

KEY NOTES RELATED TO CALIFORNIA CULTURAL DATA PROJECT (CDP):

- To get started visit: <http://cdp.culturaldata.org/gettingstarted.aspx>
- Submitting your Data Profile means that your information has been sent to the California Cultural Data Project, **NOT** to the Commission for Arts and Culture.
- After you submit the Data Profile, CDP staff will review it. If CDP notices any potential discrepancies, they will contact the person listed in Section 1 of the Data Profile with suggestions for consistency between financial and non-financial data, and additional information on best practices. The Commission requires a Review Complete status for your Data Profile. Please allow at least 2 weeks for the CDP to review your Data Profile and make any respective corrections necessary.
 - <http://culturaldata.force.com/Resources/articles/Article/How-Do-I-Submit-my-Data-Profile/>?
- Once you address all review comments, your Data Profile will be marked as Review Complete and you will then be able to pull your FUNDER REPORT for the Commission for Arts and Culture. Before submitting, please make sure the “DRAFT” watermark has been removed from your Funder Report. This is an indicator that your profile has been verified and approved by the CDP. <http://culturaldata.force.com/Resources/articles/Article/How-do-I-run-a-Funder-Report/>?