

# **APPENDIX P:**

## **ESG REPORTING VIA eCON PLANNING SUITE**

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**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	SAN DIEGO
<b>Organizational DUNS Number</b>	138735407
<b>EIN/TIN Number</b>	956000776
<b>Identify the Field Office</b>	LOS ANGELES
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	San Diego CoC

**ESG Contact Name**

<b>Prefix</b>	
<b>First Name</b>	Kathi
<b>Middle Name</b>	
<b>Last Name</b>	Houck
<b>Suffix</b>	
<b>Title</b>	Senior Housing Analyst

**ESG Contact Address**

<b>Street Address 1</b>	1122 Broadway, Suite 300
<b>City</b>	San Diego
<b>State</b>	CA
<b>ZIP Code</b>	92101
<b>Phone Number</b>	619-578-7589
<b>Email Address</b>	<a href="mailto:kathih@sdhc.org">kathih@sdhc.org</a>

**ESG Secondary Contact**

<b>Prefix</b>	
<b>First Name</b>	Michele
<b>Last Name</b>	Marano
<b>Suffix</b>	
<b>Title</b>	HUD Programs Coordinator
<b>Phone Number</b>	619-236-6381
<b>Extension</b>	
<b>Email Address</b>	<a href="mailto:mmarano@sandiego.gov">mmarano@sandiego.gov</a>

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2014
<b>Program Year End Date</b>	06/30/2015

**3a. Subrecipient Form – Complete one form for each subrecipient**

<b>Subrecipient or Contractor Name:</b>	SAN DIEGO HOUSING COMMISSION
<b>City:</b>	San Diego
<b>State:</b>	CA
<b>Zip Code:</b>	92113
<b>DUNS Number:</b>	
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Unit of Government
<b>ESG Subgrant or Contract Award Amount:</b>	0

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	1,613
Children	337
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>1,950</b>

Table 1 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	586
Children	85
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>671</b>

Table 2 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	1,649
Children	337
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>1,986</b>

Table 3 – Shelter Information

#### 4d. Street Outreach

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 4 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	3,848
Children	759
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>4,607</b>

Table 5 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	<b>Total</b>
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 6 – Gender Information

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	759
18-24	0
25 and over	0
Don't Know/Refused/Other	3,848
Missing Information	0
<b>Total</b>	<b>4,607</b>

**Table 7 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>	<b>Total</b>
Veterans	0	0	149	0
Victims of Domestic Violence	0	0	11	0
Elderly	0	0	29	0
HIV/AIDS	0	0	3	0
Chronically Homeless	0	0	159	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	50	0
Chronic Substance Abuse	0	0	9	0
Other Disability	0	0	12	0
Total (Unduplicated if possible)	0	0	233	0

**Table 8 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	164,250
Total Number of bed-nights provided	152,850
Capacity Utilization	93.06%

Table 9 – Shelter Capacity

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

**Foster greater access to permanent housing, especially units that can maintain affordability. This can include security deposit and/or rental assistance.**

All RRH programs used housing navigators and/or case managers to assist their clients to create budgets and work with landlords of units affordable to their clients. Programs used client input and budgets to determine the amount of security deposit and rental assistance payments made on the client’s behalf, as well as the duration of the rental assistance. Programs were asked to use the least amount of assistance necessary for clients’ to maintain their housing.

**Leverage existing resources to achieve the match and case management requirements.**

All ESG programs (RRH and shelters) leveraged local, state and federal resources for their programs.

**Coordinate across jurisdictions by utilizing a standardized eligibility and assessment tool and by convening regional meetings as was done with the HPRP program.**

The CoC is still developing its coordinated assessment tool for the region. However, since the City of San Diego is participating in the national 25 Cities Initiative, the VI-SPADT has been used in some of the shelter programs for Coordinated Assessment for downtown homeless.

**Support federal and local goals for priority populations, including but not limited to veterans.**

The San Diego ESG Shelter and RRH programs support the federal goal of prioritizing veterans. Shelters served 908 Veterans; RRH served 149 Veterans. The CoC has an additional priority to serve Chronic Homeless. The Shelters served 750 Chronic Homeless; RRH served 159 Chronic Homeless.

**Allow for variations in the program to respond to the needs and resources of the jurisdictions.**

**Programs may partner with other mainstream resources.**

Since the majority of the chronic homeless population resides in downtown San Diego, this is the area where Connections Housing Interim Shelter bed program is located. Also, 3 out of the 6 RRH programs

were located in the downtown area and took applicants mainly from the shelters and interim housing programs.

**Comply with new eligibility and verification requirements.**

All RRH programs were issued the HUD-defined eligibility criteria for homeless and used this to determine clients' eligibility for their programs. Programs used 3<sup>rd</sup> party verification as required.

**Each program to take responsibility for assuring intake, assessment, case management, reporting, and meeting public notice requirements.**

The SDHC ESG program required standards for their subcontractors to provide intake and assessment of potential program participants, provide case management for all RRH clients, and use of local HMIS reporting tools. Public notice of ESG programs appeared in the Con Plan required documents.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Expenditures for Rental Assistance	N/A	N/A	N/A
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	N/A	N/A	N/A
Expenditures for Housing Relocation & Stabilization Services - Services	N/A	N/A	N/A
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	N/A	N/A	N/A
<b>Subtotal Homelessness Prevention</b>	N/A	N/A	N/A

Table 10 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Expenditures for Rental Assistance	7,109	194,764	8,258
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	148,995	134,182	N/A
Expenditures for Housing Relocation & Stabilization Services - Services	N/A	N/A	N/A
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	N/A	N/A	N/A
<b>Subtotal Rapid Re-Housing</b>	156,104	328,946	8,258

Table 11 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Essential Services	433,536	393,556	310,393
Operations	194,767	235,069	119,557
Renovation	N/A	N/A	N/A
Major Rehab	N/A	N/A	N/A
Conversion	N/A	N/A	N/A
<b>Subtotal</b>	628,303	628,625	429,950

Table 12 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	FY 2012	FY 2013	FY 2014
Street Outreach	N/A	N/A	N/A
HMIS	9,903	N/A	N/A
Administration	77,218	82,361	39,147

**Table 13 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	FY 2012	FY 2013	FY 2014
	871,528	1,039,932	477,355

**Table 14 - Total ESG Funds Expended**

**11f. Match Source**

	FY 2012	FY 2013	FY 2014
Other Non-ESG HUD Funds	779,133	662,314	2,360,769
Other Federal Funds			
State Government			
Local Government	200,000	200,000	2,348,032
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>	<b>979,133</b>	<b>862,314</b>	<b>4,708,801</b>

**Table 15 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	FY 2012	FY 2013	FY 2014
	1,850,661	1,902,246	1,186,156

**Table 16 - Total Amount of Funds Expended on ESG Activities**

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