTORS	SCOPE OF SERVICES	PERCENT OF CONTRACT	SLBE/ELBE (MBE/ WBE/DBE/ DVBE/OBE*)	WHERE CERTIFIED**
Amec Foster Wheeler Environment & Infrastructure, Inc. (Amec-FW), 9177 Sky Park Ct, San Diego, CA 92123	Monitoring and reporting	5%	OBE	N/A
Environmental Science Associates (ESA), 550 West C St, Ste 750, San Diego, CA 92101	Environmental assessment and planning	3%	OBE	N/A
Hoch Consulting, APC, 5675 Ruffin Rd, Ste 305, San Diego, CA 92123	Engineering, operations support, asset mgmt, construction mgmt, grants	10%	ELBE	City of San Diego
Mikhail Ogawa Engineering Inc. (MOE), 2195 San Dieguito Dr, Ste 1, Del Mar, CA 92014	Strategic planning, inspections, program effectiveness assessment	10%	SLBE, DBE, MBE	City of San Diego; CALTRANS; CA Public Utilities Commission
Rick Engineering Company, 5620 Friars Rd, San Diego, CA 92110	Flood control, storm water design, master planning, alternative compliance	20%	OBE	N/A
Stantec Consulting Services, Inc., 9665 Granite Ridge Dr, Ste 220, San Diego, CA 92123	Asset management, strategic planning, miscellaneous engineering	10%	OBE	N/A
Action Research, 3630 Ocean Ranch Blvd, Oceanside, CA 92056	Outreach	1%	SLBE, DBE	City of San Diego; CALTRANS
Affordable Pipeline Services, 8340 Juniper Creek Ln, San Diego, CA 92126	CCTV inspection	1%	SLBE	City of San Diego
Alexandria Boehm, 415 Olmsted Rd, Stanford, CA 94305	Bacteria/human source reduction	0.2%	OBE	N/A
Allied Geotechnical Engineers, Inc., 9500 Cuyamaca St, Ste 102 Santee, CA 92071	Geotechnical engineering	0.5%	SLBE, MBE	City of San Diego; CALTRANS
Arcadis U.S., Inc., 2175 Salk Ave, Ste 130, Carlsbad, CA 92008	Asset management	0.5%	OBE	N/A

List of Abbreviations:

Small Local Business Enterprise	SLBE
Emerging Local Business Enterprise	ELBE
Certified Minority Business Enterprise	MBE*
Certified Woman Business Enterprise	WBE*
Certified Disadvantaged Business Enterprise	DBE*
Certified Disabled Veteran Business Enterprise	DVBE*
Other Business Enterprise	OBE*

* Listed for informational purposes only.

** Consultant shall indicate if Subcontractor is certified by one of the agencies listed in Section VII of the Equal Opportunity Contracting Program (EOCP) Consultant Requirements

SUBCONTRACTOR PARTICIPATION LIST

This list shall include the name and complete address of all Subcontractors who qualify as SLBEs or ELBEs. Consultants must also list participation by any MBE, WBE, DBE, DBVE and OBE firms. However, no additional points will be awarded for participation by these firms, except that DVBEs that are certified by the City as local businesses shall be counted as SLBEs.

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NAME AND ADDRESS SUBCONTRACTORS	SCOPE OF SERVICES	PERCENT OF CONTRACT	SLBE/ELBE (MBE/ WBE/DBE/ DVBE/OBE*)	WHERE CERTIFIED**
Blackhawk Environmental, Inc., 1720 Midvale Dr, San Diego, CA 92105	Environmental assessment	0.8%	ELBE, DVBE	City of San Diego; CA Dept of General Services
Blue Drop, LLC, 810 First St NE, First Floor, Washington, DC 20002	Alternative compliance	0.2%	OBE	N/A
Brock B. Bernstein, 308 Raymond St, Ojai, CA 93023	Environmental monitoring & assessment sediment quality and assessment	0.2%	OBE	N/A
ECONorthwest, 222 SW Columbia St, Ste 1600, Portland, OR 97201	Economics	0.2%	OBE	N/A
FMF Pandion, 721 Snapdragon St, Encinitas, CA 92024	Monitoring	0.5%	SLBE, DVBE, DBE, MBE	City of San Diego; CA Dept of General Services; CALTRANS
Galardi Rothstein Group, 3300 N. Lake Shore Dr, Unit 6C, Chicago, IL 60657	Economics	0.2%	OBE	N/A
Garbini & Garbini Landscape Architecture, Inc., 715 J St, Ste 307, San Diego, CA 92101	Landscape architecture	0.5%	ELBE, DBE	City of San Diego; CALTRANS
Katz & Associates, Inc., 5440 Morehouse Dr, Ste 1000, San Diego, CA 92121	Facilitation	0.5%	OBE	N/A
Kayuga Solution, Inc., 9641 Irvine Center Dr, Irvine, CA 92618	Asset management	2.5%	OBE	N/A
Nautilus Environmental, Inc., 4340 Vandever Ave, San Diego, CA 92120	Monitoring, toxicity lab	0.5%	OBE	N/A
Noble Environmental LLC, 150 Locust Ln, Beaufort, NC 28516	Bacteria source tracking	0.2%	OBE	N/A

List of Abbreviations:

Small Local Business Enterprise	SLBE
Emerging Local Business Enterprise	ELBE
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Other Business Enterprise	OBE*

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Subcontractors shall be used in the percentages listed. **NOTE:** If percentages are listed as a range, the **minimum number identified** in the range will be used to calculate overall subcontractor participation.

No changes to this Participation List will be allowed without prior written City approval. The Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

NAME AND ADDRESS SUBCONTRACTORS	SCOPE OF SERVICES	PERCENT OF CONTRACT	SLBE/ELBE (MBE/ WBE/DBE/ DVBE/OBE*)	WHERE CERTIFIED**
O'Day Consultants, Inc., 2710 Loker Ave West, Ste 100, Carlsbad, CA 92010	Survey, miscellaneous engineering	0.5%	SLBE, DVBE	City of San Diego, CA Dept of General Services
Richard Watson & Associates, Inc. (RWA), 21922 Viso Ln, Mission Viejo, CA 92691	Grants	0.2%	OBE	N/A
Southern California Coastal Water Research Project Authority (SCCWRP), 3535 Harbor Blvd, Ste 110, Costa Mesa, CA 92626	Special studies	0.2%	OBE	N/A
Soffler Environmental, LLC, 3022 King St, Berkeley, CA 94703	Bacteria/human source reduction	0.2%	OBE	N/A
STC Traffic, Inc., 5865 Avenida Encinas, Ste 142B, Carlsbad, CA 92008	Traffic design/control	0.2%	SLBE	City of San Diego

List of Abbreviations:

Small Local Business Enterprise	SLBE
Emerging Local Business Enterprise	ELBE
Certified Minority Business Enterprise	MBE*
Certified Woman Business Enterprise	WBE*
Certified Disadvantaged Business Enterprise	DBE*
Certified Disabled Veteran Business Enterprise	DVBE*
Other Business Enterprise	OBE*

* Listed for informational purposes only.

** Consultant shall indicate if Subcontractor is certified by one of the agencies listed in Section VII of the Equal Opportunity Contracting Program (EOCP) Consultant Requirements

CONSULTANT CERTIFICATION FOR A DRUG-FREE WORKPLACE

PROJECT TITLE: Two As-Needed Municipal Storm Water Program Professional Services Contracts
(Contract Numbers: H186978 & H186979)

I hereby certify that I am familiar with the requirement of San Diego City Council Policy No. 100-17 regarding Drug-Free Workplace as outlined in the request for proposals, and that:

FIRM NAME: Tetra Tech, Inc.

has in place a drug-free workplace program that complies with said policy. I further certify that each subcontract agreement for this project contains language which indicates the Subconsultants agreement to abide by the provisions of Section 4.9.1 subdivisions A through C of the policy as outlined.

Signed 
Printed Name Chad Helmle, PE
Title Vice President
Date 11/28/2017

INSTRUCTION SHEET FOR
DISCLOSURE DETERMINATION FOR CONSULTANT
(Form CC-1671)

Use the "Disclosure Determination for Consultant" form (CC-1671) to report the disclosure requirement for any consultant hired to provide services to the City of San Diego or the boards, commissions and agencies that fall under the City of San Diego's jurisdiction.

2 California Code of Regulations defines a "consultant" as an individual who, pursuant to a contract with a state or local government agency, either makes a governmental decision or serves in a staff capacity with the state or local government agency and in that capacity participates in making a governmental decision.

The "Disclosure Determination for Consultant" form is completed for all consultants under contract with the City of San Diego or the boards, commissions and agencies that fall under the City of San Diego's jurisdiction. Please follow the step-by-step directions:

1. List the department, board, commission or agency requesting the consultant service.
2. List the consulting company. If known, also list the individual(s) who will be providing the consultant services.
3. List the mailing address.
4. List the e-mail address of individual(s) providing the consultant service.
5. Provide the date the individual(s) will start providing the consultant service.
6. List all duties/responsibilities the consultant will have. This list will enable you to determine the disclosure requirement for the consultant.
7. Determine the consultant's disclosure category. Your consultant should be required to disclose only those economic interests which could potentially create a conflict of interest as he/she performs his/her contractual obligations. For ideas about possible disclosure categories, review those in your department's, board's, commission's or agency's conflict of interest code, available at:

www.sandiego.gov/city-clerk/elections/eid/codes.shtml

Please fill out the entire "Disclosure Determination for Consultant" form, and have it signed by the appropriate authority. (Individuals with signing authority are described in your conflict of interest code as part of the disclosure requirement for Consultants.) Forward the original form to the City Clerk's Office, MS 2A.

DISCLOSURE DETERMINATION FOR CONSULTANT

**Must be signed by department director, agency president or other individual authorized by the appropriate conflict of interest code regarding consultants.*

- 1. Department / Board / Commission / Agency Name: Transportation & Storm Water Department
- 2. Name of Specific Consultant & Company: Tetra Tech, Inc.
- 3. Address, City, State, ZIP: 9444 Blaloe Ave, Ste 215, San Diego, CA 92123
- 4. Project Title (as shown on 1472, "Request for Council Action"): As-Needed Storm Water Program Professional Services (H186978)
- 5. Consultant Duties for Project: Prepare and update Municipal Permit compliance documents; Storm water BMP and watershed studies; Water Quality and environmental permit assessments
Develop drainage master plans, green infrastructure policies, CIP strategic planning

6. Disclosure Determination [select applicable disclosure requirement]:

Consultant will not be "making a governmental decision" or "serving in a staff capacity." No disclosure required.

