

**BAYSIDE FIRE STATION**  
**RFQ APPLICATION CHECKLIST**

**Artist #1**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone (Day) \_\_\_\_\_  
Phone (Eve) \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

**Artist #2 (if team)**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone (Day) \_\_\_\_\_  
Phone (Eve) \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

*(Attach an additional sheet for more than 2 artists.)*

**To produce past work in the public realm, I/we have (please check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> Worked with structural engineers     | <input type="checkbox"/> Collaborated with other artists                                    |
| <input type="checkbox"/> Worked with architects               | <input type="checkbox"/> Been commissioned by a public organization                         |
| <input type="checkbox"/> Worked with landscape architects     | <input type="checkbox"/> Been commissioned by a private organization                        |
| <input type="checkbox"/> Worked with general contractors      | <input type="checkbox"/> Installed/had installed exterior/outdoor artwork                   |
| <input type="checkbox"/> Created construction drawings        | <input type="checkbox"/> Worked with architectural/landscape materials                      |
| <input type="checkbox"/> Created budgets and timelines        | <input type="checkbox"/> Hired subcontractors   |
| <input type="checkbox"/> Obtained general liability insurance | <input type="checkbox"/> Obtained worker's compensation coverage                            |
| <input type="checkbox"/> Obtained input from community groups | <input type="checkbox"/> Presented concepts to approval committees and/or elected officials |

**I/We verify that I/we have access to the following technology for communicating with project managers and team members (please check all that apply):**

- Reliable Internet access
- Email account(s) with the capacity to receive and send large image files and attachments
- Ability to produce digital images via digital photography or scanning
- Ability to view digital files such as .pdf and .jpg files
- Ability to view CDs and DVDs
- Fax
- Voicemail
- Other technology which I/we believe will easily facilitate communication with design team members. Describe: \_\_\_\_\_

**I/We verify that I/we read and accept all the *Conditions for Submission* as detailed in the RFQ.**

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

**Enclosed are the following application materials (SEE RFQ FOR DETAILED GUIDELINES):**

- 1 CD or DVD with no more than 20 images in a "slide show" program
- This completed checklist (8 copies)
- Professional resume(s) (8 copies)
- Professional references (8 copies)
- Self Addressed Stamped Envelope (Optional)

**Application Deadline:**

**FRIDAY, FEBRUARY 1, 2008 AT 4:00 P.M.**

**Deliver Applications To:**

City of San Diego Commission for Arts and Culture; 1200 Third Ave;  
Ste. 924; San Diego, CA, 92101; Attn: Public Art Program - Bayside FS