AGREEMENT BETWEEN THE CITY OF SAN DIEGO AND RICK ENGINEERING COMPANY

FOR

AS-NEEDED ENGINEERING - CIVIL - CONTRACT 2

CONTRACT NUMBER: H2226032

AGREEMENT FOR DESIGN PROFESSIONAL SERVICES

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DESIGN PROFESSIONAL AS NEEDED EXHIBITS

Scope of Services Exhibit A -

Exhibit B -**Task Order Authorization**

Compensation and Fee Schedule Exhibit C -

City's Equal Opportunity Contracting Program Consultant Requirements Exhibit D -

Disclosure of Discrimination Complaints Work Force Report (AA)

(BB)

Subcontractors List (CC)

Exhibit E -**Determination Form**

Exhibit F -**Consultant Performance Evaluation Form**

Exhibit G -Contractor Standards Pledge of Compliance

AS-NEEDED AGREEMENT BETWEEN THE CITY OF SAN DIEGO AND RICK ENGINEERING COMPANY FOR DESIGN PROFESSIONAL SERVICES

THIS Agreement is made and entered into between the City of San Diego, a municipal corporation [City], and Rick Engineering Company [Design Professional] to provide Professional Services to the City for civil engineering on an as-needed basis.

RECITALS

The City wants to retain the services of a professional civil engineering firm to provide the Professional Services on an as-needed, hourly fee basis.

The Design Professional represents that it has the expertise, experience and personnel necessary to provide the Professional Services on an as-needed, hourly fee basis.

The City and the Design Professional [Parties] want to enter into an Agreement whereby the City will retain the Design Professional to provide, and the Design Professional shall provide, the Professional Services on an as-needed, hourly fee basis [Agreement].

In consideration of the above recitals and the mutual covenants and conditions set forth herein, and for good and valuable consideration, the sufficiency of which are hereby acknowledged, the Parties hereby set forth their mutual covenants and understandings as follows:

ARTICLE I DESIGN PROFESSIONAL SERVICES

The above-listed recitals are true and correct and are hereby incorporated by reference.

- **1.1 Scope of Services.** The scope of services will be determined by the City on an as-needed basis and presented to Professional as an individual Task [Task]. The Design Professional shall perform the Professional Services at the direction of the City and as generally set forth in the Scope of Services [Exhibit A] and as more specifically described in each Task Order Authorization [Task Order] [Exhibit B].
- 1.1.1 Task Order. Prior to beginning performance in response to a Task Order, Design Professional shall complete and execute the Task Order which must be approved in writing by the City. Each Task Order shall include a scope of Professional Services, a cost estimate, and the time for completion. The scope of Professional Services shall include all activities or work reasonably anticipated as necessary for successful completion of each Task presented by the City. If prevailing wage rates apply to a Task Order then said rates shall be in accordance with the provisions set forth in Section 4.20 of this Agreement. The date of the City's Request for Cost Proposal for a Task Order Letter (Proposal Letter) shall be used for the purpose of determining which published prevailing wage rate shall apply on a Task Order. All wage rates published and all predetermined wage

rate increases known at the date of the Proposal Letter shall apply for the duration of said Task Order.

- **1.1.2 Non-Exclusivity.** The Design Professional agrees that this Agreement is non-exclusive and that the City may enter into agreements with other Design Professionals to perform the same or similar Professional Services during the term of this Agreement.
- 1.1.3 Issuance of Task Orders for Multiple Contracts with the Same Services. When multiple As-Needed Agreements exist for the same discipline, the Contract Manager will rotate award of Task Orders between the multiple agreements until the contract duration expires or the contract authorization amount is reached. After a Design Professional has been issued a Task Order, that Design Professional will be placed at the end of the list for consideration to perform the next Task Order.
- 1.2 Task Administrator. The Engineering & Capital Projects Department is the task administrator for this Agreement. The Design Professional shall provide the Professional Services under the direction of a designated representative of the Engineering & Capital Projects Department. The City's designated representative will communicate with the Design Professional on all matters related to the administration of this Agreement and the Design Professional's performance of the Professional Services rendered hereunder. When this Agreement refers to communications to or with the City, those communications will be with the designated representative, unless the designated representative or the Agreement specifies otherwise. Further, when this Agreement refers to an act or approval to be performed by the City, that act or approval shall be performed by the Mayor or designee, unless the Agreement specifies otherwise.
- 1.3 City Modification of Scope of Services. The City may, without invalidating this Agreement, order changes in any Task by altering, adding to or deducting from the Professional Services to be performed. All such changes shall be in writing and shall be performed in accordance with the provisions of this Agreement. If any such changes cause an increase or decrease in the Design Professional's cost of, or the time required for, the performance of any of the Professional Services, the Design Professional shall immediately notify the City. If the City deems it appropriate, an equitable adjustment to the Design Professional's compensation may be made, provided that any adjustment must be approved by both Parties in writing in accordance with Section 9.1 of this Agreement.
- 1.4 Written Authorization. Prior to performing any Professional Services in connection with the Tasks, the Design Professional shall obtain from the City a written authorization to proceed. Further, throughout the term of this Agreement, the Design Professional shall immediately advise the City in writing of any anticipated changes to any Task, including any changes to the time for completion or the Compensation and Fee Schedule, and shall obtain the City's written consent to the change prior to making any changes. In no event shall the City's consent be construed to relieve the Design Professional from its duty to render all Professional Services in accordance with applicable laws and accepted industry standards.
- 1.5 Confidentiality of Services. All Professional Services performed by the Design Professional, including but not limited to all drafts, data, correspondence, proposals, reports, and estimates compiled or composed by the Design Professional, pursuant to this Agreement, are for the sole use of the City, its agents and employees. Neither the documents nor their contents shall be released to any third party without the prior written consent of

the City. This provision does not apply to information that (a) was publicly known, or otherwise known to the Design Professional, at the time that it was disclosed to the Design Professional by the City, (b) subsequently becomes publicly known through no act or omission of the Design Professional, or (c) otherwise becomes known to the Design Professional other than through disclosure by the City. Except for Subcontractors covered by Section 4.4, neither the documents nor their contents shall be released to any third party without the prior written consent of the City.

specifications prepared, required, or recommended under this Agreement allow for competitive bidding. The Design Professional shall design such plans or specifications so that procurement of services, labor or materials are not available from only one source, and shall not design plans and specifications around a single or specific product, piece of major equipment or machinery, a specific patented design, or a proprietary process, unless required by principles of sound engineering practice and supported by a written justification that has been approved in writing by the City. The Design Professional shall submit this written justification to the City prior to beginning work on such plans or specifications. Whenever the Design Professional recommends a specific product or equipment for competitive procurement, such recommendation shall include at least two brand names of products that are capable of meeting the functional requirements applicable to the Task.

ARTICLE II DURATION OF AGREEMENT

- **2.1 Term of Agreement.** This Agreement shall be effective on the date it is executed by the last Party to sign the Agreement, and approved by the City Attorney in accordance with San Diego Charter Section 40. Unless otherwise terminated, this Agreement shall be effective for issuing and completing Task Orders for no more than **60** months following the date of its execution by the City, unless said duration is modified in writing by an amendment to this Agreement. If required, the duration of this Agreement can be extended up to a maximum of sixty (60) months. Any extension beyond sixty (60) months will require City Council approval via Ordinance.
- **2.2 Time of Essence.** Time is of the essence for each provision of this Agreement, unless otherwise specified in this Agreement. The time for performance of any Task shall be set forth in the Task Order and shall not exceed the contract duration.
- 2.3 Notification of Delay. The Design Professional shall immediately notify the City in writing if Design Professional experiences or anticipates experiencing a delay in performing the Professional Services within the time frames set forth in the Task Order. The written notice shall include an explanation of the cause for, and a reasonable estimate of the length of, the delay. If in the opinion of the City, the delay affects a material part of the Task, the City may exercise its rights under Sections 2.5–2.7 of this Agreement.
- 2.4 Delay. If delays in the performance of the Professional Services are caused by unforeseen events beyond the control of the Parties, such delay may entitle the Design Professional to a reasonable extension of time, but such delay shall not entitle the Design Professional to damages or additional compensation. Any such extension of time must be approved in writing by the City. The following conditions may constitute such a delay: war; changes in law or government regulation; labor disputes; strikes; fires, floods, adverse weather or other similar condition of the elements necessitating cessation of the Design Professional's work; inability to obtain materials, equipment or labor; required additional

Professional Services; or other specific reasons agreed to between the City and the Design Professional; provided, however, that: (a) this provision shall not apply to, and the Design Professional shall not be entitled to an extension of time for, a delay caused by the acts or omissions of the Design Professional; and (b) a delay caused by the inability to obtain materials, equipment, or labor shall not entitle the Design Professional to an extension of time unless the Design Professional furnishes the City, in a timely manner, documentary proof satisfactory to the City of the Design Professional's inability to obtain materials, equipment, or labor.

- 2.5 City's Right to Suspend for Convenience. The City may, at its sole option and for its convenience, suspend all or any portion of the Design Professional's performance of the Professional Services, for a reasonable period of time not to exceed six months. In accordance with the provisions of this Agreement, the City will give written notice to the Design Professional of such suspension. In the event of such a suspension, in accordance with the provisions of Article III of this Agreement, the City shall pay to the Design Professional a sum equivalent to the reasonable value of the Professional Services the Design Professional has performed up to the date of suspension. Thereafter, the City may rescind such suspension by giving written notice of rescission to the Design Professional. The City may then require the Design Professional to resume performance of the Professional Services in compliance with the terms and conditions of this Agreement; provided, however, that the Design Professional shall be entitled to an extension of time equal to the length of the suspension, unless otherwise agreed to in writing by the Parties.
- **City's Right to Terminate for Convenience.** The City may, at its sole option and for its convenience, terminate all or any portion of the Professional Services agreed to pursuant to this Agreement by giving written notice of such termination to the Design Professional. Such notice shall be delivered by certified mail with return receipt for delivery to the City. The termination of the Professional Services shall be effective upon receipt of the notice by the Design Professional. After termination of this Agreement, the Design Professional shall complete any and all additional work necessary for the orderly filing of documents and closing of the Design Professional's Professional Services under this Agreement. For services rendered in completing the work, the Design Professional shall be entitled to fair and reasonable compensation for the Professional Services performed by the Design Professional before the effective date of termination. After filing of documents and completion of performance, the Design Professional shall deliver to the City all drawings, plans, calculations, specifications and other documents or records related to the Design Professional's Professional Services on all Task(s). By accepting payment for completion, filing and delivering documents as called for in this paragraph, the Design Professional discharges the City of all of the City's payment obligations and liabilities under this Agreement.
- 2.7 City's Right to Terminate for Default. If the Design Professional fails to perform or adequately perform any obligation required by this Agreement, the Design Professional's failure constitutes a Default. A Default includes the Design Professional's failure to complete the Professional Services within the time for completion as set forth in the Task Order. If the Design Professional fails to satisfactorily cure a Default within ten calendar days of receiving written notice from the City specifying the nature of the Default, the City may immediately cancel and/or terminate this Agreement, and terminate each and every right of the Design Professional, and any person claiming any rights by or through the Design Professional under this Agreement. The rights and remedies of the City enumerated in this Section are cumulative and shall not limit, waive, or deny any of the City's rights

under any other provision of this Agreement. Nor does this Section otherwise waive or deny any right or remedy, at law or in equity, existing as of the date of this Agreement or hereinafter enacted or established, that may be available to the City against the Design Professional.

ARTICLE III COMPENSATION

- **3.1 Amount of Compensation.** The City shall pay the Design Professional for performance of all Professional Services rendered in accordance with this Agreement, including all reasonably related expenses, in an amount not to exceed \$3,000,000. The City agrees to issue at least one or more Task Orders with a minimum aggregate value of \$1,000.00 to the Design Professional.
- **3.2 Manner of Payment.** The City shall pay the Design Professional in accordance with the Compensation and Fee Schedule [Exhibit C]. For the duration of this Agreement, the Design Professional shall not be entitled to fees, including fees for expenses, that exceed the amounts specified in the Compensation and Fee Schedule. The Design Professional shall submit one invoice per calendar month in a form acceptable to the City in accordance with the Compensation and Fee Schedule. The Design Professional shall include with each invoice a description of completed Professional Services, reasonably related expenses, if any, and all other information, including but not limited to: the progress percentage of the Scope of Services and/or deliverables completed prior to the invoice date, as required by the City. The City will pay undisputed portions of invoices within thirty calendar days of receipt.
- 3.3 Additional Costs. Additional Costs are those costs that can be reasonably determined to be related to the Design Professional's errors or omissions, and may include Design Professional, City, or Subcontractor overhead, construction, materials, demolition, and related costs. The Design Professional shall not be paid for the Professional Services required due to the Design Professional's errors or omissions, and the Design Professional shall be responsible for any Additional Costs associated with such errors or omissions. These Additional Costs may be deducted from monies due, or that become due, the Design Professional. Whether or not there are any monies due, or becoming due, the Design Professional shall reimburse the City for Additional Costs due to the Design Professional's errors or omissions.
- 3.4 Eighty Percent Notification. The Design Professional shall promptly notify the City in writing of any potential cost overruns. Cost overruns include, but are not limited to the following: (1) where anticipated costs to be incurred in the next sixty calendar days, when added to all costs previously incurred, will exceed 80 percent of the maximum compensation for this Agreement or for any issued Task Order; or (2) where the total anticipated cost for performance of the Scope of Services may be greater than the maximum compensation for this Agreement or for any Task Order.

ARTICLE IV DESIGN PROFESSIONAL'S OBLIGATIONS

4.1 Industry Standards. The Design Professional agrees that the Professional Services rendered under this Agreement shall be performed in accordance with the standards customarily adhered to by an experienced and competent professional civil engineering firm using the degree of care and skill ordinarily exercised by reputable professionals practicing in the same field of service in the State of California. Where approval by the City, the Mayor

or his designee, or other representatives of the City is required, it is understood to be general approval only and does not relieve the Design Professional of responsibility for complying with all applicable laws, codes, and good consulting practices.

4.2 Right to Audit.

- **4.2.1** Access. The City retains the right to review and audit, and the reasonable right of access to Design Professional's and any Subcontractor's premises to review and audit the Design Professional's or Subcontractor's compliance with the provisions of this Agreement [City's Right]. The City's Right includes the right to inspect and photocopy same, and to retain copies, outside of the Design Professional's premises, of any and all Project related records with appropriate safeguards, if such retention is deemed necessary by the City in its sole discretion. This information shall be kept by the City in the strictest confidence allowed by law.
- **4.2.2 Audit.** The City's Right includes the right to examine any and all books, records, documents and any other evidence of procedures and practices that the City determines are necessary to discover and verify that the Design Professional or Subcontractor is in compliance with all requirements under this Agreement.
- **4.2.2.1 Cost Audit.** If there is a claim for additional compensation or for Additional Costs, the City's Right includes the right to examine books, records, documents, and any and all other evidence and accounting procedures and practices that the City determines are necessary to discover and verify all direct and indirect costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.
- **4.2.2.2 Accounting Records.** The Design Professional and all Subcontractors shall maintain complete and accurate records in accordance with Generally Accepted Accounting Practices in the industry. The Design Professional and Subcontractors shall make available to the City for review and audit; all Project-related accounting records and documents, and any other financial data. Upon the City's request, the Design Professional and Subcontractors shall submit exact duplicates of originals of all requested records to the City.
- **4.2.3 City's Right Binding on Subcontractors.** The Design Professional shall include the City's Right as described in Section 4.2, in any and all of their subcontracts, and shall ensure that these sections are binding upon all Subcontractors.
- **4.2.4** Compliance Required before Mediation or Litigation. A condition precedent to proceeding with mandatory mediation and further litigation provided for in Article VII is the Design Professional's and Subcontractors full compliance with the provisions of this Section 4.2 within sixty days of the date on which the City mailed a written request to review and audit compliance.
- 4.3 Insurance. The Design Professional shall not begin the Professional Services under this Agreement until it has: (a) obtained, and provided to the City, insurance certificates and endorsements reflecting evidence of all insurance required in Article IV, Section 4.3.1; and (b) confirmed that all policies contain the specific provisions required in Article IV, Section 4.3.4 of this Agreement. However, failure to obtain City approval of the required documents prior to the Professional Services commencing shall not waive Design Professional's obligation to provide them. City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this

Agreement, at any time. Design Professional's liabilities, including but not limited to Design Professional's indemnity obligations, under this Agreement, shall not be deemed limited in any way to the insurance coverage required herein. If Design Professional maintains broader coverage or higher limits than the minimums shown below, City requires and shall be entitled to the broader coverage or the higher limits maintained by Design Professional. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City. Except as provided for under California law, all policies of insurance required hereunder must provide that the City is entitled to thirty (30) days prior written notice (10 days for cancellation due to non-payment of premium) of cancellation or non-renewal of the policy or policies. Maintenance of specified insurance coverage is a material element of this Agreement and Design Professional's failure to maintain or renew coverage or to provide evidence of renewal during the term of this Agreement may be treated as a material breach of contract by the City.

Further, the Design Professional shall not modify any policy or endorsement thereto which increases the City's exposure to loss for the duration of this Agreement.

- **4.3.1 Types of Insurance.** At all times during the term of this Agreement, the Design Professional shall maintain insurance coverage as follows:
- **4.3.1.1 Commercial General Liability.** The Design Professional shall keep in full force and effect Commercial General Liability (CGL) Insurance written on an ISO Occurrence form CG 00 01 07 98 or an equivalent form providing coverage at least as broad which shall cover liability arising from any and all personal injury or property damage in the amount of \$2,000,000 per occurrence and subject to an annual aggregate of \$4,000,000. There shall be no endorsement or modification of the CGL limiting the scope of coverage for either insured vs. insured claims or contractual liability. All defense costs shall be outside the limits of the policy.
- 4.3.1.2 Commercial Automobile Liability. For all of the Design Professional's automobiles including owned, hired and non-owned automobiles, the Design Professional shall keep in full force and effect, automobile insurance written on an ISO form CA 00 01 12 90 or a later version of this form or an equivalent form providing coverage at least as broad for bodily injury and property damage for a combined single limit of \$1,000,000 per occurrence. Insurance certificate shall reflect coverage for any automobile (any auto). If the Design Professional does not possess owned automobiles then coverage for hired and non-owned automobiles shall be provided.
- **4.3.1.3 Workers' Compensation and Employer's Liability.** For all of the Design Professional's employees who are subject to this Agreement the Design Professional shall keep in full force and effect, Workers' Compensation Insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
- 4.3.1.4 Architects & Engineers Professional Liability. For all of the Design Professional's employees who are subject to this Agreement, the Design Professional shall keep in full force and effect, Professional Liability coverage for professional liability with a limit of \$3,000,000 per claim and \$3,000,000 annual aggregate. The Design Professional shall ensure both that: (1) the policy retroactive date is on or before the date of commencement of the Professional Services as described in issued Task Orders; and (2) the policy will be maintained in force for a period of three years after substantial completion of the Professional Services as described in issued Task Orders or termination of this

Agreement whichever occurs last. The Design Professional agrees that for the time period defined above, there will be no changes or endorsements to the policy that increase the City's exposure to loss.

