



## THE CITY OF SAN DIEGO

DATE: April 19, 2013

TO: Honorable Members of the Audit Committee

FROM: Eduardo Luna, City Auditor

SUBJECT: **City Auditor Activity Report – March 2013**

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This report provides information on the activities of the Office of the City Auditor for the month of March 2013. It includes the status of current audit projects and a summary of planned audits that we have not yet started.

<b>Audits With Report Issuance Pending</b>				
<b>Audit Activity</b>	<b>Status</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>Pothole Tracking System Audit</b>	The objective of this audit is to determine the efficiency and effectiveness of the pothole repair system and process. Exit conference held on March 13, 2013. Report issued April 12, 2013.	April 2013	1,513	800
<b>Zoological Exhibits Fund</b>	The objective of this audit is to assess the efficiency, effectiveness, and transparency of Zoological Exhibit Fund operations. Draft distributed April 12, 2013. Awaiting Management responses.	May 2013	638	1,200
<b>Park and Recreation – Community Parks II</b>	The objective of this audit is to determine the efficiency and effectiveness of playground maintenance. Reporting writing in progress.	June 2013	697	1,400

<b>Audits In Progress – Field Work</b>				
<b>Audit Activity</b>	<b>Status</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>Annual Mission Bay Fund Audit</b>	The Annual Mission Bay Funds Audit is required by the City Charter, Article V, Section 55.2(e). The objective of this audit is to verify the prior fiscal year collection, allocation, and use of Mission Bay Funds are in compliance with the City Charter requirements. Fieldwork is in progress.	May 2013	48	240
<b>City Administration– Business Office (Publishing Services)</b>	The objective of this audit is to determine the efficiency and effectiveness of Publishing Services and assess implementation of managed competition requirements. Fieldwork in progress.	June 2013	282	1,000
<b>Police Patrol Operations Audit</b>	The objective of this audit is to determine the efficiency and effectiveness of Patrol Operations. Audit fieldwork is in progress.	June 2013	1,399	2,500
<b>Public Utilities Department- Industrial Wastewater Control Program</b>	The objective of this audit is to determine the efficiency and effectiveness on Industrial Wastewater Control Program’s permitting fees, cost recovery, and related efforts. Fieldwork in progress.	June 2013	540	1,400
<b>Utilities Undergrounding</b>	The objective of this audit is to determine if the City has effective controls over and accountability for the undergrounding program’s revenue and expenses. Fieldwork in progress.	June 2013	711	1,200
<b>Public Utilities Department – Customer Support</b>	The objective of this audit is to identify key risks that may impact the Customer Support operations and provide recommendations to improve the overall efficiency and effectiveness of the operations. Fieldwork in progress.	July 2013	291	1,600

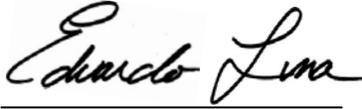
Audit Activity	Status	Target Completion Date	Audit Hours Used	Budgeted Hours
<b>Family Justice Center Alliance<sup>1</sup></b>	The objective of this audit is to determine if funds held in trust by the Alliance for the benefit of the San Diego FJC were used appropriately and as intended. Access to information has delayed this audit.	TBD	490	1,800
<b>City Comptroller– Payroll</b>	The objective of this audit is to determine if payroll payments are properly made and adequate controls are in place. Preliminary survey in progress.	TBD	90	2,500
<b>Follow-up on Audit Report Recommendations</b>	The City Auditor tracks all audit recommendations made since fiscal year 2008. On a semi-annual basis, we conduct audit work to determine if audit recommendations reported as implemented are in fact, implemented. We report the implementation status on a semi-annual follow-up report. The last follow-up report was issued on November 21, 2012. We plan to issue our next report in April 2013.	On-going	463	800
<b>Close-out Audits</b>	Close-out audits are required by City Charter, Article VII, Section 111, when a City Official leaves office. The primary audit objectives are to verify that there are no outstanding debts owed by the City Official to the City, and to ensure that access to critical information and processes has been revoked.	As Needed	74	500
<b>Fraud, Waste and Abuse Hotline</b>	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste or abuse. Reports are issued for substantiated fraud-related allegations.	On-going	1,076	1,535

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<sup>1</sup> This audit replaced the Risk Management – Workers’ Compensation Audit.

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April 19, 2013

Respectfully submitted,

A handwritten signature in cursive script that reads "Eduardo Luna". The signature is written in black ink and is positioned above a horizontal line.

Eduardo Luna  
City Auditor

cc: Honorable Mayor Bob Filner  
Honorable Members of the City Council  
Scott Chadwick, Acting Chief Operating Officer  
Nelson Hernandez, Assistant Chief Operating Officer  
Jan Goldsmith, City Attorney  
Ken Whitfield, City Comptroller  
Andrea Tevlin, Independent Budget Analyst