



THE CITY OF SAN DIEGO

DATE: July 26, 2013
TO: Honorable Members of the Audit Committee
FROM: Eduardo Luna, City Auditor 
SUBJECT: **City Auditor Activity Report – June 2013**

This report provides information on the activities of the Office of the City Auditor for the month of June 2013. It includes the status of current audit projects and a summary of planned audits that we have not yet started.

Audit Reports Issued:

June 28, 2013 – Issued our Fiscal Year 2014 Annual Citywide Risk Assessment and Audit Work Plan. The report can be found on our website at:

http://www.sandiego.gov/auditor/pdf/report/2014/FY14_Riskassessment_Workplan.pdf

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Audits in Process– Report Issuance Pending				
Audit	Status	Target Completion Date	Audit Hours Used	Budgeted Hours
Park and Recreation – Community Parks II	The objective of this audit is to determine the efficiency and effectiveness of playground maintenance. The draft report was provided to the department for review on June 11, 2013.	July 2013	1,178	1,400
Annual Mission Bay Fund Audit	The Annual Mission Bay Funds Audit is required by the City Charter, Article V, Section 55.2(e). The objective of this audit is to verify the prior fiscal year collection, allocation, and use of Mission Bay Funds are in compliance with the City Charter requirements. The draft report was provided to the department for review on June 28, 2013.	August 2013	118	240
Public Utilities Department- Industrial Wastewater Control Program	The objective of this audit is to determine the efficiency and effectiveness on Industrial Wastewater Control Program’s permitting fees, cost recovery, and related efforts. The draft report was provided to the department for review on June 28, 2013.	August 2013	1,119	1,400
Utilities Undergrounding	The objective of this audit is to determine if the City has effective controls over and accountability for the undergrounding program’s revenue and expenses. The report was provided to the department for review on June 26, 2013.	August 2013	1,576	1,200
Police Patrol Operations Audit	The objective of this audit is to determine the efficiency and effectiveness of Patrol Operations. The draft report was provided to the department for review on June 28, 2013.	August 2013	2,280	2,500

Audits in Process– Report Issuance Pending (continued)				
Audit	Status	Target Completion Date	Audit Hours Used	Budgeted Hours
City Administration– Business Office (Publishing Services)	The objective of this audit is to determine the efficiency and effectiveness of Publishing Services and assess implementation of managed competition requirements. The draft report was provided to the department for review on June 28, 2013.	August 2013	1,069	1,000
Annual Central Stores Inventory Audit FY2013	The San Diego Municipal Code Section §22.0501 requires an annual count of inventory in City storerooms and warehouses. The objective of this audit is to confirm the valuation of Central Stores inventory. MGO is performing this audit as part of the CAFR audit services. Fieldwork was completed and report writing began in June 2013.	August 2013	N/A	120

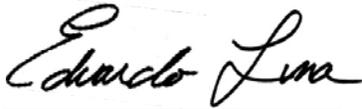
Audits In Progress – Fieldwork				
Audit	Status	Target Completion Date	Audit Hours Used	Budgeted Hours
IT – Web Services	The objective of this audit is to determine if the listing of online services offered by City departments is current and complete and evaluate barriers to expanding online services.	TBD	595	1,400
Public Utilities Department – Customer Support (Meter Reading)	The objective of this audit is to identify key risks that may impact the Customer Support operations and provide recommendations to improve the overall efficiency and effectiveness of the operations.	TBD	1046	1,600
City Comptroller– Payroll	The objective of this audit is to determine if payroll payments are properly made and adequate controls are in place.	TBD	509	2,500

Other Audit Activity				
Activity	Status	Target Completion Date	Audit Hours Used	Budgeted Hours
Follow-up on Audit Report Recommendations	The City Auditor tracks all audit recommendations made since fiscal year 2008. On a semi-annual basis, we conduct audit work to determine if audit recommendations reported as implemented are in fact, implemented. We report the implementation status on a semi-annual follow-up report. The last follow-up report was issued on May 30, 2013. We plan to issue our next report in September 2013.	On-going	513	800
Close-out Audits	Close-out audits are required by City Charter, Article VII, Section 111, when a City Official leaves office. The primary audit objectives are to verify that there are no outstanding debts owed by the City Official to the City, and to ensure that access to critical information and processes has been revoked.	As Needed	117	500
Fraud, Waste and Abuse Hotline	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste or abuse. Reports are issued for substantiated fraud-related allegations.	On-going	1,446	1,535

Planned Audits Not Yet Started:

Planned Audit	Estimated Audit Hours
There are no outstanding FY2013 planned audits that have not yet been started	N/A

Respectfully submitted,



Eduardo Luna
City Auditor

cc: Honorable Mayor Bob Filner
Honorable Members of the City Council
Walt Ekard, Interim Chief Operating Officer
Scott Chadwick, Assistant Chief Operating Officer
Jan Goldsmith, City Attorney
Ken Whitfield, City Comptroller
Andrea Tevlin, Independent Budget Analyst