4.3.1.5 Contractors Pollution Liability Insurance.

Design Professional shall procure and maintain at Design Professional's expense or require Design Professional's Subcontractor, as described below, to procure and maintain Contractors Pollution Liability Insurance applicable to the Professional Services being performed, with a limit no less than \$1,000,000 per claim or occurrence and \$2,000,000 aggregate per policy period of one year.

Design Professional shall obtain written approval from the City for any insurance provided by Design Professional's Subcontractor instead of Design Professional.

For approval of a substitution of Design Professional's Subcontractor's insurance, the Design Professional shall certify that all activities for which the Contractors Pollution Liability Insurance will provide coverage will be performed exclusively by the Subcontractor providing the insurance. The deductible shall not exceed \$25,000 per claim unless the City has provided prior, written approval.

Occurrence based policies shall be procured before the Professional Services commence. Claims Made policies shall be procured before the Professional Services commence, shall be maintained for the duration of this Agreement, and shall include a 12-month extended Claims Discovery Period applicable to this Agreement or the existing policy or policies that shall continue to be maintained for 12 months after the completion of the Professional Services without advancing the retroactive date.

For consultant agreements where there is a pollution exposure and Design Professional's manuscript Architects & Engineers Professional Liability policy affords pollution liability coverage, Design Professional may, in lieu of providing separate Contractor's Pollution Liability Insurance, provide to City either; a.) the endorsement affording pollution liability coverage under the Architects & Engineers Professional Liability policy, or, b.) a copy of the Architects & Engineers Professional Liability policy language where this is stated. The Architects & Engineers Professional Liability policy limits must reflect a minimum of \$3,000,000 per claim and \$5,000,000 annual aggregate if the manuscript Architects & Engineers Professional Liability policy affords pollution liability coverage.

4.3.3 Acceptability of Insurers.

4.3.3.1 Except for the State Compensation Insurance Fund, all insurance required by this Agreement shall only be carried by insurance companies with a rating of at least "A-, VI" by A.M. Best Company, that are authorized by the California Insurance Commissioner to do business in the State of California, and that have been approved by the City.

4.3.3.2 The City will accept insurance provided by non-admitted, "surplus lines" carriers only if the carrier is authorized to do business in the State of California and is included on the List of Approved Surplus Lines Insurers (LASLI list). All

policies of insurance carried by non-admitted carriers are subject to all of the requirements for policies of insurance provided by admitted carriers described herein.

4.3.4 Required Endorsements. The following endorsements to the policies of insurance are required to be provided to the City before any work is initiated under this Agreement.

4.3.4.1 Commercial General Liability Insurance Endorsements

ADDITIONAL INSURED. To the fullest extent permitted by law and consistent with the limiting provisions set forth at California Civil Code section 2782, California Insurance Code section 11580.04, and any applicable successor statutes limiting indemnification of public agencies that bind the City, the policy or policies shall be endorsed to include as an Additional Insured the City and its respective elected officials, officers, employees, agents, and representatives, with respect to liability arising out of:

- a. Ongoing operations performed by you or on your behalf,
- b. your products,
- c. your work, e.g., your completed operations performed by you or on your behalf, or
- d. premises owned, leased, controlled, or used by you.

PRIMARY AND NON-CONTRIBUTORY COVERAGE. The policy or policies must be endorsed to provide that the insurance afforded by the Commercial General Liability policy or policies is primary to any insurance or self-insurance of the City of San Diego and its elected officials, officers, employees, agents and representatives as respects operations of the Named Insured. Any insurance maintained by the City of San Diego and its elected officials, officers, employees, agents and representatives shall be in excess of Design Professional's insurance and shall not contribute to it.

4.3.4.2 Worker's Compensation and Employer's Liability Insurance

Endorsements

WAIVER OF SUBROGATION. The Worker's Compensation policy or policies must be endorsed to provide that the insurer will waive all rights of subrogation against the City and its respective elected officials, officers, employees, agents and representatives for losses paid under the terms of this policy or these policies which arise from work performed by the Named Insured for the City.

4.3.4.3 Contractors Pollution Liability Insurance Endorsements.

ADDITIONAL INSURED. To the fullest extent allowed by law and consistent with the limiting provisions set forth at California Civil Code section 2782, California Insurance Code section 11580.04, and any applicable successor statutes limiting indemnification of public agencies that bind the City, the policy or policies shall be endorsed to include as an Additional Insured the City and its respective elected officials, officers, employees, agents, and representatives, with respect to liability arising out of: (a) ongoing operations performed by you or on your behalf, (b) your products, (c) your work, e.g., your completed operations performed by you or on your behalf, or d) premises owned, leased, controlled, or used by you.

PRIMARY AND NON-CONTRIBUTORY COVERAGE. The policy or policies shall be endorsed to provide that the insurance afforded by the Contractors Pollution Liability Insurance policy or policies is primary to any insurance or self-insurance of the City and its elected officials, officers, employees, agents and representatives with respect to operations including the completed operations of the Named Insured. Any insurance maintained by the City and its elected officials, officers, employees, agents and representatives shall be in excess of the Design Professional's insurance and shall not contribute to it.

SEVERABILITY OF INTEREST. For Contractors Pollution Liability Insurance, the policy or policies shall provide that the Design Professional's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability and shall provide cross-liability coverage.

- **4.3.5** Reservation of Rights. The City reserves the right, from time to time, to review the Design Professional's insurance coverage, limits, deductible and self-insured retentions to determine if they are acceptable to the City. The City will reimburse the Design Professional for the cost of the additional premium for any coverage requested by the City in excess of what is required by this Agreement without overhead, profit, or any other markup.
- **4.3.6 Additional Insurance.** The Design Professional may obtain additional insurance not required by this Agreement.
- **4.3.7 Notice of Changes to Insurance.** Design Professional shall notify the City 30 days prior to any material change to the policies of insurance provided under this Agreement.
- **4.3.8 Excess Insurance.** All policies providing excess coverage to the City shall follow the form of the primary policy or policies including but not limited to all endorsements.
- **4.4 Subcontractors.** The Design Professional's hiring or retaining of any third parties [Subcontractors] to perform services related to the Project [Subcontractor Services] is subject to prior approval by the City. The Design Professional shall list on the Subcontractor List [Exhibit D, Attachment CC] all Subcontractors known to the Design Professional at the time this Agreement is entered. If at any time after this Agreement is entered into, the Design Professional identifies a need for addition, deletion, or substitution of Subcontractor Services, the Design Professional must submit a written notice to the City requesting approval for the change modifying the Subcontractor Services. The Design Professional's written notice shall include a justification, a description of the scope of services, an estimate of all costs/percentage of contract participation for the Subcontractor Services, and an updated Exhibit D, Attachment CC reflecting the requested change(s). The City agrees to consider such requests in good faith.
- **4.4.1 Subcontractor Contract**. All contracts entered into between the Design Professional and any Subcontractor shall contain the information as described in Sections 4.6, 4.7, 4.10.2, and 4.18, and shall also provide as follows:
- **4.4.1.1** Design Professional shall require the Subcontractor to obtain insurance policies, as described in Section 4.3.1, and those policies shall be kept in full force and effect during any and all work on this Project and for the duration of this Agreement.

Furthermore, Subcontractor policy limits, and required endorsements shall be determined by the Design Professional proportionate to the services performed by the Subcontractor.

- **4.4.1.2** The Design Professional is obligated to pay the Subcontractor, for Design Professional and City-approved invoice amounts, out of amounts paid by the City to the Design Professional, not later than seven working days from the Design Professional's receipt of payment from the City. Nothing in this paragraph shall be construed to impair the right of the Design Professional and any Subcontractor to negotiate fair and reasonable pricing and payment provisions among themselves.
- **4.4.1.3** In the case of a deficiency in the performance of Subcontractor Services, the Design Professional shall notify the City in writing of any withholding of payment to the Subcontractor, specifying: (a) the amount withheld; (b) the specific cause under the terms of the subcontract for withholding payment; (c) the connection between the cause for withholding payment and the amount withheld; and (d) the remedial action the Subcontractor must take in order to receive the amount withheld. Once the Subcontractor corrects the deficiency, the Design Professional shall pay the Subcontractor the amount withheld within fourteen working days of the Design Professional's receipt of the City's next payment.
- **4.4.1.4** In any dispute between the Design Professional and Subcontractor, the City shall not be made a party to any judicial or administrative proceeding to resolve the dispute. The Design Professional agrees to defend and indemnify the City as described in Article VI of this Agreement in any dispute between the Design Professional and Subcontractor should the City be made a party to any judicial or administrative proceeding to resolve the dispute in violation of this position.
- **4.4.1.5** The Subcontractor is bound to the City's Equal Opportunity Contracting Program covenants set forth in Article IV, Section 4.6 and Exhibit D of this Agreement.
- **4.4.1.6** The City is an intended beneficiary of any work performed by the Subcontractor for purposes of establishing a duty of care between the Subcontractor and the City.

Contract Records Reports. 4.5

- **4.5.1** The Design Professional shall maintain records of all subcontracts entered into with all firms, all project invoices received from Subcontractors. Records shall show name, telephone number including area code, and business address of each Subcontractor and the total amount actually paid to each firm. Project relevant records, regardless of tier, may be periodically reviewed by the City.
- **4.5.2** The Design Professional shall retain all records, books, papers, and documents directly pertinent to the Contract for a period of not less than five (5) years after Completion of the contract and allow access to said records by the City's authorized representatives.
- **4.5.3** The Design Professional must submit the following reporting using the City's web-based contract compliance i.e., Prism® portal:

- **4.5.3.1 Monthly Employment Utilization.** Design Professional and their Subcontractors must submit Monthly Employment Utilization Reporting by the fifth (5th) day of the subsequent month.
- **4.5.3.2 Monthly Invoicing and Payments.** Design Professional and their Subcontractors must submit Monthly Invoicing and Payment Reporting by the fifth (5th) day of the subsequent month.
- **4.5.3.3** To view the City's online tutorials on how to utilize PRISM® for compliance reporting, please visit: http://stage.prismcompliance.com/etc/vendortutorials.htm

Incomplete and/or delinquent reporting may cause payment delays, non-payment of invoice, or both. The Design Professional understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

4.6 Non-Discrimination Requirements.

- 4.6.1 Compliance with the City's Equal Opportunity Contracting Program. The Design Professional shall comply with the City's Equal Opportunity Contracting Program Consultant Requirements [Exhibit D]. The Design Professional shall not discriminate against any employee or applicant for employment on any basis prohibited by law. The Design Professional shall provide equal opportunity in all employment practices. The Design Professional shall ensure that its Subcontractors comply with the City's Equal Opportunity Contracting Program Design Professional Requirements. Nothing in this Section shall be interpreted to hold the Design Professional liable for any discriminatory practice of its Subcontractors.
- **4.6.2 Non-Discrimination Ordinance.** The Design Professional shall not discriminate on the basis of race, gender, gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of Subcontractors, vendors or suppliers. The Design Professional shall provide equal opportunity for Subcontractors to participate in subcontracting opportunities. The Design Professional understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions. This language shall be in contracts between the Design Professional and any Subcontractors, vendors and suppliers.
- 4.6.3 Compliance Investigations. Upon the City's request, the Design Professional agrees to provide to the City, within sixty calendar days, a truthful and complete list of the names of all Subcontractors, vendors, and suppliers that the Design Professional has used in the past five years on any of its contracts that were undertaken within San Diego County, including the total dollar amount paid by the Design Professional for each subcontract or supply contract. The Design Professional further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Nondiscrimination in Contracting Ordinance (San Diego Municipal Code sections 22.3501–22.3517) The Design Professional understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Design Professional up to and including contract termination, debarment, and other sanctions for violation of the provisions of the Nondiscrimination in Contracting Ordinance. The Design Professional further understands and agrees that the procedures, remedies and sanctions

provided for in the Nondiscrimination Ordinance apply only to violations of said Nondiscrimination Ordinance.

- **4.7 Drug-Free Workplace.** By signing this Agreement the Design Professional agrees that it is aware of, and hereby certifies that it agrees to comply with, the City's Drug-Free Workplace requirements set forth in Council Policy 100–17, adopted by San Diego Resolution R-277952 and incorporated into this Agreement by this reference. Council Policy 100–17 is available on line at https://www.sandiego.gov/city-clerk/officialdocs.
- **4.7.1 Design Professional's Notice to Employees.** The Design Professional shall publish a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the work place, and specifying the actions that will be taken against employees for violations of the prohibition.
- **4.7.2 Drug-Free Awareness Program.** The Design Professional shall establish a drug-free awareness program to inform employees about: (1) the dangers of drug abuse in the work place; (2) the policy of maintaining a drug-free work place; (3) available drug counseling, rehabilitation, and employee assistance programs; (4) the penalties that may be imposed upon employees for drug abuse violations.
- **4.7.3 Posting the Statement.** In addition to Section 4.7.1 above, the Design Professional shall post the drug-free policy in a prominent place.
- **4.7.4 Subcontractor's Agreements.** The Design Professional further certifies that each contract for Subcontractor Services for this Project shall contain language that binds the Subcontractor to comply with the provisions of Article IV, Section 4.7 of this Agreement, as required by Sections 2.A.(1) through (3) of Council Policy 100–17. Design Professionals and Subcontractors shall be individually responsible for their own drug-free work place program.
- Title 24/Americans with Disabilities Act Requirements. Design Professional has sole responsibility for ensuring that all design services as contained in issued Task Orders comply with all accessibility requirements under Title 24 of the California Code of Regulations, known as the California Building Code (Title 24), and under the Americans with Disabilities Act Accessibility Guidelines (ADAAG) in effect at the time the designs are submitted to the City for review. When a conflict exists between Title 24 and ADAAG, the most restrictive requirement shall be followed by Design Professional (i.e., that which provides the most access). Design Professional warrants and certifies that any and all plans and specifications prepared for the City in accordance with this agreement shall meet all requirements under Title 24 and ADAAG. Design Professional understands that while the City will be reviewing Design Professional's designs for compliance in specific and certain areas under Title 24 and ADAAG prior to acceptance of Design Professional's designs, Design Professional understands and agrees that the City's access review process and its acceptance of Design Professional's designs in no way limits the Design Professional's obligations under this agreement to prepare designs that comply with all requirements under Title 24 and ADAAG.
- **4.9 Product Endorsement.** The Design Professional acknowledges and agrees to comply with the provisions of City of San Diego Administrative Regulation 95.65, concerning product endorsement. Any advertisement identifying or referring to the City as the user of a product or service requires the prior written approval of the City.

- **4.10 Conflict of Interest.** The Design Professional is subject to all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices, including but not limited to California Government Code sections 1090, et seq. and 81000, et seq., and the City of San Diego Ethics Ordinance, codified in the San Diego Municipal Code at sections 27.3501 to 27.3595.
- **4.10.1** If, in performing the Professional Services set forth in this Agreement, any member of the Design Professional's organization makes, or participates in, a "governmental decision" as described in Title 2, section 18704 of the California Code of Regulations, or performs the same or substantially all the same duties for the City that would otherwise be performed by a City employee holding a position specified in the department's conflict of interest code, the individual shall be subject to a conflict of interest code requiring the completion of one or more statements of economic interests disclosing the individual's relevant financial interests. The determination as to whether any individual members of the Design Professional's organization must make disclosures of relevant financial interests is set forth in the Determination Form [Exhibit E].
- **4.10.1.1** If a determination is made that certain individuals must disclose relevant financial interests, the statements of economic interests shall be made on Fair Political Practices Commission Form 700 and filed with the City Clerk. The individual shall file a Form 700 (Assuming Office Statement) within thirty calendar days of the City's determination that the individuals are subject to a conflict of interest code. Each year thereafter, the individuals shall also file a Form 700 (Annual Statement) on or before April 1, disclosing any financial interests held during the previous calendar year for which the individual was subject to a conflict of interest code. A Form 700 (Leaving Office Statement) shall also be filed when the individual discontinues services under this Agreement.
- **4.10.1.2** If the City requires an individual member of the Design Professional's organization to file a statement of economic interests as a result of the Professional Services performed, the individual shall be considered a "City Official" subject to the provisions of the City of San Diego Ethics Ordinance, including the prohibition against lobbying the City for one year following the termination of this Agreement.
- **4.10.2** The Design Professional shall establish and make known to its employees and agents appropriate safeguards to prohibit employees from using their positions for a purpose that is, or that gives the appearance of being, motivated by the desire for private gain for themselves or others, particularly those with whom they have family, business, or other relationships.
- **4.10.3** The Design Professional and its Subcontractors having subcontracts amounting to 1% or more of the value of the Professional Services agreed to under this Agreement are precluded from participating in design services on behalf of the contractor, construction management, and any other construction services related in any way to these Professional Services without the prior written consent of the City.
- **4.10.4** The Design Professional's personnel employed on the Project shall not accept gratuities or any other favors from any Subcontractors or potential Subcontractors. The Design Professional shall not recommend or specify any product, supplier, or contractor with whom the Design Professional has a direct or indirect financial or organizational interest or relationship that would violate conflict of interest laws, regulations, or policies.

- **4.10.5** If the Design Professional violates any conflict of interest law or any of the provisions in this Section 4.10, the violation shall be grounds for immediate termination of this Agreement. Further, the violation subjects the Design Professional to liability to the City for attorneys' fees and all damages sustained as a result of the violation.
- **4.11 Mandatory Assistance.** If a third party dispute or litigation, or both, arises out of, or relates in any way to the Professional Services provided under this Agreement, upon the City's request, the Design Professional, its agents, officers, and employees agree to assist in resolving the dispute or litigation. The Design Professional's assistance includes, but is not limited to, providing professional consultations, attending mediations, arbitrations, depositions, trials or any event related to the dispute resolution and/or litigation.
- **4.12 Compensation for Mandatory Assistance.** The City will compensate the Design Professional for fees incurred for providing Mandatory Assistance as Additional Costs under Section 3.3. If, however, the fees incurred for the Mandatory Assistance are determined, through resolution of the third party dispute or litigation, or both, to be attributable in whole, or in part, to the acts or omissions of the Design Professional, its agents, officers, and employees, the Design Professional shall reimburse the City. The City is then entitled to reimbursement of all fees paid to the Design Professional, its agents, officers, and employees for Mandatory Assistance.
- **4.13 Attorney Fees related to Mandatory Assistance.** In providing the City with dispute or litigation assistance, the Design Professional or its agents, officers, and employees may incur expenses and/or costs. The Design Professional agrees that any attorney fees it may incur as a result of assistance provided under Section 4.11 are not reimbursable. The Parties agree this provision does not in any way affect their rights to seek attorney fees under Article VIII, Section 8.8 of this Agreement.
- **4.14** Energy Conservation Specifications. Technological advances in energy conservation devices such as Lighting and Heating, Ventilation, and Air Conditioning (HVAC), enable additional energy savings over that required by the State of California's Energy Efficiency Standards (Title 24, Part 6 of the California Code of Regulations). The Design Professional shall model the energy performance of the building using an acceptable computer model such as Energy Pro, EQuest, DOE-2, Power DOE, HAP 3.22, etc. and present the summary data to the City at or prior to 100 percent design. This analysis should include life cycle cost analysis showing recovery of construction costs through operation and maintenance costs (e.g., electricity and gas savings.) The Design Professional shall prepare a cost savings matrix that lists each device being considered and one, three, five and ten-year Project savings. The comparison shall include, but not be limited to, the following equipment: Lighting, HVAC, Water Heating, and Motors.