- or -

Consultant will be "making a governmental decision" or "serving in a staff capacity." Consultant is required to file a Statement of Economic Interests with the City Clerk of the City of San Diego in a timely manner as required by law. [Select consultant's disclosure category.]

Full: Disclosure is required pursuant to the broadest disclosure category in the appropriate Conflict of Interest Code.

- or -

Limited: Disclosure is required to a limited extent. [List the specific economic interests the consultant is required to disclose.]

By: Kris McFadden
[Kris McFadden/Director]*

2/15/18
[Date]

Once completed, with all questions answered and an authorized signature affixed, please forward the original form to the City Clerk's Office, MS 2A. Keep a copy with the contract.

DEFINITION OF "CONSULTANT"

2 California Code of Regulations defines a "consultant" as an individual who, pursuant to a contract with a state or local government agency:

- (A) Makes a governmental decision whether to:
1. Approve a rate, rule or regulation;
 2. Adopt or enforce a law;
 3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 4. Authorize the City to enter into, modify, or renew a contract provided it is the type of contract that requires City approval;
 5. Grant City approval to a contract that requires City approval and to which the City is a party, or to the specifications for such a contract;
 6. Grant City approval to a plan, design, report, study, or similar item;
 7. Adopt, or grant City approval of, policies, standards, or guidelines for the City, or for any subdivision thereof; or
- (B) Serves in a staff capacity with the City and in that capacity participates in making a governmental decision as defined in Regulation 18702.2 or performs the same or substantially all the same duties for the City that would otherwise be performed by an individual holding a position specified in the City's Conflict of Interest Code.

An individual "serves in a staff capacity" if he or she performs substantially all the same tasks that normally would be performed by staff member of a governmental entity. In most cases, individuals who work on only one project or a limited range of projects for an agency are not considered to be working in a "staff capacity." The length of the individual's service to the agency is relevant. Also, the tasks over the relevant period of time must be substantially the same as a position that is or should be specified in the City's conflict of interest code.

An individual "participates in making a governmental decision" if he or she: (1) negotiates, without substantive review, with a governmental entity or private person regarding the decision; or (2) advises or makes recommendations to the decision-maker, by conducting research or an investigation, preparing or presenting a report, analysis or opinion which requires the exercise of judgment on the part of the individual and the individual is attempting to influence the decision.

1/28/2006

RESERVED

**CITY OF SAN DIEGO
Consultant Performance Evaluation**

The purpose of this form is to provide historical data to City staff when selecting consultants.

Section I

1. PROJECT DATA	2. CONSULTANT DATA																				
1a. Project (title, location): 1b. Brief Description: 1c. Budgeted Cost: \$ _____ WBS/IO: _____	2a. Name and address of Consultant: 2b. Consultant's Project Manager: _____ Phone: (____) _____																				
3. CITY DEPARTMENT RESPONSIBLE																					
3a. Department (include Division): _____	3b. Project Manager (address & phone): _____ Phone: (____) _____																				
4. & 5. CONTRACT DATA (DESIGN PHASE <input type="checkbox"/> OR CONSTRUCTION SUPPORT <input type="checkbox"/>)																					
4. Design Phase Agreement Date: _____ Resolution #: R- _____ Initial Contract Amount 4a. \$ _____ 4b. Prev. Amendment(s): \$ _____ 4c. Current Amendment: \$ _____ / Number: _____ 4d. Total Agreement (4a. + 4b. + 4c.): \$ _____																					
4d. Type of Work (design, study, as-needed services, etc.): _____	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;">4e. Key Design Phase Completion Dates:</th> <th style="text-align: center;">Final Construction</th> </tr> <tr> <th style="text-align: left;">% of Design Phase Completion</th> <th style="text-align: center;">%</th> <th style="text-align: center;">%</th> <th style="text-align: center;">100%</th> </tr> </thead> <tbody> <tr> <td>Agreed Delivery Date: _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">Est. Completion: _____</td> </tr> <tr> <td>Actual Delivery Date: _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">Actual Completion: _____</td> </tr> <tr> <td>Acceptance of Plans/Specs.: _____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> </tr> </tbody> </table>	4e. Key Design Phase Completion Dates:			Final Construction	% of Design Phase Completion	%	%	100%	Agreed Delivery Date: _____	_____	_____	Est. Completion: _____	Actual Delivery Date: _____	_____	_____	Actual Completion: _____	Acceptance of Plans/Specs.: _____	_____	_____	
4e. Key Design Phase Completion Dates:			Final Construction																		
% of Design Phase Completion	%	%	100%																		
Agreed Delivery Date: _____	_____	_____	Est. Completion: _____																		
Actual Delivery Date: _____	_____	_____	Actual Completion: _____																		
Acceptance of Plans/Specs.: _____	_____	_____																			
5. Construction Support 5a. Contractor _____ Phone (____) _____ (name and address) 5b. Superintendent _____																					
5c. Notice to Proceed _____ (date) 5d. Working days _____ (number) 5e. Actual Working days _____ (number)	5f. Change Orders: Errors/Omissions _____ % of const. cost \$ _____ Unforeseen Conditions _____ % of const. cost \$ _____ Changed Scope _____ % of const. cost \$ _____ Changed Quantities _____ % of const. cost \$ _____ Total Construction Cost \$ _____																				
6. OVERALL RATING FOR DESIGN PHASE <input type="checkbox"/> OR FOR CONSTRUCTION SUPPORT <input type="checkbox"/>																					
6a. Quality of Plans/Specifications/As-Built Compliance with Contract & Budget Responsiveness to City Staff 6b. Overall Rating _____	<table style="width:100%;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;">Excellent</th> <th style="width: 33%; text-align: center;">Satisfactory</th> <th style="width: 33%; text-align: center;">Poor</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		Excellent	Satisfactory	Poor		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
	Excellent	Satisfactory	Poor																		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																		
7. AUTHORIZING SIGNATURES																					
7a. Project Manager _____ Date _____ 7b. Section Head _____ Date _____																					

Section II		SPECIFIC RATING							
DESIGN EVALUATION	EXCELLENT	SATISFACTORY	POOR	N/A	CONSTRUCTION SUPPORT EVALUATION	EXCELLENT	SATISFACTORY	POOR	N/A
	Plans/Specifications accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	Drawing reflect existing conditions	<input type="checkbox"/>	<input type="checkbox"/>
Plans/Specs coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As-Built drawings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plans/Specs properly formatted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Quality design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Code Requirements covered	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Change orders due to design deficiencies are minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adherence to City design standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Timely responses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attitude toward Client and review bodies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Attitude toward Client and review bodies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows direction and chain of responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Follows direction and chain of responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work product delivered on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Timeliness in notifying City of major problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMPLIANCE WITH CONTRACT & BUDGET	EXCELLENT	SATISFACTORY	POOR	N/A	Resolution of Field problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reasonable agreement negotiation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Value Engineering Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adherence to fee schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adherence to project budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timely responses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timeliness in notifying City of major issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work product delivered on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section III SUPPLEMENTAL INFORMATION
 (Please ensure to attach additional documentation as needed.)

Item :

Item :

Item :

Item :

(*Supporting documentation attached: Yes No)

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance

The City of San Diego has adopted a Contractor Standards Ordinance (CSO) codified in section 22.3004 of the San Diego Municipal Code (SDMC). The City of San Diego uses the criteria set forth in the CSO to determine whether a bidder or proposer has the capacity to fully perform the contract requirements and the business integrity to justify the award of public funds. This completed Contractor Standards Pledge of Compliance (Pledge of Compliance) signed under penalty of perjury must be submitted with each bid and proposal. If an informal solicitation process is used, the bidder must submit this completed Pledge of Compliance to the City prior to execution of the contract. All responses must be typewritten or printed in ink. If an explanation is requested or additional space is required, Respondents must provide responses on Attachment "A" to the Pledge of Compliance and sign each page. Failure to submit a signed and completed Pledge of Compliance may render the bid or proposal non-responsive. In the case of an informal solicitation, the contract will not be awarded unless a signed and completed Pledge of Compliance is submitted. A submitted Pledge of Compliance is a public record and information contained within will be available for public review except to the extent that such information is exempt from disclosure pursuant to applicable law.

A. BID/PROPOSER/SOLICITATION TITLE:

Two As-Needed Municipal Storm Water Program Professional Services Contracts (Contract Numbers: H186978 & H186979)

B. BIDDER PROPOSER INFORMATION

Tetra Tech, Inc.		N/A	
Legal Name		DBA	
9444 Balboa Avenue, Suite 215	San Diego	CA	92123
Street Address	City	State	Zip
Mr. Chad Helmle, PE, Vice President	(858) 609-1626	(858) 609-5809	
Contact Person, Title	Phone	Fax	

Provide the name, identity, and precise nature of the interest* of all persons who are directly or indirectly involved** in this proposed transaction (SDMC § 21.0103). Use additional pages if necessary.

* The precise nature of the interest includes:

- the percentage ownership interest in a party to the transaction,
- the percentage ownership interest in any firm, corporation, or partnership that will receive funds from the transaction,
- the value of any financial interest in the transaction,
- any contingent interest in the transaction and the value of such interest should the contingency be satisfied, and
- any philanthropic, scientific, artistic, or property interest in the transaction.

** Directly or indirectly involved means pursuing the transaction by:

- communicating or negotiating with City officers or employees,
- submitting or preparing applications, bids, proposals or other documents for purposes of contracting with the City, or
- directing or supervising the actions of persons engaged in the above activity.

Chad Helmle, PE	Vice President/Program Manager
Name	Title/Position
San Diego, CA	N/A
City and State of Residence	Employer (if different than Bidder/Proposer)
Program Manager	
Interest in the transaction	

Name	Title/
City and State of	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/
City and State of	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Use Attachment "A" if additional pages are necessary.

C. OWNERSHIP AND NAME CHANGES:

1. In the past five (5) years, has your firm changed its name?

Yes No

If Yes, use Attachment "A" to list all prior legal and DBA names, addresses, and dates each firm name was used. Explain the specific reasons for each name change.

2. In the past five (5) years, has a firm owner, partner, or officer operated a similar business?

Yes No

If Yes, use Attachment "A" to list names and addresses of all businesses and the person who operated the business. Include information about a similar business only if an owner, partner, or officer of your firm holds or has held a similar position in another firm.

D. BUSINESS ORGANIZATION/STRUCTURE:

Indicate the organizational structure of your firm. Fill in only one section on this page. Use Attachment "A" if more space is required.

