



THE CITY OF SAN DIEGO

# Historical Resources Board

DATE ISSUED: February 11, 2010 REPORT NO. HRB-10-010

ATTENTION: Historical Resources Board  
Agenda of February 26, 2010

SUBJECT: **ITEM #10 – Composition of the HRB Subcommittees**

DESCRIPTION: Consider suspending the Archaeology Subcommittee, disbanding the Ad-Hoc Incentives Subcommittee, and ratifying appointments to the Policy and Design Assistance Subcommittees.

## STAFF RECOMMENDATION

Suspend the Archaeology Subcommittee, disband the Ad-Hoc Incentives Subcommittee, and ratify the HRB Policy Subcommittee's appointments to the Policy and Design Assistance Subcommittees.

## BACKGROUND

The Board's adopted procedures guide the appointment of members and chairs of subcommittees. Section III. E. states: "Membership on the standing subcommittees shall strive to match expertise and interests to the extent possible, but shall also strive to allow maximum participation by Board members. The minimum number of Board members appointed to any standing subcommittee shall be three, and the maximum shall be five. Appointments to the standing subcommittees, including chair appointments, shall be made once a year, or as vacancies occur, by the Policy Subcommittee, and ratified by a majority vote of the Board at the next available Board meeting. The Chair of the Board, as appointed by the Mayor or Board, is automatically the Chair of the Policy Subcommittee."



**City Planning & Community Investment**

202 C Street, MS 5A • San Diego, CA 92101-3865

Tel (619) 235-5200 Fax (619) 533-5951

The last time the HRB made Subcommittee appointments was in March 2009 following the appointment of new HRB members. The Ad-Hoc Incentives Subcommittee was established by the HRB in May 2008 and revised in March 2009. The recent Mayoral appointment of two new Boardmembers in October 2010, the departure of a Boardmember serving on a standing subcommittee, and the reduction of Historical Resources staff necessitate new subcommittee appointments and change in status of subcommittees.

## ANALYSIS

The Policy Subcommittee considered the need to disband the Ad-Hoc Incentives Subcommittee and to temporarily suspend the Standing Archaeology Subcommittee along with considering appointments to the Standing Policy and Design Assistance Subcommittees on February 8, 2010. No changes to the Chairs or meeting days and times were recommended for the Policy and Design Assistance Subcommittees and new members were appointed to these subcommittees. Changes in the status of the Archaeology and Incentives Subcommittees were recommended, as described below.

In May 2008, following the adoption of the new General Plan, the Board established the ad hoc Incentives Subcommittee to explore available historic preservation incentives for San Diego. This subcommittee included both Boardmembers and members of the public active in historic preservation. The subcommittee began work on developing a comprehensive approach to historic preservation incentives, but was unable to complete the work due to the departure of one of the Boardmembers. In 2009, the Policy Subcommittee agreed that the ad hoc Incentives Subcommittee should be re-established with meeting dates and times and subcommittee goals unchanged. The HRB re-established the Ad-Hoc Incentives Subcommittee in March 2009. Now, with the loss of a Senior Planner due to budget cuts, staff can no longer provide support for this subcommittee. Therefore, the Policy Subcommittee decided to disband it as this time and refer critical issues to the Policy Subcommittee for follow up. Staff agrees with this decision and will provide background information and issues to Policy at a future meeting.

During the past two years the Archaeology Subcommittee has met only sporadically and with the resignation of Boardmember Schaefer, it no longer has a Chair. This subcommittee is primarily composed of HRB members who have expertise or are interested in prehistoric and historic archeology and cultural landscapes. The Policy Subcommittee decided to temporarily disband the Archaeology Subcommittee until such time as an Archaeologist is appointed to the Board, with any critical issues related to archaeology or cultural landscapes referred to Policy.

Boardmember Jarmusch indicated an interest in serving on the Design Assistance Subcommittee (DAS), Boardmember Curry indicated a desire to be reappointed to DAS and all other subcommittee members agreed to continue to serve on DAS, with Boardmember Bethke agreeing to continue as Chair. Ann Jarmusch has a particular interest and expertise in local architecture and all other members of DAS are design professionals and fit well with the duties of DAS. The Policy Subcommittee appointed Boardmembers Curry and Jarmusch and reappointed Boardmembers Bethke, Aréchiga, and Garbini to serve on DAS, with Boardmember Bethke as Chair. The date and time of the meeting was not changed.

Due to Boardmember resignations, the Policy Subcommittee currently is comprised of Chair Lemmo and Boardmember Berge. A minimum of three HRB members is required for any subcommittee. Boardmembers Curry and Woods both have indicated an interest in historical policy and the issues that come before the Policy Subcommittee and have volunteered to serve on this subcommittee. The Policy Subcommittee appointed Ms. Curry and Ms. Woods and reappointed Ms. Berge and Mr. Lemmo to serve on the subcommittee, with Mr. Lemmo appointed as the Chair. The date and time of the meeting was not changed.

A minimum of three and maximum of five HRB members can be appointed to a subcommittee. Because six Board members constitute a quorum of the HRB, any HRB member attending a meeting of a Subcommittee comprised of five members would be precluded from participation in the meeting, although could attend the meeting and observe. However, any Board member can raise an issue to the Chair of any subcommittee and ask that it be put on the agenda for discussion. Attendance and participation by the requesting Board member is not necessary. As currently appointed, the Design Assistance Subcommittee would be comprised of five members.

The tables on the attachment show the new appointments as approved by the Policy Subcommittee.

#### CONCLUSION

Staff recommends that the HRB temporarily suspend the Archaeology Subcommittee until such time as an Archaeologist is appointed to the Board; disband the Ad-Hoc Incentives Subcommittee; and ratify the Policy Subcommittee's appointments to the Policy and Design Assistance Subcommittees.



Cathy Winterrowd  
Principal Planner/HRB Liaison

CW/cw

Attachment: Historical Resources Board Subcommittee Rosters

# HISTORICAL RESOURCES BOARD SUBCOMMITTEE ROSTERS

February 11, 2010

<b>POLICY SUBCOMMITTEE</b>
• Meets 2 <sup>nd</sup> Mon. of the month at 3:00pm
John Lemmo, Chair
Priscilla Berge
Maria Curry
Ann Woods*
<i>vacant</i>

<b>DESIGN ASSISTANCE SUBCOMMITTEE</b>
• Meets 1 <sup>st</sup> Wed. of the month at 4:00pm
Alex Bethke, Chair
Maria Curry
Sal Aréchiga
Gail Garbini
Ann Jarmusch*

\* denotes new member