

# CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE

## Acknowledgement Report

Name of Organization	
Person Completing this Form	
Title	
Phone	
Fax	
Email	
Fiscal Year	

**Instructions:**

In Column C, copy the information you provided in the Acknowledgement Plan you submitted as part of your Contract Initiation materials. In Column D, indicate what you actually accomplished. **Please do not add or subtract rows. If you need more space to describe any of the “other” lines or for any other reason, please attach an additional sheet of paper.**

A	B	C	D
Number of times the item will be done	Item	Number of Copies to be produced	Final Performance Report
<b>Printed Materials: Acknowledgement (statement and/or Commission logo)</b>			
	Season brochure		
	Programs		
	Post cards		
	Education/outreach materials		
	Other (specify)		
<b>Printed Materials: Feature Articles</b>			
	Newsletters, journals, magazines, etc.		
	Programs		
	Other (specify)		
<b>Electronic Materials</b>			
	E-newsletters		
	Other (specify)		
<b>Advertising</b>			
	Public Service Announcements or other “free” ads		
	Newspapers		
	Magazines		
	Television		
	Other (specify)		
<b>Website</b>			
	Link to Commission		
	Statement and/or logo		
	Other		
<b>Signs, Banners, and other displays</b>			
	Electronic		
	“Recognition walls”		
	Marquis		
	Lobby/entrance		
	Other (specify)		

**Please attach up to three samples with your Final Performance Report.**