

**MIRAMAR RANCH NORTH PLANNING COMMITTEE (MRNPC)**

**NOTICE OF PUBLIC MEETING**

**For MRN Maintenance Assessment District (MAD) Ad Hoc  
Subcommittee Meeting**

Tuesday, November 5, 2013 @ 6:00 – 7:00pm.  
SRCA Community Center, 11885 Cypress Canyon Road  
San Diego, CA 92131

**6:00 p.m. Call to Order**

1. Introductions
2. Public Comment
3. Modifications to the Agenda

**6:05 p.m. Presentations / Discussion: (P / D)**

1. Discussion with Jaime Diez, MRN MAD Grounds Maintenance Manger and Casey Smith, District Manager, Park and Recreation – MADs regarding the annual December 3rd Fiscal Year (FY) 2015 budge and possible impact of the new living wage increase ordinance. The actual FY 2015 MRN MAD budget is not available for release at this date. FY 2014 is attached for review. The Assessment Engineering Report for FY 2014 is posted on the MRNPC website at: [http://www.scrippsranh.org/images/stories/AssessmentEngReportMRN-MAD-2014-pgs1-25\\_web.pdf](http://www.scrippsranh.org/images/stories/AssessmentEngReportMRN-MAD-2014-pgs1-25_web.pdf) - (P / D – 50 min.)

**7:00 p.m. Adjournment**

*If you have questions or comments concerning MRNPC, please voice them during the “Public Comment” at the beginning of our meeting. You may also contact Chair, Lorayne Burley at [MRNPCchair@scrippsranh.org](mailto:MRNPCchair@scrippsranh.org) or MRNPC’s assigned Community Planner, Tony Kempton at [KemptonT@sandiego.gov](mailto:KemptonT@sandiego.gov)*

**“GET INVOLVED AND HAVE A SAY IN MIRAMAR RANCH NORTH”**

*The public is invited to voice its opinion on community planning related issues.*

Park and Recreation Department - Open Space Division  
 Maintenance Assessment Districts Program  
 Summary of Fiscal Year 2014 (07-01-13 to 06-30-14) Budget

