

UPTOWN PLANNERS

Please Note: Due to the COVID-19 public health emergency, Uptown Planners is unable to host physical meeting in April. Instead, pursuant to the [Governor's executive order N-25-20](#), as interpreted by City authorities, **the Uptown Planners' July meeting will be held via video conference.**

If you have feedback regarding any of the action items that you would like to be included in the discussion, please submit them to uptownplannerschair@nddinc.net before 5 p.m. on Monday, July 6.

In planning this meeting, we consulted Michael Prinz from the City of San Diego, who provided us with the following clarifications:

- Due to the relaxation of the Brown Act rules, board members are allowed to vote via videoconference.
- The board members whose terms were up in March can be considered extended until we are able to hold the election, allowing them the ability to vote as well. This protocol has also been decided upon and executed by additional community planning groups.

You must register in advance if you wish to attend in any capacity, including viewing, listening, and possibly speaking. We will be using Zoom software to conduct the meeting.

To register, please visit https://zoom.us/webinar/register/WN_qYNnOUUnUSV28X4iDWPDX9g at your convenience. You must provide your name and email address, your phone number (if you plan to dial in by voice phone), and how you plan to connect. Once you click "Register" on the website, it will provide further instructions and the meeting access link. The link will be emailed to you.

Instructions for using Zoom software and accessing the meeting:

The room will open at 5:30 p.m. on Tuesday, July 7, with the meeting being called to order at 6 p.m. you can join the meeting from any Internet-connected computer, tablet, or smartphone, or by dialing in from a regular phone.

- Click on link in the registration email (or follow the dial-in instructions if connecting via phone) and the application will prompt you to download and install the application.
- You will then be asked whether you wish to use your computer/tablet/smartphone's camera and audio. You should do so, unless you plan only to watch and listen.
- If you have more than one camera, microphone, or speaker, you may need to choose the right one once you're in the meeting. Use the carets/arrows to the right of the mute or video icons to select the microphone, speaker, and camera you would like to use.
- The system then will add you to the meeting, with your camera enabled and your microphone muted. ***We strongly suggest keeping your device muted unless you're called on or have something to say.***
- You can unmute yourself by clicking the microphone icon toward the bottom left corner of your screen
- You can start or stop your camera using the camera icon next to the microphone icon.

View comprehensive instructions how to join a Zoom meeting:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

If for some reason you cannot register online, or need other assistance in advance of the meeting, contact mprinz@sandiego.gov.