



## THE CITY OF SAN DIEGO

DATE: July 17, 2014  
TO: Honorable Members of the Audit Committee  
FROM: Eduardo Luna, City Auditor  
SUBJECT: **City Auditor Activity Report – June 2014**

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This report provides information on the activities of the Office of the City Auditor for the month of June 2014. It includes the audit reports issued, status of current audit projects, and a summary of planned audits that we have not yet started.

**June 2, 2014 – Issued our Audit of Mission Bay and San Diego Regional Parks Improvement Funds, Fiscal Year 2013.**

The report can be found on our website at:

[http://www.sandiego.gov/auditor/reports/fy14\\_pdf/audit/14-022\\_missionbayimprovement\\_fy13.pdf](http://www.sandiego.gov/auditor/reports/fy14_pdf/audit/14-022_missionbayimprovement_fy13.pdf)

**June 4, 2014 – Issued our Audit Recommendation Follow-up Report, Status Update as of December 31, 2013.**

The report can be found on our website at:

[http://www.sandiego.gov/auditor/reports/fy14\\_pdf/pdf/RecFollowup\\_12-31-13.pdf](http://www.sandiego.gov/auditor/reports/fy14_pdf/pdf/RecFollowup_12-31-13.pdf)



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<b>Audits in Progress – Report Writing</b>				
<b>Audit</b>	<b>Audit Objective</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>Office of Homeland Security</b>	The objective of this audit is to determine the extent to which the City of San Diego Office of Homeland Security has developed emergency operations that include a comprehensive planning framework, sufficient coordination, and performance measures to assess progress towards achieving planning and preparedness goals.	Published: July 9, 2014	1,243	1,000
<b>Environmental Services – Waste Reduction and Disposal</b>	The objective of this audit is to review the efficiency and effectiveness of Environmental Services' Waste Reduction and Disposal program.	August 2014	1,443	1,200
<b>Fire Rescue – Overtime</b>	The objective of this audit is to review the City's Fire-Rescue Department's Overtime expenditures.	August 2014	1,926	1,400

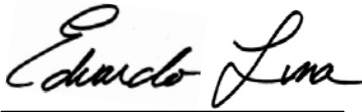
<b>Audits in Progress – Fieldwork</b>				
<b>Audit</b>	<b>Audit Objective</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>San Diego Convention Center – Human Resources Systems Contract Review</b>	The objective of this audit is to assess the appropriateness of the controls and performance measures related to the human resources systems contract.	August 2014	96	240
<b>Balboa Park Celebration, Inc.</b>	The objective of this audit is to determine whether Balboa Park Celebration, Inc: 1) used City funds appropriately and 2) complied with the terms of the Memorandum of Understanding and Funding Agreements with the City of San Diego.	August 2014	750	1,000
<b>Utilities Undergrounding – Phase II</b>	The objective of this audit is to determine if the City is effectively managing costs and achieving efficiencies for the Utilities Undergrounding Program (UUP).	October 2014	315	1,200
<b>Community Parking Districts</b>	The objective of this audit is to evaluate the efficiency and effectiveness of the CPD program.	October 2014	270	1,100

<b>Other Audit Activity</b>				
<b>Activity</b>	<b>Audit Objective</b>	<b>Target Completion Date</b>	<b>Audit Hours Used</b>	<b>Budgeted Hours</b>
<b>Follow-up on Audit Report Recommendations</b>	The City Auditor tracks all audit recommendations made since fiscal year 2008. On a semi-annual basis, we conduct audit work to determine if audit recommendations reported as implemented are in fact, implemented. We report the implementation status on a semi-annual follow-up report, and we periodically issue other recommendation follow-up reports.	On-going	791	800
<b>Close-out Audits</b>	Close-out audits are required by City Charter, Article VII, Section 111, when a City Official leaves office. The primary audit objectives are to verify that there are no outstanding debts owed by the City Official to the City, and to ensure that access to critical information and processes has been revoked.	As Needed	138	240
<b>Fraud, Waste and Abuse Hotline</b>	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste or abuse. Reports are issued for substantiated fraud-related allegations, and we issue a Quarterly Fraud Hotline Report with the status of activities.	On-going	1,461	1,535

**FY2014 Planned Audits Not Yet Started:**

Planned Audit	Estimated Audit Hours
Public Utilities – Overhead Rate Review	900
Citywide Other/Special Funds	1,000
Neighborhood Code Compliance Division	1,200

Respectfully submitted,



Eduardo Luna  
City Auditor

cc: Honorable Mayor Kevin Faulconer  
Honorable Members of the City Council  
Scott Chadwick, Chief Operating Officer  
Stacey LoMedico, Assistant Chief Operating Officer  
Brian Pepin, Director of Council Affairs  
Jan Goldsmith, City Attorney  
Andrea Tevlin, Independent Budget Analyst