Corporation
Date incorporated: 02/04/1988 State of incorporation: Delaware

List corporation's current officers:

President: Dan L. Batrack

Vice Pres.: Leslie L. Shoemaker

Secretary: Preston Hopson

Treasurer: Steven M. Burdick

Is your firm a publicly traded corporation? Yes No

If Yes, name those who own ten percent (10%) or more of the corporation's stocks:

BlackRock, Inc.

The Vanguard Group, Inc.

Dimensional Fund Advisors, L.P.

Limited Liability Company
Date formed: mm/dd/yyyy State of formation: _____

List names of members who own ten percent (10%) or more of the company:

Partnership

Date formed: mm/dd/yyyy State of formation: _____

List names of all firm partners:

Sole Proprietorship Date started: mm/dd/yyyy

List all firms you have been an owner, partner or officer with during the past five (5) years. Do not include ownership of stock in a publicly traded company:

Joint Venture Date formed: mm/dd/yyyy

List each firm in the joint venture and its percentage of ownership:

Note: To be responsive, each member of a Joint Venture must complete a separate Pledge of Compliance.

E. FINANCIAL RESOURCES AND RESPONSIBILITY:

1. Is your firm preparing to be sold, in the process of being sold, or in negotiations to be sold?

Yes No

If Yes, use Attachment "A" to explain the circumstances, including the buyer's name and principal contact information.

2. In the past five (5) years, has your firm been denied bonding?

Yes No

If Yes, use Attachment "A" to explain specific circumstances; include bonding company name.

3. In the past five (5) years, has a bonding company made any payments to satisfy claims made against a bond issued on your firm's behalf or a firm where you were the principal?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

4. In the past five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

5. Within the last five (5) years, has your firm filed a voluntary petition in bankruptcy, been adjudicated bankrupt, or made a general assignment for the benefit of creditors?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

6. Please provide the name of your principal financial institution for financial reference. By submitting a response to this Solicitation Contractor authorizes a release of credit information for verification of financial responsibility.

Name of Bank: Wells Fargo Bank, N.A.

Point of Contact: Hayley Lam

Address: 1000 Lakes Drive, Suite 250, West Covina, CA 91790

Phone Number: (626) 919-6602

7. By submitting a response to a City solicitation, Contractor certifies that he or she has sufficient operating capital and/or financial reserves to properly fund the requirements identified in the solicitation. At City's request, Contractor will promptly provide to City a copy of Contractor's most recent balance sheet and/or other necessary financial statements to substantiate financial ability to perform.

F. PERFORMANCE HISTORY:

1. In the past five (5) years, has your firm been found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for defaulting or breaching a contract with a government agency?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

2. In the past five (5) years, has a public entity terminated your firm's contract for cause prior to contract completion?

Yes No

If Yes, use Attachment "A" to explain specific circumstances and provide principal contact information.

3. In the past five (5) years, has your firm entered into any settlement agreement for any lawsuit that alleged contract default, breach of contract, or fraud with or against a public entity?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

4. Is your firm currently involved in any lawsuit with a government agency in which it is alleged that your firm has defaulted on a contract, breached a contract, or committed fraud?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

5. In the past five (5) years, has your firm, or any firm with which any of your firm's owners, partners, or officers is or was associated, been debarred, disqualified, removed, or otherwise prevented from bidding on or completing any government or public agency contract for any reason?

Yes No

If Yes, use Attachment "A" to explain specific circumstances.

6. In the past five (5) years, has your firm received a notice to cure or a notice of default on a contract with any public agency?

Yes No

If Yes, use Attachment "A" to explain specific circumstances and how the matter resolved.

7. Performance References:

Please provide a minimum of three (3) references familiar with work performed by your firm which was of a similar size and nature to the subject solicitation within the last five (5) years.

Company Name: City of San Diego, Transportation & Storm Water Department

Contact Name and Phone Number: David Wells, (858) 541-4339

Contact Email: dwells@sandiego.gov

Address: 9370 Chesapeake Drive, Suite 100, MD 1900, San Diego, CA 92123

Contract Date: June 2014 - May 2019

Contract Amount: \$21,250,000

Requirements of Contract: As-needed storm water engineering and consulting services, including storm water BMP development and watershed studies, storm water capital projects design, storm water infrastructure asset management services, environmental assessment and permitting services, strategic planning, and program assessment services.

Company Name: Los Angeles County Department of Public Works, Watershed Management Division

Contact Name and Phone Number: Frank Kuo, Contracts Manager, (626) 458-4350

Contact Email: FKUO@dpw.lacounty.gov

Address: 900 South Fremont Avenue, Alhambra, CA 91803

Contract Date: April 2012 - April 2017

Contract Amount: \$6,000,000

Requirements of Contract: As-needed watershed engineering and water quality services, including management of flood control infrastructure, development of regional stormwater BMPs, water quality data support, and green infrastructure project planning.

Company Name: Orange County, CA OC Public Works, OC Environmental Resources

Contact Name and Phone Number: Grant Sharp, (714) 955-0633

Contact Email: grant.sharp@ocpw.ocgov.com

Address: 2301 North Classell Street, Orange, CA 92865

Contract Date: May 2014 - May 2018

Contract Amount: \$500,000

Requirements of Contract: On-call MS4 monitoring and watershed program support, including monitoring program design, WQIP support, grant program support, stormwater and restoration design, and storm water resource plan development.

G. COMPLIANCE:

1. In the past five (5) years, has your firm or any firm owner, partner, officer, executive, or manager been criminally penalized or found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for violating any federal, state, or local law in performance of a contract, including but not limited to, laws regarding health and safety, labor and employment, permitting, and licensing laws?

Yes No

If Yes, use Attachment "A" to explain specific circumstances surrounding each instance. Include the name of the entity involved, the specific infraction(s) or violation(s), dates of instances, and outcome with current status.

2. In the past five (5) years, has your firm been determined to be non-responsible by a public entity?

Yes No

If Yes, use Attachment "A" to explain specific circumstances of each instance. Include the name of the entity involved, the specific infraction, dates, and outcome.

H. BUSINESS INTEGRITY:

1. In the past five (5) years, has your firm been convicted of or found liable in a civil suit for making a false claim or material misrepresentation to a private or public entity?

Yes No

If Yes, use Attachment "A" to explain specific circumstances of each instance. Include the entity involved, specific violation(s), dates, outcome and current status.

2. In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract?

Yes No

If Yes, use Attachment "A" to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.

3. In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a federal, state, or local crime of fraud, theft, or any other act of dishonesty?

Yes No

If Yes, use Attachment "A" to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.

I. WAGE COMPLIANCE:

In the past five (5) years, has your firm been required to pay back wages or penalties for failure to comply with the federal, state or local prevailing, minimum, or living wage laws?

Yes No

If Yes, use Attachment "A" to explain the specific circumstances of each instance. Include the entity involved, the specific infraction(s), dates, outcome, and current status.

J. STATEMENT OF SUBCONTRACTORS:

Please provide the names and information for all subcontractors used in the performance of the proposed contract, and what portion of work will be assigned to each subcontractor. Subcontractors may not be substituted without the written consent of the City. Use Attachment "A" if additional pages are necessary. If no subcontractors will be used, please check here Not Applicable.

Company Name: Amec Foster Wheeler Environment & Infrastructure, Inc.

Contact Name and Phone Number: Kristina Hysler, (858) 514-6462

Contact Email: kristina.hysler@woodplc.com

Address: 9177 Sky Park Ct., San Diego, CA 92123

Contract Date: TBD

Contract Amount: \$1,250,000

Requirements of Contract: Monitoring and Reporting

What portion of work will be assigned to this subcontractor: 5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) Yes No

If Yes, Contractor must provide valid proof of certification with the response to the bid or proposal.

K. STATEMENT OF AVAILABLE EQUIPMENT:

List all necessary equipment to complete the work specified using Attachment "A". In instances where the required equipment is not owned by the Contractor, Contractor shall explain how the equipment will be made available before the commencement of work. The City of San Diego reserves the right to reject any response when, in its opinion, the Contractor has not demonstrated he or she will be properly equipped to perform the work in an efficient, effective manner for the duration of the contract period.

If no equipment is necessary to complete the work specified, please check here Not Applicable.

L. TYPE OF SUBMISSION: This document is submitted as:

Pledge of Compliance Initial submission.

OR

Update to prior Pledge of Compliance dated 09/13/2013

Complete all questions and sign below.

Under penalty of perjury under the laws of the State of California, I certify that I have read and understand the questions contained in this Pledge of Compliance, that I am responsible for completeness and accuracy of the responses contained herein, and that all information provided is true, full and complete to the best of my knowledge and belief. I agree to provide written notice to the Purchasing Agent within five (5) business days if, at any time, I learn that any portion of this Pledge of Compliance requires an updated response. Failure to timely provide the Purchasing Agent with written notice is grounds for Contract termination.

I, on behalf of the firm, further certify that I and my firm will comply with the following provisions of SDMC section 22.3004:

(a) I and my firm will comply with all applicable local, State and Federal laws, including health and safety, labor and employment, and licensing laws that affect the employees, worksite or performance of the contract.

(b) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of receiving notice that a government agency has begun an investigation of me or my firm that may result in a finding that I or my firm is or was not in compliance with laws stated in paragraph (a).

(c) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of a finding by a government agency or court of competent jurisdiction of a violation by the Contractor of laws stated in paragraph (a).

(d) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of becoming aware of an investigation or finding by a government agency or court of competent jurisdiction of a violation by a subcontractor of laws stated in paragraph (a).

(e) I and my firm will cooperate fully with the City during any investigation and agree to respond to a request for information within ten (10) working days.

Failure to sign and submit this form with the bid/proposal shall make the bid/proposal non-responsive. In the case of an informal solicitation, the contract will not be awarded unless a signed and completed Pledge of Compliance is submitted.

Chad Helmle, PE, Vice President
Name and Title


Signature

08/08/2018
Date

**City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance Attachment "A"**

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered. If not using this Attachment "A", please check here Not Applicable.

As a matter of full disclosure, Tetra Tech is providing information about two performance issues that are not related to the performance integrity questions in Section F, but are relevant to our work in the San Diego area.

C00378 | City of San Diego - Tetra Tech
Claimant: The City of San Diego
Respondent: Tetra Tech, Inc.
Status: Ongoing
Description: Tetra Tech designed the Avenida de la Playa Storm Drain Culvert for the City of San Diego. A contractor has filed a claim against the City and the City has notified Tetra Tech of the alleged design issues.

