

My aircraft is registered in my company name. What do I need to do when I am offered a hangar?

If the aircraft is in a corporate name, the tenant must provide evidence of a majority or controlling interest by submitting the articles of incorporation or organization or similar legal document that shows association with the entity shown as the registered owner of the aircraft. Should you be offered a hangar, all rights to the tie-down space remain with you as the tenant, not to the company or any officers thereof. The lease with the City of San Diego will be in the tenant's name, and not in the name of the company.

What are the insurance requirements for owning a hangar on a City tie-down space?

The insurance will need to be in the name of the tenant on the lease, or if in a company name, will need to include the tenant's name as a policy holder. The policy must be in the amount of one million dollars, and must include the City of San Diego as "Additional Insured". "Premises coverage" must also be included. A copy of the current policy must be sent to Airport Operations and will be kept in the tenant's file.

Am I allowed to conduct business from my hangar?

The short answer is no. The hangars on the City's leasehold are for general aviation use only. Commercial activities of any type are not permitted.



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Montgomery- Gibbs Executive Airport

**Tie-down List and
Hangar Policies**

FAQs



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Montgomery Field Airport Tie-down Waiting List general rules:

The City of San Diego maintains a waiting list for aircraft owners wishing to lease a tie-down space. This list is compiled and managed by Airport Operations staff. In order to get your name on the list, prospective tenants must provide operations staff with current contact information, pay the tie-down list fee of \$250, and must not already have two tie-down spaces leased from the City.

There are two tie-down lists kept by Operations staff: one for large spaces, and one for smaller spaces. While there are no specific dimensions that differentiate small hangars from large ones, generally speaking, large hangars are for twin-engine aircraft with larger than a 42-foot door opening.

Applicants are welcome to join both tie-down lists, but they must pay a tie-down list fee for each list.

The applicants' names will be listed chronologically in the order in which they signed up. When a hangar owner wishes to sell their hangar, they will be provided with the tie-down contact list. They will then contact everyone on the list with information about the hangar and the list price. The highest person on the list willing to pay the asking price will get the hangar and a lease for the tie-down space. If no one is willing to pay the first asking price, the hangar

owner must reduce the price and offer it again to everyone at the reduced price.

Once an applicant on the hangar list has obtained a hangar, they may remain on the list as long as they do not already have another tie-down space that they lease from the City. If they wish to remain on the list, their name will be moved to the bottom. Each person on the tie-down list will be charged an annual fee of \$25 (auto-billed), and they must keep their contact information current, in order to remain active on the list.

Why is there a fee to get my name on the tie-down list? Is the fee refundable?

The fee is an investment to ensure that only interested parties have their names on the waiting list. The fee also pays for administration of the lists, and it is not refundable.



May I sublease my hangar?

No. Subleasing of hangars on City tie-down spaces is strictly prohibited.

May I allow someone to use my hangar if I receive no compensation?

The Rental Agreement allows for this on a short term basis. You must send an e-mail request to the Airport Manager, providing the person's name, a/c type, N-number, and anticipated arrival and departure dates. It is very important that you ensure that your guest has the same insurance that you are required to have, and that you provide documentation of it prior to the arrival. The Airport Manager will send a response allowing it, if it meets the Agreement criteria. You must also send an e-mail providing the actual date of arrival and departure, once the guest leaves.

What if I sell my aircraft after I purchase a hangar?

You will be allowed a period of 180 days to purchase another aircraft and put it in your hangar. If you do not plan to purchase another aircraft, you will need to sell your hangar through the list, or remove it, as City tie-down spaces are reserved for active pilots.