



Fiscal Year 2015
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
REQUEST FOR PROPOSALS (RFP)

**COMMUNITY/ECONOMIC DEVELOPMENT PROJECTS
 SUPPLEMENTAL INFORMATION FORM**

1. Project Operation Information

<i>a. Years of project/program operations:</i>		
<i>b. Project's days of operation:</i>		
<i>c. Project's hours of operation:</i>		

2. CDBG Project Performance Outcome Measures

<i>a. Project objective:</i> <small>(select one only)</small>	<input type="checkbox"/> Suitable living environment
	<input type="checkbox"/> Decent housing
	<input type="checkbox"/> Economic opportunity
<i>b. Project outcome:</i> <small>(select one only)</small>	<input type="checkbox"/> Availability/accessibility
	<input type="checkbox"/> Affordability
	<input type="checkbox"/> Sustainability
<i>c. Project client type:</i> <small>(select one only)</small>	<input type="checkbox"/> Individuals
	<input type="checkbox"/> Households
	<input type="checkbox"/> Businesses
	<input type="checkbox"/> Organizations

<i>d. CDBG Benefit Categories: Which CDBG benefit category below does your proposed project meet?</i>	
<input type="checkbox"/>	(1) <i>Area benefit: At least 51% of residents within the targeted activity area are low to moderate income (LMI).</i>
<input type="checkbox"/>	(2) <i>Limited clientele (select subpart below):</i>
<input type="checkbox"/>	(a) <i>Special needs group (select applicable benefit group from the list below):</i>
<input type="checkbox"/>	(i) <i>Abused children</i>
<input type="checkbox"/>	(ii) <i>Elderly persons 62 years or older</i>
<input type="checkbox"/>	(iii) <i>Battered spouses</i>
<input type="checkbox"/>	(iv) <i>Severely disabled adults (not children) – Census definition; documentation required</i>
<input type="checkbox"/>	(v) <i>Illiterate adults</i>
<input type="checkbox"/>	(vi) <i>Persons living with HIV/AIDS</i>
<input type="checkbox"/>	(vii) <i>Migrant farm workers</i>
<input type="checkbox"/>	(viii) <i>Homeless persons</i>
<input type="checkbox"/>	(b) <i>At least 51% of clientele to be served will be documented as LMI.</i>
<input type="checkbox"/>	(3) <i>Job creation: At least 51% of jobs created must be filled with LMI persons.</i>

e. A third-party verification method must be used to qualify for above benefit categories. Describe the methods your project will be utilizing for qualifying incomes of your clients/households:

[Type response here.]

3. Project Record Keeping Procedures

a. Describe the procedures your agency will use to track and monitor the progress of the project:

[Type response here.]

b. Describe your agency's record keeping procedures, with regard to the proposed project:

[Type response here.]

c. Describe the procedures your agency will use to segregate and track CDBG activities and expenditures from other agency funds:

[Type response here.]

4. Compliance with Federal Requirements

<p>a. Per HUD requirements, agencies that receive federal funding must take "reasonable steps to ensure that Limited English Proficiency (LEP) persons have meaningful access to their respective programs and services." Does your agency have a Language Access Plan (LAP) to provide services to limited English proficiency persons? If not, describe how your agency will ensure LEP persons will have meaningful access to the proposed project's programs and services:</p>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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[Type response here.]

b. Federal regulations require that all facilities and/or services assisted with CDBG funds be accessible to the disabled. Accessibility includes such things as: entrance ramps, parking with universal logo signage, grab bars around commodes and showers, top of toilet seats that meet required height from the floor, drain lines under lavatory sink either wrapped or insulated, space for wheelchair maneuverability, accessible water fountains, access between floors (elevators, ramps, lifts), and other improvements needed to assure full access to funded facilities/programs, including serving the blind and deaf.

NOTE: The project site for proposed CIP projects must first be fully ADA-compliant before other construction activities can be implemented with CDBG funding.

Describe below whether the project currently meets ADA standards for accessibility by the disabled. If not, describe the accessibility problems and methods to be utilized to address the problems, including funding and timetable:

[Type response here.]

5. Community/Economic Development Project Information:

City of San Diego CDBG Funding City of San Diego Residents	FY 2013	FY 2014 (thru 12/31/13)		
a. Number of unduplicated City of San Diego CDBG clients/households served by project:	[]	[]		
b. Number of unduplicated City of San Diego CDBG LMI clients/households served by project:	[]	[]		
1) Of the total number listed in 3.b., did the project serve City of San Diego LMI CDBG clients/households at 0-50% AMI? If Yes, respond to B.3.b.2) below.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2) Of the total number listed in 3.b., list the number of unduplicated City of San Diego CDBG clients served at 0-50% AMI by project:	[]	[]		

Other Funding Sources (Non-City of San Diego CDBG Funding) City of San Diego Residents	FY 2013	FY 2014 (thru 12/31/13)		
c. Number of unduplicated clients served by project:	[]	[]		
d. Number of unduplicated LMI clients served by project:	[]	[]		
1) Of the total number listed in 3.d., did the project serve clients at 0-50% AMI? If Yes, respond to B.3.b.2) below.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2) Of the total number listed in 3.d., list the number of unduplicated clients served at 0-50% AMI by project:	[]	[]		

Other Funding Sources (Non-City of San Diego CDBG Funding) Non-City of San Diego Residents	FY 2013	FY 2014 (thru 12/31/13)		
e. Number of unduplicated clients served by project:	[]	[]		
f. Number of unduplicated LMI clients served by project:	[]	[]		
1) Of the total number listed in 3.f., did the project serve clients at 0-50% AMI? If Yes, respond to B.3.g.2) below.	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
2) Of the total number listed in 3.f., list the number of unduplicated clients served at 0-50% AMI by project:	[]	[]		