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| Name of Applying Organization: | |
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Short Form Application Checklist

Please submit an original plus 4 copies of the following in the following order:
Please 3-hole punch all copies.

- The following obligations have been met:
 - o FY 2009 Exhibit A of contract submitted by August 30, 2008
 - o All required insurance documents are current
 - o FY 2008 Final Report submitted by September 30, 2008 (excluding audit)

REQUIRED DOCUMENTS

- Form A: Application Cover Page (Authorized Signature required)
- Form B: Calculating Your Annual Operating Income (AOI) and Amount Requested
- Form C: Mission Statement, Goals and Objectives
- Form D: Board Resolution
- Form E: Education and Access Tables 1-3
- California Cultural Data Project Funder Report for City of San Diego Commission for Arts and Culture – Organizational Support Program Application (printout from the CDP website)
- Printout of a San Diego Art + Sol Calendar Listing
- Key Staff Roster and Short Bios (dated)
- Board Roster and Short Bios (voting members clearly indicated and dated)
- Articles of Incorporation (**Include with Original copy only**)
 - Check Here If On File**
- Certificate of Tax-Exempt Status (**Include with Original copy only**)
 - Check Here If On File**