L00478 | Estela Mora/City of San Diego v. Tetra Tech
Plaintiff: Estela Mora
Defendant: (The City of San Diego) Tetra Tech, Inc.
Status: Settled
Description: Complaint filed by Estela Mora regarding injuries she sustained after falling off a narrow curb.

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

<u>Chad Helmle, PE, Vice President</u>		<u>08/08/2018</u>
Print Name, Title	Signature	Date

City of San Diego
CONTRACTOR STANDARDS
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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Environmental Science Associates

Contact Name and Phone Number: David Pohl, PhD, PE, 619-719-4200

Contact Email: dpohl@esassoc.com

Address: 550 West C St, Ste 750, San Diego, CA 92101

Contract Date: TBD

Contract Amount: \$750,000

Requirements of Contract: Environmental assessment and planning

What portion of work will be assigned to this subcontractor: 3%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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K. STATEMENT OF AVAILABLE EQUIPMENT: (Continued)

Equipment Description: Flow Meter

Owned/Rented/Other?: Other

If Owned, Quantity Available: 30

Year, Make & Model: Various Years, Sigma 950, 3248; Various, Teledyne ISCO, 4230

Explanation: Owned by team member AMEC-FW

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K. STATEMENT OF AVAILABLE EQUIPMENT: (Continued)

Equipment Description: Automated Sampler

Owned/Rented/Other?: Other

If Owned, Quantity Available: 30

Year, Make & Model: Various Years, Sigma SD900, 900SDPS; Various, Teledyne ISCO 6712

Explanation: Owned by team member AMEC-FW

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K. STATEMENT OF AVAILABLE EQUIPMENT: (Continued)

Equipment Description: Area Velocity Bubbler Probe

Owned/Rented/Other?: Other

If Owned, Quantity Available: 22

Year, Make & Model: Various Years, Sigma, 88007-50

Explanation: Owned by team member AMEC-FW

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F. PERFORMANCE HISTORY: (Continued)

7. Performance References:

Company Name: City of Los Angeles Department of Public Works, Bureau of Sanitation

Contact Name and Phone Number: Ali Poosti, (323) 342-6228

Contact Email: Ali.Poosti@lacity.org

Address: 2714 Media Center Drive, Los Angeles, CA 90065

Contract Date: August 2014 – August 2019

Contract Amount: Undefined; \$15.8 million funded to date

Requirements of Contract: Planning and technical support services for Wastewater, Stormwater, Solid Resources, Climate Change Adaptation programs, activities and mandates. Provides planning and technical assistance for development and implementation of Enhanced Watershed Management Programs and Coordinated Integrated Monitoring Programs for the four major watersheds within the City.

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Hoch Consulting, APC

Contact Name and Phone Number: Chrisy Villa, 858-922-4652

Contact Email: cvilla@hochconsulting.com

Address: 5675 Ruffin Rd, Ste 305, San Diego, CA 92123

Contract Date: TBD

Sub-Contract Dollar Amount: \$2,500,000

Requirements of Contract: Engineering, operations support, asset mgmt, construction mgmt, grants

What portion of work will be assigned to this subcontractor: 10%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Mikhail Ogawa Engineering Inc.

Contact Name and Phone Number: Mikhail Ogawa, 858-480-6929

Contact Email: mikhail@mogawaeng.com

Address: 2195 San Dieguito Dr, Ste 1, Del Mar, CA 92014

Contract Date: TBD

Sub-Contract Dollar Amount: \$2,500,000

Requirements of Contract: Strategic planning, inspections, program effectiveness assessment

What portion of work will be assigned to this subcontractor: 10%

Is the Subcontractor a certified (SLBE) ELBE, (MBE), (DBE), DVBE, or OBE? (Circle One)
Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Glenn A. Rick Engineering & Development Company dba Rick Engineering Company

Contact Name and Phone Number: Brendan Hastie, 619-291-0707

Contact Email: bhastie@rickengineering.com

Address: 5620 Friars Rd, San Diego, CA 92110

Contract Date: TBD

Sub-Contract Dollar Amount: \$5,000,000

Requirements of Contract: Flood control, storm water design, master planning, alternative compliance

What portion of work will be assigned to this subcontractor: 20%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Stantec Consulting Services Inc.

Contact Name and Phone Number: Ed Othmer, PE, 858-751-1219

Contact Email: Ed.Othmer@stantec.com

Address: 9665 Granite Ridge Dr, Ste 220, San Diego, CA 92123

Contract Date: TBD

Sub-Contract Dollar Amount: \$2,500,000

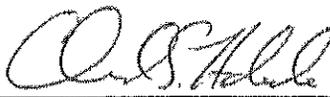
Requirements of Contract: Asset management, strategic planning, miscellaneous engineering

What portion of work will be assigned to this subcontractor: 10%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)
Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Action Research

Contact Name and Phone Number: Jennifer J. Tabanico, 760-722-4001

Contact Email: tabanico@actionresearch-inc.com

Address: 3630 Ocean Ranch Blvd, Oceanside, CA 92056

Contract Date: TBD

Sub-Contract Dollar Amount: \$250,000

Requirements of Contract: Outreach

What portion of work will be assigned to this subcontractor: 1%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Affordable Drain Service, Inc. dba Affordable Pipeline Services

Contact Name and Phone Number: Duane Johnson, 858-689-4000

Contact Email: djohnson@affordabledrain.com

Address: 8340 Juniper Creek Ln, San Diego, CA 92126

Contract Date: TBD

Sub-Contract Dollar Amount: \$250,000

Requirements of Contract: CCTV inspection

What portion of work will be assigned to this subcontractor: 1%

Is the Subcontractor a certified SLBE ELBE, MBE, DBE, DVBE, or OBE? (Circle One)
Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Alexandria Boehm (Independent Contractor)

Contact Name and Phone Number: Alexandria Boehm, 650-248-1005

Contact Email: ali.boehm@gmail.com

Address: 415 Olmsted Rd, Stanford, CA 94305

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

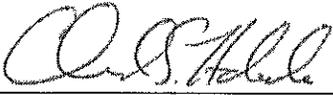
Requirements of Contract: Bacteria/human source reduction

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)
Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Allied Geotechnical Engineers, Inc.

Contact Name and Phone Number: Tiong J. Liem, 619-449-5900

Contact Email: tj_liem@alliedgeo.org

Address: 9500 Cuyamaca St, Ste 102, Santee, CA 92071

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Geotechnical engineering

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Arcadis U.S., Inc.

Contact Name and Phone Number: Katterinne Overcash, 760-602-3819

Contact Email: katty.overcash@arcadis.com

Address: 2175 Salk Ave, Ste 130, Carlsbad, CA 92008

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Asset management

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Blackhawk Environmental, Inc.

Contact Name and Phone Number: Kris Alberts, 619-972-8714

Contact Email: kris@blackhawkenv.com

Address: 1720 Midvale Dr, San Diego CA 92105

Contract Date: TBD

Sub-Contract Dollar Amount: \$200,000

Requirements of Contract: Environmental assessment

What portion of work will be assigned to this subcontractor: 0.8%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)
Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Blue Drop, LLC

Contact Name and Phone Number: Bethany Bezak, 202-787-4466

Contact Email: Bethany.Bezak@dcwater.com

Address: 810 First St NE, First Floor, Washington, DC 20002

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Alternative compliance

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Brock Barrett Bernstein (Independent Contractor)

Contact Name and Phone Number: Brock B. Bernstein, 805-646-8369

Contact Email: brock@brockbernstein.com

Address: 308 Raymond St, Ojai, CA 93023

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Environmental monitoring & assessment, sediment quality and assessment

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: ECONorthwest

Contact Name and Phone Number: Mark Buckley, 503-724-8445

Contact Email: buckley@econw.com

Address: 222 SW Columbia St, Ste 1600, Portland, OR 97201

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Economics

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: FMF Pandion

Contact Name and Phone Number: Tommy Wells, 760-405-6805

Contact Email: tommy.wells@fmfpandion.com

Address: 721 Snapdragon St, Encinitas, CA 92024

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Monitoring

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Galardi Rothstein Group

Contact Name and Phone Number: Eric Rothstein, 512-422-3244

Contact Email: erothste@grg-ltd.com

Address: 3300 N. Lake Shore Dr, Unit 6C, Chicago IL 60657

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Economics

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Garbini & Garbini Landscape Architecture, Inc.

Contact Name and Phone Number: Gail Garbini, 619-232-4747 ext. 12

Contact Email: ggarbini@garbinilandgarbini.com

Address: 715 J St, Ste 307, San Diego, CA 92101

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Landscape architecture

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)
Yes No

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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Katz & Associates, Inc.

Contact Name and Phone Number: Lewis Michaelson, 858-452-0031

Contact Email: lmichaelson@katzandassociates.com

Address: 5440 Morehouse Dr, Ste 1000, San Diego, CA 92121

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Facilitation

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance Attachment "A"

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

If not using this Attachment "A", please check here Not Applicable.

J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Kayuga Solution, Inc.

Contact Name and Phone Number: Colin Chung, PhD, 949-300-3903

Contact Email: colin.chung@kayugasolution.com

Address: 9641 Irvine Center Dr, Irvine, CA 92618

Contract Date: TBD

Sub-Contract Dollar Amount: \$625,000

Requirements of Contract: Asset management

What portion of work will be assigned to this subcontractor: 2.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

**City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance Attachment "A"**

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If not using this Attachment "A", please check here Not Applicable.

J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Nautilus Environmental, Inc.

Contact Name and Phone Number: Kelly Swanson, 858-587-7333

Contact Email: kelly@nautilusenvironmental.com

Address: 4340 Vandever Ave, San Diego, CA 92120

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Monitoring, toxicity lab

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

City of San Diego
CONTRACTOR STANDARDS
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If not using this Attachment "A", please check here Not Applicable.

J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Noble Environmental LLC

Contact Name and Phone Number: Dr. Rachel T. Noble, 252-732-4671

Contact Email: rtnoble11@gmail.com

Address: 150 Locust Ln, Beaufort, NC 28516

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Bacteria source tracking

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President

Print Name, Title



Signature

08/08/2018

Date

City of San Diego
CONTRACTOR STANDARDS
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If not using this Attachment "A", please check here Not Applicable.

J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: O'Day Consultants, Inc.

Contact Name and Phone Number: Patrick N. "Pat" O'Day, 760-931-7700 ext. 104

Contact Email: pato@odayconsultants.com

Address: 2710 Loker Ave West, Ste 100, Carlsbad, CA 92010

Contract Date: TBD

Sub-Contract Dollar Amount: \$125,000

Requirements of Contract: Survey, miscellaneous engineering

What portion of work will be assigned to this subcontractor: 0.5%

Is the Subcontractor a certified (SLBE), ELBE, MBE, DBE, (DVBE), or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

**City of San Diego
CONTRACTOR STANDARDS
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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Richard Watson & Associates, Inc.

