

SAN DIEGO COMMUNITY POWER
Staff Report – Item 10

To: San Diego Community Power Board of Directors

From: Cody Hooven, SDCP Interim Executive Officer
Director/Chief Sustainability Officer, City of San Diego

Subject: Adoption of 2020 Board Meeting Schedule by Resolution

Date: December 4, 2019

Recommendation

Adopt a resolution to establish a regular day, time and location for San Diego Community Power (SDCP) Board Meetings for the year 2020.

Background

Section 4.8 of the Joint Powers Authority (JPA) Agreement states that the date, hour, and place of each regular meeting shall be fixed annually by resolution of the Board.

Analysis and Discussion

Based on research and feedback received, the best time and date for SDCP Board Meetings are the fourth Thursdays of each month except for a few dates such as holidays. Regarding location, staff recommends having the first meeting in January at the Civic San Diego space located at the Wells Fargo building in Downtown San Diego on the fifth Thursday. This is to ensure the location and confirmed availability. Thereafter, the meetings are expected to be held at the City of San Diego, either at the Council Chambers or Committee Room.

It should be noted that the City of San Diego location is tentative but likely to occur. This is because they will be voting on their own legislative calendar on December 9th and are not able to schedule any rooms until that occurs. Staff chose these two locations due to their central location in the region as well as their proximity to transit.

Here is the list of dates with all starting at 5 pm:

- January 30th (Fifth Thursday)
- February 27th
- March 26th
- April 23rd
- May 28th
- June 25th
- July 23rd

- August 27th
- September 24th
- October 22nd
- November 19th (Third Thursday)
- December 17th (Third Thursday)

Fiscal Impact

If moved forward, the use of the Civic SD and City of San Diego space is expected to be around \$300 per meeting, including use of the equipment plus any staff that is needed since the board meeting times are after-hours for these locations.

Attachments:

Attachment A: Resolution establishing a 2020 Board Meeting Schedule

RESOLUTION NUMBER 2020-02

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF SAN DIEGO COMMUNITY POWER
ESTABLISHING ITS REGULAR MEETING SCHEDULE
FOR CALENDAR YEAR 2020**

A. San Diego Community Power (“SDCP”) is a joint powers agency formed pursuant to the Joint Exercise of Powers Act, Cal. Gov. Code § 6500 *et seq.*, California Public Utilities Code § 366.2, and a Joint Powers Agreement effective on October 1, 2019 (“JPA Agreement”).

B. The Ralph M. Brown Act, Cal. Gov. Code § 54950, *et seq.*, provides that the legislative body of each local agency shall provide, by ordinance, resolution, bylaws, or other rule, the time and place for holding its regular meetings.

C. Section 4.8 of the JPA Agreement provides that the “date, hour, and place of each regular meeting shall be fixed annually by resolution of the Board.”.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of San Diego Community Power as follows:

Section 1. For calendar year 2020, regular meetings of the Board of Directors shall take place on the dates set forth below and shall begin at 5:00 P.M. All regular meetings shall take place on the 12th Floor of the San Diego City Administration Building, 202 “C” Street, San Diego, CA 92101; provided, however, that the January meeting shall take place in the Board Room of Civic San Diego, 401 B Street, Suite 400, San Diego, CA 92101.

Regular Meeting Dates

January 30, 2020*

February 27, 2020

March 26, 2020

April 23, 2020

May 28, 2020

June 25, 2020

July 23, 2020

August 27, 2020

September 24, 2020

October 22, 2020

November 19, 2020

December 17, 2020

**meeting location at Civic San Diego*

Section 2. Special and adjourned meetings of the Board of Directors may be called and held in the manner authorized in the Ralph M. Brown Act, Cal. Gov. Code § 54950, *et seq.*, as may be amended from time to time.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a meeting of the Board of Directors of San Diego Community Power held on December 9, 2019.

Joe Mosca, Chair
San Diego Community Power

Megan Wiegelman, Interim Board Secretary
San Diego Community Power

Approved as to form:

Ryan M. F. Baron
General Counsel

AYES: _____ NAYS: _____ ABSENT: _____ ABSTAIN: _____