



THE CITY OF SAN DIEGO

DATE: September 17, 2014
TO: Honorable Members of the Audit Committee
FROM: Eduardo Luna, City Auditor
SUBJECT: **City Auditor Activity Report – August 2014**

This report provides information on the activities of the Office of the City Auditor for the month of August 2014. It includes the audit reports issued, status of current audit projects, and a summary of planned audits that we have not yet started.

August 11, 2014 – Issued our Performance Audit of the City’s Waste Reduction and Recycling Programs. The report can be found on our website at:

http://www.sandiego.gov/auditor/reports/fy15_pdf/audit/15-003_Environmental_Services_Recycling.pdf

August 14, 2014 – Issued our Performance Audit of the San Diego Convention Center’s HR Systems. The report can be found on our website at:

http://www.sandiego.gov/auditor/reports/fy15_pdf/audit/15-004_SDCC_HR_Systems.pdf

August 25, 2014 – Issued our Performance Audit of the San Diego Fire-Rescue Department's Overtime Costs. The report can be found on our website at:

http://www.sandiego.gov/auditor/reports/fy15_pdf/audit/15-005_Fire-Rescue_Overtime.pdf

August 26, 2014 – Issued the Agreed-Upon Procedures Related to the Central Stores Physical Inventory report. The report can be found on our website at:

http://www.sandiego.gov/auditor/reports/fy15_pdf/audit/15-006_Central_Stores.pdf

August 29, 2014 – Issued our Audit of Accounts of Public Officials Terminating in Fiscal Year 2014. The report can be found on our website at:

http://www.sandiego.gov/auditor/reports/fy15_pdf/audit/15-007_Close_Out_Audits_FY14.pdf

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Audits in Progress – Report Writing				
Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Balboa Park Celebration, Inc.	The objective of this audit is to determine whether Balboa Park Celebration, Inc: 1) used City funds appropriately and 2) complied with the terms of the Memorandum of Understanding and Funding Agreements with the City of San Diego.	September 2014	1,330	1,350

Audits in Progress – Fieldwork				
Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Utilities Undergrounding – Phase II	The objective of this audit is to determine if the City is effectively managing costs and achieving efficiencies for the Utilities Undergrounding Program (UUP).	October 2014	831	1,500
Community Parking Districts	The objective of this audit is to evaluate the efficiency and effectiveness of the CPD program.	October 2014	664	1,470

Audits in Progress – Planning				
Audit	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Citywide Contract Oversight	The objective of this audit is to review the City's overall process to ensure that a) contracts contain adequate provisions for oversight and performance measurement and b) departments are given adequate direction, and are held accountable for ensuring vendor compliance with contract requirements.	December 2014	269	1,800
Park and Recreation – Golf Operations	The objective of this audit is to review the efficiency and effectiveness of the City's golf operations.	January 2015	193	1,400
Transportation & Storm Water	The objective of this audit is to review the efficiency and effectiveness of the City's right of way maintenance program.	TBD	23	1,400
Fire – Lifeguard Services	The objective of this audit is to review the efficiency and effectiveness of the City's Lifeguard services.	TBD	10	1,400

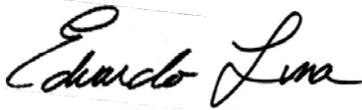
Other Audit Activity				
Activity	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Follow-up on Audit Report Recommendations	The City Auditor tracks all audit recommendations made since fiscal year 2008. On a semi-annual basis, we conduct audit work to determine if audit recommendations reported as implemented are in fact, implemented. We report the implementation status on a semi-annual follow-up report, and we periodically issue other recommendation follow-up reports.	On-going	56	800

Other Audit Activity				
Activity	Audit Objective	Target Completion Date	Audit Hours Used	Budgeted Hours
Close-out Audits	Close-out audits are required by City Charter, Article VII, Section 111, when a City Official leaves office. The primary audit objectives are to verify that there are no outstanding debts owed by the City Official to the City, and to ensure that access to critical information and processes has been revoked.	As Needed	143	240
Fraud, Waste and Abuse Hotline	City Auditor investigative staff reviews Fraud Hotline calls received and performs investigations for allegations of material fraud, waste or abuse. Reports are issued for substantiated fraud-related allegations, and we issue a Quarterly Fraud Hotline Report with the status of activities.	On-going	259	1,450

FY 2015 Planned Audits Not Yet Started:

Planned Audit	Estimated Audit Hours
Public Utilities – Overhead Rate Review	900
Citywide Other/Special Funds	1,200
Neighborhood Code Compliance Division	1,400
General Services - Fleet Services	1,400
Police Department – Property and Evidence Room and Inventory	1,400
Development Services – Entitlements	1,800
Business Improvement Districts	1,400
City’s Fiscal Sustainability and Financial Condition	800
Airports – Real Estate Assets	1,400
Annual Mission Bay Fund Audit FY14	340
Annual Central Stores Inventory Audit FY15	40

Respectfully submitted,



Eduardo Luna
City Auditor

cc: Honorable Mayor Kevin Faulconer
Honorable Members of the City Council
Scott Chadwick, Chief Operating Officer
Stacey LoMedico, Assistant Chief Operating Officer
Brian Pepin, Director of Council Affairs
Jan Goldsmith, City Attorney
Andrea Tevlin, Independent Budget Analyst