The Design Professional shall contact the SDG&E New Construction Program at (858) 636-5725 or the San Diego Regional Energy Office at (619) 595-5634 to integrate them into the design process to ensure maximum energy performance and access to technical resources. Design Professional shall endeavor to obtain from SDG&E a UTIL-1 (Utility Incentive Worksheet) to estimate energy savings and incentives available based on the design team energy modeling.

4.15 Notification of Increased Construction Cost. If, at any time prior to the City's approval of the final plans and specifications, the Design Professional anticipates that the total construction cost will exceed the estimated construction budget, the Design Professional shall immediately notify the City in writing. This written notification shall

include an itemized cost estimate and a list of recommended revisions which the Design Professional believes will bring the construction cost to within the estimated construction budget. The City may either: (1) approve an increase in the amount authorized for construction; or (2) delineate a project which may be constructed for the budget amount; or (3) any combination of (1) and (2).

- **4.16 Sustainable Building Policy.** The Design Professional shall comply with City Council Policy 900–14 (Sustainable Building Policy) in the performance of the Scope of Services, including but not limited to the requirement that all new or significantly remodeled City facilities shall be designed and constructed to achieve at a minimum the Leadership in Energy and Environmental Design (LEED) "Silver" Level Certification.
- 4.17 Design-Build Competition Eligibility. Any architectural firms, engineering firms, Design Professionals, or individuals retained by the City to assist the City with developing criteria or preparing the preliminary design or the request for proposals for a Design-Build competition shall not be eligible to participate with any Design-Build Entity in that Design-Build competition. Additionally, the City may determine in its sole discretion that a Subcontractor hired to assist with a Design-Build competition, regardless of whether the Subcontractor was hired by the City or hired by an architectural firm, engineering firm, Design Professional, or individual retained by the City, has a competitive advantage and as such is ineligible to participate in that Design-Build competition.
- **Storm Water Management Discharge Control.** Design Professional shall comply with Chapter 4, Article 3, Division 3 of the San Diego Municipal Code, Storm Water Management Discharge Control and the Municipal Storm Water Permit (MS4) Permit, California Regional Water Quality Control Board Order No. R9-2013-0001 (amended by R9-2015-0001 and R9-2015-0100), Storm Water Standards Manual, as amended from time to time, and any and all Best Management Practice (BMP) guidelines and pollution elimination requirements as may be established by the Enforcement Official. Design Professional warrants and certifies that any and all plans, reports, and specifications prepared for the City in accordance with this agreement shall meet all requirements of the San Diego Municipal Code and Storm Water Standards Manual. Design Professional understands that while the City will be reviewing Design Professional 's designs for storm water permit compliance prior to acceptance of Design Professional 's designs, Design Professional understands and agrees that the City's Storm Water review process and its acceptance of Design Professional 's designs in no way limits the Design Professional 's obligations under this agreement to prepare designs that comply with all requirements of the San Diego Municipal Code and MS4. Permit.

The Design Professional shall review the completed Storm Water Applicability Checklist (DS-560) to confirm the project's appropriate storm water requirements. For all applicable projects, and to the maximum extent practicable, the Design Professional shall incorporate and include Source Control and Low Impact Development (LID) design features or Site Design BMPs on the construction plans. In addition, for Priority Development projects, the Design Professional shall prepare a Storm Water Quality Management Plan in accordance with the requirements of the Storm Water Standards Manual and prepare a BMP plan showing all permanent BMPs, LID designs, hydromodification management plan facilities, and include sufficient details and cross sections for construction.

Design Professional shall attend the Pre-construction meeting. The Project Manager will coordinate with the Design Professional on the inspection of the permanent BMP(s) during installation. Design Professional shall inspect and confirm that the permanent BMP

was installed in accordance with the details on the plans and that the permanent BMP functions to meet the requirements of the MS4 Permit. Upon notification by the Project Manager, the Design Professional shall sign and stamp the Permanent BMP Self Certification on the plans or the Permanent BMP Self Certification Form (DS-563) prior to final acceptance by the City.

For projects requiring soil-disturbance work such as geotechnical borings, street coring and potholing as component of the design, the Design Professional shall complete a Minor Water Pollution Control Plan (DS-570), if applicable.

- **4.19 ADA Certification.** By signing this Agreement the Design Professional agrees that it is aware of, and hereby certifies that it agrees to comply with, the City's Americans With Disabilities Act Compliance/City Contracts requirements set forth in Council Policy 100–04, adopted by San Diego Resolution R-282153 and incorporated into this Agreement by this reference. Council Policy 100–04 is available at https://www.sandiego.gov/city-clerk/officialdocs.
 - **4.20 Prevailing Wage Rates.** Prevailing wage rates apply to this Agreement.

Pursuant to San Diego Municipal Code section 22.3019, construction, alteration, demolition, repair and maintenance work performed under this Agreement is subject to State prevailing wage laws. For construction work performed under this Agreement cumulatively exceeding \$25,000 and for alteration, demolition, repair and maintenance work performed under this Agreement cumulatively exceeding \$15,000, the Design Professional and its subconsultants shall comply with State prevailing wage laws including, but not limited to, the requirements listed below.

4.20.1 Compliance with Prevailing Wage Requirements. Pursuant to sections 1720 through 1861 of the California Labor Code, the Design Professional and its subconsultants shall ensure that all workers who perform work under this Agreement are paid not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations (DIR). This includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

4.20.1.1 Copies of the prevailing rate of per diem wages also may be found at http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm. The Design Professional and its subconsultants shall post a copy of the prevailing rate of per diem wages determination at each job site and shall make them available to any interested party upon request.

4.20.1.2 The date of the City's Request for Cost Proposal for a Task Order Letter (Proposal Letter) shall be used for the purpose of determining which published prevailing wage rate shall apply on a Task Order. All wage rates published and all predetermined wage rate increases known at the date of the Proposal Letter shall apply for the duration of said Task Order. The wage rates determined by the DIR refer to expiration dates. If the published wage rate does not refer to a predetermined wage rate to be paid after the expiration date, then the published rate of wage shall be in effect for the life of that particular Task Order. If the published wage rate refers to a predetermined wage rate to become effective upon expiration of the published wage rate and the predetermined wage rate is on file with the DIR, such predetermined wage rate shall become effective on the date following the expiration date and shall apply to that particular Task Order in the same

manner as if it had been published in said publication. If the predetermined wage rate refers to one or more additional expiration dates with additional predetermined wage rates, which expiration dates occur during the life of that particular Task Order, each successive predetermined wage rate shall apply to that particular Task Order on the date following the expiration date of the previous wage rate. If the last of such predetermined wage rates expires during the life of that particular Task Order, such wage rate shall apply to the balance of that Task Order.

- **4.20.2 Penalties for Violations.** Design Professional and its subconsultants shall comply with California Labor Code section 1775 in the event a worker is paid less than the prevailing wage rate for the work or craft in which the worker is employed. This shall be in addition to any other applicable penalties allowed under Labor Code sections 1720 1861.
- **4.20.3 Payroll Records.** Design Professional and its subconsultants shall comply with California Labor Code section 1776, which generally requires keeping accurate payroll records, verifying and certifying payroll records, and making them available for inspection. Design Professional shall require its subconsultants to also comply with section 1776. Design Professional and its subconsultants shall submit weekly certified payroll records online via the City's web-based Labor Compliance Program. Design Professional is responsible for ensuring its subconsultants submit certified payroll records to the City.
- **4.20.3.1** In addition to the requirements in 4.20.3, the Design Professional and its subconsultants shall also furnish records specified in Labor Code section 1776 directly to the Labor Commissioner in the manner required by Labor Code section 1771.4.
- **4.20.4 Apprentices** Design Professional and its subconsultants shall comply with California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning the employment and wages of apprentices. Design Professional shall be held responsible for the compliance of their subconsultants with sections 1777.5, 1777.6 and 1777.7.
- **4.20.5 Working Hours.** Design Professional and its subconsultants shall comply with California Labor Code sections 1810 through 1815, including but not limited to: (i) restrict working hours on public works contracts to eight (8) hours a day and forty (40) hours a week, unless all hours worked in excess of eight (8) hours per day are compensated at not less than 1½ times the basic rate of pay; and (ii) specify penalties to be imposed on design professionals and subcontractors of \$25 per worker per day for each day the worker works more than eight (8) hours per day and forty (40) hours per week in violation of California Labor Code sections 1810 through 1815.
- **4.20.6 Required Provisions for Subcontracts.** Design Professional shall include at a minimum a copy of the following provisions in any contract they enter into with a subconsultant: California Labor Code sections 1771, 1771.1, 1775, 1776, 1777.5, 1810, 1813, 1815, 1860 and 1861.
- **4.20.7 Labor Code Section 1861 Certification.** Design Professional in accordance with California Labor Code section 3700 is required to secure the payment of compensation of its employees and by signing this Agreement, Design Professional certifies that "I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

- **4.20.8 Labor Compliance Program.** The City has its own Labor Compliance Program authorized in August 2011 by the DIR. The City will withhold contract payments when payroll records are delinquent or deemed inadequate by the City or other governmental entity, or it has been established after an investigation by the City or other governmental entity that underpayment(s) have occurred.
- **4.20.9 Contractor and Subcontractor Registration Requirements.** This project is subject to compliance monitoring and enforcement by the DIR. A Design Professional or subcontractor shall not be qualified to bid on, be listed in a bid or proposal, subject to the requirements of section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code section 1725.5 It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.
- **4.20.9.1** A Design Professional's inadvertent error in listing a subconsultant who is not registered pursuant to Labor Code section 1725.5 in response to a solicitation shall not be grounds for filing a protest or grounds for considering the bid or proposal non-responsive provided that any of the following apply: (1) the subconsultant is registered prior to proposal due date; (2) within twenty-four hours after the proposal due date, the subconsultant is registered and has paid the penalty registration fee specified in Labor Code section 1725.5; or (3) the subconsultant is replaced by another registered subconsultant pursuant to Public Contract Code section 4107.
- **4.20.9.2.** By submitting a bid or proposal to the City, Design Professional is certifying that he or she has verified that all subcontractors used on this public work project are registered with the DIR in compliance with Labor Code sections 1771.1 and 1725.5, and Design Professional shall provide proof of registration for themselves and all listed subcontractors to the City at the time of bid or proposal due date or upon request.
- **4.20.10 Stop Order.** For Design Professional or its subcontractor(s) engaging in the performance of any public work contract without having been registered in violation of Labor Code sections 1725.5 or 1771.1, the Labor Commissioner shall issue and serve a stop order prohibiting the use of the unregistered Design Professional or unregistered subcontractor(s) on ALL public works until the unregistered Design Professional or unregistered subcontractor(s) is registered. Failure to observe a stop order is a misdemeanor.
- **4.20.11. List of all Subcontractors**. The Design Professional shall provide a complete list of subcontractors (regardless of tier) utilized on this Agreement, along with their DIR registration numbers, if applicable, prior to any work being performed on this Agreement, and Design Professional shall provide a complete list of subcontractors, regardless of tier, with each invoice. Additionally, Design Professional shall provide the City with a complete list of all subcontractors utilized on this Agreement, regardless of tier, within ten working days of the completion of the Agreement, along with their DIR registration numbers, if applicable. The City shall withhold final payment to Design Professional until at least thirty (30) days after this information is provided to the City.
- **4.20.12 Exemptions for Small Projects**. There are limited exemptions for installation, alteration, demolition, or repair work done on projects of \$25,000 or less. The Design Professional shall still comply with Labor Code sections 1720 et. seq. The only recognized exemptions are listed below:

4.20.12.1 Registration. The Design Professional will not be required to register with the DIR for small projects. (Labor Code section 1771.1).

4.20.12.2 Certified Payroll Records. The records required in Labor Code section 1776 shall be required to be kept and submitted to the City of San Diego, but will not be required to be submitted online with the DIR directly. The Design Professional will need to keep those records for at least three years following the completion of the Agreement. (Labor Code section 1771.4).

4.20.12.3 List of all Subcontractors. The Design Professional shall not be required to hire only registered subcontractors and is exempt from submitting the list of all subcontractors that is required in section 4.20.11 above. (Labor Code section 1773.3).

ARTICLE V RESERVED

ARTICLE VI INDEMNIFICATION

6.1 **Indemnification.** Other than in the performance of design professional services which shall be solely as addressed in Section 6.2 below, to the fullest extent permitted by law, Design Professional shall defend (with legal counsel reasonably acceptable to the City), indemnify and hold harmless the City and its officers, agents, departments, officials, and employees [Indemnified Parties] from and against all claims, losses, costs, damages, injuries (including, without limitation, injury to or death of an employee of Design Professional or its Subcontractors), expense and liability of every kind, nature and description (including, without limitation, incidental and consequential damages, court costs, attorneys' fees, litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation) that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, any services performed under this Agreement by the Design Professional, any Subcontractor, anyone directly or indirectly employed by them, or anyone that they control. The Design Professional's duty to defend, indemnify, protect and hold harmless shall not include any claims or liabilities arising from the active negligence, sole negligence or sole willful misconduct of the Indemnified Parties.

6.2 Design Professional Services Indemnification and Defense.

- **6.2.1 Design Professional Services Indemnification.** To the fullest extent permitted by law (including, without limitation, California Civil Code Section 2782.8), with respect to the performance of Design Professional services, Design Professional shall indemnify and hold harmless the City, its officers, or employees, from all claims, demands or liability that arise out of, pertain to or relate to the negligence, recklessness, or willful misconduct of Design Professional or Design Professional's officers or employees.
- **6.2.2 Design Professional Services Defense.** Parties will work in good faith to procure applicable insurance coverage for the cost of any defense arising from all claims, demands or liability that arise out of, pertain to or relate to the negligence, recklessness, or willful misconduct of Design Professional or Design Professional's officers or employees.
- **6.3 Insurance.** The provisions of this Article are not limited by the requirements of Section 4.3 related to insurance.

6.4 Enforcement Costs. The Design Professional agrees to pay any and all costs the City incurs enforcing the indemnity and defense provisions set forth in this Article.

ARTICLE VII MEDIATION

- 7.1 Mandatory Non-binding Mediation. With the exception of Sections 2.5–2.7 of this Agreement, if a dispute arises out of, or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through normal contract negotiations, prior to the initiation of any litigation, the Parties agree to attempt to settle the dispute in an amicable manner, using mandatory mediation under the Construction Industry Mediation Rules of the American Arbitration Association (AAA) or any other neutral organization agreed upon before having recourse in a court of law.
- **7.2 Mandatory Mediation Costs.** The expenses of witnesses for either side shall be paid by the Party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator [Mediator], and the cost of any proofs or expert advice produced at the direct request of the Mediator, shall be borne equally by the Parties, unless they agree otherwise.
- 7.3 Selection of Mediator. A single Mediator that is acceptable to both Parties shall be used to mediate the dispute. The Mediator will be knowledgeable in construction aspects and may be selected from lists furnished by the AAA or any other agreed upon Mediator. To initiate mediation, the initiating Party shall serve a Request for Mediation on the opposing Party. If the Mediator is selected from a list provided by AAA, the initiating Party shall concurrently file with AAA a "Request for Mediation" along with the appropriate fees, a list of three requested Mediators marked in preference order, and a preference for available dates.
- 7.3.1 If AAA is selected to coordinate the mediation, within ten working days from the receipt of the initiating Party's Request for Mediation, the opposing Party shall file the following: a list of preferred Mediators listed in preference order after striking any Mediators to which they have any factual objection, and a preference for available dates. If the opposing Party strikes all of initiating Party's preferred Mediators, opposing Party shall submit a list of three preferred Mediators listed in preference order to initiating Party and Administrator. Initiating Party shall file a list of preferred Mediators listed in preference order, after striking any Mediator to which they have any factual objection. This process shall continue until both sides have agreed upon a Mediator.
- **7.3.2** The Administrator will appoint or the Parties shall agree upon the highest, mutually preferred Mediator from the individual Parties' lists who is available to serve within the designated time frame.
- **7.3.3** If the Parties agree not to use AAA, then a Mediator, date and place for the mediation shall be mutually agreed upon.
- **7.4 Conduct of Mediation Sessions.** Mediation hearings will be conducted in an informal manner and discovery will not be allowed. All discussions, statements, or admissions will be confidential to the Party's legal position. The Parties may agree to exchange any information they deem necessary.

- **7.4.1** Both Parties must have an authorized representative attend the mediation. Each representative must have the authority to recommend entering into a settlement. Either Party may have attorney(s) or expert(s) present. Upon reasonable demand, either Party may request and receive a list of witnesses and notification whether attorney(s) will be present.
- **7.4.2** Any agreements resulting from mediation shall be documented in writing. All mediation results and documentation, by themselves, shall be "non-binding" and inadmissible for any purpose in any legal proceeding, unless such admission is otherwise agreed upon, in writing, by both Parties. Mediators shall not be subject to any subpoena or liability and their actions shall not be subject to discovery.

