



THE CITY OF SAN DIEGO

DATE: August 24, 2016
TO: Honorable Members of the Audit Committee
FROM: Eduardo Luna, City Auditor
SUBJECT: City Auditor Activity Report – July 2016

This report provides information on the activities of the Office of the City Auditor for the month of July 2016. It includes the audit reports issued during the month, the status of current audit projects, and a summary of planned audits that we have not yet started.

July 15, 2016 – Issued our Quarterly Fraud Hotline Report – Quarter 4 Fiscal Year 2016.

The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/fraud_q4_2016_update_report.pdf

July 20, 2016 – Issued our Audit of the City’s Implementation of San Diego County Grand Jury Recommendations Related to Property and Evidence Management. The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/17-002_grand_jury_rec_property_and_evidence_management_0.pdf

July 20, 2016 – Issued our Audit of Accounts of Public Officials Terminating Office in Fiscal Year 2016. The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/17-001_closeouts_fy16.pdf

July 20, 2016 – Issued our Annual Citywide IT Risk Assessment and Audit Work Plan – Fiscal Year 2017. The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/fy2017_it_risk_assessment_and_audit_work_plan.pdf

July 21, 2016 – Issued our Performance Audit of the San Diego Housing Commission – Affordable Housing Fund. The report can be found on our website at:

https://www.sandiego.gov/sites/default/files/17-003_sdhc_affordable_housing.pdf



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Audits in Progress – Report Writing

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
San Diego Housing Commission	The objective of this audit is to evaluate the efficiency and effectiveness of the management and operations of the San Diego Housing Commission. We issued a report on the Affordable Housing Fund on July 21, 2016, and a second report will be issued in September.	September 2016	3,235	2,250
San Diego Police Department, and Transportation & Storm Water Department (Trans. Engineering Operations Division) – Pedestrian Safety	The objective of this audit is to evaluate the efficiency and effectiveness of the City’s programs responsible for pedestrian safety.	September 2016	2,066	1,850

Audits in Progress – Fieldwork

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Development Services Department (DSD) - Permitting	The objective of this audit is to review the efficiency and effectiveness of DSD’s expedite permitting processes.	November 2016	986	1,600
San Diego Convention Center	The objective of this audit is to evaluate the efficiency and effectiveness of the management and operations of the San Diego Convention Center.	December 2016	854	2,000

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
IT Audit of the Accela Software Implementation	This is a cursory audit of the Accela software implementation. The objective of this audit is to help ensure Accela is configured to mitigate the risks identified in prior audit recommendations and proper system implementation procedures are followed. This audit will not be completed until the system is implemented in Fiscal Year 2017.	TBD	193	500

Audits in Progress – Planning

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
SAP User Access/Provisioning	This audit will focus on the access granted in SAP focusing on privileged user accounts, segregation of duty conflicts, their mitigating controls and a review of the access provisioning process.	December 2016	176	500
Streets Division – Streetlight Repair	The tentative objective of this audit is to review the efficiency and effectiveness of the City's streetlight repair program.	TBD	153	800
Capital Improvements Program (CIP)	The tentative objective of this audit is to evaluate the efficiency and effectiveness of selected CIP project management and implementation issues.	TBD	139	2,000

Other Audit Activity

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Follow-up on Audit Report Recommendations	We report the implementation status on a semi-annual follow-up report, and we periodically issue other recommendation follow-up reports. Our most recent report was issued on April 21, 2016.	On-going	18	670
Fraud, Waste and Abuse Hotline	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste or abuse. Reports are issued for substantiated fraud-related allegations, and we issue a Quarterly Fraud Hotline Report with the status of activities.	On-going	177	2,100

FY 2017 Planned Audits Not Yet Started

Planned Audit	Estimated Audit Hours
Special Events	600
Environmental Services	600
Communications	600
Mayor's Office – Boards and Commissions	600
Economic Development	1,600
Park and Recreation	1,950
Transportation & Storm Water – Storm Water	1,800
City Attorney	1,800

Planned Audit	Estimated Audit Hours
Comptroller - Grants	1,800
Development Services - Development Impact Fees (DIF)	1,800
Annual Mission Bay Fund Audit FY16	400
Annual Central Stores Inventory Audit FY17	30
SAP User Provisioning Audit	330
Security Audit of Public Utilities PCS and SCADA systems	600
Citywide Privileged User Management	300
Data Security Controls Audit of Sensitive Police Department Data	800

Respectfully submitted,



Eduardo Luna
City Auditor

cc: Honorable Mayor Kevin Faulconer
Honorable Members of the City Council
Scott Chadwick, Chief Operating Officer
Stacey LoMedico, Assistant Chief Operating Officer
Marshall Anderson, Director of Council Affairs
Jan Goldsmith, City Attorney
Andrea Tevlin, Independent Budget Analyst