

Normal Heights Community Planning Group

APPROVED MINUTES

April 1, 2014, 6pm
Normal Heights Community Center

Meeting called to order at 6:02pm.

Board members present: Jean-Louis Coquereau, Joseph Fombon (arrived at 6:12), Marianne Greene, John Hartley, Kris Haworth (departed at 7:03), Mark Lawler, Nancy Lawler, Suzanne Ledebor, Caroline McKeown, Mark Rowland, Dan Soderberg, and Gary Weber.

Members absent: Scott Kessler.

Community Members/Guests: Several additional community members were present, including (but not limited to) Katelyn Hailey, Bob Keiser, Joe Kissell, Peggy Rose Levin, Michael Ninh, and Ryan Zellers.

Welcome and Introductions

- With the absence of the out-going Chair, and preceding the election of the new board officers, the meeting was chaired by the out-going Vice Chair, Mark Rowland.

Non-agenda Public Comments

- None.

Approval of March 2014 Minutes

- The draft minutes of the March 2014 meeting was distributed to the board prior to the meeting. Community members were informed that the final approved minutes would be made public on the city's website and on our AABA website and Facebook pages. Secretary McKeown noted that she made a mistake in the Traffic Calming Working Group Update and wished to change the minutes to state: "Alison Moss presented and distributed her White Paper entitled 'A New Framework for Promoting Walking in the City of San Diego.' Email the Secretary if you'd like a copy." Mark Lawler moved to approve the March minutes with the noted correction, John Hartley seconded, and the motion passed with a vote of 9-0-2, with Suzanne Ledebor and Gary Weber abstaining due to not being board members at the March meeting.

Treasurers Report:

- Caroline McKeown announced that the NHCPG has received a \$1000 donation from Pam Kish in honor of her sister Judy Moore, part of which will be used to fund the Judy Moore Memorial (discussed at previous meetings and as an action item later during this meeting). The check will be deposited into the NHCPG account and brings the total treasury to \$1610.

Modifications to the Agenda

- Suzanne Ledebor commented that she had requested an action item for a special election to fill the remaining seats on the board. Caroline McKeown made a motion that we modify the agenda to add an action item number 6 stating "Shall the Chair call a special election on May 6th to fill any remaining open seats on the board?" Suzanne Ledebor seconded the motion and it passed with a 12-0-0 vote.

Government Representatives and Information Items:

- **Katelyn Hailey, State Senator Marty Block's Office**

The bills Senator Block supported previously have been introduced and are waiting to go to committee, including:

SB1234 – Extending Disability Benefits to All Peace Officers, which would go beyond police and fire fighters to include life guards, park rangers, etc.

SB850 – Community Colleges to Offer 4 year Degrees, specifically in areas where the degree is needed and not otherwise offered, to be decided by the community college and the local 4 year degree-offering university, along with community business partnerships.

- **Michael Ninh, City of San Diego, Engineering and Capital Projects Dept.**
Michael Ninh presented an overview of the Sewer Pipeline 833 Rehabilitation Project that will affect the Northeast edge of Normal Heights (above I-15 around the edges of Eugene Place, Copley Ave, and 39th St.) They will use a trenchless method to do a PVC re-line of the existing clay pipe (which should last for 75 years), and will only dig if necessary to do minimal replacement. The project is on the fast-track because of the limited time allowed for work to occur (Nov 15-Feb1) outside of the bird-breeding season. For more information, see their website at www.sandiego.gov/engineering-cip or contact Michael Ninh, Project Manager, at 619-533-7443.

Action Items:

- **Election of the new Board Officers:** The NHCPG has annual elections at the March meeting and then the newly seated board elects its officers at the April Meeting. A majority vote of the members present is required for officer elections (thus 7/12 votes at this meeting).

Chair

- Joseph Fombon nominated Mark Rowland. Mark declined.
- Jean-Louis Coquereau nominated Marianne Greene. Marianne accepted. Kris Haworth seconded.
- Gary Weber nominated Caroline McKeown. Caroline accepted. Mark Lawler seconded.
- The two candidates each gave a short personal statement.
- Marianne Greene withdrew from the candidacy.
- Caroline McKeown was elected Chair with a 12-0-0 vote.

Vice Chair

- Jean-Louis Coquereau nominated Marianne Greene. Marianne accepted. Mark Lawler seconded.
- Marianne Greene was elected Vice Chair with a 12-0-0 vote.

Secretary

- Suzanne Ledebouer nominated John Hartley. John declined.
- John Hartley nominated Suzanne Ledebouer. Suzanne declined.
- Caroline McKeown nominated Mark Rowland. Mark declined.
- Mark Rowland nominated Joseph Fombon. Joseph accepted as interim-Secretary (3mos until a permanent secretary could be identified). John Hartley seconded.
- Joseph Fombon was elected interim-Secretary with a 12-0-0 vote.

Treasurer

- Mark Rowland nominated himself. John Hartley seconded.
- Mark Rowland was elected Treasurer with a 12-0-0 vote.

CPC Rep

- The CPG is required to send a representative to the Community Planners Committee monthly meetings, and to appoint an alternate. The CPC Rep can be any board member appointed by board. It should be noted that any board member can attend the CPC meetings as a guest, but only the Rep or alternate can sit on the board.