ARTICLE VIII INTELLECTUAL PROPERTY RIGHTS

- 8.1 Work for Hire. All original designs, plans, specifications, reports, documentation, and other informational materials, whether written or readable by machine, originated or prepared exclusively for the City pursuant to this Agreement (Deliverable Materials) is "work for hire" under the United States Copyright law and shall become the sole property of the City and shall be delivered to the City upon request. The Contractor, including its employees, and independent Subcontractor(s), shall not assert any common law or statutory patent, copyright, trademark, or any other intellectual proprietary right to the City to the Deliverable Materials.
- **8.2. Rights in Data.** All rights including, but not limited to publication(s), registration of copyright(s), and trademark(s) in the Deliverable Materials, developed by the Contractor, including its employees, agents, talent and independent Subcontractors pursuant to this Agreement are the sole property of the City. The Design Professional, including its employees, agents, talent, and independent Subcontractor(s), may not use any such Deliverable Materials mentioned in this article for purposes unrelated to Design Professional's work on behalf of the City without prior written consent of the City.
- 8.3 Intellectual Property Rights Assignment. Design Professional, its employees, agents, talent, and independent Subcontractor(s) agree to promptly execute and deliver, upon request by City or any of its successors or assigns at any time and without further compensation of any kind, any power of attorney, assignment, application for copyright, patent, trademark or other intellectual property right protection, or other papers or instruments which may be necessary or desirable to fully secure, perfect or otherwise protect to or for the City, its successors and assigns, all right, title and interest in and to the content of the Deliverable Materials; and cooperate and assist in the prosecution of any action or opposition proceeding involving said rights and any adjudication of the same.
- 8.4 Moral Rights Design Professional, its employees, agents, talent, and independent Subcontractor(s) hereby irrevocably and forever waives, and agrees never to assert, any Moral Rights in or to the Deliverable Materials which Design Professional, its employees, agents, talent, and independent Subcontractor(s), may now have or which may accrue to Design Professional, its employees, agents, talent, and independent Subcontractor(s)' benefit under U.S. or foreign copyright laws and any and all other residual rights and benefits which arise under any other applicable law now in force or hereafter enacted. The term "Moral Rights" shall mean any and all rights of paternity or integrity in or to the Deliverable Materials and the right to object to any modification, translation or use of said content, and any similar rights existing under judicial or statutory law of any country

in the world or under any treaty, regardless of whether or not such right is denominated or referred to as a moral right.

- 8.5 Subcontracting. In the event that Design Professional utilizes a Subcontractor(s) for any portion of the Work that is in whole or in part of the specified Deliverable Materials to the City, the agreement between Design Professional and the Subcontractor [Subcontractor Agreement] shall include a statement that identifies that the Deliverable Materials/Work product as a "work-for hire" as defined in the Act and that all intellectual property rights in the Deliverable Materials/Work product, whether arising in copyright, trademark, service mark or other belongs to and shall vest solely with the City. Further, the Subcontractor Agreement shall require that the Subcontractor, if necessary, shall grant, transfer, sell and assign, free of charge, exclusively to the City, all titles, rights and interests in and to said Work/Deliverable Materials, including all copyrights and other intellectual property rights. City shall have the right to review any Subcontractor agreement for compliance with this provision.
- **8.6 Publication Design.** Design Professional may not publish or reproduce any Deliverable Materials, for purposes unrelated to Design Professional's work on behalf of the City without prior written consent of the City.
- **Intellectual Property Warranty and Indemnification**. Design Professional 8.7 represents and warrants that any materials or deliverables, including all Deliverable Materials, provided under this contract are either original, not encumbered and do not infringe upon the copyright, trademark, patent or other intellectual property rights of any third party, or are in the public domain. If Deliverable Materials provided hereunder become the subject of a claim, suit or allegation of copyright, trademark or patent infringement, City shall have the right, in its sole discretion, to require Design Professional to produce, at Design Professional's own expense, new non-infringing materials, deliverables or Works as a means of remedying any claim of infringement in addition to any other remedy available to the City under law or equity. Design Professional further agrees to indemnify and hold harmless the City, its elected officials, officers, employees and agents from and against any and all claims, actions, costs, judgments or damages of any type alleging or threatening that any materials, deliverables, supplies, equipment, services, Deliverable Materials, or Works provided under this contract infringe the copyright, trademark, patent or other intellectual property or proprietary rights of any third party (Third Party Claims of Infringement). If a Third Party Claim of Infringement is threatened or made before Design Professional receives payment under this contract, City shall be entitled, upon written notice to Design Professional, to withhold some or all of such payment.
- **8.8 Enforcement Costs.** The Design Professional agrees to pay any and all costs the City incurs enforcing the indemnity and defense provisions set forth in Article 8, including but not limited to, attorneys' fees.

ARTICLE IX MISCELLANEOUS

9.1 Notices. In all cases where written notice is required under this Agreement, service shall be deemed sufficient if the notice is deposited in the United States mail, postage paid. Proper notice shall be effective on the date it is mailed, unless provided otherwise in this Agreement. For the purpose of this Agreement, unless otherwise agreed in writing, notice to the City shall be addressed to: Engineering & Capital Projects Department, c/o Michael Ramirez, 525 B Street, San Diego, CA 92101 and notice to the Design Professional

shall be addressed to: Rick Engineering Company, Kevin Gibson, 5620 Friars Road, San Diego, CA 92110, kgibson@rickengineering.com.

- **9.2 Headings.** All article headings are for convenience only and shall not affect the interpretation of this Agreement.
- 9.3 Non-Assignment. The Design Professional shall not assign the obligations under this Agreement, whether by express assignment or by sale of the company, nor any monies due or to become due, without the City's prior written approval. Any assignment in violation of this paragraph shall constitute a Default and is grounds for immediate termination of this Agreement, at the sole discretion of the City. In no event shall any putative assignment create a contractual relationship between the City and any putative assignee.
- **9.4 Independent Contractors.** The Design Professional and any Subcontractors employed by the Design Professional shall be independent contractors and not agents of the City. Any provisions of this Agreement that may appear to give the City any right to direct the Design Professional concerning the details of performing the Professional Services, or to exercise any control over such performance, shall mean only that the Design Professional shall follow the direction of the City concerning the end results of the performance.
- Design Professional and Subcontractor Principals for Professional Services. It is understood that this Agreement is for unique Professional Services. Retention of the Design Professional's Professional Services is based on the particular professional expertise of the following members of the Design Professional's organization: Kevin Gibson, Tim Gabrielson, Edgar Camerino, Brendan Hastie, Nick Dorner, Karen Van Ert [Project Team]. Accordingly, performance of Professional Services under this Agreement may not be delegated to other members of the Design Professional's organization or to Subcontractors without the prior written consent of the City. It is mutually agreed that the members of the Project Team are the principal persons responsible for delivery of all Professional Services and may not be removed from the Project Team without the City's prior written approval. Removal of any member of the Project Team without notice and approval by the City may be considered a default of the terms and conditions of this Agreement by the Design Professional. In the event any member of the Project Team becomes unavailable for any reason, the City must be consulted as to any replacement. If the City does not approve of a proposed replacement, the City may terminate this Agreement pursuant to section 2.6 of this Agreement. Further, the City reserves the right, after consultation with the Design Professional, to require any of the Design Professional's employees or agents to be removed from performance of the Scope of Services.
- **9.6** Additional Design Professionals or Contractors. The City reserves the right to employ, at its own expense, such additional Design Professionals or contractors as the City deems necessary to perform work or to provide the Professional Services in the Scope of Services as described in issued Task Orders.
- 9.7 Employment of City Staff. This Agreement may be unilaterally and immediately terminated by the City, at its sole discretion, if the Design Professional employs an individual who, within the last twelve months immediately preceding such employment did, in the individual's capacity as an officer or employee of the City, participate in, negotiate with, or otherwise have an influence on the recommendation made to the City Council or Mayor in connection with the selection of the Design Professional.

- **9.8 Covenants and Conditions.** All provisions of this Agreement, expressed as either covenants or conditions on the part of the City or the Design Professional, shall be deemed to be both covenants and conditions.
- 9.9 Compliance with Controlling Law. The Design Professional shall comply with all laws, ordinances, regulations, and policies of the federal, state, and local governments applicable to this Agreement, including California Labor Code section 1720 relating to the payment of prevailing wages during the design and preconstruction phases of a project, including inspection and land surveying work. In addition, the Design Professional shall comply immediately with all directives issued by the City or its authorized representatives under authority of any laws, statutes, ordinances, rules, or regulations. The laws of the State of California shall govern and control the terms and conditions of this Agreement.
- **9.10 Jurisdiction**. The jurisdiction and applicable laws for any suit or proceeding concerning this Agreement, the interpretation or application of any of its terms, or any related disputes shall be in accordance with the laws of the State of California without regard to the conflicts or choice of law provisions thereof.
- **9.11 Successors in Interest.** This Agreement and all rights and obligations created by this Agreement shall be in force and effect whether or not any Parties to the Agreement have been succeeded by another entity, and all rights and obligations created by this Agreement shall be vested and binding on any Party's successor in interest.
- **9.12 Integration.** This Agreement and the Exhibits and references incorporated into this Agreement fully express all understandings of the Parties concerning the matters covered in this Agreement. No change, alteration, amendment, or modification of the terms or conditions of this Agreement, and no verbal understanding of the Parties, their officers, agents, or employees shall be valid unless made in the form of a written change agreed to in writing by both Parties. All prior negotiations and agreements are merged into this Agreement.
- **9.13 Counterparts.** This Agreement may be executed in counterparts, which when taken together shall constitute a single signed original as though all Parties had executed the same page.
- **9.14 No Waiver.** No failure of either the City or the Design Professional to insist upon the strict performance by the other of any covenant, term or condition of this Agreement, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Agreement, shall constitute a waiver of any such breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Agreement, and each and every covenant, condition, and term hereof shall continue in full force and effect without respect to any existing or subsequent breach.
- **9.15 Severability.** The unenforceability, invalidity, or illegality of any provision of this Agreement shall not render any other provision of this Agreement unenforceable, invalid, or illegal.
- **9.16 Municipal Powers.** Nothing contained in this Agreement shall be construed as a limitation upon the powers of the City as a chartered city of the State of California.
- **9.17 Drafting Ambiguities.** The Parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this

Agreement, and the decision of whether or not to seek advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each Party. This Agreement shall not be construed in favor of or against either Party by reason of the extent to which each Party participated in the drafting of the Agreement.

- **9.18 Conflicts Between Terms.** If an apparent conflict or inconsistency exists between the main body of this Agreement and the Exhibits, the main body of this Agreement shall control. If a conflict exists between an applicable federal, state, or local law, rule, regulation, order, or code and this Agreement, the law, rule, regulation, order, or code shall control. Varying degrees of stringency among the main body of this Agreement, the Exhibits, and laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement shall control. Each Party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this Agreement.
- **9.19 Design Professional Evaluation.** City will evaluate Design Professional's performance of Professional Services on the Project using the Consultant Evaluation Form [Exhibit F].
- **9.20 Exhibits Incorporated.** All Exhibits referenced in this Agreement are incorporated into the Agreement by this reference.
- **9.21 Survival of Obligations.** All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, shall survive, completion and acceptance of the Professional Services and termination or completion of the Agreement.
- 9.22 Contractor Standards. This Agreement is subject to the Contractor Standards clause of the Municipal Code Chapter 2, Article 2, Division 30 adopted by Ordinance No.
 O-20316. All consultants are required to complete the Contractor Standards Pledge of Compliance included herein as Exhibit G.
- **9.23 Equal Benefits Ordinance.** Unless an exception applies, Design Professional shall comply with the Equal Benefits Ordinance (EBO) codified in the San Diego Municipal Code (§22.4304(f)). Failure to maintain equal benefits is a material breach of this Agreement. By signing this Agreement, Design Professional certifies that Design Professional is aware of, and will comply with, this City-mandated clause throughout the duration of the Agreement.
- **9.24 Public Records.** By Signing this Agreement the Design Professional agrees that it is aware that the contents of this Agreement and any documents pertaining to the performance of the Agreement requirements/Scope of Services resulting from this Agreement are public records, and therefore subject to disclosure unless a specific exemption in the California Public Records Act applies.

If the Design Professional submits information **clearly marked** confidential or proprietary, the City of San Diego (City) may protect such information and treat it with confidentiality only to the extent permitted by law. However, it will be the **responsibility of the Design Professional** to provide to the City the specific legal grounds on which the City can rely in withholding information requested under the California Public Records Act, should the City choose to withhold such information.

General references to sections of the California Public Records Act will not suffice. Rather, the Design Professional must provide a **specific and detailed legal basis**,

including applicable case law that **clearly establishes** the requested information is exempt from the disclosure requirements of the California Public Records Act.

If the Design Professional does not provide a specific and detailed legal basis for withholding the requested information within a time specified by the City, the City will release the information as required by the California Public Records Act and the **Design Professional will hold the City harmless** for release of this information.

It will be the **Design Professional's obligation to defend**, at Design Professional's expense, any legal actions or challenges seeking to obtain from the City any information requested under the California Public Records Act withheld by the City at the Design Professional's request. Furthermore, the Design Professional shall **indemnify** the City and **hold it harmless** for any claim or liability, and **defend any action** brought against the City, resulting from the City's refusal to release information requested under the Public Records Act withheld at Design Professional's request.

Nothing in this Agreement creates any obligation for the City to notify the Design Professional or obtain the Design Professional's approval or consent before releasing information subject to disclosure under the California Public Records Act.

9.25 Equal Pay Ordinance. Unless an exception applies, Design Professional shall comply with the Equal Pay Ordinance (EPO) codified in the San Diego Municipal Code (SDMC) at section 22.4801 through 22.4809. Design Professional shall require all of its subconsultants to certify compliance with the EPO in their written subcontracts. Design Professional must post a notice informing its employees of their rights under the EPO in their workplace or job site. By signing this Agreement with the City of San Diego, Design Professional acknowledges the EPO requirements and pledges ongoing compliance with the requirements of SDMC Division 48, section 22.4801 et seq., throughout the duration of this Agreement.

The remainder of this page has been intentionally left blank.

IN WITNESS WHEREOF, this Agreement is executed by the City of San Diego, acting by and through its Mayor, pursuant to SDMC 22.3207, authorizing such execution, and by the Design Professional pursuant to Rick Engineering Company 's signature authority document.

of this Agreement, this 13th	day of June , 2023 . By Kevin Gibson
	Principal
Dated this day of _	September , 2023
7 110 1111	THE CITY OF SAN DIEGO
	Mayor or Pesignee
	1. XXC =
	Ву
	Cindy Crocker
	Principal Contract Specialist Purchasing & Contracting Department
	ruichasing & contracting Department
	_ 2.11
I HEREBY APPROVE the fo	rm of the foregoing Agreement this 28 day of
septenly, 2023	
	MARA W. ELLIOTT, City Attorney
	By Lem Leulh
	-3-

DESIGN PROFESSIONAL AS-NEEDED EXHIBITS

SCOPE OF SERVICES

1.0 SCOPE OF SERVICES

1.1 **GENERAL**

- Under the general supervision of the City Mayor or his designated 1.1.1 representatives, Design Professional shall provide as-needed annual professional Civil Engineering services by Task Orders on an hourly basis. Civil Engineering Services include, but are not necessarily limited to preparation of construction documents for; water/sewer/storm drain rehab/replacement projects, water/sewer facility improvement projects, street/sidewalk/bike lane improvement projects, various structural improvement projects, preparation of environmental documents, assist in the acquisition of various permits, perform hydrology/hydraulic analysis, provide bid and construction support services and other support services, including but not limited to structural, electrical, transportation, water resources, survey, landscape architecture, geotechnical, environmental, etc. These services will be provided according to City directions and in conformance with the current California Building Code/Uniform Building Code, California Title 24 and the Americans with Disabilities Accessibility Standards, Act/Americans with Disabilities Act Design Guidelines including professional standards of practice established by the City (see paragraph 1.1.5). This includes all amendments and revisions of these standards as adopted by the City.
- 1.1.2 Design Professional is responsible for the design services and, if needed, design support during construction of the Task in accordance with all current applicable laws, regulations, and codes.
- 1.1.3 Design Professional, either personally or through its subconsultants, shall make any presentations necessary as determined by the City, to City Council, Council Committee, and citizen groups to provide them with the information about the Task. Design Professional, either

personally, or through its subconsultants, shall also make presentations to any governing or regulatory body or agency for other approvals as may be required.

- 1.1.4 Design Professional shall obtain all necessary soils investigation required for the design of the Task. The Design Professional, either personally or through the Soil Subconsultant, shall prepare a statement that may, in the City's discretion, be included in the bidding Documents as to the nature of soils, contamination, ground water conditions and any other information concerning the existing conditions of the site.
- 1.1.5 The professional standards of practice established by the City and referred to in paragraph 1.1.1 include but are not necessarily limited to, the current versions of the following:
 - 1.1.5.1 American Public Works Association's/Associated General Contractors of California's Standard Specifications for Public Works construction with Regional and City Supplements [the Greenbook]
 - 1.1.5.2 San Diego Regional Standards Committee's WATCH Handbook.
 - 1.1.5.3 City of San Diego's Standard Special Provisions for Street Lighting & Traffic Signal Systems.
 - 1.1.5.4 California Department of Transportation's Manual of Traffic controls for construction and Maintenance Work Zones.
 - 1.1.5.5 California Department of Transportation's Standard Specifications (utilized for work in CalTrans rights-of-ways).
 - 1.1.5.6 City of San Diego's Standard Drawings.
 - 1.1.5.7 California Department of Transportation's Standard Plans (utilized for striping of City streets and work in CalTrans rights-of-ways).
 - 1.1.5.8 City of San Diego's Drainage Design Manual.

- 1.1.5.9 City of San Diego's Landscape Technical Manual produced by the Planning Department.
- 1.1.5.10 City of San Diego Sewer Design Guide.
- 1.1.5.11 City of San Diego's Street Design Manual.
- 1.1.5.12 City of San Diego's Manual of Preparation of Land Development and Public Improvement Plans.
- 1.1.5.13 City of San Diego's Technical Guidelines for Geotechnical Reports.
- 1.1.5.14 Land Development Code/San Diego Municipal Code.
- 1.1.5.15 Facility Design Guidelines
- 1.1.5.16 City CADD Standards and MicroStation Drafting Files
- 1.1.6 Design Professional shall comply with City Engineering drafting standards, as outlined in the City of San Diego's Manual of Preparation Land Development and Public Improvement Plans, in order to ensure good quality microfilm prints. The Design Professional shall check with Development Services Plan Check Section for amendments to the most recent version of the manual.
- 1.1.7 Design Professional shall provide all required easement documents (i.e. dedication, acquisitions, set asides, street vacations, abandonments, subordination agreements, joint use agreements, etc.) per City of San Diego Real Estate Assets Department requirements and Council Policy 600-04.
- 1.1.8 Design Professional shall design the storm drain systems to the frequency storm runoff capacities as outlined in of the City of San Diego's Drainage Design Manual (ref. Section 1–102.2).

