



THE CITY OF SAN DIEGO

CONSOLIDATED PLAN ADVISORY BOARD

MEETING AGENDA

For:
FRIDAY, OCTOBER 28, 2011, 9:00 – 10:00 A.M.
SPECIAL MEETING

CIVIC CENTER PLAZA, 14TH FLOOR
1200 THIRD AVENUE, SAN DIEGO, CA 92101

1. Call to Order

2. Approval of Meeting Notes – 9:00

3. Non-Agenda Public Comment – 9:05

Non-Agenda Public comment may be made on any subject pertaining to the Consolidated Plan Advisory Board. Presenters have three (3) minutes.

4. Discussion Items: 9:10

A. FY13 CDBG Application Process – ‘Proposed Timeline’

Announcement: CDBG Reprogramming Hearing at the Public Safety and Neighborhood Services (PS&NS) committee is scheduled for November 2nd. (Official Public Notice can be found on City’s CDBG Webpage.)

5. Public Comment – 9:50

Public comment may be made on any discussion item. Presenters have three (3) minutes.

6. Adjournment – 10:00

Unfinished business shall be tabled and placed on the agenda of the following meeting.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format, or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator in the Economic Development Division at least five (5) working days before the meeting at (619) 236-6700 to ensure availability.

Assistive Listening Devices (ALDs) are available for the meeting upon request.

**CITY OF SAN DIEGO'S FY13 CDBG
APPLICATION PROCESS/TIMELINE**

The following represents a DRAFT¹ summary timeline for the City of San Diego CDBG Program's FY 2013 CDBG Application process:

10/25/11 – 11/09/11	<p>Notice of FY 2013 CDBG Applications availability posted in newspaper publications, CDBG Program website and distributed via E-mail and/or U.S. Mail to CDBG Program mailing list</p> <ul style="list-style-type: none"> • Estimated CDBG Entitlement Budget of 20-25% (TBD) of FY 2012 CDBG Allocation • Notice to include availability of ESG, HOME, and HOPWA Entitlement funding listing San Diego Housing Commission and County of San Diego contact information <p>NOTE: Each HUD Program Year (Oct-Sept)/Fiscal Year (Jul-Jun) begins with a Notice of Funding Availability/Application Process</p>
10/28/11	<p>Special Meeting scheduled by Consolidated Plan Advisory Board to discuss FY 2013 CDBG Application process timeline</p>
10/21/11	<p>Issue Council the Consolidated Plan Goal/Priorities Ranking form</p>
11/04/11	<p>Council feedback due to CDBG Program Office regarding the FY 2013 Prioritization of Consolidated Plan Goals</p> <ul style="list-style-type: none"> • Results of Consolidated Plan Goals/Priorities Ranking to be included in the FY 2013 CDBG Application packet
11/09/11	<p><u>FY 2013 CDBG Applications Available</u> (under three separate categories):</p> <ol style="list-style-type: none"> 1. Development/Capital Improvement Projects 2. Public Services 3. Community/Economic Development <p>Information distributed as follows:</p> <ul style="list-style-type: none"> • CDBG Program webpage • CDBG E-mail distribution list and/or hard copy mailing list
<p>Week of 11/14/11</p> <p>Dates & Locations TBD</p> <p>*Tentative</p>	<p><u>FY 2013 CDBG Application Workshop:</u> (Total number of sessions TBD)</p> <ul style="list-style-type: none"> • Development/Capital Improvement Projects Applicants (2 sessions) • Public Services Projects; Community/Economic Development Projects Applicants (2 sessions) • City Applicants (1 session)

¹ Updated: 10/21/11

11/21/11-12/08/11	<u>FY 2013 CDBG Application technical assistance (one-on-one) available by appointment to potential applicants after attendance at a FY 2013 CDBG Application Workshop</u>
Week of 11/28/11 Dates & Locations TBD *Tentative	<u>FY 2013 CDBG Application Workshop:</u> (Total number of sessions TBD) <ul style="list-style-type: none"> • Development/Capital Improvement Projects Applicants (2 sessions) • Public Services Projects; Community/Economic Development Projects Applicants (2 sessions) • City Applicants (1 session)
12/08/11	<u>FY 2013 CDBG Applications due to CDBG Program Office by 5:00 pm (30 days)</u>
12/09/11 – 01/05/12	<u>CDBG Program staff Application Review - initial program and fiscal review of FY 2013 CDBG Applications (28 days)</u>
01/06/12	<u>Applicable agencies notified of “non-compliance” or “ineligible” status determinations based on CDBG Program staff review of FY 2013 CDBG Applications</u>
01/07/12-01/17/12	<u>FY 2013 CDBG Application – Secondary Review Period (11 days)</u>
01/30/12 – 02/23/12 *Tentative	<u>FY 2013 CDBG Application Binders distributed on January 30, 2012 to Consolidated Plan Advisory Board containing list of eligible applications for review through February 21, 2012 (25 days)</u>
02/24/12 *Tentative	<u>Consolidated Plan Advisory Board proposed FY 2013 CDBG Application scores due to CDBG Program Office by 5:00 pm</u>
02/23/12-03/08/12 *Tentative	<u>Public Notice: FY 2013 CDBG funding recommendations to be presented at Special Joint Meeting of the PS&NS Committee and City Council Committee of the Whole (FY 2013 CDBG Funding Recommendations)</u> <ul style="list-style-type: none"> • Tentative date – March 8, 2012 • Report due February 28, 2012 due to PS&NS Committee Liaison
03/13/12-03/27/12 *Tentative	<u>Public Notice: FY 2013 CDBG funding recommendations to be presented to City Council</u> <ul style="list-style-type: none"> • Tentative dates – March 26 or 27, 2012 • e1472 Docket Deadline – March 13, 2012
03/19/12 – 04/02/12 *Tentative	<u>Public Notice: Scheduled Draft FY 2013 Annual Action Plan public comment period of April 3, 2012 – May 8, 2012 (36 days)</u>
03/28/12 *Tentative	Letter to be sent to CDBG Applicants regarding FY 2013 CDBG approved allocations

04/03/12 – 05/08/12 *Tentative	Draft FY 2013 Annual Action Plan tentatively scheduled to be presented to: 1) Designated Community Planning Groups serving low/mod neighborhoods 2) San Diego Housing Commission 3) City/County Joint HOPWA Committee 4) Other venues recommended by Consolidated Plan Advisory Board, City Council, Mayor's Office as feasible
04/11/12 *Tentative	Draft FY 2013 Annual Action Plan to be presented to PS&NS Committee <ul style="list-style-type: none"> • Tentative date – April 11, 2012 • Report due April 3, 2012 due to PS&NS Committee Liaison
05/08/12 *Tentative	Draft FY 2013 Annual Action Plan scheduled to be presented to City Council for approval <ul style="list-style-type: none"> • Tentative dates – May 7 or 8, 2012 • e1472 Docket Deadline – April 1, 2012
05/13/11	Deadline for the City to submit the FY 2013 Annual Action Plan due to HUD

*Tentative (specific dates and/or locations to be confirmed)

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