



Commission Staff Only
Contract Number:
\_\_\_\_\_

DECLARATION IN LIEU OF REQUIRED
COMMERCIAL AUTOMOBILE LIABILITY INSURANCE POLICY

If signed by Contractor, this declaration will serve as an addendum to Contract and as Contractor's confirmation that (1) Contractor does not currently own any vehicles; (2) Contractor shall obtain and keep in full force and effect automobile insurance for hired and non-owned automobiles; and (3) if Contractor acquires any vehicle(s) during the term of the Contract, Contractor shall obtain -- and provide to City evidence of -- the Commercial Automobile Liability insurance policies and endorsements required by City.

For the purpose of such declaration, automobile insurance coverage for any auto, hired, and non-owned automobiles are defined as follows:

- Any Auto: Coverage is provided for any auto, including autos owned by Contractor, autos Contractor hires or borrows from others, and other non-owned autos used in Contractor's business.
Hired Autos: Coverage is provided only for autos leased, hired, rented, or borrowed for use in Contractor's business.
Non-owned Autos: Coverage is provided only for autos not owned, leased, hired, or borrowed by Contractor. Coverage includes autos owned by Contractor's employees or members of their households, but only while used in Contractor's business or personal affairs.

Printed Legal Name of Organization, CONTRACTOR

Authorized Signature

Printed Name and Title

Date

FY16