- 1.1.9 Design Professional shall provide all required information for the construction or relocation of public or private utility facilities which must be constructed or relocated as a result of this Project.
- 1.1.10 If directed, Design Professional shall address all traffic control requirements for the Task including, if necessary, separate traffic control plans and/or notes.
- 1.1.11 Design Professional shall obtain all necessary geotechnical information required for the design and construction of the Project. The Task Engineering Geologist and/or Project Soils Engineer (qualified R.C.E. or R.G.E.) shall prepare a statement that will be included in the Bidding Documents, to address existing geotechnical conditions of the site which might affect construction.
- 1.1.12 Design Professional shall design the Task to comply with the ADA and Title 24 as described in the Agreement; however, as owner of the facility, the City is exposed to liability for projects on which designers fail to meet this obligation. Consequently, the City is implementing an evaluation of certain design aspects to ensure a compliant facility. Professional shall complete and submit an ADA Compliance Review Checklist. This Checklist is designed to assist Design Professionals in meeting their ADA obligations under the contract (Design Professional also must meet Title 24 which these checklists do not cover). These checklists are not comprehensive. The checklists merely reflect the specific problematic areas of compliance with ADA commonly seen by the City. As a result, the City will be checking only these areas of ADA prior to acceptance of a Design Professional's design. The Design Professional is obligated to meet all additional laws which are not included on the City's ADA Design Review Checklist, and/or to advise the City at any time if they feel components on the checklist misrepresent the current state of the law. These ADA checklists and the City's access review process in no way limits the Design Professional's obligation under the contract.

2.0 TASK DELIVERABLES

2.1 CONTRACT DOCUMENTS

Working Drawings shall be prepared by the Design Professional in accordance with the City's most current drawing format as outlined in the City of San Diego's Manual of Preparation of Land Development and Public Improvement Plans. Specifications shall be prepared using Microsoft Word or equivalent utilizing Greenbook or Construction Specification Institute (CSI) format, whichever the City requests. Design Professional will furnish only the technical "Special Provisions" section of the Specifications to supplement or modify the Greenbook standards. Any computer programs used for hydraulic calculations shall be IBM PC compatible.

2.2 SCHEMATIC DESIGN

- 2.2.1 Design Professional shall consult with the City to ascertain requirements of the Task including operational needs analysis in coordination with the City's Engineering & Capital Projects Department. Schematic Design studies shall include, but not be limited to the following:
- 2.2.2 Site plan, with diagrammatic indications showing relationships of the Task components, including traffic circulation and landscaping.
 - 2.2.2.1 Sketches with sufficient detail to illustrate the scale and location of the Task components.
 - 2.2.2.2 Analysis of parameters affecting design and construction for each alternate considered.
 - 2.2.2.3 Description and recommendation for structural, mechanical, and electrical systems, showing alternatives considered, probable construction costs for the base Task and all additive alternates considered.
 - 2.2.2.4 Summary of Task requirements and a recommendation.
- 2.2.3 City approval of the schematic design documents and task proposal is a condition precedent to authorization to the Design Professional to proceed with any task.

2.3 DESIGN DEVELOPMENT

- 2.3.1 Design Professional shall prepare from the approved schematic design documents, for approval by the City, Design Development Documents to fix and describe the size and character of the entire Task. These documents shall contain, as a minimum, the following:
- 2.3.2 Site plan, indicating the immediate surrounding development around the site nature and relational location, via dimensions, of all proposed Task components. Traffic circulation and landscaping should also be indicated at this stage.
- 2.3.3 Proposed construction schedules.
- 2.3.4 Technical 'Special Provisions' section of the Specifications.
- 2.3.5 Outline of Specifications prepared in accordance with the latest recommended format of the Construction Specification Institute, or in Greenbook format.
- 2.3.6 probable project construction costs, for each component of the Project being considered in this phase.

2.4 CONSTRUCTION DOCUMENTS

- 2.4.1 Design Professional shall prepare, if directed, based on the approved Design Development Documents, Working Drawings and Contract Specifications [Construction Documents] setting forth in detail the requirements for the Project construction, and furnishing of the entire Project including the necessary bidding information.
- 2.4.2 Design Professional shall have a specific program established for coordinating the work of all his or her Design Professionals with the architectural work and with each other.
- 2.4.3 Working Drawings and specifications will be prepared in accordance with the latest City drawing and specification format. Specifications shall be typed using Microsoft Word and printed using a standard laser printer or equivalent utilizing Greenbook and/or CSI format. Mylar "D"

Sheets will be furnished by the City. Working drawings shall be made with permanent ink, Computer Aided Drafting, a permanent photographic reproduction process, or with pencil made for use on drafting film and permanently fixed with spray coating. Scale and clarity or detail shall be suitable for half-size reduction. Electronic files shall be submitted to the City as directed.

- 2.4.4 If directed, Design Professional shall provide a construction cost estimate based on the Construction Documents.
- 2.4.5 Design Professional shall file the required documents to obtain the services of all utilities required by the Project, including but not limited to, natural gas, electrical, telephone, cable, fiber optics, water, sewer, and storm drain; and shall coordinate the design of serving utilities with the corresponding utility companies. Design Professional shall furnish City with a written confirmation of the utility companies' approval of the proposed services and of the cost of these services, along with initial submission of Construction Documents.
- 2.4.6 If directed, the Design Professional shall prepare and provide a geotechnical design report.
- 2.4.7 Design Professional shall address all traffic control requirements for the Project including, if necessary, at the discretion of the City, separate traffic control plans and/or notes.
- 2.4.8 Design Professional shall prepare and incorporate into the Construction Documents, a Storm Water Pollution Prevention Plan (SWPPP) to be implemented by the Contractor during Project construction. The SWPPP shall comply with the California Regional Water Quality Control Board Statewide General Construction Storm Water permit current requirements.
- 2.4.9 Design Professional shall provide a construction cost estimate based on the Construction Documents.

2.4.10 Design Professional shall revise Construction Documents to incorporate comments received from the City-wide plan check or from the permitting agencies.

2.5 BIDDING DOCUMENT

Design Professional, following City approval of the Construction Documents, shall prepare Final Corrected Construction Documents [Bidding Documents], and shall assist City in responding to inquiries from prospective bidders, and in preparation of addenda for issuance by the City.

2.6 CONSTRUCTION SUPPORT SERVICES

- 2.6.1 The construction phase will commence with the award of the construction contract and will terminate when the Project is complete and operable and the Final Record Drawings [As-builts] have been accepted by the City.
- 2.6.2 During the construction phase, Design Professional shall provide technical advice for the Project, and any other related work, to the Project Manager employed by the City of San Diego as required by the scope of work of the Task.
- 2.6.3 Design Professional shall incorporate all construction changes provided by the City into the Final Record Drawings, including the location of underground and concealed utilities, and significant shop drawing information, and shall submit them to the Project Manager as record drawings for final acceptance.
- 2.6.4 Design Professional shall aid the City, on an as-needed basis, in the general administration of any construction contract let by City for development of the Project including but not limited to reviewing and preparing response to the Request For Information (RFI), request for clarification, review of the shop drawings and periodic on-site observations as may be necessary to determine if the work is proceeding in accordance with the design.

- 2.6.5 Design Professional shall aid in the assembling of all written guarantees and warranties, instruction books, diagrams and charts required by contract documents.
- 2.6.6 Design Professional shall incorporate all construction changes into the original tracings, including location of underground concealed utilities, significant shop drawing information, and final adjusted outputs of mechanical systems, and submit them to the City for final acceptance.

END OF SCOPE OF SERVICES

TASK ORDER AUTHORIZATION FOR PROFESSIONAL SERVICES [TASK ORDER]

Consultant	:					
Agreement	:					
•						
Consultant h	nereby agrees to perform the Professional Ser	vices described below. The Consultant shall furnish all				
Part A		Scope of Services				
1.1	Agreement. The Scope of Services shall be as set forth in Exhibit A of the Agreement and as more fully set forth below. If necessary, the Scope of Services may be more fully described on one or more					
Part B	Task	Order Compensation				
City shall pay	y Consultant for the Professional Services req	uired by this Task Order in accordance with Article III of				
the Agreemen	nt.					
The not to ex	ceed cost for the Scope of Services for this T	ask Order is \$				
Part C	Personnel Commitment					
The Scope of	f Services shall be performed by Consultant's	personnel in the number and classifications required by City.				
Part D	Time Sequence					
	nal Services to be performed under this Task er Scope of Services.	Order shall be completed by, and as set forth in				
City of San l	Diego	Consultant				
Recommende Approval:	ed For	I hereby acknowledge receipt and acceptance of this Task Order for:				
Approved By	<i>y</i> :	By:				
Name: (Type)						
Title:						
Date:						

COMPENSATION AND FEE SCHEDULE

Principal	\$295.00
Associate Principal	\$275.00
Associate	\$260.00
Senior Project Engineer/Manager	\$245.00
Principal Project Engineer/Manager	\$230.00
Associate Project Engineer/Manager	\$215.00
Assistant Project Engineer/Manager	\$200.00
Principal Engineering/Traffic/Water Resources Designer	\$180.00
Associate Engineering/Traffic/Water Resources Designer	\$165.00
Assistant Engineering/Traffic/Water Resources Designer	\$150.00
GIS Project Manager	\$195.00
GIS Analyst	\$150.00
Principal Project Landscape Architect/Manager	\$200.00
Associate Project Landscape Architect/Manager	\$180.00
Assistant Project Landscape Architect/Manager	\$165.00
Landscape Designer	\$150.00
Environmental Specialist	\$140.00
Surveyor	\$195.00*
Surveyor Assistant	\$185.00*
Survey Analyst	\$180.00
Photogrammetrist	\$160.00
Graphics Designer	\$135.00
Technical Editor	\$125.00
Administrative Assistant	\$ 85.00

^{*}Prevailing wage and subsequent billing rates for surveyors is subject to the percentages or increases assigned by CA DIR.

NOTE:

- Mileage reimbursement rate will be at current City of San Diego mileage rate (mileage log required).
- Travel expenses for the lowest cost effective Air Fare, Train, and/or Car Rental, will be reimbursed at actual costs (receipts required).
- Lodging and Per Diem will be reimbursed at actual costs (receipts required) up to the maximum allowance for the San Diego area as published/posted on the U.S. General Services Administration website (http://www.gsa.gov/portal/category/100120).
- All subconsultant costs are reimbursed as a "direct expense" at actual costs (invoice/receipts required).

• A request for an annual rate adjustment must be submitted to the City of San Diego in writing for approval. Written justification for the rate adjustment must be submitted to the City of San Diego a minimum of 60 days before the Agreement anniversary date. Said proposed adjustment shall not exceed three percent (3%), and the City of San Diego must approve any rate adjustments in writing before they become effective.

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

CONSULTANT REQUIREMENTS

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I. City's Equal Opportunity Commitment. The City of San Diego (City) is strongly committed to equal opportunity for employees and Subcontractors of Consultants doing business with the City. The City encourages its Consultants to share this commitment. Consultants are encouraged to take positive steps to diversify and expand their Subcontractor solicitation base and to offer consulting opportunities to all eligible Subcontractors. Consultants are encouraged to take positive steps to diversify and expand their subcontractor and supplier solicitation base and to offer opportunities to all eligible business firms.

Failure to submit the required EOCP documentation indicated below shall result in a determination of the Consultant being non-responsive.

- **II. Nondiscrimination in Contracting Ordinance.** All Consultants doing business with the City, and their Subcontractors, must comply with requirements of the City's *Nondiscrimination in Contracting Ordinance*, San Diego Municipal Code Sections 22.3501 through 22.3517.
 - A. <u>Disclosure of Discrimination Complaints (Attachment AA)</u>. As part of its bid or proposal, Consultant shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Consultant in a legal or administrative proceeding alleging that Consultant discriminated against its employees, Subcontractors, vendors, or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

- B. <u>Contract Language</u>. The following language shall be included in contracts for City projects between the Consultant and any Subcontractors, vendors, and suppliers:
 - Contractor shall not discriminate on the basis of race, gender, gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring, or treatment of subcontractors, vendors, or suppliers. Consultant shall provide equal opportunity for Subcontractors to participate in opportunities. Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.
- C. Contract Disclosure Requirements. Upon the City's request, Consultant agrees to provide to the City, within sixty (60) calendar days, a truthful and complete list of the names of all Subcontractors, vendors, and suppliers that Consultant has used in the past five (5) years on any of its contracts that were undertaken within County of San Diego, including the total dollar amount paid by Consultant for each subcontract or supply contract. Consultant further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Nondiscrimination in Contracting Ordinance, Municipal Code Sections 22.3501 through 22.3517. Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Consultant up to and including contract termination, debarment and other sanctions.
- III. Equal Employment Opportunity Outreach Program. Consultants shall comply with requirements of San Diego Municipal Code Sections 22.2701 through 22.2707. Consultants shall submit with their proposal a Work Force Report for approval by the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP).
 - A. <u>Nondiscrimination in Employment</u>. Consultant shall not discriminate against any employee or applicant for employment on any basis prohibited by law. Contractor shall provide equal opportunity in all employment practices. Consultants shall ensure that their subcontractors comply with this program. Nothing in this Section shall be interpreted to hold a Consultant liable for any discriminatory practice of its subcontractors.
 - B. Work Force Report. If based on a review of the Work Force Report (Attachment BB) submitted an EOCP staff Work Force Analysis determines there are under representations when compared to County Labor Force Availability data, then the Consultant will also be required to submit an Equal Employment Opportunity (EEO) Plan to the Program Manager of the City of San Diego Equal Opportunity Contracting Program (EOCP) for approval.
 - C. <u>Equal Employment Opportunity Plan</u>. If an Equal Employment Opportunity Plan is required, the Program Manager of EOCP will provide a list of plan requirements to Consultant.
- **IV. Small and Local Business Program Requirements.** The City has adopted a Small and Local Business Enterprise (SLBE) program for consultant contracts. SLBE program requirements for consultant contracts are set forth Council Policy 100-10.
 - A. <u>SLBE and ELBE Participation for Contracts Valued Over \$50,000</u>:
 - 1. For all consultant contracts, the City shall apply a maximum of an additional 12 points for SLBE or ELBE participation, to the proposer's subtotal maximum evaluation points...

Additional points will be awarded as follows to achieve the proposer's final maximum evaluation points :

- a. If the proposer achieves 20% participation, apply 5 points to the proposer's score; or
- b. If the proposer achieves 25% participation, apply 10 points to the proposer's score; or
- c. If the prime consultant is a SLBE or an ELBE, apply 12 points to the proposer's score.
- B. <u>Subcontractor Participation List</u>. The Subcontractor Participation List (Attachment CC) shall indicate the Name and Address, Scope of Services, Percent of Total Proposed Contract Amount, Certification Status and Where Certified for each proposed Subcontractor/Subconsultant.

V. Maintaining Participation Levels.

- A. Bid discounts and additional points are based on the Consultant's level of participation prior to the award of goods, services, or consultant contract. Consultants are required to achieve and maintain the SLBE or ELBE participation levels throughout the duration of the goods, services, or consultant contract.
- B. If the City modifies the original specifications, the Consultant shall make reasonable efforts to maintain the SLBE or ELBE participation for which the bid discount or additional points were awarded. The City must approve in writing the reduction in SLBE or ELBE participation levels.
- C. The Consultant shall notify and obtain written approval from the City in advance of any reduction in subcontract scope, termination, or substitution for a designated SLBE or ELBE subcontractor.
- D. Consultant's failure to maintain SLBE or ELBE participation levels as specified in the goods, services, or consultant contract shall constitute a default and grounds for debarment under Chapter 2, Article 2, Division 8, of the San Diego Municipal Code.
- E. The remedies available to the City under Council Policy 100-10 are cumulative to all other rights and remedies available to the City.

VI. Definitions.

Commercially Useful Function: a Small Local Business Enterprise or Emerging Local Business Enterprise (SLBE/ELBE) performs a commercially useful function when it is responsible for execution of the work and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the SLBE/ELBE shall also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quantity and quality, ordering the material, and installing (where applicable) and paying for the material itself.

To determine whether an SLBE/ELBE is performing a commercially useful function, an evaluation will be performed of the amount of work subcontracted, normal industry practices, whether the amount the SLBE/ELBE firm is to be paid under the contract is commensurate with the work it is actually performing and the SLBE/ELBE credit claimed for its performance of the work, and other relevant factors. Specifically, a SLBE/ELBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of meaningful and useful SLBE/ELBE participation, when in similar transactions in which SLBE-ELBE firms do not participate, there is no such role performed.

Disadvantaged Business Enterprise (DBE): a certified business that is (1) at least fifty-one (51%) owned by socially and economically Disadvantaged Individuals, or, in the case of a publicly owned

business at least fifty-one percent (51%) of the stock is owned by one or more socially and economically Disadvantaged Individuals; and (2) whose daily business operations are managed and directed by one or more socially and economically disadvantaged owners. Disadvantaged Individuals include Black Americans, Hispanic Americans, Asian Americans, and other minorities, or individual found to be disadvantaged by the Small Business Administration pursuant to Section 8 of the Small Business Reauthorization Act.

Disabled Veteran Business Enterprise (DVBE): a certified business that is (1) at least fifty-one percent (51%) owned by one or more disabled veterans; and (2) business operations must be managed and controlled by one or more disabled veterans. Disabled Veteran is a veteran of the U.S. military, naval, or air service; the veteran must have a service-connected disability or at least 10% or more; and the veteran must reside in California. The firm shall be certified by the State of California's Department of General Services, Office of Small and Minority Business.

Emerging Business Enterprise (EBE): a business whose gross annual receipts do not exceed the amount set by the City Manager, and which meets all other criteria set forth in the regulations implementing the City's Small and Local Business Preference Program. The City Manager shall review the threshold amount for EBEs on an annual basis, and adjust as necessary to reflect changes in the marketplace.

Emerging Local Business Enterprise (ELBE): a Local Business Enterprise that is also an Emerging Business Enterprise.

Local Business Enterprise (LBE): a firm having a Principal Place of Business and a Significant Employment Presence in San Diego County, California, that has been in operation for 12 consecutive months and a valid business tax certificate. This definition is subsumed within the definition of Small Local Business Enterprise.

Minority Business Enterprise (MBE): a certified business that is (1) at least fifty-one percent (51%) owned by one or more minority individuals, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more minority individuals; and (2) whose daily business operations are managed and directed by one or more minorities owners. Minorities include the groups with the following ethnic origins: African, Asian Pacific, Asian Subcontinent, Hispanic, Native Alaskan, Native American, and Native Hawaiian.

Other Business Enterprise (OBE): any business which does not otherwise qualify as Minority, Woman, Disadvantaged or Disabled Veteran Business Enterprise.

Principal Place of Business: a location wherein a firm maintains a physical office and through which it obtains no less than fifty percent (50%) of its overall customers or sales dollars.

Significant Employee Presence: no less than twenty-five percent (25%) of a business's total number of employees are domiciled in San Diego County.

Small Business Enterprise (SBE): a business whose gross annual receipts do not exceed the amount set by the City Manager, and that meets all other criteria set forth in regulations implementing the City's Small and Local Business Preference Program. The City Manager shall review the threshold amount for SBEs on an annual basis, and adjust as necessary to reflect changes in the marketplace. A business certified as a DVBE by the State of California, and that has provided proof of such certification to the City Manager, shall be deemed to be an SBE.

