THE CITY OF SAN DIEGO

Report to the Historical Resources Board

DATE ISSUED: August 19, 2016 REPORT NO. HRB-16-055

ATTENTION: Historical Resources Board
Agenda of August 25, 2016

SUBJECT: **ITEM #13 – Composition of the HRB Subcommittees**

DESCRIPTION: Consider ratifying appointments to the Policy, Design Assistance, and
Archaeology Subcommittees.

STAFF RECOMMENDATION

Ratify the appointments to the Design Assistance Subcommittee. If during the consideration of Item 12 the Board votes to amend the Board's procedures to consolidate the Policy Subcommittee and Archaeology Subcommittee into a single Policy and Archaeology Subcommittee, then do not ratify the appointments of the Policy Subcommittee and the Archaeology Subcommittee, and return the appointments to the Policy Subcommittee for revision based upon the new procedures. If the Board does not vote to amend the Board's procedures and maintains the Policy Subcommittee and Archaeology Subcommittee as separate subcommittees, then ratify the appointments to the Policy Subcommittee and Archaeology Subcommittee.

BACKGROUND

The Board's adopted procedures guide the appointment of members and chairs of subcommittees. Section III. E. states: "Membership on the standing subcommittees shall strive to match expertise and interests to the extent possible, but shall also strive to allow maximum participation by Board members. The minimum number of Board members appointed to any standing subcommittee shall be three, and the maximum shall be five. Appointments to the standing subcommittees, including chair appointments, shall be made once a year, or as vacancies occur, by the Policy Subcommittee, and ratified by a majority vote of the Board at the next available Board meeting. The Chair of the Board, as appointed by the Mayor or Board, is automatically the Chair of the Policy Subcommittee."

The last time the HRB made Subcommittee appointments was in July 2010 following the appointment of new HRB members. The recent Mayoral appointment of a new Boardmembers in July 2016 and vacancies on all subcommittees necessitate new subcommittee appointments.

ANALYSIS

A minimum of three and maximum of five HRB members can be appointed to a subcommittee. Because six Board members constitute a quorum of the HRB, any HRB member attending a meeting of a Subcommittee comprised of five members would be precluded from participation in the meeting, although could attend the meeting and observe. However, any Board member can raise an issue to the Chair of any subcommittee and ask that it be put on the agenda for discussion. Attendance and participation by the requesting Board member is not necessary.

In determining appropriate appointments to the Subcommittees at their August 8, 2016 meeting, the Policy Subcommittee considered the interest of the Boardmembers and the requirements of the Board's procedures. The following Subcommittee assignments were made by the Policy Subcommittee:

Policy
Courtney Ann Coyle (Subcommittee Chair)
Priscilla Berge
Tim Hutter
Ann Woods

Archaeology
Michael Baksh (Subcommittee Chair)
Priscilla Berge
Courtney Ann Coyle

Design Assistance
Todd Pitman (Subcommittee Chair)
Tom Larimer
David McCullough
Matt Winter
Ann Woods

Following the Policy Subcommittee meeting, Boardmember Harleman expressed interest in serving on the Policy Subcommittee. While there are only four members proposed for Policy and the Subcommittee could accommodate a fifth appointment, because the Board's procedures state that appointments must be made by the Policy Subcommittee, Boardmember Harleman's appointment to the Policy Subcommittee cannot be ratified with this action. However, the appointment of Boardmember Harleman to the Policy Subcommittee could be considered at the next subcommittee meeting.

Lastly, at the August 8, 2016 Policy Subcommittee meeting, staff requested that the Policy Subcommittee consider appointments to a new, combined Policy and Archaeology Subcommittee, should the Board vote to amend its procedures to combine the subcommittees. The Policy Subcommittee declined to do so. Therefore, should the Board vote to combine the Policy and Archaeology Subcommittees during the consideration of Item 12 on this month's agenda, appointments to this new subcommittee would need to be referred back to the Policy Subcommittee.

CONCLUSION

Staff recommends that the Board ratify the appointments to the Design Assistance Subcommittee. If during the consideration of Item 12 the Board votes to amend the Board's procedures to consolidate the Policy Subcommittee and Archaeology Subcommittee into a single Policy and Archaeology Subcommittee, then do not ratify the appointments of the Policy Subcommittee and the Archaeology Subcommittee, and return the appointments to the Policy Subcommittee for revision based upon the new procedures. If the Board does not vote to amend the Board's procedures and maintains the Policy Subcommittee and Archaeology Subcommittee as separate subcommittees, then ratify the appointments to the Policy Subcommittee and Archaeology Subcommittee.

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