**FINAL DRAFT  
 FOR DISTRIBUTION  
 11-29-2012**

Miramar Ranch North Maintenance Assessment District  
 Fund 200047

|   | FY 2012<br>Unaudited Actuals | FY 2013<br>Estimate    | FY 2014<br>Proposed    |
|---|------------------------------|------------------------|------------------------|
| <b>Full-Time Equivalent/Grounds Maintenance Manager (Contract Administrator)</b>                  | <b>1.00</b>                  | <b>1.00</b>            | <b>1.00</b>            |
| <b><u>District Personnel Costs</u></b>  |                              |                        |                        |
| Total GMM Labor and Fringe  | \$ 103,534.00                | \$ 103,534.00          | \$ 103,534.00          |
| <b><u>District Expenditures</u></b>   |                              |                        |                        |
| Supplies  | \$ 272.93                    | \$ 1,000.00            | \$ 1,000.00            |
| <b>Contract Services</b>  |                              |                        |                        |
| Landscape Contract - Monthly/Routine Service (Blue Skies-Contract Expires 10/31/15)               | \$ 702,987.25                | \$ 750,298.48          | \$ 772,807.43          |
| Tree Trimming   | \$ 105,032.66                | \$ 80,000.00           | \$ 90,000.00           |
| Misc Prof/Tech Svc - Concrete Work (512059D)  | \$ -                         | \$ 5,000.00            | \$ 5,000.00            |
| Misc Prof/Tech Svc - Fence Repair - South Bay Fence Co. (512059A)                                 | \$ -                         | \$ 2,000.00            | \$ 2,000.00            |
| Misc Prof/Tech Svc - Security Svcs (Securitas - Locking gates at Miramar Overlook Park) (512059C) | \$ 2,824.38                  | \$ 3,300.00            | \$ 3,300.00            |
| Misc Prof/Tech Svc - Playground Equipment - Repair, Replace (512059B)                             | \$ -                         | \$ 5,000.00            | \$ 5,000.00            |
| Comfort Station & Water Fountain Repair (512114E)   | \$ -                         | \$ 3,000.00            | \$ 3,000.00            |
| Gazebo Painting & Maintenance (512114B)   | \$ 12,744.24                 | \$ 5,500.00            | \$ 3,000.00            |
| Developed Regional Parks (512114A)  | \$ -                         | \$ 500.00              | \$ 500.00              |
| ESD Removal of Illegal Encampments (512114D)  | \$ 111.05                    | \$ 500.00              | \$ 500.00              |
| Special Districts Administration (516024A)  | \$ 98,000.00                 | \$ 98,000.00           | \$ 98,000.00           |
| Vehicle Usage and Assignment (516024B)  | \$ 10,473.87                 | \$ 7,407.00            | \$ 7,407.00            |
| Utilities - Water, Storm Drain, Electrical  | \$ 285,652.40                | \$ 288,117.00          | \$ 288,951.00          |
| <b>Subtotal Supplies and Services</b>   | <b>\$ 1,218,098.78</b>       | <b>\$ 1,249,622.48</b> | <b>\$ 1,280,465.43</b> |
| <b>TOTAL EXPENSE</b>  | <b>\$ 1,321,632.78</b>       | <b>\$ 1,353,156.48</b> | <b>\$ 1,383,999.43</b> |
| <b><u>District Revenues</u></b>   |                              |                        |                        |
| Special Assessments   | \$ 1,191,021.30              | \$ 1,028,768.67        | \$ 1,028,768.67        |
| Interest Earnings   | \$ 8,540.28                  | \$ 5,800.00            | \$ 4,100.00            |
| <b>City Contributions <sup>(1)</sup></b>  |                              |                        |                        |
| Gas Tax Fund  | \$ 29,833.00                 | \$ 29,833.00           | \$ 29,833.00           |
| General Fund Transfer - Fire Station #37  | \$ 2,956.00                  | \$ 3,054.00            | \$ 3,146.00            |
| Environmental Growth Fund   | \$ 47,811.00                 | \$ 42,253.00           | \$ 42,253.00           |
| Miscellaneous Revenue (Other Damages Recovered)   | \$ 28,580.07                 | \$ 5,000.00            | \$ 6,000.00            |
| Tree Damage Recovery (Tree Damage on Scripps Ranch Blvd)  | \$ 50,000.00                 | \$ -                   | \$ -                   |
| <b>TOTAL REVENUE</b>  | <b>\$ 1,358,741.65</b>       | <b>\$ 1,114,708.67</b> | <b>\$ 1,114,100.67</b> |
| <b><u>District Reserves</u></b>   |                              |                        |                        |
| Beginning Fund Balance  | \$ 925,283.15                | \$ 962,392.02          | \$ 723,945.02          |
| Change in Fund Balance  | \$ 37,108.87                 | \$ (238,447.00)        | \$ (269,898.00)        |
| <b>Year End Operating Reserves</b>  | <b>\$ 962,392.02</b>         | <b>\$ 723,945.02</b>   | <b>\$ 454,047.02</b>   |
| <b><u>Target Reserves</u></b>   |                              |                        |                        |
| Minimum Reserve: 10% of Operating Budget  | \$ 132,163.00                | \$ 135,316.00          | <b>\$ 138,400.00</b>   |
| Maximum Reserve: Six Months Operating Budget  | \$ 660,816.00                | \$ 676,578.00          | <b>\$ 692,000.00</b>   |

**Assessment Rate (per EBU)**

|        |          |          |          |
|--------|----------|----------|----------|
| Zone 1 | \$60.14  | \$52.92  | \$52.92  |
| Zone 2 | \$261.28 | \$229.92 | \$229.92 |

**Equivalent Benefit Units (EBU)**

|        |          |          |          |
|--------|----------|----------|----------|
| Zone 1 | 2,311.12 | 2,311.12 | 2,311.12 |
| Zone 2 | 3,942.52 | 3,942.52 | 3,942.52 |

**Maximum Assessment Rate (per EBU)**

|               |  |  |                 |
|---------------|--|--|-----------------|
| <b>Zone 1</b> |  |  | <b>\$81.42</b>  |
| <b>Zone 2</b> |  |  | <b>\$353.89</b> |

<sup>(1)</sup> City contributions each Fiscal Year are subject to change pending approval of new rate per square foot/acreage.