

**OTAY MESA ENHANCED INFRASTRUCTURE FINANCING DISTRICT  
PUBLIC FINANCING AUTHORITY  
Meeting of February 23, 2023**

**DATE ISSUED:** February 16, 2023

**SUBJECT:**

Approval of administrative updates and extension to the MOU between the City and District.

**CONTACT/PHONE NUMBER:**

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Samantha Weisman, Financing Coordinator, 619-533-6491  
David Powell, Deputy City Attorney, 619-235-5894

**OVERVIEW:**

This item requests approval by the Otay Mesa Enhanced Infrastructure Financing District Public Financing Authority's ("PFA") Board for the extension and related updates to the Memorandum of Understanding ("MOU") between the City of San Diego ("City") and the Otay Mesa Enhanced Infrastructure Financing District ("District").

**PROPOSED ACTIONS:**

1. Approve, via resolution, updates to the MOU between the City and District and extend the term to the fifth anniversary of the Effective Date.

**DISCUSSION ITEM:**

**A. Background**

*Memorandum of Understanding ("MOU") between the City and District*

The District has no staff and is reliant on the City to provide its operational staff needs. A MOU was prepared between the District and the City in 2018, outlining how the City will provide operational staff services to the District, and how the District in turn will reimburse the City for those services. The MOU also describes the process by which the City will propose eligible capital improvement projects for funding and approval by the District.

As of February 1, 2023, the MOU between the City and District is no longer effective. Starting in Fiscal Year 2024, Department of Finance ("DoF") will be the contract

administrator of the District, causing shifts in departmental responsibility. The action extends the term to the fifth anniversary of the Effective Date, and approves necessary updates to the document. Significant updates include reassigning DOF as the contract administrator, and updated City staffing and responsibilities with respect to the District.

**ENVIRONMENTAL IMPACT:**

This activity is not a project as defined by the California Environmental Quality Act (CEQA) Section 21065 and CEQA Guidelines Section 15378(b)(5) as it is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment. Thus, this activity is not subject to CEQA pursuant to CEQA Guidelines Section 15060(c)(3).

**CONCLUSION**

With the approval of today's items, the District will continue its administrative operations.

Respectfully submitted,

Richard Eyre  
Financial Operations Manager  
City of San Diego  
Department of Finance - Debt Management Division

Attachments:       1. Memorandum of Understanding ("MOU") between the City and District \_Redline  
                          2. Memorandum of Understanding ("MOU") between the City and District\_Clean