Small Local Business Enterprise (SLBE): a Local Business Enterprise that is also a Small Business Enterprise.

Women Business Enterprise (WBE): a certified business that is (1) at least fifty-one percent (51 %) owned by a woman or women, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more women; and (2) whose daily business operations are managed and directed by one or more women owners.

VII. Certifications.

The City accepts certifications of MBE, WBE, DBE or DVBE from the following certifying agencies:

Current certification by the State of California Department of Transportation (CALTRANS) as DBE.

Current MBE or WBE certification from the California Public Utilities Commission.

DVBE certification is received from the State of California's Department of General Services, Office of Small and Minority Business.

Current certification by the City of Los Angles as DBE, WBE or MBE.

Current certification by the U.S. Small Business Association as SDB, WOSB, SDVOSB, or Hubzone.

Subcontractors' valid proof of certification status e.g., copy of MBE, WBE, DBE, or DVBE certification must be submitted with RFP. MBE, WBE, DBE, or DVBE certifications are listed for informational purposes only.

VIII. List of Attachments.

- **AA.** Disclosure of Discrimination Complaints
- **BB.** Work Force Report
- CC. Subcontractors List

DISCLOSURE OF DISCRIMINATION COMPLAINTS

As part of its proposal, the Consultant must provide to the City a list of all instances within the past 10 years where a complaint was filed or pending against the Consultant in a legal or administrative proceeding alleging that Consultant discriminated against its employees, subcontractors, vendors or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

The undersigned certifies that within the past 10 years the Consultant has NOT been the subject of a complaint or pending action in a legal administrative proceeding alleging that Consultant discriminated against its employees, subcontractors, vendors or suppliers.
The undersigned certifies that within the past 10 years the Consultant has been the subject of a complaint or pending action in a legal administrative proceeding alleging that Consultant discriminated against its employees,

action taken and the applicable dates is as follows:

subcontractors, vendors or suppliers. A description of the status or resolution of that complaint, including any remedial

DATE OF CLAIM	LOCATION	DESCRIPTION OF CLAIM	LITIGATION (Y/N)	STATUS	RESOLUTION/REMEDIAL ACTION TAKEN
N/A	N/A	N/A	N/A	N/A	N/A

Consultant Name	Rick Engineering Company		
Certified By	Kevin Gibson	Title	Principal - Public Works Division
	Name J. J.	Date	May 18, 2023
	Signature		

USE ADDITIONAL FORMS AS NECESSARY

CHECK ONE BOX ONLY.



EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue, Suite 200 · San Diego, CA 92101 Phone: (619) 236-6000 · Fax: (619) 236-5904

A. WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED CONTRACTOR IDENTIFICATION

		CONTRACTOR I	DENTIFICATION	ON	
Type of Contractor:	□ Vendor/Supplic □ Grant Recipien	er 🗆 Financial t 🗀 Insuranc	☐ Lessee/Lessor ☐ Other		
Name of Company: Glenr	A. Rick Engineering & D	levelopment Company			
ADA/DBA: Rick Engineer	ing Company				
Address (Corporate Head	quarters, where appli	cable): 5620 Friars Road			
City: San Diego	(County: San Diego			
Telephone Number: 619-2					
Name of Company CEO:	Kai E. Ramer, PE				
Address(es), phone and fa Address: Same as above		oany facilities located in		(if different from a	above):
City:		County:		State:	Zip:
As its Equal Employment employment and affirmat Address: <u>5620 Friars Road</u>	ive action policies of San Diego, CA 92110	this company. The EEO	O may be contacte	ed at:	
Telephone Number: 619-2	91-0707	Fax Number: 619-291-	4165	Email: kgendror	@rickengineering.com
*Submit a separate V I, the undersigned represe	□ C Vork Force Report	Branch Work Forc Managing Office V heck the box above the for all participating b	e * /ork Force nat applies to thi	's WFR.	ork Force - Mandatory than one branch per county.
-, are undersigned represe	ntutive or		firm Name)		
San Die	go	; CA		hereby certify th	at information provided
(County		(Stat			p. v. mad
herein is true and correct.	This document was e	executed on this 3rd	da	y of <u>January</u>	, 20 23
Klisti M.	Gendra			Kristin M. Gendron	h.
(Authoriz	zed Signature)		(Prin	t Authorized Signat	
FOC Work Force Penart /res. o	2/2010)	0.00		•	A STANSON OF MANUAL SECTION (C.)

AME OF FIRM: Rick Engineering FFICE(S) or BRANCH(ES): Se	n Diego							C	OUNTY		TE: Ja	inuary 3.	2023	
INSTRUCTIONS: For eac	h occupat	ional c	ategory	, indica	te num	per of n	nales ar	nd fema	les in ev	verv etl	n Diego hnic gro	up. Tot	al colur	nns in
asis. The following groups are to	be includ	ed in et	thnic ca	tegories	slisted	in colu	mns bel	low:	T U y y U	ir comp	parry on	either	a Tull OI	part-
 Black or African-American Hispanic or Latino Asian American Indian or Alaska 	ı Native	tegori	ies can	he fou	nd on l	(6) V (7) C	Vhite				Islande		ner gro	ups
ADMINISTRATION OCCUPATIONAL CATEGORY	(i	1) ican rican	(: Hispa	2) inic or tino		3) ian	Ame Indian	4) rican n/ Nat. skan	Pac	5) rific nder		5) iite	Oti	7) her nicity
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial			1		1				2		12	10		
Professional	(4-1)													
A&E, Science, Computer	1	1	28	6	13	2			1	2	46	26		1
l'echnical														
Sales										7				
Administrative Support			1	4		1				1	1	12		
Services														
Crafts														
Operative Workers														
Fransportation													117	
Laborers*						7.11								
*Construction laborers and other fie Fotals Each Column	ld employed	es are no	ot to be in	ncluded o	on this p	age 3	0	0	3	3	59	48	0	1
Grand Total All Employees	1		173											
ndicate by Gender and Ethnicity	the Num	ber of A	Above E	mploye	es Who	Are Di	sabled:							
Disabled														
Ion-Profit Organizations Only:			**				·							
Board of Directors														
olunteers		741				0		-						
	1						- 1							



Work Force Report

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (American Indian or Alaska Native, Asian, Black or African-American, Native Hawaiian or Pacific Islander, White, and Other) for each occupation. Currently, our CLFA data is taken from the 2010 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County Work Force Report¹. By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a Work Force Report from that county². If participation in a San Diego project is by work forces from San Diego County and, for example, from Los Angeles County and from Sacramento County, we ask for separate Work Force Reports representing your firm from each of the three counties.

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report^{1, 3}. In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS:

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

- One San Diego County (or Most Local County)
 Work Force Mandatory in most cases
- ² Branch Work Force *
- ³ Managing Office Work Force
- *Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

RACE/ETHNICY CATEGORIES

American Indian or Alaska Native – A person having origins in any of the peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the Black racial groups of Africa.

Native Hawaiian or Pacific Islander – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White – A person having origins in any of the peoples of Europe, the Middle East, or North Africa.

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin.

Exhibit A: Work Force Report Job categories-Administration

Refer to this table when completing your firm's Work Force Report form(s).

Management & Financial

Advertising, Marketing, Promotions, Public Relations, and Sales Managers Business Operations Specialists Financial Specialists Operations Specialties Managers Other Management Occupations Top Executives

Professional

Art and Design Workers Counselors, Social Workers, and Other Community and Social Service Specialists Entertainers and Performers, Sports and Related Workers **Health Diagnosing and Treating Practitioners** Lawyers, Judges, and Related Workers Librarians, Curators, and Archivists Life Scientists Media and Communication Workers Other Teachers and Instructors **Postsecondary Teachers** Primary, Secondary, and Special Education **School Teachers Religious Workers** Social Scientists and Related Workers

Architecture & Engineering, Science, Computer

Architects, Surveyors, and Cartographers Computer Specialists Engineers Mathematical Science Occupations Physical Scientists

Technical

Drafters, Engineering, and Mapping Technicians Health Technologists and Technicians Life, Physical, and Social Science Technicians Media and Communication Equipment Workers

Sales

Other Sales and Related Workers Retail Sales Workers Sales Representatives, Services Sales Representatives, Wholesale and Manufacturing Supervisors, Sales Workers

Administrative Support

Financial Clerks Information and Record Clerks Legal Support Workers Material Recording, Scheduling, Dispatching, and Distributing Workers
Other Education, Training, and Library
Occupations
Other Office and Administrative Support
Workers
Secretaries and Administrative Assistants
Supervisors, Office and Administrative Support
Workers

Services

Building Cleaning and Pest Control Workers Cooks and Food Preparation Workers **Entertainment Attendants and Related** Workers Fire Fighting and Prevention Workers First-Line Supervisors/Managers, Protective Service Workers Food and Beverage Serving Workers **Funeral Service Workers** Law Enforcement Workers Nursing, Psychiatric, and Home Health Aides Occupational and Physical Therapist **Assistants and Aides** Other Food Preparation and Serving Related Workers Other Healthcare Support Occupations Other Personal Care and Service Workers

Other Personal Care and Service Workers
Other Protective Service Workers
Personal Appearance Workers
Supervisors, Food Preparation and Serving
Workers
Supervisors, Personal Care and Service
Workers
Transportation, Tourism, and Lodging
Attendants

Crafts

Workers

Construction Trades Workers
Electrical and Electronic Equipment
Mechanics, Installers, and Repairers
Extraction Workers
Material Moving Workers
Other Construction and Related Workers
Other Installation, Maintenance, and Repair
Occupations
Plant and System Operators
Supervisors of Installation, Maintenance, and Repair Workers
Supervisors, Construction and Extraction

Vehicle and Mobile Equipment Mechanics, Installers, and Repairers Woodworkers

Operative Workers

Assemblers and Fabricators
Communications Equipment Operators
Food Processing Workers
Metal Workers and Plastic Workers
Motor Vehicle Operators
Other Production Occupations
Printing Workers
Supervisors, Production Workers
Textile, Apparel, and Furnishings Workers

Transportation

Air Transportation Workers Other Transportation Workers Rail Transportation Workers Supervisors, Transportation and Material Moving Workers Water Transportation Workers

Laborers

Agricultural Workers
Animal Care and Service Workers
Fishing and Hunting Workers
Forest, Conservation, and Logging Workers
Grounds Maintenance Workers
Helpers, Construction Trades
Supervisors, Building and Grounds Cleaning
and Maintenance Workers
Supervisors, Farming, Fishing, and Forestry
Workers

SUBCONTRACTOR PARTICIPATION LIST

This list shall include the name and complete address of all Subcontractors who qualify as SLBEs or ELBEs. Consultants must also list participation by any MBE, WBE, DBE, DBVE and OBE firms. However, no additional points will be awarded for participation by these firms, except that DVBEs that are certified by the City as local businesses shall be counted as SLBEs.

Subcontractors shall be used in the percentages listed. **NOTE:** If percentages are listed as a range, the **minimum number identified** in the range will be used to calculate overall subcontractor participation.

No changes to this Participation List will be allowed without prior written City approval. The Consultant understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions.

		PERCENT	SLBE/ELBE (MBE/	
NAME AND ADDRESS	SCOPE OF	OF	WBE/DBE/	WHERE
SUBCONTRACTORS	SERVICES	CONTRACT	DVBE/OBE*)	CERTIFIED**
Affordable Drain & Pipeline Services 8340 Juniper Creek Ln. San Diego, CA 92126	ссту	0.5%	ОВЕ	N/A
AirX Utility Surveyors, Inc. 785 E Mission Rd Ste 100, San Marcos, CA 92069	Utility Potholing	1.0%	WBE, WOSB	WBENC
Allied Geotechnical Engineers, Inc. 9500 Cuyamaca Street, #102, Santee, CA 92071	Geotechnical Engineering	4.0% ·	SLBE, SBE, DBE, DVBE, MBE	City of San Diego, Metro, CA DGS, CPUC
Belcourt Engineering Group 11457 Vista Ridge, San Diego CA 92130	Constructability Review/ Construction Support	1.0%	SLBE	City of San Diego
Blue Lake Civil 5480 Baltimore Drive, Ste 215, La Mesa, CA 91942	Utilities/Civil Design Support	4.0%	ELBE, SBE, WBE, DBE	City of SD, CA DGS, SC/CPUC, Caltrans
Coastal Land Solutions, Inc. 577 Second Street, Encinitas, CA 92024	Surveying	3.0%	ELBE	City of San Diego
Dexter Wilson Engineering, Inc. 2234 Faraday Avenue, Carlsbad, CA 92008	Water & Sewer Mechanical Design	0.5%	SBE	CA DGS
Hill International, Inc. 100 Spectrum Center Dr., #550, Irvine, CA 92618	Community Outreach	0.5%	OBE	N/A
Martin & Libby 4452 Glacier Avenue, San Diego, CA 92120	Structural Engineering	3.0%	ELBE, SBE, WBE	City of San Diego, DGS, PC/CUCP
Merkel & Associates, Inc. 5434 Ruffin Road San Diego, CA 92123	Coastal & Regulatory Biology	3.0%	SLBE, WBE	City of San Diego, PC/CPUC
Moffatt & Nichol, Inc. 1660 Hotel Circle North, Suite 500 San Diego, CA 92108	Coastal Structural Engineering	0.5%	OBE	N/A
PanGIS, Inc. 6353 El Camino Real, Suite B Carlsbad, CA 92009	Environmental Services	1.0%	ELBE, DBE, WBE	City of San Diego, Caltrans, PC/CPUC
Project Professionals Corporation 4499 Ruffin Rd., #250, San Diego, CA 92123	Specifications & Cost Estimating	0.5%	OBE	N/A
Reddy Engineering Services 3160 Camino del Rio South, Suite 103, San Diego, CA 92108	Landscape Architecture	3.0%	ELBE, DBE	City of San Diego, Caltrans
RF Yeager Engineering 1016 Broadway, Suite A, El Cajon, CA 92021	Corrosion Control/Cathodic Protection	0.5%	SLBE, DVBE, SBE	City of San Diego, CA DGS
Safe Site Utility Services, LLC 7623 N 73rd Drive, Glendale, AZ 85303	Geophysical Utility Locating	0.5%	OBE	N/A
The Bodhi Group, Inc. 1076 Broadway, Suite B, El Cajon, CA 92021	Environmental Hazardous Materials	0.5%	ELBE, DBE	City of San Diego, Caltrans
Tierra Data, Inc. 10110 W. Lilac Road, Escondido, CA 92026	Biological Services	3.0%	SLBE, DBE, WBE, SBE	City of San Diego, Caltrans, CPUC, CA DGS
TTG Environmental & Associates 7922 Mission Manzana Place, San Diego, CA 92120	Environmental Permitting	0.5%	SLBE, DBE, SMBE/ SWBE	City of San Diego, Caltrans

List of Abbreviations:

Small Local Business Enterprise		SLBE
Emerging Local Business Enterprise	•	ELBE
Certified Minority Business Enterprise		MBE*
Certified Woman Business Enterprise	•	WBE*
Certified Disadvantaged Business Enterprise		DBE*
Certified Disabled Veteran Business Enterprise		DVBE*
Other Business Enterprise	١.	OBE*

^{*} Listed for informational purposes only.

^{**} Consultant shall indicate if Subcontractor is certified by one of the agencies listed in Section VII of the Equal Opportunity Contracting Program (EOCP) Consultant Requirements

INSTRUCTION SHEET FOR

DISCLOSURE DETERMINATION FOR CONSULTANT (Form CC-1671)

Use the "Disclosure Determination for Consultant" form (CC-1671) to report the disclosure requirement for any consultant hired to provide services to the City of San Diego or the boards, commissions and agencies that fall under the City of San Diego's jurisdiction.

2 California Code of Regulations defines a "consultant" as an individual who, pursuant to a contract with a state or local government agency, either makes a governmental decision or serves in a staff capacity with the state or local government agency and in that capacity participates in making a governmental decision.

The "Disclosure Determination for Consultant" form is completed for all consultants under contract with the City of San Diego or the boards, commissions and agencies that fall under the City of San Diego's jurisdiction. Please follow the step-by-step directions:

- 1. List the department, board, commission or agency requesting the consultant service.
- 2. List the consulting company. If known, also list the individual(s) who will be providing the consultant services.
- 3. List the mailing address.
- 4. List the e-mail address of individual(s) providing the consultant service.
- 5. Provide the date the individual(s) will start providing the consultant service.
- 6. List all duties/responsibilities the consultant will have. This list will enable you to determine the disclosure requirement for the consultant.
- 7. Determine the consultant's disclosure category. Your consultant should be required to disclose only those economic interests which could potentially create a conflict of interest as he/she performs his/her contractual obligations. For ideas about possible disclosure categories, review those in your department's, board's, commission's or agency's conflict of interest code, available at:

www.sandiego.gov/city-clerk/elections/eid/codes.shtml

Please fill out the entire "Disclosure Determination for Consultant" form, and have it signed by the appropriate authority. (Individuals with signing authority are described in your conflict of interest code as part of the disclosure requirement for Consultants.) Forward the original form to the City Clerk's Office, MS 2A.

DISCLOSURE DETERMINATION FOR CONSULTANT

*Must be signed by department director, agency president or other individual authorized by the appropriate conflict of interest code regarding consultants.

1.	Department / Name:	Address, City, State, ZIP Project Title (as shown on 1472, "Request for Council action") Consultant Duties for Project: Consultant will not be "making a government capacity." No disclosure required. Consultant will be "making a government capacity." No disclosure required. Consultant will be "making a government consultant is required to file a Statement of the City of San Diego in a timely manner disclosure category.] Full: Disclosure is required pursuappropriate Conflict of Interest Conflict of Inter	City of San Diego, Engineering & Capital Projects Department Kevin Gibson, Rick Engineering Company					
2.	Name of Spec							
3.	Address, City	, State, ZIP	5620 Friars Road, San Diego, CA 92110					
4.	Council	as shown on 1472, "Request for						
	Action")		As-Needed Civil Engineering H2226032					
5.	Consultant Du	nties for Project:	Provide professional civil engineering services					
6.	Con	sultant will not be "making a gove						
	Capa	iony, and disclosure required.	- or -					
	Con the C	sultant is required to file a Stateme City of San Diego in a timely man	nental decision" or "serving in a staff capacity." ent of Economic Interests with the City Clerk of ner as required by law. [Select consultant's					
			ursuant to the broadest disclosure category in the t Code or -					
	Limited: Disclosure is require		ed to a limited extent. [List the specific					
		economic interests the consu	ltant is required to disclose.]					
By:	Consultant will not be "making a capacity." No disclosure required Consultant will be "making a gove Consultant is required to file a Stathe City of San Diego in a timely disclosure category.] Full: Disclosure is required appropriate Conflict of Into Limited: Disclosure is received economic interests the construction.		5/16/23					
Dy.			[Date]					

Once completed, with all questions answered and an authorized signature affixed, please forward the original form to the City Clerk's Office, MS 2A. Keep a copy with the contract.