- Marianne Greene volunteered to be the primary rep and Caroline McKeown volunteered to be the alternate. Mark Rowland volunteered to be a tertiary alternate. The board approved this arrangement with a 12-0-0 vote.

Congratulations to our new NHCPG Officers!

- **Historical Reviews:** The NHCPG aids in the historical reviews of properties when the city receives a permit request for any property over 45 years old, in particular, what do we know about that property that the city needs to know. Properties submitted for historical review this month were: 3267 Madison Ave., 5117 Hawley Blvd., 4579 36th St., 4565 Bancroft St., and 4867 Hawley Blvd. There was no discussion on these properties and no action was taken at this time.
- **Proposal to Formally Support the Normal Heights Library Branch:** Gary Weber made a motion that the “NHCPG formally support the recommendations in within the adopted Mid-Cities Community Plan regarding a need for a Normal Heights branch library, and further, move to support efforts to identify potential sites and sources of revenue required to make it happen.” John Hartley seconded the motion. Discussion included what a library would include (community areas, classrooms, computers, etc.) and how to conduct community outreach to garner support and gather more ideas (host a design charrette). The motion passed with a vote of 12-0-0.
- **Judy Moore Memorial Proposal:** Caroline McKeown gave a short presentation on a proposed memorial to Judy Moore. The concept was a group effort between Caroline McKeown, Pam Kish (sister of Judy Moore), Suzanne Ledeboer, and Lois Miller (of the NHCDC, who manages the Community Center). The project is estimated to cost \$550, and would come out of the donation recently made to the NHCPG in Judy Moore’s honor. Caroline made the motion “To approve the proposed Judy Moore Memorial which includes the purchase and installation of a stone bench in the side garden of the Community Center, and the purchase of a single engraved stone and additional un-engraved stones to be placed around the base of the existing Crape Myrtle trees in the side yard.” Suzanne Ledeboer seconded the motion. During discussion, Mark Rowland recalled previous discussions where the Adams Rec Council had expressed interest in helping out financially and suggested we speak to the Rec Council about their financial support of the memorial. Nancy Lawler said she would discuss it at the next Rec Council meeting. The motion passed 11-0-0.
- **NHCPG Booth at Adams Unplugged:** Suzanne Ledeboer volunteered to organize and staff a booth at the Adams Unplugged Festival on Saturday April 27th to sell our license plate frame fundraisers. Suzanne made a motion that we host a booth that she will manage on Saturday only from 12-6pm. Everyone on the board is expected to volunteer some time at the booth. John Hartley seconded the motion. The motion passed with a vote of 11-0-0.
- **Call for a Special Election:** Alison Moss recently stepped down from the board due to a change in residency, leaving a new open board seat. Because the annual election was held in the previous month, (out-going) Secretary McKeown has a very up-to-date list of community members who are eligible to be appointed to the board. Caroline McKeown made a motion that we hold a special election to fill any remaining open seats at the next board meeting on May 6th. Marianne Greene seconded. The motion passed with a 11-0-0 vote.

Committee Reports:

- **Traffic Calming Working Group:** Ryan Zellers reported that the SANDAG East-West Bike Corridor is still in development. The proposal is for the bike corridor to run down Meade Ave from Fairmont to Park Blvd, through Normal Heights (and additional E-W corridor is

proposed along Lincoln or Orange Ave in North Park). SANDAG has committed \$200M for these kinds of projects, including the BayShore Bike Route and the Coastal Rail Trail. The final proposals will be presented in April.

- **Normal Heights Library Working Group:** John Hartley announced that he has been circulating a petition to gather support for the Normal Heights Branch Library. It was suggested this petition be placed at the NHCPG Adams Unplugged booth, but this suggestion was unanimously rejected due to the fact that the NHCPG did not have a chance to approve the wording on the petition.
- **Undergrounding Project Subcommittee:** No update on the proposed task force. Gary Weber suggested that we formulate our own Normal Heights Plan simultaneously so that we know what we want and are ready when the task force and utility company return with their proposals. This was agreed upon by the board and will be tasked to the committee.
- **Ad Hoc Bylaws Committee:** Suzanne Ledebor moved to add an official Ad Hoc Bylaws Committee, which will improve and update our bylaws, and that she will chair for the next year. Marianne Greene seconded. The motion passed with an 11-0-0 vote.

Information Items:

- **NHCPG Membership and COW Reminder:** Community members residing within or owning a property or business within the boundaries of Normal Heights are encouraged to fill out a membership application. The Secretary has applications on hand at the meetings, and they are also available as a pdf on our website and on our page at www.facebook.com/NHCPG. Community Orientation Workshop (“COW”) is available online and all Board members must take the COW within 60 days of being elected.

New Business/Agenda Items

- Ryan Zellers requested that SDSU students be allowed to present a proposal for a Normal Heights-Mission Valley bike trail at our next meeting.
- Suzanne Ledebor announced the formation of a Normal Heights Players Theatre Group and that the group would like to come perform a mini-production at a future meeting. She requested this be put on the agenda for next month.

Next meeting: May 6, 2014

Meeting Adjourned at 7:56pm.