

Clairemont Community Planning Group
Ad-Hoc Committee to Revise CCPG Bylaws
First Meeting
December 16 2014

Committee members present: Jeff Barfield, Susan Mournian, Michael Puente
Members of the public present: Nicole Bradford, Scott Webb

Meeting Called to Order at 7:05 by Jeff Barfield

The City of San Diego recently amended Council Policy 600-24, the policy governing Community Planning Groups CPGs. All CPGs must update their Bylaws to conform this is update. Besty McCullough at the City, sent us a “shell” to assist us with our Bylaws revision.

Jeff will compile a list of questions for Besty so that we might better understand what is allowed and required.

Public Comment Period:

Nicole Bradford expressed concerns about voting on action items and recusals. What is the criteria for recusal? Donating money to one side? Proximity of your home to the project? Direct conflict of interest such as working for a vendor or contractor? Nicole would like to see clarification. Jeff directed Nicole to Michael Prinz at the City of San Diego.

2/3 of voting membership.

Committee Recommendations:

Article III Section 1,

Question: CCPG number of members? Elected? Appointed and appointed?

Discussion: Minimal, none

Recommendation: Status quo. 16 Elected members.

Article III Section 2,

Question: Distribution of available seats on CCPG to interest groups.

Discussion: Jeff has questions about the wording of this section and will pursue answers from Betsy

Recommendation: Status quo. “...any eligible member identified below. There is no further restriction on the distribution of seats among interests in the community.”

Article III Section 2, below subsection 3

Question: Eligibility to serve.

Discussion: Here we are given an A OR B choice. We want A AND B. “An individual may become an eligible member of the community by (a) attending two meetings of the CCPG and submitting [identify whether demonstration of eligibility may be accomplished by an application and/or by documented meeting attendance] prior to the March general election; or (B.) demonstrating qualifications contained in (1), (2) or (3) above to be an eligible member of the community to the planning group Secretary or Election Committee prior to the March election or at the time of voting.”

Recommendation: Jeff will consult with Besty.

Article III Section 3,

Question: Length of term.

Discussion: Minimal, none.

Recommendation: Status quo. Members of the CCPG shall be elected to serve for fixed terms of **2 years.**

Article III Section 3,

Question: Maximum number of consecutive years.

Discussion: Minimal, none.

Recommendation: Status quo. No person may serve on the planning group for more than **8** consecutive years.

Article III Section 3,

Question: Exception to the maximum number of consecutive terms.

Discussion: Minimal, none.

Recommendation: Status quo. If not enough new members are found to fill all vacant seats the planning group may retain some members who have already served for **8** years

Article III Section 4,

Question: Members must maintain eligibility to serve.

Discussion: Jeff finds this statement out-of-place. This statement “goes without saying.”

Recommendation: Status quo. A member of the CCPG must retain eligibility during the **entire term** of service.

Article IV Section 1,

Question: Vacancies. Finding of vacancies.

Discussion: Jeff finds this article redundant, not needed.

Recommendation: Jeff will discuss this section with Betsy.

Article IV Section 2,

Question: Vacancies. Filling of vacancies.

Discussion: Minimal. None

Recommendation: The CCPG shall fill vacancies at the time the vacancies are declared, **at the next regular meeting. Vacancies shall be filled by selection by planning group members at the time the vacancies are declared.**

Issue: Tardiness to meetings.

Discussion: Susan thinks we need a formal item in the bylaws to address this issue. Jeff stated that the CPG's policy is that if a member is tardy or absent from 2 meetings the member cannot vote. The logic is that if a member misses two meetings they are not well acquainted with the issue.

Recommendation: **Bring this issue to the full CCPG.**

Article V Section 1,

Question: Frequency of general elections.

Discussion: Minimal, none.

Recommendation: Status quo. **Annually.**

Article V Section 1,

Question: Eligibility of candidates.

Discussion: Minimal, none.

Recommendation: Status quo. In order to be a candidate in the March election, an eligible member of the community [see Article III, Section 2] must have **documented attendance at 2 meetings** of the CCPG's last 12 meetings prior to the February regular meeting preceding the election.

Article V Section 2,

Question: Seeking of new candidates.

Discussion: Minimal, none.

Recommendation: Status quo. In the election process, the planning group **shall seek enough new candidates to exceed the number of seats open** for election in order to allow those who have served for **8 consecutive years** to leave the group for at least one year.

Article V Section 2,

Question: Election date.

Discussion: Minimal, none.

Recommendation: Status quo. The CCPG holds its election at the **March regular meeting**

Article V Section 2,

Question: Write-in candidates.

Discussion: Minimal, none.

Recommendation: Status quo. Write-in candidates are **not allowed**.

Article V Section 4,

Question: Finalizing results of elections.

Discussion: Minimal, none.

Recommendation: Status quo. The CCPG election becomes final after announcing the election results at the conclusion of the noticed, regular March monthly planning group meeting.

Article V Section 5,

Question: Voting procedures.

Discussion: Jeff finds this section confusing. Jeff will ask Betsy to clarify.

Recommendation: Pending consult with Besty.

Article VI Section 2, Subsection (a), point (I) (JEFF DID NOT GET THIS ONE)

Question: Posting of agenda.

Discussion: Jeff would like this point to read "Should be posted to the Clairemont Town Council website 72 hours before a regular meeting, the agenda containing a brief general description of each agenda item shall be posted." Jeff will clarify with Besty and bring back to group.

Recommendation: Pending consult with Besty.

Meeting concluded at 8:00pm due to Recreation Center closing for the evening.

Ad Hoc committee will try to meet again before the next regular CCPG general meeting.