Contact Name and Phone Number: Richard Watson, 949-394-8495

Contact Email: rwatson@rwaplanning.com

Address: 21922 Viso Ln, Mission Viejo, CA 92691

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Grants

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

City of San Diego
CONTRACTOR STANDARDS
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J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Southern California Coastal Water Research Project

Contact Name and Phone Number: Eric Stein, 714-755-3233

Contact Email: erics@sccwrp.org

Address: 3535 Harbor Blvd, Ste 110, Costa Mesa, CA 92626

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Special studies

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)
Yes No

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Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance Attachment "A"

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If not using this Attachment "A", please check here Not Applicable.

J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: Soller Environmental, LLC

Contact Name and Phone Number: Jeffrey Soller, 510-847-0474

Contact Email: jsoller@sollerenvironmental.com

Address: 3022 King St, Berkeley, CA 94703

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Bacteria/human source reduction

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance Attachment "A"

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If not using this Attachment "A", please check here Not Applicable.

J. STATEMENT OF SUBCONTRACTORS: (Continued)

Company Name: STC Traffic, Inc.

Contact Name and Phone Number: Jason Stack, TE, PTOE, 760-585-4212

Contact Email: jason.stack@stctrffic.com

Address: 5865 Avenida Encinas, Ste 142B, Carlsbad, CA 92008

Contract Date: TBD

Sub-Contract Dollar Amount: \$50,000

Requirements of Contract: Traffic design/control

What portion of work will be assigned to this subcontractor: 0.2%

Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Circle One)

Yes No

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President

Print Name, Title



Signature

08/08/2018

Date

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance Attachment "A"

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K. STATEMENT OF AVAILABLE EQUIPMENT:

Equipment Description: Solar Panel with Regulator
Owned/Rented/Other?: Other
If Owned, Quantity Available: 18
Year, Make & Model: Various Years, Sigma, 8712100
Explanation: Owned by team member AMEC-FW

Equipment Description: Rain Gauge
Owned/Rented/Other?: Other
If Owned, Quantity Available: 30
Year, Make & Model: Various, Sigma, 2458; Various, Teledyne ISCO, 674
Explanation: Owned by team member AMEC-FW

Equipment Description: YSI Data Sonde – for field measurements
Owned/Rented/Other?: Other
If Owned, Quantity Available: 3
Year, Make & Model: Various, YSI, 6600
Explanation: Owned by team member AMEC-FW

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

**City of San Diego
CONTRACTOR STANDARDS
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K. STATEMENT OF AVAILABLE EQUIPMENT:

Equipment Description: Air and Mud Rotary Rig
Owned/Rented/Other?: Other
If Owned, Quantity Available:
Year, Make & Model: 2008, Canterra CT 450 Air and Mud Rotary Rig
Explanation: Subcontracted by team member Allied Geotechnical

Equipment Description: Drill Rig
Owned/Rented/Other?: Other
If Owned, Quantity Available:
Year, Make & Model: 2006, CME 75 High Torque with Angle Package
Explanation: Subcontracted by team member Allied Geotechnical

Equipment Description: Heavy Duty Rig
Owned/Rented/Other?: Other
If Owned, Quantity Available:
Year, Make & Model: 2006, Diedrich D-120 High Torque/Heavy Duty Rig
Explanation: Subcontracted by team member Allied Geotechnical

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

**City of San Diego
CONTRACTOR STANDARDS
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K. STATEMENT OF AVAILABLE EQUIPMENT:

Equipment Description: All Terrain Rig
Owned/Rented/Other?: Other
If Owned, Quantity Available:
Year, Make & Model: 2006, Diedrich D-120 All Terrain Rig
Explanation: Subcontracted by team member Allied Geotechnical

Equipment Description: Boring Rig Trailer/Skid Mount
Owned/Rented/Other?: Other
If Owned, Quantity Available:
Year, Make & Model: 2008, Watson Horizontal Boring Rig Trailer/Skid Mount
Explanation: Subcontracted by team member Allied Geotechnical

Equipment Description: Global Positioning System (GPS)
Owned/Rented/Other?: Other
If Owned, Quantity Available: 4
Year, Make & Model: 2006, Trimble R8 Model #2; 2011, Trimble R8 Model #3 GPS
Explanation: Owned by team member O'Day Consultants

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

**City of San Diego
CONTRACTOR STANDARDS
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K. STATEMENT OF AVAILABLE EQUIPMENT:

Equipment Description: Total Station (Surveying)

Owned/Rented/Other?: Other

If Owned, Quantity Available: 3

Year, Make & Model: 2014, Trimble S-6 Total Station; 2015, Spectra Precision Total Station

Explanation: Owned by team member O'Day Consultants

Equipment Description: Truck

Owned/Rented/Other?: Other

If Owned, Quantity Available: 4

Year, Make & Model: 2003, 2006, 2016, Chevy Silverado

Explanation: Owned by team member O'Day Consultants

Equipment Description: Multiparameter Water Quality Sonde and Display Datalogger

Owned/Rented/Other?: Other

If Owned, Quantity Available: 1

Year, Make & Model: 2012, YSI 6820V2, YSI 650MDS

Explanation: Owned by team member Nautilus

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President

Print Name, Title



Signature

08/08/2018

Date

City of San Diego
CONTRACTOR STANDARDS
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K. STATEMENT OF AVAILABLE EQUIPMENT:

Equipment Description: pH Meter
Owned/Rented/Other?: Other
If Owned, Quantity Available: 1
Year, Make & Model: 2016, Thermo Orion Star A121
Explanation: Owned by team member Nautilus

Equipment Description: Dissolved Oxygen Meter
Owned/Rented/Other?: Other
If Owned, Quantity Available: 1
Year, Make & Model: 2013, YSI A550
Explanation: Owned by team member Nautilus

Equipment Description: Conductivity/Salinity Meter
Owned/Rented/Other?: Other
If Owned, Quantity Available: 2
Year, Make & Model: 2013, Hach HQ14d; 2015, Thermo Orion Star A322
Explanation: Owned by team member Nautilus

I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

Chad Helmle, PE, Vice President
Print Name, Title


Signature

08/08/2018
Date

REGARDING INFORMATION REQUESTED UNDER THE CALIFORNIA PUBLIC RECORDS ACT

The undersigned duly authorized representative, on behalf of the named Contractor declares and acknowledges the following:

The contents of this contract and any documents pertaining to the performance of the contract requirements/Scope of Services resulting from this contract are public records, and therefore subject to disclosure unless a specific exemption in the California Public Records Act applies.

If a Contractor submits information **clearly marked** confidential or proprietary, the City of San Diego (City) may protect such information and treat it with confidentiality only to the extent permitted by law. However, it will be the **responsibility of the Contractor** to provide to the City the specific legal grounds on which the City can rely in withholding information requested under the California Public Records Act, should the City choose to withhold such information.

General references to sections of the California Public Records Act will not suffice. Rather, the Contractor must provide a **specific and detailed legal basis, including applicable case law that clearly establishes** the requested information is exempt from the disclosure requirements of the California Public Records Act.

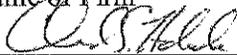
If the Contractor does not provide a specific and detailed legal basis for withholding the requested information within a time specified by the City, the City will release the information as required by the California Public Records Act and the **Contractor will hold the City harmless** for release of this information.

It will be the **Contractor's obligation to defend**, at Contractor's expense, any legal actions or challenges seeking to obtain from the City any information requested under the California Public Records Act withheld by the City at the Contractor's request. Furthermore, the Contractor shall **indemnify** the City and **hold it harmless** for any claim or liability, and **defend any action** brought against the City, resulting from the City's refusal to release information requested under the Public Records Act withheld at Contractor's request.

Nothing in this Agreement creates any obligation for the City to notify the Contractor or obtain the Contractor's approval or consent before releasing information subject to disclosure under the California Public Records Act.

Tetra Tech, Inc.

Name of Firm



Signature of Authorized Representative

Chad Helmle, PE, Vice President

Printed/Typed Name

11/28/2017

Date

CONSULTANT CERTIFICATION

AMERICAN WITH DISABILITIES ACT (ADA) COMPLIANCE CERTIFICATION

PROJECT TITLE: Two As-Needed Municipal Storm Water Program Professional Services Contracts (Contract Numbers: H186978 & H186979)

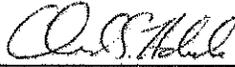
I hereby certify that I am familiar with the requirements of San Diego City Council Policy No. 100-4 regarding the American With Disabilities Act (ADA) outlined in Article IV, "ADA Certification", of the Agreement, and that;

Tetra Tech, Inc.

(Name under which business is conducted)

has in place workplace program that complies with said policy. I further certify that each subcontract agreement for this project contains language which indicates the subcontractor's agreement to abide by the provisions of the policy as outlined.

Signed



Printed Name **Chad Helmle, PE**

Title **Vice President**

Storm #181
(R-2018-662) 7/17/18

RESOLUTION NUMBER R- 311882

DATE OF FINAL PASSAGE JUL 23 2018

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SAN DIEGO AUTHORIZING AN AS-NEEDED AGREEMENT
WITH TETRA TECH FOR ENVIRONMENTAL AND
ENGINEERING CONSULTING SERVICES; AND RELATED
FUNDING ACTIONS.

