



## THE CITY OF SAN DIEGO

DATE: August 31, 2022  
TO: Honorable Members of the Audit Committee  
FROM: Andy Hanau, City Auditor  
SUBJECT: City Auditor Activity Report – July 2022

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This report provides information on the Office of the City Auditor's activities as of July 31, 2022. This includes any audit reports issued during the month of July, the status of current audit projects, and a list of planned audits that have not yet started.

The "Target Completion Date" provided for each audit project indicates our estimate of when the audit report will be issued. However, future circumstances may delay report issuance, such as delays in receiving data for review, numerous and extensive findings that require further evaluation, and additional discussions with management to demonstrate that our audit findings are valid and recommendations for improvement are necessary.

### Reports that were issued during July 2022

**07/20/2022**

#### [Performance Audit of SDPD's Use and Management of Body Cameras](#)

- [SDPD's Use and Management of Body Cameras Highlights](#)



### Audits in Progress – Report Writing Stage

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
<b>Annual Mission Bay Fund Audit FY2021</b>	The Annual Mission Bay Funds Audit is required by the City Charter, Article V, Section 55.2 (e). The objective of this audit is to verify the prior fiscal year collection, allocation, and use of Mission Bay and San Diego Regional Parks Improvement Funds are in compliance with City Charter requirements.	<a href="#">Report issued August 2, 2022</a>	458	300
<b>Annual Central Stores Inventory Audit FY2022</b>	San Diego Municipal Code Section §22.0501 requires an annual count of inventory in City storerooms and warehouses. The objective of this audit is to confirm the valuation of Central Stores inventory.	September 2022	2	20
<b>IT Application Audit of the Fire Department's Emergency Response Management (9-1-1) System</b>	The objective for this audit is to test the effectiveness of the IT general controls and IT security controls of the Fire Department's Emergency Response Management (9-1-1) System. Specifically, (1) Ensure the Vesta Service Level Agreement (SLA) and contractual services are sufficiently defined and monitored to facilitate effective management. (2) Assess AT&T's maintenance and security management of the Vesta System. (3) Evaluate the San Diego Fire-Rescue Department's (SDFD) ability to receive emergency calls during a 911 Public Service Access Point (PSAP) outage and restore services.	October 2022	518	600

Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
<b>Get It Done Application and Service Request Management</b>	The objectives are to 1) Determine how efforts such as establishing service level commitments and enhancing customer communications may be used to improve overall satisfaction. 2) Determine whether consolidating customer service portals could improve the City's customer service experience.	October 2022	1,781	1,800
<b>San Diego Police Department – Vehicle Towing Process</b>	The objectives are to (1) Evaluate the financial, equity, and public benefit effects of the City's Vehicle Towing program, and how those effects may vary under alternative vehicle towing policy and fee models. (2) Determine the extent to which the City monitors and evaluates contractor performance, in accordance with the City's Contract Compliance Guide, Council Policy 500-03, and the contract.	October 2022	868	1,800

**There were no audits in progress in the Fieldwork Stage during July.**

**Audits in Progress – Planning Stage**

<b>Audit</b>	<b>Audit Objective</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>Homeless Strategies / Housing Commission</b>	The tentative objectives are to determine whether the homeless services provided to the City under contracts are necessary, and aligned with best practices; whether the contracts include adequate performance measures; whether the City verifies contract compliance; whether services provided by different vendors are coordinated effectively; and whether the contracts are awarded through appropriate and effective bidding processes.	TBD	365	2,200
<b>Engineering &amp; Capital Projects</b>	The overall objective of this audit is to determine the efficiency and effectiveness of the City's Capital Improvement Program (CIP). The CIP is complex, and audit team will conduct a detailed scoping phase to establish more specific objectives.	TBD	120	2,400

**Other Audit Activity**

<b>Audit</b>	<b>Audit Objective</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>Follow-up on Audit Report Recommendations</b>	We report the implementation status on a semi-annual follow-up report, and we periodically issue other recommendation follow-up reports.	On-going	68	1,400
<b>Fraud, Waste, and Abuse Hotline</b>	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste, or abuse. Reports are issued for substantiated fraud-related allegations, and we issue a Quarterly Fraud Hotline Report with the status of activities.	On-going	277	2,960

**FY2023 Planned Audits Not Yet Started**

<b>Planned Audits</b>	<b>Estimated Audit Hours</b>
Annual Central Stores Inventory Agreed-Upon Procedures Review FY 2023	20
Annual Mission Bay Fund Audit FY 2022	320
IT Performance Audit of Fire-Safety Department's Network Security	1,000
High-Risk Re-Review: Topic 1	1,000
High-Risk Re-Review: Topic 2	1,000
Fire-Rescue: Brush Management and Fire Prevention	1,600
Street Maintenance Efficiency and Equity	1,600
Personnel (Citywide) Classified Employee Hiring Process	1,800
San Diego Housing Commission: Property Acquisition Process	1,800
San Diego Police Department - Overtime	2,100

Respectfully submitted,



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Andy Hanau  
City Auditor

cc: Honorable Mayor Todd R. Gloria  
Honorable Members of the City Council  
Honorable City Attorney Mara Elliott  
Jay Goldstone, Chief Operating Officer  
Christiana Gauger, Chief Compliance Officer  
Charles Modica, Independent Budget Analyst