



THE CITY OF SAN DIEGO

M E M O R A N D U M

DATE: September 15, 2020

TO: Historical Resources Board and Interested Parties

FROM: Suzanne Segur, Senior Planner, Historical Resources, Development Services
Department

SUBJECT: **Item #13 – Approval of Special Meetings and Cancellation of Regular October 22, 2020 HRB Meeting**



In regard to cancellation of meetings and scheduling of special meetings, the Board's adopted procedures state, "The Board may set additional special meetings, cancel meetings or extend the length of current or future regular meetings, as needed, based on the affirmative vote of a majority of the Board members present at the meeting where the motion is made."

In consultation with Chair McCullough, staff is requesting to cancel the standing meeting of the HRB on October 22, 2020 and schedule a special meeting of the Board on October 29, 2020. This request for a special meeting is necessitated by a conflict with the October 22 Planning Commission hearing, which is anticipated to run past the 1:00 PM starting time of the regularly scheduled HRB meeting. Due to [Executive Order 29-20](#), both meetings must be held virtually and streamed on the City's YouTube channel; however, only one may be streamed at a time.

Therefore, staff is requesting and recommending that the HRB cancel its regular meeting on October 22, 2020 and schedule a special meeting on October 29, 2020 at 1:00 PM in order to avoid a conflict with Planning Commission. All other items which would have been heard at the regular HRB meeting on October 22 will be heard at the special meeting on October 29 which will be held virtually and streamed on the City's YouTube channel.