DEFINITION OF "CONSULTANT"

2 California Code of Regulations defines a "consultant" as an individual who, pursuant to a contract with a state or local government agency:

- (A) Makes a governmental decision whether to:
 - 1. Approve a rate, rule or regulation;
 - 2. Adopt or enforce a law;
 - 3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 - 4. Authorize the City to enter into, modify, or renew a contract provided it is the type of contract that requires City approval;
 - 5. Grant City approval to a contract that requires City approval and to which the City is a party, or to the specifications for such a contract;
 - 6. Grant City approval to a plan, design, report, study, or similar item;
 - 7. Adopt, or grant City approval of, policies, standards, or guidelines for the City, or for any subdivision thereof; or
- (B) Serves in a staff capacity with the City and in that capacity participates in making a governmental decision as defined in Regulation 18702.2 or performs the same or substantially all the same duties for the City that would otherwise be performed by an individual holding a position specified in the City's Conflict of Interest Code.

An individual "serves in a staff capacity" if he or she performs substantially all the same tasks that normally would be performed by staff member of a governmental entity. In most cases, individuals who work on only one project or a limited range of projects for an agency are not considered to be working in a "staff capacity." The length of the individual's service to the agency is relevant. Also, the tasks over the relevant period of time must be substantially the same as a position that is or should be specified in the City's conflict of interest code.

An individual "participates in making a governmental decision" if he or she: (1) negotiates, without substantive review, with a governmental entity or private person regarding the decision; or (2) advises or makes recommendations to the decision—maker, by conducting research or an investigation, preparing or presenting a report, analysis or opinion which requires the exercise of judgment on the part of the individual and the individual is attempting to influence the decision.

CITY OF SAN DIEGO CONSULTANT PERFORMANCE EVALUATION

The purpose of this form is to evaluate the consultant's performance and will be retained by Public Works Contracts for five years to provide historical data to City staff when selecting consultants.

Section I

PROJECT INFORMATION

1. PROJECT DATA	2. CONSULTANT DATA							
1a. Project (title, location):	2a. Name, address, phone & email of Consultant:							
1b. Brief Description:								
	2b. Consultant	's Project N	lanager:					
1c. Contract Amount: \$	Phone: ()						
WBS/IO:	Email:							
3. CITY DEPART	MENT RESPONSI	BLE						
3a. Department (include Division):	3b. Project Man	nager (nam	e, address, ph	one & email				
	address):							
Donuty Director								
Deputy Director:	Phone: ()						
	Email:							
Section II SPECIFIC RAT	rings							
PERFORMANCE		EXCELLENT	SATISFACTORY	UN-	N/A			
EVALUATION 1. Quality of Report, Study, Plans, Specifications, etc. [Deli	verables] of Scop			SATISFACTORT	N/A			
Deliverables submitted were complete in all respects.								
All comments and review requests were adequately in Deliverables.	ncorporated into							
The Deliverables were properly formatted and well-coor	dinated.							
Writing style/presentation and terminology was clear ar straightforward with adequate backup provided.								
2. Ability to adhere to contract schedule, budget, and overa	all timely respons	ses as note	d:					
• Deliverables prepared in accordance with the agreed upon	on schedule(s).							
• Consultant alerted the City to possible schedule problem of delays.	s well in advance							
• Consultant suggested solutions there were cost effective were provided in a timely manner.	, appropriate and							
• The Consultant provided responses to RFI's/emails/requeetc. in a timely manner.	est for proposals,							
3. Ability to manage project team, Subconsultants, and coo	ordinate with City	y staff as no	oted:	l				
• The Consultant was reasonable and fair during neg Agreement and/or on Task Orders.	otiations of the							
The Consultant followed direction and chain of responsi	bility.							
• The Consultant reviewed and analyzed Subconsultant oversaw their work in an appropriate manner.	Deliverables and							
The Consultant provided adequate support/attendance d	luring meetings.							

Section II

SPECIFIC RATINGS Continued

PERFORMANCE			UN-				
EVALUATION		SATISFACTORY	SATISFACTORY	N/A			
4. Ability to manage responsibilities in the regulatory/approval process as noted:							
 The Consultant researched and adhered to the necessary Federal/State/City code/regulations & requirements needed for the Deliverable. 							
• The Consultant advise the City the necessary regulatory restrictions that needed to be adhered to.							
5. Quality of Construction/Design Support as noted:							
The drawings/plans reflected existing conditions accurately.							
• The Consultant provided direction/support to the Resident Engineer and work cooperatively with them.							
The Consultant provide adequate support for As-Built drawings.							
Change orders due to design deficiencies were kept to a minimum.							
Section III SUPPLEMENTAL INFORMATION (Please ensure to attach additional documentation)		ed.)					
(Supporting documentation attached: Yes Section IV FINAL RATING	No 🔲)						
4. OVERALL RATING							
Excellent Satisfactory Consultant Rating	Unsa	tisfactory					
5. AUTHORIZING SIGNATURES							
5a. Project Manager							
Name Signature			Date				
5b. Deputy Director							
Name Signature			Date	_			
5c. Provided to Consultant							
Name of Recipient Signature							
Consultant Concurrence*: Yes \(\sum \) No \(\sum \) *Note: Consultant has the right to appeal the contents of this evaluation. Please refer to SDMC 22.0811(a) for more details.							

City of San Diego CONTRACTOR STANDARDS Pledge of Compliance

The City of San Diego has adopted a Contractor Standards Ordinance (CSO) codified in section 22.3004 of the San Diego Municipal Code (SDMC). The City of San Diego uses the criteria set forth in the CSO to determine whether a bidder or proposer has the capacity to fully perform the contract requirements and the business integrity to justify the award of public funds. This completed Contractor Standards Pledge of Compliance (Pledge of Compliance) signed under penalty of perjury must be submitted with each bid and proposal. If an informal solicitation process is used, the bidder must submit this completed Pledge of Compliance to the City prior to execution of the contract. All responses must be typewritten or printed in ink. If an explanation is requested or additional space is required, Respondents must provide responses on Attachment "A" to the Pledge of Compliance and sign each page. Failure to submit a signed and completed Pledge of Compliance may render the bid or proposal non-responsive. In the case of an informal solicitation, the contract will not be awarded unless a signed and completed Pledge of Compliance is submitted. A submitted Pledge of Compliance is a public record and information contained within will be available for public review except to the extent that such information is exempt from disclosure pursuant to applicable law.

A. BID/PROPOSER/SOLICITATION TITLE:

Solicitation Title: As-Needed Engineering - Civil - Contracts 1, 2 & 3	
Contract Number: H2226031, H2226032 & H2226033	
Proposer: Rick Engineering Company (RICK)	

B. BIDDER PROPOSER INFORMATION

Glenn A. Rick Engineering Development & Company		Rick Engineering Company		
Legal Name		DBA		
5620 Friars Road	San Diego	California	92110	
Street Address	City	State	Zip	
Kevin Gibson, PE, Principal - Public	Works Division (619) 293	1-0707 N/A	Д	
Contact Person, Title	Phone	Fax		

Provide the name, identity, and precise nature of the interest* of all persons who are directly or indirectly involved** in this proposed transaction (SDMC § 21.0103). Use additional pages if necessary.

- * The precise nature of the interest includes:
 - the percentage ownership interest in a party to the transaction,
 - the percentage ownership interest in any firm, corporation, or partnership that will receive funds from the transaction,
 - the value of any financial interest in the transaction,
 - any contingent interest in the transaction and the value of such interest should the contingency be satisfied, and
 - any philanthropic, scientific, artistic, or property interest in the transaction.
- ** Directly or indirectly involved means pursuing the transaction by:
 - communicating or negotiating with City officers or employees,
 - submitting or preparing applications, bids, proposals or other documents for purposes of contracting with the City, or
 - directing or supervising the actions of persons engaged in the above activity.

NT	Principal - Public Works Division / PIC / Project Manage
Name San Diego, California	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
4% Ownership in Rick Engineering Company Interest in the transaction	
interest in the transaction	
Tim Gabrielson, PE	Principal / Quality Assurance & Quality Control
Name	Title/Position
San Diego, California	Fig. 1 //C 1/C /
City and State of Residence 4% Ownership in Rick Engineering Company	Employer (if different than Bidder/Proposer)
Interest in the transaction	
Edgar Camerino, PE, LEED AP	Principal - Public Works / Transportation Division
Name	Title/Position
San Diego, California	,
City and State of Residence	Employer (if different than Bidder/Proposer)
2% Ownership in Rick Engineering Company Interest in the transaction	
interest in the transaction	
Brendan Hastie, PE, LEED AP	Principal - Public Works / Water Resources Division
Name	Principal - Public Works / Water Resources Division Title/Position
	Principal - Public Works / Water Resources Division Title/Position Employer (if different than Bidder/Proposer)
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company	Title/Position
Name San Diego, California City and State of Residence	Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company	Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company	Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction	Title/Position Employer (if different than Bidder/Proposer)
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name	Title/Position Employer (if different than Bidder/Proposer) Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence	Title/Position Employer (if different than Bidder/Proposer) Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence	Title/Position Employer (if different than Bidder/Proposer) Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence Interest in the transaction	Title/Position Employer (if different than Bidder/Proposer) Title/Position Employer (if different than Bidder/Proposer)
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence Interest in the transaction	Title/Position Employer (if different than Bidder/Proposer) Title/Position Employer (if different than Bidder/Proposer) Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence Interest in the transaction Name City and State of Residence City and State of Residence	Title/Position Employer (if different than Bidder/Proposer) Title/Position Employer (if different than Bidder/Proposer) Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence Interest in the transaction Name City and State of Residence City and State of Residence	Title/Position Employer (if different than Bidder/Proposer) Title/Position Employer (if different than Bidder/Proposer) Title/Position
Name San Diego, California City and State of Residence 4% Ownership in Rick Engineering Company Interest in the transaction Name City and State of Residence Interest in the transaction Name City and State of Residence City and State of Residence	Title/Position Employer (if different than Bidder/Proposer) Title/Position Employer (if different than Bidder/Proposer) Title/Position

Use Attachment "A" if additional pages are necessary.

	OWNERSHIP AND NAME CHANGES:
۱.	In the past five (5) years, has your firm changed its name?
	☐ Yes
	If Yes , use Attachment "A" to list all prior legal and DBA names, addresses, and dates each firm name was used. Explain the specific reasons for each name change.
2.	In the past five (5) years, has a firm owner, partner, or officer operated a similar business?
	☐ Yes
	If Yes , use Attachment "A" to list names and addresses of all businesses and the person who operated the business. Include information about a similar business only if an owner, partner or officer of your firm holds or has held a similar position in another firm.
	BUSINESS ORGANIZATION/STRUCTURE:
	Indicate the organizational structure of your firm. Fill in only one section on this page. Use Attachment "A" if more space is required.
	☑ Corporation Date incorporated: 9 / 21 / 1955 State of incorporation: California
	List corporation's current officers:
	President: Kai Ramer, PE
	Vice Pres.: Paul J. Lezzi, PE
	Secretary: Tim Gabrielson, PE, LEED AP
	Treasurer: Paul J. Lezzi, PE
	Is your firm a publicly traded corporation? Yes No
	If Yes , name those who own ten percent (10%) or more of the corporation's stocks:
	N/A
	Limited Liability Company Date formed: / State of formation:
	List names of members who own ten percent (10%) or more of the company:
	N/A

List names of all firm partners:
N/A
Sole Proprietorship Date started:/
List all firms you have been an owner, partner or officer with during the past five (5) years. Do not include ownership of stock in a publicly traded company:
N/A
☐ Joint Venture Date formed:// List each firm in the joint venture and its percentage of ownership:

List each firm in the joint venture and its percentage of ownership:
List each firm in the joint venture and its percentage of ownership:
List each firm in the joint venture and its percentage of ownership: N/A
List each firm in the joint venture and its percentage of ownership:
List each firm in the joint venture and its percentage of ownership: N/A To be responsive, each member of a Joint Venture must complete a separate Pledge of Compliance
List each firm in the joint venture and its percentage of ownership: N/A To be responsive, each member of a Joint Venture must complete a separate Pledge of Compliance FINANCIAL RESOURCES AND RESPONSIBILITY: Is your firm preparing to be sold, in the process of being sold, or in negotiations to be sold?
List each firm in the joint venture and its percentage of ownership: N/A To be responsive, each member of a Joint Venture must complete a separate Pledge of Compliance FINANCIAL RESOURCES AND RESPONSIBILITY: Is your firm preparing to be sold, in the process of being sold, or in negotiations to be sold? Yes No If Yes, use Attachment "A" to explain the circumstances, including the buyer's name and
List each firm in the joint venture and its percentage of ownership: N/A To be responsive, each member of a Joint Venture must complete a separate Pledge of Compliance FINANCIAL RESOURCES AND RESPONSIBILITY: Is your firm preparing to be sold, in the process of being sold, or in negotiations to be sold? Yes No If Yes, use Attachment "A" to explain the circumstances, including the buyer's name and principal contact information. In the past five (5) years, has your firm been denied bonding?

E.

	☐ Yes
	If Yes , use Attachment "A" to explain specific circumstances.
4.	In the past five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm? Yes No
	If Yes , use Attachment "A" to explain specific circumstances.
5.	Within the last five (5) years, has your firm filed a voluntary petition in bankruptcy, been adjudicated bankrupt, or made a general assignment for the benefit of creditors? Yes No
6.	If Yes , use Attachment "A" to explain specific circumstances. Please provide the name of your principal financial institution for financial reference. By submitting a response to this Solicitation Contractor authorizes a release of credit information for verification of financial responsibility.
	Name of Bank: California Bank of Trust
	Point of Contact: Robert P. Hulterstrom, Senior Vice President
	Address: 4320 La Jolla Village Drive, Suite 130, San Diego, CA 92122
	Phone Number: (858) 623-3120
7.	By submitting a response to a City solicitation, Contractor certifies that he or she has sufficient operating capital and/or financial reserves to properly fund the requirements identified in the solicitation. At City's request, Contractor will promptly provide to City a copy of Contractor's most recent balance sheet and/or other necessary financial statements to substantiate financial ability to perform.
	PERFORMANCE HISTORY:
1.	In the past five (5) years, has your firm been found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for defaulting or breaching a contract with a government agency? Yes No
	If Yes, use Attachment "A" to explain specific circumstances.
2.	In the past five (5) years, has a public entity terminated your firm's contract for cause prior to contract completion? Yes No
	If Yes , use Attachment "A" to explain specific circumstances and provide principal contact information.
3.	In the past five (5) years, has your firm entered into any settlement agreement for any lawsuit that alleged contract default, breach of contract, or fraud with or against a public entity? Yes No
	If Yes , use Attachment "A" to explain specific circumstances.

Public Works Contracts – Contractor Standards Pledge of Compliance

F.

4.	Is your firm currently involved in any lawsuit with a government agency in which it is alleged that your firm has defaulted on a contract, breached a contract, or committed fraud?						
	☐ Yes X No						
	If Yes , use Attachment "A" to explain specific circumstances.						
5.	. In the past five (5) years, has your firm, or any firm with which any of your firm's owners, partners, or officers is or was associated, been debarred, disqualified, removed, or otherwise prevented from bidding on or completing any government or public agency contract for any reason? Yes No						
	If Yes , use Attachment "A" to explain specific circumstances.						
6.	In the past five (5) years, has your firm received a notice to cure or a notice of default on a contract with any public agency? Yes No						
	If Yes, use Attachment "A" to explain specific circumstances and how the matter resolved.						
7.	Performance References:						
	Please provide a minimum of three (3) references familiar with work performed by your firm which was of a similar size and nature to the subject solicitation within the last five (5) years.						
	Company Name: City of San Diego						
	Contact Name and Phone Number: Jaime Ramos, (619) 533-5103						
	Contact Email: jramosbanuel@sandiego.gov						
	Address: 525 B Street, Suite 750, San Diego, CA 92101						
	Contract Date: 2015-2021						
	Contract Amount: \$1.6M (Design)						
	Requirements of Contract: 30th Street Pipeline Replacement (Civil Engineering)						
	Company Name: City of San Diego						
	Contact Name and Phone Number: Will Meredith, (619) 533-5418						
	Contact Email: wmeredith@sandiego.gov						
	Address: 525 B Street, Suite 750, San Diego, CA 92101						
	Contract Date: On-going						
	Contract Amount: \$1.5M (Design)						
	Requirements of Contract: Maple Canyon Restoration - Phase 1 and Phase 2						

	Company Name: City of San Diego					
	Contact Name and Phone Number: Sheila Bose, PE, (619) 533-4698					
	Contact Email: sbose@sandiego.gov					
	Address: 525 B Street, Suite 750, San Diego, CA 92101					
	Contract Date: 2017-2020					
	Contract Amount: \$760K (Design)					
	Requirements of Contract: Otay 2nd Pipeline - Phase 2 Replacement (Civil Engineering)					
	COMPLIANCE:					
1.	In the past five (5) years, has your firm or any firm owner, partner, officer, executive, or manager been criminally penalized or found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for violating any federal, state, or local law in performance of a contract, including but not limited to, laws regarding health and safety, labor and employment, permitting, and licensing laws?					
	☐ Yes					
	If Yes , use Attachment "A" to explain specific circumstances surrounding each instance. Include the name of the entity involved, the specific infraction(s) or violation(s), dates of instances, and outcome with current status.					
2.	In the past five (5) years, has your firm been determined to be non-responsible by a public entity? \square Yes \boxtimes No					
	If Yes , use Attachment "A" to explain specific circumstances of each instance. Include the name of the entity involved, the specific infraction, dates, and outcome.					
	BUSINESS INTEGRITY:					
1.	In the past five (5) years, has your firm been convicted of or found liable in a civil suit for making a false claim or material misrepresentation to a private or public entity? \square Yes \square No					
	If Yes , use Attachment "A" to explain specific circumstances of each instance. Include the entity involved, specific violation(s), dates, outcome and current status.					
2.	In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract? \square Yes \square No					
	If Yes , use Attachment "A" to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.					
3.	In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a federal, state, or local crime of fraud, theft, or any other act of dishonesty? Yes No					

G.

