



**INTERNATIONAL AFFAIRS BOARD  
AGENDA**

**Thursday, August 11, 2016**

**1:00 p.m. – 4:00 p.m.**

North Terraces Room (above Golden Hall), San Diego Concourse, 202 C Street, San Diego, CA 92101

**ANNUAL RETREAT**

1. **1:00 Call to Order**
2. **1:01 Welcome** to new IAB members, George Novinger and Caroleen Williams
3. **1:08 Approval of Minutes:** July 14, 2016
4. **1:12 Non-Agenda Public Comment:** Public comment may be made on any non-agenda topic in the Board's area of responsibility. Presenters have two (2) minutes per subject to address the Board. However, comments are limited to no more than three (3) minutes total per subject regardless the number of those wishing to speak.
5. **1:15 Opening Remarks: Bruce Abrams, Chair**
6. **1.20 Retreat Facilitator:** Dr. Danell Scarborough, Executive Director Human Relations Commission  
**Objective:** An opportunity to discuss opportunities and challenges and build respectful and trustful relationships to enable members to work well together in accomplishing the IAB's mission.
7. **1:30 Opening Exercise:** What do I say about the International Affairs Board?
8. **1:45 Elements of Board Effectiveness:**
  - a. Acknowledging board strengths
  - b. Enhancing board effectiveness
    - i. The Friendship Cities Program
    - ii. The IAB Internship Program
    - iii. Letters of Support and Recognition
    - iv. Process for Inviting Speakers
    - v. Process for Sharing Events and Activities
  - c. Reviewing follow-up actions and next steps
9. **4:00 Closing Comments and Adjournment**
10. **Next Meeting:** September 8, 2016; 2:00 - 3:30 p.m.

**Board members only: RSVP or if unable to attend meeting: call Adrienne Turner at 619.236.6364 or email: [aturner@sandiego.gov](mailto:aturner@sandiego.gov)**