WHEREAS, the City of San Diego's (City) Transportation and Storm Water Department requires the as-needed consulting services of an environmental and engineering consulting firm in order to support implementation and monitoring of various Storm Water Division flood management programs and to supplement the City's efforts to comply with applicable federal, state, and local regulatory requirements, including the requirements of the 2013 Municipal Separate Storm Sewer System Permit (the Consulting Services); and

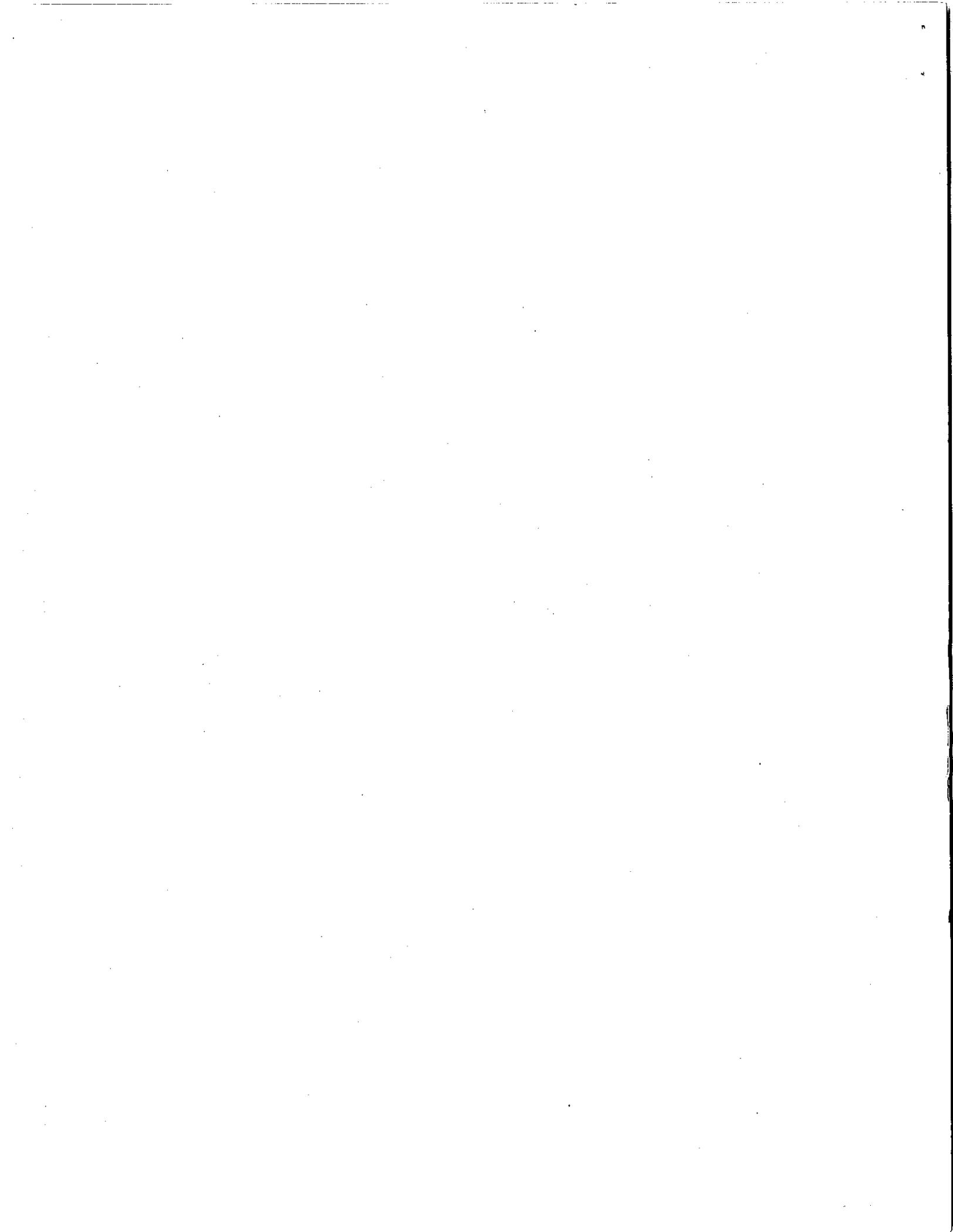
WHEREAS, in October and November of 2017, in conformance with San Diego Municipal Code section 22.3207, Council Policy 300-7, and Administrative Regulation 25.60, the City advertised a Request for Proposals for the Consulting Services, and received four responsive proposals; and

WHEREAS, Tetra Tech was selected as one of the two most highly qualified firms to provide the Consulting Services, subject to San Diego City Council (City Council) approval; and

WHEREAS, the Environment Committee heard this item on June 21, 2018, and recommended that the City Council approve the contract award (Agreement) to Tetra Tech;

NOW, THEREFORE,

BE IT RESOLVED, by the Council of the City of San Diego, that the Mayor, or his designee, is authorized to execute, for and on behalf of the City, an agreement with Tetra Tech for as-needed environmental and engineering consulting services, for a period of five years, in an



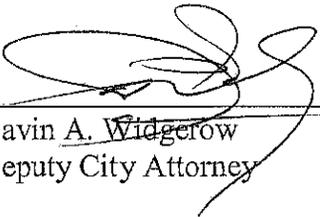
amount not to exceed \$25,000,000, under the terms and conditions set forth in the Agreement on file with the City Clerk as Document No. RR- 311882 .

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to appropriate and expend an amount not to exceed \$25,000,000 from the TSWD Storm Water Division Operating Budget (211612) for Fiscal Years 2019-2024, for the purpose of executing this Agreement, contingent on City Council approval of the annual Appropriations Ordinance for the applicable fiscal years, and upon the Chief Financial Officer first furnishing one or more certificates certifying that the funds necessary for expenditure are, or will be, on deposit with the City Treasurer.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to appropriate and expend an amount not to exceed \$1,000 from FY 2019 General Fund (100000) Storm Water Division Operating Budget (211612) for the purpose of executing this Agreement and meeting the minimum contract requirements.

APPROVED: MARA W. ELLIOTT, City Attorney

By



Davin A. Widgerow
Deputy City Attorney

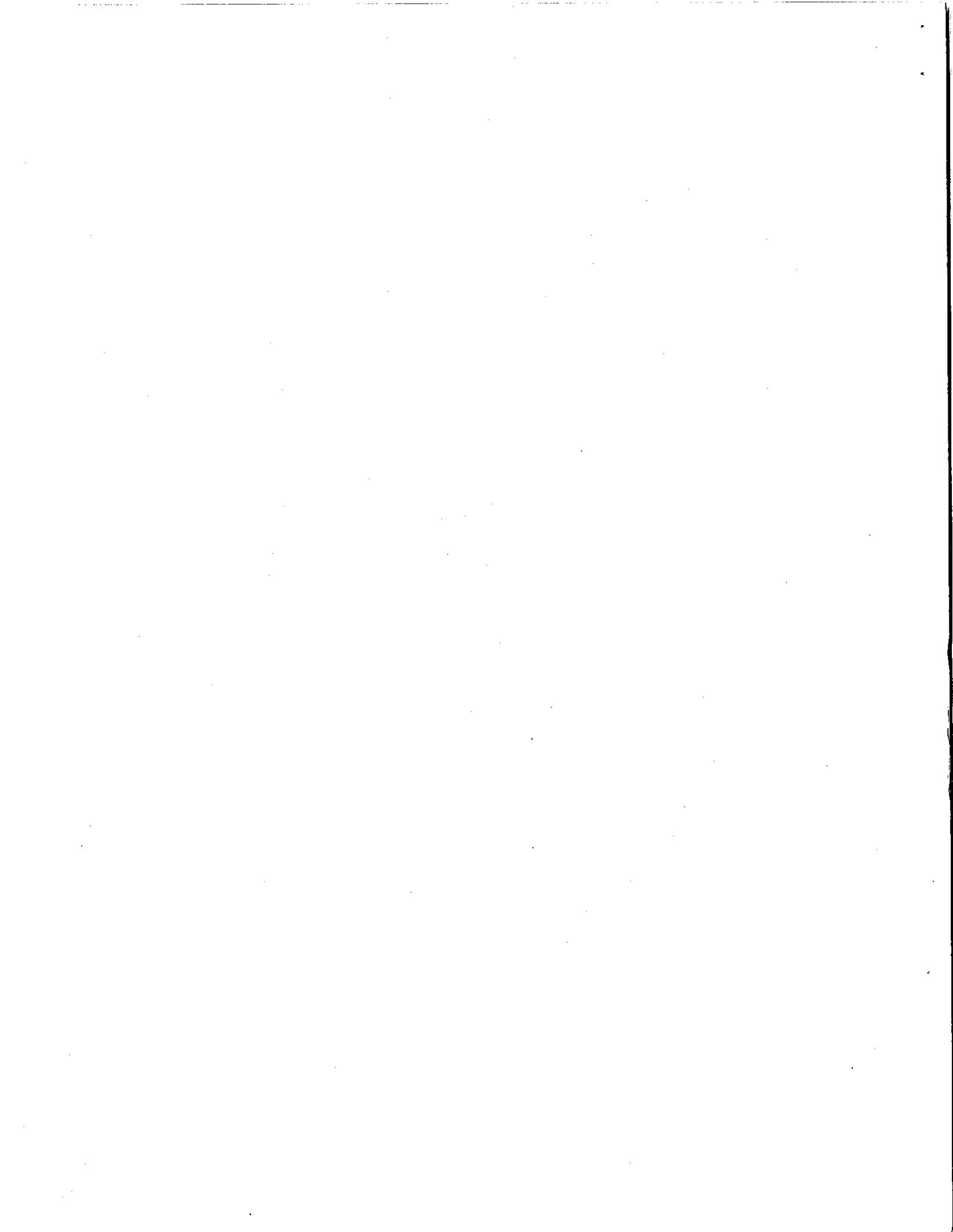
DAW:cw

06/26/18

Or. Dept.: Transportation and Storm Water

CC No.: 3000011236

Doc. No.: 1781295

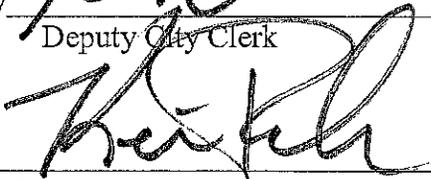


I certify that the foregoing Resolution was passed by the Council of the City of San Diego, at this meeting of JUL 17 2018.

