

# Normal Heights Community Planning Group

## APPROVED MINUTES

September 2, 2014, 6:00 P.M.

Normal Heights Community Center

Meeting called to order at 6:04 P.M.

Board Members present: Jean-Louis Coquereau, Joseph Fombon (arrived at 6:08), Marianne Green, John Hartley, Scott Kessler, Joe Kissell, Mark Lawler, Nancy Lawler, Suzanne Ledebor, Mark Rowland, Gary Weber, Ryan Zellers

Absent: Phil Kramer, Caroline McKeown, Dan Soderberg

Community Members/Guests: Matthew Boomhower, Jackie Douglas, Reuben Felizardo, Mark Meneses (and three others)

### Welcome and Introductions

- The meeting was called to order by the Vice-chair, Marianne Green.

### Modifications to Meeting Agenda

- No modifications were proposed. Ryan moved to adopt the agenda as written, John seconded the motion, and it was carried by unanimous vote.

### Approval of Prior Meeting Minutes

- The minutes of the August 2014 NHCPG meeting were distributed prior to the meeting. Ryan moved to approve, Mark R. seconded. Approved by unanimous vote.

### Treasurer's Report

- Mark Rowland, Treasurer, stated, "There is no change."

### Non-agenda Public Comments

- Nancy: The Adams Ave. Recreation Council had a meeting on August 26 and they voted to put \$250 toward the Judy Moore memorial.
- Mark R: Follow-up on use of Adams Ave. recreational field voted on previously. Director of Parks & Recreation said that instead of making a decision, they'll leave it up to individual rec. centers whether they want to change the rules for adult use. The local rec. council will make the decision as to whether Little League will get use of the field.
- John: There was a workshop on August 23 regarding a Normal Heights branch library. Presenter was Craig Sherman. The meeting went well. He will keep us informed about future meetings.

### Reports from Government Representatives and Community Groups

- No government, city, or police representatives were present.

### Action Items

- No action items were brought forward this month.

### Information Items

- Marianne Greene gave a presentation on Rosenberg's Rules of Order, a simplified version of Robert's Rules of Order. We will consider adopting Rosenberg's Rules of Order in our revised bylaws, but it would require approval from the necessary city authorities.

### Committee Reports

- Community Planners Committee (Greene, McKeown, Rowland): No meeting was held last month, so there is no update.
- Projects Review Committee (Rowland, Coquereau, Greene, Baross): Mark said there were no projects to review this month. The one we were supposed to see today was removed from the agenda. We're waiting for more information from the city.
- Historical Review Committee (Soderberg, Rowland, Coquereau, Greene): Mark said there was one project they reviewed this month, and nothing significant was noted about that residence.
- Ad Hoc Bylaws Subcommittee (Ledeboer, Thom, Greene): Suzanne said that the League of California Cities has given us permission to reproduce Rosenberg's Rules of Order and their cheat sheet. Their general counsel is supposed to send her the correct citation.
- Utility Undergrounding Working Group (Rowland, Thom, Coquereau, Conway, Weber): Mark suggested the fourth Monday of the month for monthly meetings, following meetings of the task force on the third Fridays. Would be held after work, around 6 P.M. A location still has to be decided. Mark didn't go to the task force meeting, but Suzanne did. She said the PowerPoint presentation that Transportation & Storm Water did was excellent. She believes we should lobby for sub-surface vaults. Also, Transportation and Storm Water has hired a full-time Public Information Officer. He will spend 100% of his time on undergrounding issues if needed. If electric service comes in from alley in older neighborhoods, that will change. Electric service will come in from the street, so the meter box may have to be moved at the property owner's expense (\$1,500-5,000). Or the city will install an extra one and connect it on the outside of the house via conduit. She is puzzled as to how the project blocks are selected. Mark says all the zones are blocked out, and this information is listed on the undergrounding website, although the schedule is still in flux. Suzanne thinks we should be vocal about our desires, especially if our neighborhood does not fit the mold. Mark said that he is concerned about NHCPG having sufficient input before the project engineering is complete. Suzanne said the next meeting is on the 19th of this month. It's supposed to be a round-table discussion.
- Transportation/Traffic Calming Working Group (Zellers, Weber, Baross, Kissell): Did not meet this month. Ryan stated that solar-powered Rectangular Rapid Flash Beacons (RRFBs) cost about \$6,000 per pair. Suzanne suggests pursuing this, with funding mixed in with Mid-City.

- Library Branch Working Group (Hartley, Coquereau, Rowland): John said the working group will be meeting on Thursday, 5:00 at Lestat's. Everyone is invited.
- City Infrastructure Committee (Ledeboer, Weber): They did not meet in August but will meet on the third Wednesday of September at 9:00.

#### New Business/Future Agenda Items

- Next month we will start the meeting with a small dedication ceremony to honor Judy Moore in the side garden. Her family will be present, and everyone here is encouraged to share their memories. This will take place in the side garden at the South end of the Community Center from approximately 6-6:15.
- Everyone is encouraged to sign up to man the booth for the Adams Avenue Street Fair. Suzanne takes back what she said about it being hard.

#### Adjournment

- Mark L. moved to adjourn, Ryan seconded the motion. Passed unanimously. The meeting adjourned at 7:17 P.M.

Next meeting: October 7, 2014