H.

entity involved, specific infraction(s), dates, outcome and current status.
WAGE COMPLIANCE:
In the past five (5) years, has your firm been required to pay back wages or penalties for failure to comply with the federal, state or local prevailing, minimum, or living wage laws?
☐ Yes
If Yes , use Attachment "A" to explain the specific circumstances of each instance. Include the entity involved, the specific infraction(s), dates, outcome, and current status.
STATEMENT OF SUBCONTRACTORS:
Please provide the names and information for all subcontractors used in the performance of the proposed contract, and what portion of work will be assigned to each subcontractor. Subcontractors may not be substituted without the written consent of the City. Use Attachment "A" if additional pages are necessary. If no subcontractors will be used, please check here \[\] Not Applicable.
Company Name: Affordable Drain & Pipeline Services
Contact Name and Phone Number: Corey Charfauros, (858) 689-4000
Contact Email: ccharfauros@affordabledrain.com
Address: 8340 Juniper Creek Lane, San Diego, CA 92126
Contract Date: TBD
Sub-Contract Dollar Amount: TBD
Requirements of Contract: CCTV
What portion of work will be assigned to this subcontractor: 0.5%
Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) YES X NO If YES, Contractor must provide valid proof of certification with the response to
the bid or proposal.

If Yes, use Attachment "A" to explain specific circumstances of each instance; include the

K. STATEMENT OF AVAILABLE EQUIPMENT:

List all necessary equipment to complete the work specified using Attachment "A". In instances where the required equipment is not owned by the Contractor, Contractor shall explain how the equipment will be made available before the commencement of work. The City of San Diego reserves the right to reject any response when, in its opinion, the Contractor has not demonstrated he or she will be properly equipped to perform the work in an efficient, effective manner for the duration of the contract period.

If no equipment is necessary to complete the work specified, please check here X Not Applicable.

			EAIIIDIT
L.	TYPE OF SUBMISSION: This	document is submitted as:	
	▼ Pledge of Compliance	Initial submission.	
	OR		
	Update to prior Pledge	e of Compliance dated/	
	Complete all questions and sign	below.	
	understand the questions con completeness and accuracy of t true, full and complete to the be Purchasing Agent within five (5	t the laws of the State of Califorr tained in this Pledge of Compli he responses contained herein, an st of my knowledge and belief. I ag) business days if, at any time, I le ated response. Failure to timely p ntract termination.	ance, that I am responsible for nd that all information provided is ree to provide written notice to the arn that any portion of this Pledge
	I, on behalf of the firm, further of SDMC section 22.3004:	certify that I and my firm will con	nply with the following provisions
		y with all applicable local, State a yment, and licensing laws that a	
	receiving notice that a government	the Purchasing Agent in writing w nent agency has begun an investig irm is or was not in compliance wi	gation of me or my firm that may
		he Purchasing Agent in writing wi or court of competent jurisdiction	
	becoming aware of an investi	the Purchasing Agent in writing w gation or finding by a governme abcontractor of laws stated in para	nt agency or court of competent
	(e) I and my firm will cooperate to a request for information with	ite fully with the City during any i thin ten (10) working days.	nvestigation and agree to respond
		is form with the bid/proposal sl formal solicitation, the contract w iance is submitted.	
	Kevin Gibson, PE, Principal - Public Works Division	K. G.L	May 18, 2023
	Name and Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: AirX Utility Su	urveyors, Inc.	
Contact Name and Phone Numb	er: Gail McMorran, (760) 480-2347	
Contact Email: estimating@air	xus.com	
Address: 785 E Mission Rd., St	e 100, San Marcos, CA 92069	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Uti	ility Potholing	
What portion of work will be ass	signed to this subcontractor: 1.0%	
	_	
Is the Subcontractor a certified S	LBE, ELBE, MBE, DBE, DVBE, or OBE?(C	Check One) YES 🕱 NO 🗌
If YES, Contractor must provide	valid proof of certification with the respo	onse to
the bid or proposal.		
there to and I know the same to be	ments made in this Pledge of Complian true of my own knowledge, except as to th matters, I believe the same to be true nd correct.	those matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	K. GL	May 18, 2023
Print Name, Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: Allied Geotec	chnical Surveyors, Inc.	
Contact Name and Phone Numb	per: Sani Sutanto, (619) 449-5900	
Contact Email: s_sutanto@allie	edgeo.org	
Address: 9500 Cuyamaca Stree	t, Suite 102, Santee, CA 92071	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Geo	technical Engineering	
What portion of work will be as	ssigned to this subcontractor: 4.0%	
Is the Subcontractor a certified	SLBE, ELBE, MBE DBE, DVBE, or OBE?	(Check One) YES 🗓 NO 🗌
If YES, Contractor must provide	valid proof of certification with the res	ponse to
the bid or proposal.		
there to and I know the same to be	ements made in this Pledge of Complice true of my own knowledge, except as ch matters, I believe the same to be tr and correct.	to those matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	K. S.L	May 18, 2023
Print Name, Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: Belcourt Engi	ineering Group	
Contact Name and Phone Numb	Der: Mohamed Adjroud, (858) 837 0749	
Contact Email: madjroud@belo	courteng.com	
Address: 11457 Vista Ridge, Sa	an Diego CA 92130	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Con	nstructability Review/Construction Suppo	ort
What portion of work will be as	ssigned to this subcontractor: 1.0%	
	SLBE) ELBE, MBE, DBE, DVBE, or OBE? (valid proof of certification with the resp	
the bid or proposal.		
there to and I know the same to be	ements made in this Pledge of Complia true of my own knowledge, except as t ch matters, I believe the same to be tru and correct.	o those matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	11. 11.	May 18, 2023
Print Name, Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: Blue Lake Civ	il	
Contact Name and Phone Numb	er: Margaret Witt, (857) 253-8684	
Contact Email: maggie.witt@bl	uelakecivil.com	
Address: 5480 Baltimore Drive	, Suite 215, La Mesa, CA 91942	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Util	lities/Civil Design Support	
What portion of work will be ass	signed to this subcontractor: 4.0%	
-		
Is the Subcontractor a certified S	LBE, ELBE, MBE, DBE DVBE, or OBE? ((Check One) YES 🛛 NO 🗌
If YES, Contractor must provide	valid proof of certification with the resp	onse to
the bid or proposal.		
there to and I know the same to be	ments made in this Pledge of Complian true of my own knowledge, except as to th matters, I believe the same to be true and correct.	those matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	K. GL	May 18, 2023
Print Name, Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Namo		
Company Name: Coastal Land	Solutions, Inc.	
Contact Name and Phone Num	ber: Trish Sayles, (760) 230-6025	
Contact Email: trish@coastal-	-land-solutions.com	
Address: 577 2nd Street, Encir	nitas, CA 92024	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Su	rveying	
What portion of work will be as	ssigned to this subcontractor: 3.0%	
Is the Subcontractor a certified	SLBE, ELBE) MBE, DBE, DVBE, or OBE? (C	heck One) YES 🕱 NO 🗌
If YES, Contractor must provide	valid proof of certification with the respo	nse to
the bid or proposal.		
there to and I know the same to be	ements made in this Pledge of Complian e true of my own knowledge, except as to ach matters, I believe the same to be true	those matters stated upon
perjury that the foregoing is true		, ,
Kevin Gibson, PE, Principal -	11. 11.1	May 40, 2022
Public Works Division Print Name, Title	Signature	May 18, 2023 Date
	o.g.iacare	Duce

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: Dexter Wilson	n Engineering, Inc.	
Contact Name and Phone Numb	er: Andrew Oven, (760) 438-4422	
Contact Email: andrew@dwilso	oneng.com	
Address: 2234 Faraday Avenue,	, Carlsbad, CA 92008	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Wat	ter and Sewer Mechanical Design	
What portion of work will be as:	signed to this subcontractor: 0.5%	
Is the Subcontractor a certified S	SLBE, ELBE, MBE, DBE, DVBE, or OBE?	Check One) YES 🛛 NO 🗌
If YES, Contractor must provide	valid proof of certification with the resp	oonse to
the bid or proposal.		
there to and I know the same to be	ments made in this Pledge of Complia true of my own knowledge, except as t ch matters, I believe the same to be tru and correct.	o those matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	K. S.L	May 18, 2023
Print Name, Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

If not using this Attachment "A", please check here \(\square\) Not Applicable.

Company Name: Hill International, Inc. Contact Name and Phone Number: JP Villamizar, (949) 748-5485 Contact Email: JPVillamizar@hillintl.com Address: 100 Spectrum Center Dr., #550, Irvine, CA 92618 Contract Date: TBD Sub-Contract Dollar Amount: TBD Requirements of Contract: Community Outreach What portion of work will be assigned to this subcontractor: 0.5% Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE?)(Check One) YES X NO If YES, Contractor must provide valid proof of certification with the response to the bid or proposal. I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s) there to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct. Kevin Gibson, PE, Principal -**Public Works Division** May 18, 2023 Print Name, Title Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: Martin & Libb	ру	
Contact Name and Phone Numb	Der: Jean Libby, (619) 280-9307	
Contact Email: jlibby@libby-le	ei.com	
Address: 4452 Glacier Avenue,	San Diego, CA 92120	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Stru	uctural Engineering	
What portion of work will be as	ssigned to this subcontractor: 3.0%	
Is the Subcontractor a certified S	SLBE, ELBE, MBE, DBE, DVBE, or OBE? (C	Check One) YES 🕱 NO 🗌
If YES, Contractor must provide	valid proof of certification with the resp	onse to
the bid or proposal.		
there to and I know the same to be	ements made in this Pledge of Compliar e true of my own knowledge, except as to ch matters, I believe the same to be true and correct.	those matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	K. St.	May 18, 2023
Print Name, Title	Signature	Date

Company Name: Merkel & Associates, Inc.
Contact Name and Phone Number: Keith Merkel, (858) 560-5465
Contact Email: kmerkel@merkelinc.com
Address: 5434 Ruffin Road, San Diego, CA 92123
Contract Date: TBD
Sub-Contract Dollar Amount: TBD
Requirements of Contract: Coastal & Regulatory Biology
What portion of work will be assigned to this subcontractor: 3.0%
Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) YES 🛛 NO 🗌
If YES, Contractor must provide valid proof of certification with the response to
the bid or proposal.
have read the matters and statements made in this Pledge of Compliance and Attachment "A" nere to and I know the same to be true of my own knowledge, except as to those matters stated up aformation or belief and as to such matters, I believe the same to be true. I certify under penalty erjury that the foregoing is true and correct.
Cevin Gibson, PE, Principal -
Public Works Division May 18, 2023 Print Name, Title Signature Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

Company Name: Moffatt & Nichol, Inc.
Contact Name and Phone Number: Alexandra Ford, (619) 220-6050 x-16124
Contact Email: aford@moffattnichol.com
Address: 1660 Hotel Circle North, Suite 500, San Diego, CA 92108
Contract Date: TBD
Sub-Contract Dollar Amount: TBD
Requirements of Contract: Coastal Structural Engineering
What portion of work will be assigned to this subcontractor: 0.5%
Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) YES X NO
If YES, Contractor must provide valid proof of certification with the response to
the bid or proposal.
I have read the matters and statements made in this Pledge of Compliance and Attachment "A"(s
there to and I know the same to be true of my own knowledge, except as to those matters stated upor information or belief and as to such matters, I believe the same to be true. I certify under penalty o
perjury that the foregoing is true and correct.
Kevin Gibson, PE, Principal -
Public Works Division May 18, 2023 Print Name Title
Print Name, Title Signature Date

Company Name: PanGIS, Inc.
Contact Name and Phone Number: Alice E. Brewster, (760) 613-3948
Contact Email: alice@pangis.com
Address: 6353 El Camino Real, Suite B, Carlsbad, CA 92009
Contract Date: TBD
Sub-Contract Dollar Amount: TBD
Requirements of Contract: Environmental Services
What portion of work will be assigned to this subcontractor: 1.0%
Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) YES X NO
If YES, Contractor must provide valid proof of certification with the response to
the bid or proposal.
have read the matters and statements made in this Pledge of Compliance and Attachment "A"(schere to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty operjury that the foregoing is true and correct.
Kevin Gibson, PE, Principal - Public Works Division May 18, 2023
Print Name, Title Signature Date

Company Name: Project Profes	ssionals Corporation	
Contact Name and Phone Number	er: Byron Wade, (858) 634-8180	
Contact Email: byron@ppc-sd.	com	
Address: 4499 Ruffin Road, Sui	ite 250, San Diego, CA 92123	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Spe	ecifications & Cost Estimating	
What portion of work will be ass	signed to this subcontractor: 0.5%	
Is the Subcontractor a certified Si	LBE, ELBE, MBE, DBE, DVBE, or OBE (Che	ck One) YES 🗵 NO 🗌
If YES, Contractor must provide v	valid proof of certification with the respons	se to
the bid or proposal.		
there to and I know the same to be	ements made in this Pledge of Compliance true of my own knowledge, except as to t ch matters, I believe the same to be true. and correct.	hose matters stated upor
Kevin Gibson, PE, Principal -	11. 91.1	May 10, 2022
Public Works Division Print Name, Title	Signature	May 18, 2023 Date

Company Name: Reddy Engineering Services
Contact Name and Phone Number: David Preciado, (619) 887-0833
Contact Email: david@reddyengineering.com
Address: 3160 Camino del Rio S, Ste 103, San Diego, CA 92108
Contract Date: TBD
Sub-Contract Dollar Amount: TBD
Requirements of Contract: Landscape Architecture
What portion of work will be assigned to this subcontractor: 3.0%
Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) YES X NO If YES, Contractor must provide valid proof of certification with the response to
the bid or proposal.
have read the matters and statements made in this Pledge of Compliance and Attachment "A"(schere to and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty operjury that the foregoing is true and correct.
Kevin Gibson, PE, Principal - Public Works Division May 18, 2023
Print Name, Title Signature Date

Company Name: RF Yeager Eng	ineering	
Contact Name and Phone Number	er: Richard F. Yeager Jr., (619) 312-0195	
Contact Email: RFYeager@RFYe	eager.com	
Address: 1016 Broadway, Suite	A, El Cajon, CA 92021	
Contract Date: TBD		
Sub-Contract Dollar Amount: 7	BD	
Requirements of Contract: Cor	rosion Control/Cathodic Protection	
What portion of work will be assi	igned to this subcontractor: 0.5%	
	BE ELBE, MBE, DBE, DVBE or OBE? (Che	
the bid or proposal.		
there to and I know the same to be	ments made in this Pledge of Compliance true of my own knowledge, except as to the th matters, I believe the same to be true. I and correct.	hose matters stated upon
Kevin Gibson, PE, Principal -	M. 81.1	May 19, 2022
Public Works Division Print Name, Title	Signature	May 18, 2023 Date

Company Name: Safe Site Utili	ity Services, LLC	
Contact Name and Phone Numb	per: Tim Story, (602) 606-8882	
Contact Email: tim@safesitelle	c.com	
Address: 7623 N 73rd Drive, G	Glendale, AZ 85303	
Contract Date: TBD		
Sub-Contract Dollar Amount:	TBD	
Requirements of Contract: Ge	eophysical Utility Locating	
What portion of work will be as	signed to this subcontractor: 0.5%	
Is the Subcontractor a certified S	SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Chec	ck One) YES 🛛 NO 🗌
If YES, Contractor must provide	valid proof of certification with the respons	e to
the bid or proposal.		
I have read the matters and state	amenta made in this Dladge of Compliance	and Attachment ((A))/a
there to and I know the same to b	ements made in this Pledge of Compliance to true of my own knowledge, except as to the	nose matters stated upor
information or belief and as to su perjury that the foregoing is true	ich matters, I believe the same to be true. I and correct.	certify under penalty o
Kevin Gibson, PE, Principal -	and and	
Public Works Division	- Ri- Sil	May 18, 2023
Print Name, Title	Signature	Date

,	_ ::	
Company Name: The Bodhi Grou	up, Inc.	
Contact Name and Phone Numbe	r: Sree Gopinath, (858) 513-1469 ext. 101	
Contact Email: sree@thebodhig	roup.com	
Address: 1076 Broadway, Suite B	3, El Cajon, California 92021	
Contract Date: TBD		
Sub-Contract Dollar Amount: TE	BD	
Requirements of Contract: Envir	ronmental Hazardous Materials	
What portion of work will be assi	igned to this subcontractor: 0.5%	
Is the Subcontractor a certified SL	BE, ELBE, MBE, DBE, DVBE, or OBE? (Che	ck One) YES 🗶 NO 🗌
If YES, Contractor must provide va	alid proof of certification with the respons	e to
the bid or proposal.		
there to and I know the same to be	ments made in this Pledge of Compliance true of my own knowledge, except as to tl ch matters, I believe the same to be true. I nd correct.	hose matters stated upon
Kevin Gibson, PE, Principal - Public Works Division	11. 91.	May 18, 2023
Print Name, Title	Signature	Date

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed. Print in ink or type responses and indicate question being answered.

If not using this Attachment "A", I	please check here 🔲 Not Applicable.	
Company Name: Tierra Data, Inc	с.	
Contact Name and Phone Number	Elizabeth Kellogg, (760) 749-2247	
Contact Email: liz@tierradata.no	et	
Address: 10110 W. Lilac Road, E	scondido, CA 92026	
Contract Date: TBD		
Sub-Contract Dollar Amount: T	-BD	
Requirements of Contract: Biolo	ogical Services	
What portion of work will be assig	gned to this subcontractor: 3.0%	
	BE) ELBE, MBE, DBE) DVBE, or OBE? (Che	
If YES, Contractor must provide va	llid proof of certification with the respons	e to
the bid or proposal.		
here to and I know the same to be t nformation or belief and as to sucl	nents made in this Pledge of Compliance true of my own knowledge, except as to the h matters, I believe the same to be true. I	hose matters stated upor
perjury that the foregoing is true an	nd correct.	
Kevin Gibson, PE, Principal -	11 01	
Public Works Division Print Name, Title	Signature	May 18, 2023 Date
Time rame, Time	oignature	Date

Company Name: TTG Environmental & Associates	
Contact Name and Phone Number: Teresa TG Wilkinson, (619) 200-1577	
Contact Email: ttgenvironmental@gmail.com	
Address: 7922 Mission Manzana Place, San Diego, CA 92120	
Contract Date: TBD	
Sub-Contract Dollar Amount: TBD	
Requirements of Contract: Environmental Permitting	
What portion of work will be assigned to this subcontractor: 0.5%	
Is the Subcontractor a certified SLBE, ELBE, MBE, DBE, DVBE, or OBE? (Check One) YES X] NO 🗌
If YES, Contractor must provide valid proof of certification with the response to	
the bid or proposal.	
I have read the matters and statements made in this Pledge of Compliance and Attachm	ent "A"(s)
there to and I know the same to be true of my own knowledge, except as to those matters s information or belief and as to such matters, I believe the same to be true. I certify under perjury that the foregoing is true and correct.	tated upon
Kevin Gibson, PE, Principal - Public Works Division May 18	, 2023
Print Name, Title Signature Da	te