ELIZABETH S. MALAND
City Clerk

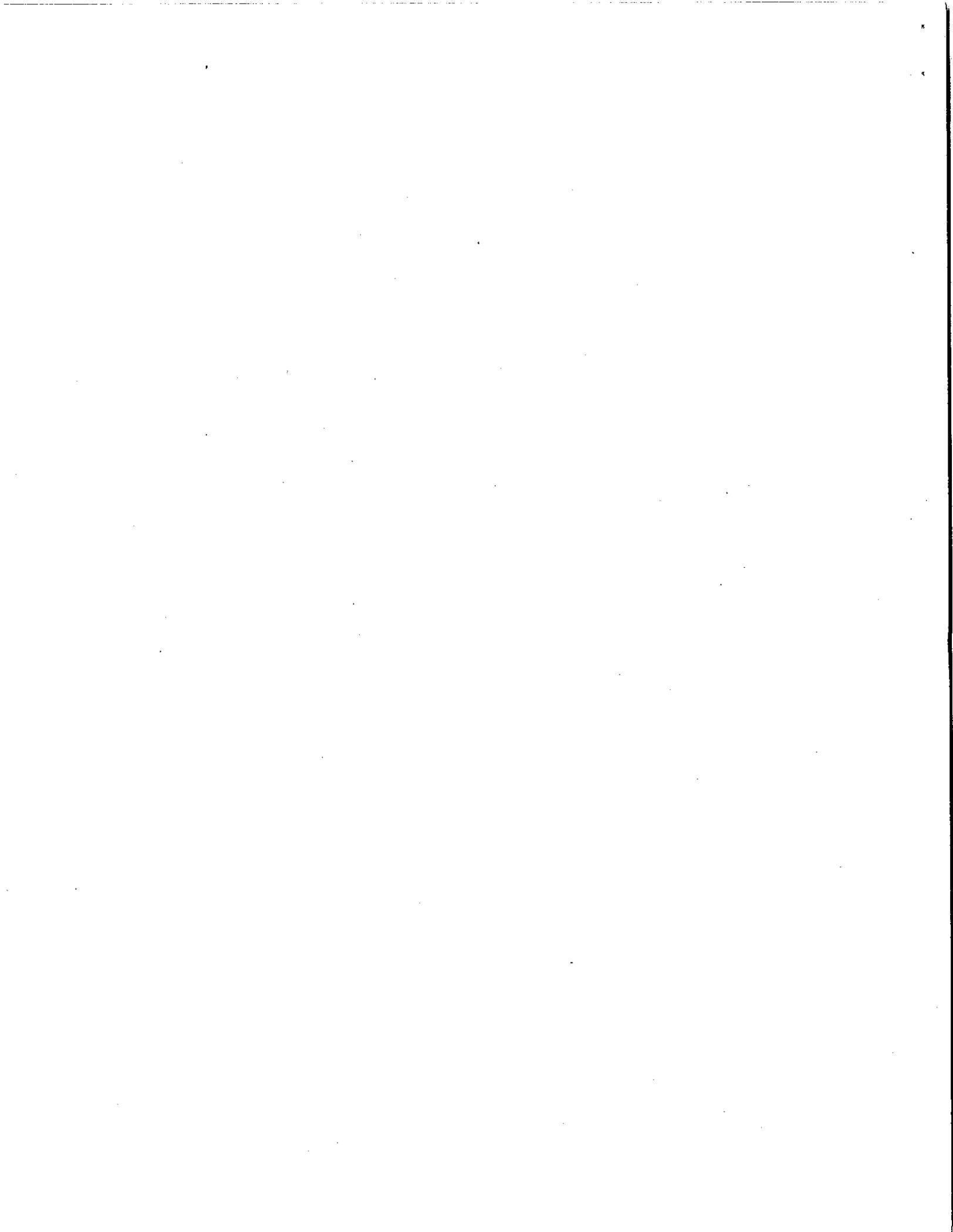
By 
Deputy City Clerk

Approved: 7/23/18
(date)


KEVIN L. FAULCONER, Mayor

Vetoed: _____
(date)

KEVIN L. FAULCONER, Mayor



**The City of San Diego
COMPTROLLER'S CERTIFICATE**

CERTIFICATE OF UNALLOTTED BALANCE

ORIGINATING DEPT. NO.: 3000011236
2116

I HEREBY CERTIFY that the money required for the allotment of funds for the purpose set forth in the foregoing resolution is available in the Treasury, or is anticipated to come into the Treasury, and is otherwise unallotted.

Amount: _____ Fund: _____

Purpose: _____

Date: _____ By: _____

COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA

Doc. Item	Fund	Funded Program	Internal Order	Functional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
001									
TOTAL AMOUNT									

FUND OVERRIDE

CERTIFICATION OF UNENCUMBERED BALANCE

I HEREBY CERTIFY that the indebtedness and obligation to be incurred by the contract or agreement authorized by the hereto attached resolution, can be incurred without the violation of any of the provisions of the Charter of the City of San Diego; and I do hereby further certify, in conformity with the requirements of the Charter of the City of San Diego, that sufficient moneys have been appropriated for the purpose of said contract, that sufficient moneys to meet the obligations of said contract are actually in the Treasury, or are anticipated to come into the Treasury, to the credit of the appropriation from which the same are to be drawn, and that the said money now actually in the Treasury, together with the moneys anticipated to come into the Treasury, to the credit of said appropriation, are otherwise unencumbered.

Not to Exceed: \$1,000.00

Vendor: Tetra Tech

Purpose: As-Needed Municipal Storm Water Program Professional Services contracts (Agreement) with the City's Transportation & Storm Water Department (TSW) Storm Water Division (SWD).

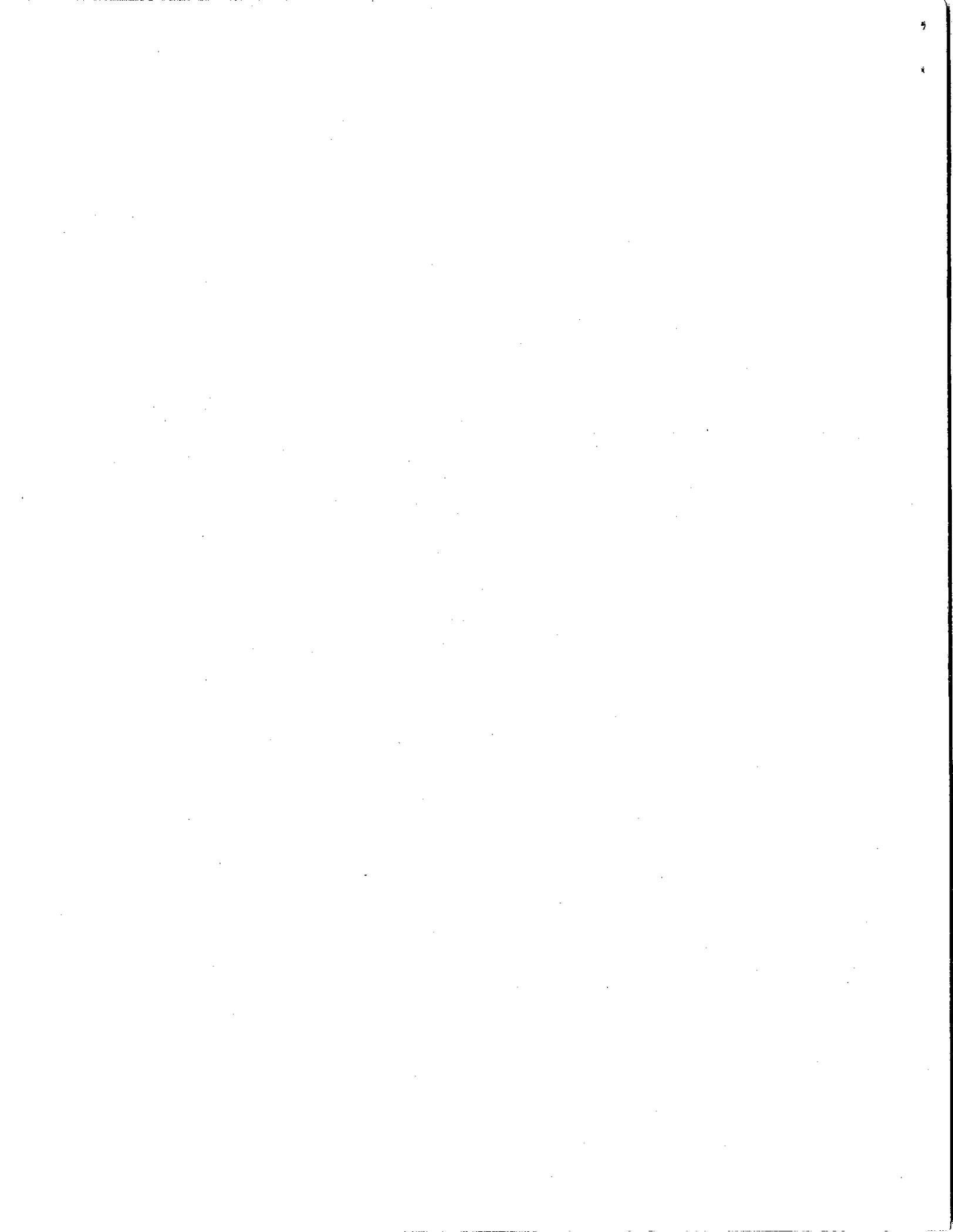
Date: July 1, 2018 By: Coleen Maddox

COMPTROLLER'S DEPARTMENT

ACCOUNTING DATA

Doc. Item	Fund	Funded Program	Internal Order	Functional Area	G/L Account	Business Area	Cost Center	WBS	Original Amount
1	100000				512059	2116	2116121115		\$1,000.00
TOTAL AMOUNT									\$1,000.00

FUND OVERRIDE
3000011236



Passed by the Council of The City of San Diego on JUL 17 2018, by the following vote:

Councilmembers	Yeas	Nays	Not Present	Recused
Barbara Bry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lorie Zapf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Ward	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Myrtle Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mark Kersey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chris Cate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Alvarez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Georgette Gomez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of final passage JUL 23 2018

(Please note: When a resolution is approved by the Mayor, the date of final passage is the date the approved resolution was returned to the Office of the City Clerk.)

AUTHENTICATED BY:

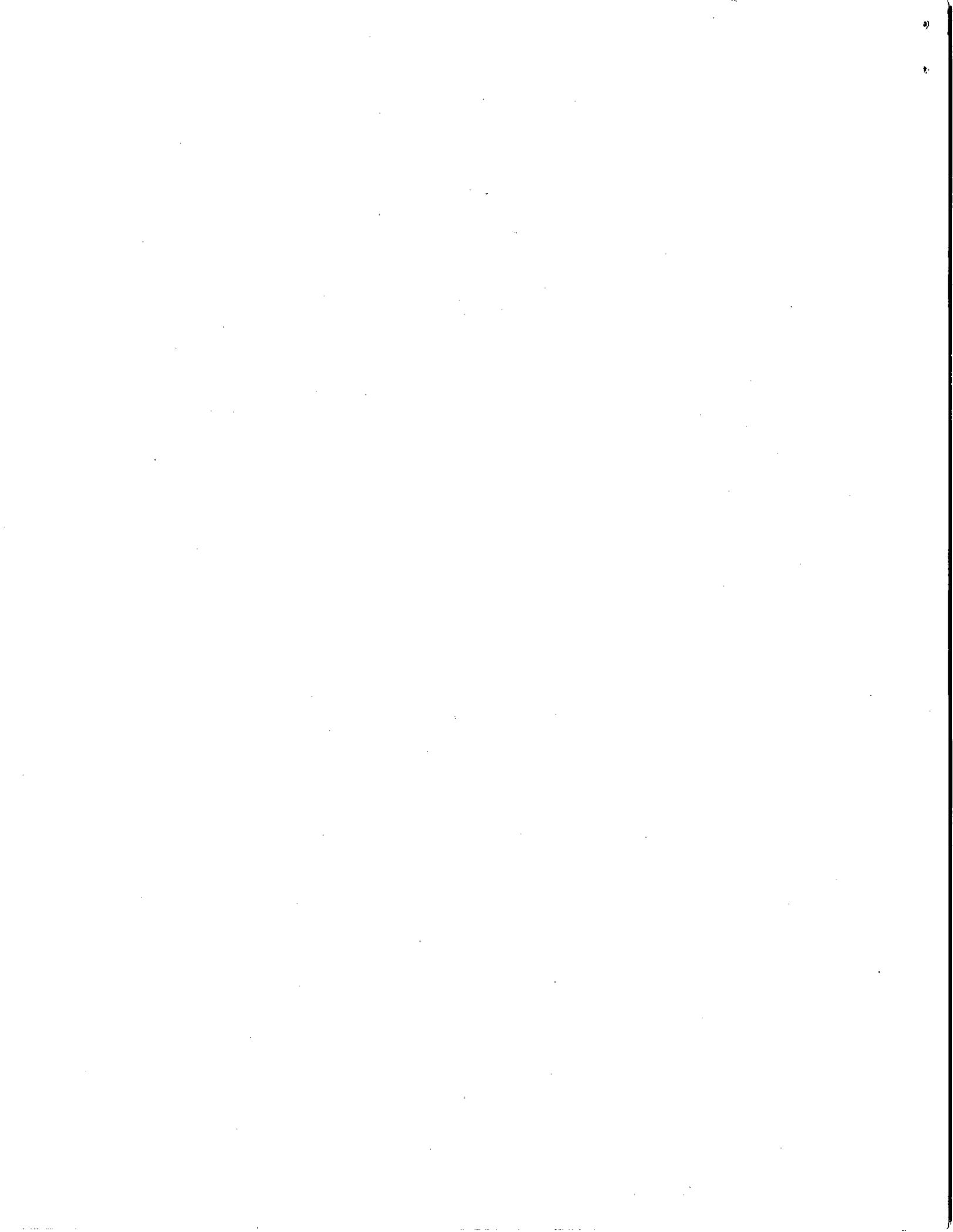
KEVIN L. FAULCONER
Mayor of The City of San Diego, California.

ELIZABETH S. MALAND
City Clerk of The City of San Diego, California.

(Seal)

By , Deputy

Office of the City Clerk, San Diego, California
Resolution Number R- 311882



Passed by the Council of The City of San Diego July 17, 2018, by the following vote:

YEAS: BRY, ZAPF, WARD, COLE, KERSEY, CATE, SHERMAN,
ALVAREZ, GÓMEZ.

NAYS: NONE.

NOT PRESENT: NONE.

RECUSED: NONE.

AUTHENTICATED BY:

KEVIN L. FAULCONER

Mayor of The City of San Diego, California

ELIZABETH S. MALAND

City Clerk of The City of San Diego, California

(Seal)

By: Matthew R. Hilario, Deputy

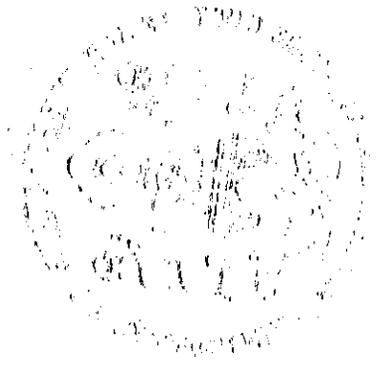
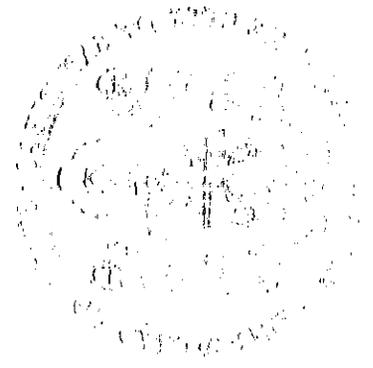
I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of
RESOLUTION NO. R-311882, approved on July 17, 2018. The date of final passage
is July 23, 2018.

ELIZABETH S. MALAND

City Clerk of the City of San Diego, California

(Seal)

By: , Deputy



From: pw100@dir.ca.gov
To: [Nguyen, Kyle](#); [Giordano, Clementina](#)
Subject: Project Creation
Date: Wednesday, September 19, 2018 10:19:07 AM

Hello,

Thank you for using the PWC-100 online application.

This email confirms the submission of a new project titled "As-Needed Municipal Storm Water Program Professional Services Contract - H186979" that was created on 19 Sep 2018 and assigned **DIR Project ID 259489**.

Please share this **DIR Project ID** number with each contractor on the project. They will need this number to submit certified payroll records into DIR's Electronic Certified Payroll Reporting(eCPR) database.

Thank you for your submission

Sincerely,

Public Works Program
Division of Labor Standards Enforcement
Department of Industrial Relations
State of California

Project Information

FORM

Form Type: PWC-100 **Project Award Date:** 9/17/2018

AWARDING BODY INFORMATION

Name: City of San Diego Public Works Contracts
Address: 1010 Second Ave
 Suite 1400
 San Diego, CA 92101
Primary Contact: clementina giordano
Primary Email: cgjordano@sandiego.gov
Work Phone: 6192355227

PROJECT INFORMATION

Project Name: As-Needed Municipal Storm Water Program Professional Services Contract - H186979
Project #: H186979
Brief Description: As-Needed Municipal Storm Water Program Professional Services Contract - H186979
Contract #: H186979
Contract Amount: \$25000000.00
Number of Prime Contractors: 1
Total Project Cost: \$25000000.00
Alternative Model: Job Order/Task
Description of Location: Various locations in San Diego
County: SAN DIEGO

Project Information 2

PWC-100

Project Name: As-Needed Municipal Storm Water Program Professional Services Contract - H186979
Project #: H186979
Contract #: H186979
Status: New Submission

PROJECT INFORMATION

Project Dates

First Advertised Bid: 10/26/2017
Estimated or Actual Start: 9/17/2018
Estimated or Actual Completion: 9/17/2023

Propositions

Will this project receive (or has it received) any funding from Proposition 84 (The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006)? No
 Will this project receive (or has it received) any funding from Proposition 39 (California Clean Energy Jobs Act of 2012)? No

Compliance and Agreements:

Is language included in the Contract Award to effectuate the requirements of Section 1771, 1774 - 1776, 1777.5, 1813 and 1815 of the Labor Code? Yes
 Will you operate a DIR-Approved Labor Compliance Program(LCP) for this project? Yes
 Is there a Project Labor Agreement (PLA) associated with this project? No

Contractor Information

Project Manager

Email Address	Name	Title	Work Phone
chad.helmle@tetrattech.com	Chad Helmle	PM	858-268-5746

General Contractor1

CSLB/Certificate Number	NAME	Address	Email	Classification
1000050596	FMF PANDION	721 SNAPDRAGON STREET ENCINITAS, CA 92024	ADMIN@FMFPANDION.COM	SURVEYORS
1000034460	HOCH CONSULTING, APC	5675 RUFFIN ROAD, SUITE 305 SAN DIEGO, CA 92123	AHOCH@HOCHCONSULTING.COM	SURVEYORS
1000011481	TETRA TECH, INC.	3475 E. FOOTHILL BLVD., SUITE 300 PASADENA, CA 91107	BARBARA.PETERSEN@TETRATECH.COM	SURVEYORS
1000008020	STANTEC CONSULTING SERVICES INC.	38 TECHNOLOGY DRIVE, SUITE 100 IRVINE, CA 92618	CHRISTY.LEONARD@STANTEC.COM	SURVEYORS
1000021328	KATZ & ASSOCIATES, INC.	5440 MOREHOUSE DRIVE SUITE 1000 SAN DIEGO, CA 92121	DFOX@KATZANDASSOCIATES.COM	SURVEYORS
1000010965	AFFORDABLE DRAIN SERVICE, INC.	8340 JUNIPER CREEK LANE SAN DIEGO, CA 92126	djohnson@affordabledrain.com	PIPE TRADES
1000006546	GLENN A. RICK ENGINEERING AND DEVELOPMENT CO.	5620 FRIARS ROAD SAN DIEGO, CA 92110	DWOOLLEY@RICKENGINEERING.COM	SURVEYORS
1000035899	GARBINI & GARBINI LANDSCAPE ARCHITECTURE, INC.	715 J ST. STE. 307 SAN DIEGO, CA 92101	GGARBINI@GARBINIANDGARBINI.COM	SURVEYORS
1000027333	BLACKHAWK ENVIRONMENTAL, INC	1720 MIDVALE DRIVE SAN DIEGO, CA 92105	INFO@BLACKHAWKENV.COM	SURVEYORS
1000029052	NAUTILUS ENVIRONMENTAL, INC.	4340 VANDEVER AVENUE SAN DIEGO, CA 92120	KELLY@NAUTILUSENVIRONMENTAL.COM	SURVEYORS
1000000216	ARCADIS U.S., INC.	630 PLAZA DRIVE HIGHLANDS RANCH, CO 80129	KIM.LASNICKI@ARCADIS.COM	SURVEYORS
1000031931	MIKHAIL OGAWA ENGINEERING, INC.	2195 SAN DIEGUITO DRIVE SUITE 1 DEL MAR, CA 92014 5865 AVENIDA ENCINAS, #142-B	MIKHAIL@MOGAWAENG.COM	SURVEYORS

1000009329	STC TRAFFIC, INC.	CARLSBAD, CA 92008	MORNA.STACK@STCTRAFFIC.COM	SURVEYORS
1000018122	ENVIRONMENTAL SCIENCE ASSOCIATES	550 KEARNY STREET, SUITE 800 SAN FRANCISCO, CA 94108	NRAPP@ESASSOC.COM	SURVEYORS
1000011418	O'DAY CONSULTANTS	2710 LOKER AVENUE WEST, SUITE 100 CARLSBAD, CA 92010	ODAY@ODAYCONSULTANTS.COM	SURVEYORS
1000012549	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC	1105 LAKEWOOD PARKWAY, SUITE 300 ALPHARETTA, GA 30009	SARAH.J.SMITH@WOODPLC.COM	SURVEYORS
1000009383	ALLIED GEOTECHNICAL ENGINEERS, INC.	9500 CUYAMACA STREET, SUITE 102 SANTEE, CA 92071	TJ_LIEM@ALLIEDGEO.ORG	SURVEYORS
