

*Community Development Block Grant Program (CDBG) - Economic Development Division
Planning, Neighborhoods & Economic Development Department*



THE CITY OF SAN DIEGO

FY 2015 CDBG RFP MANDATORY WORKSHOP

AGENDA

- Introductions/General Information
- RFP Submittal Checklist and Forms
- Fiscal Requirements
- Any questions regarding applications to CDBG@sandiego.gov



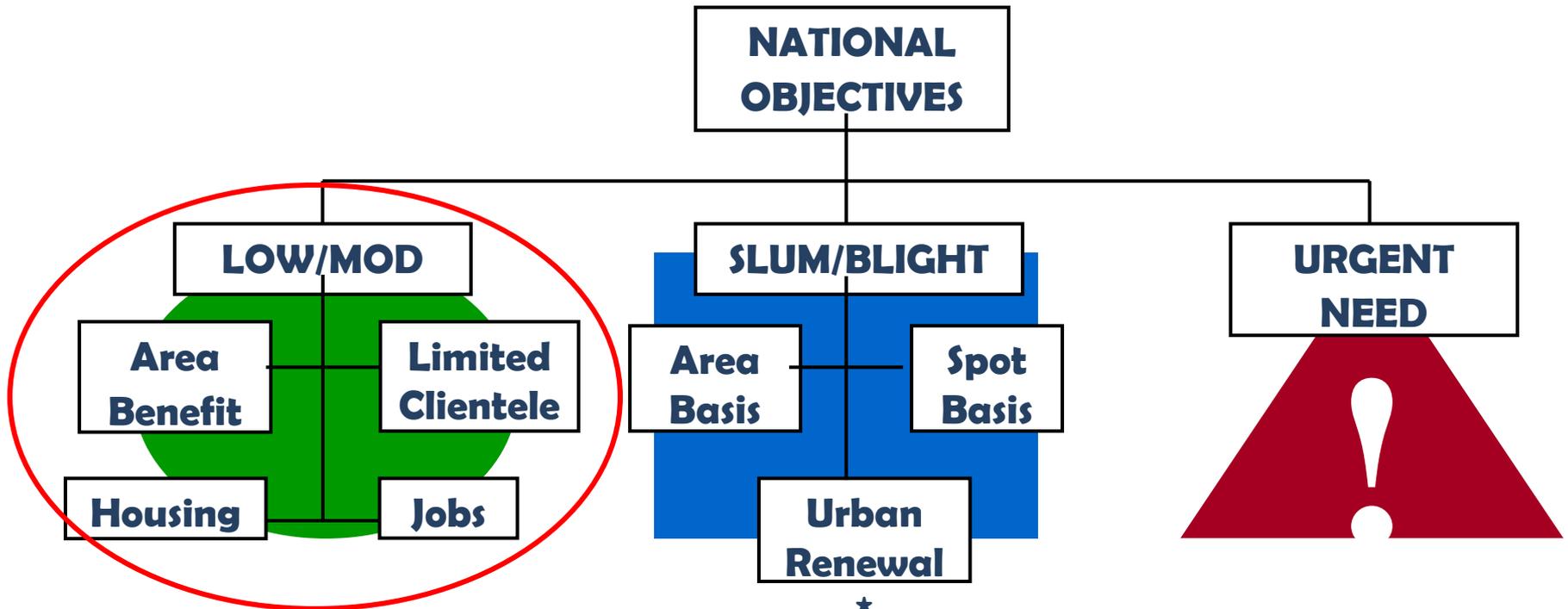
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

- Federal Entitlement
- Administered by HUD
- 24 CFR Part 570



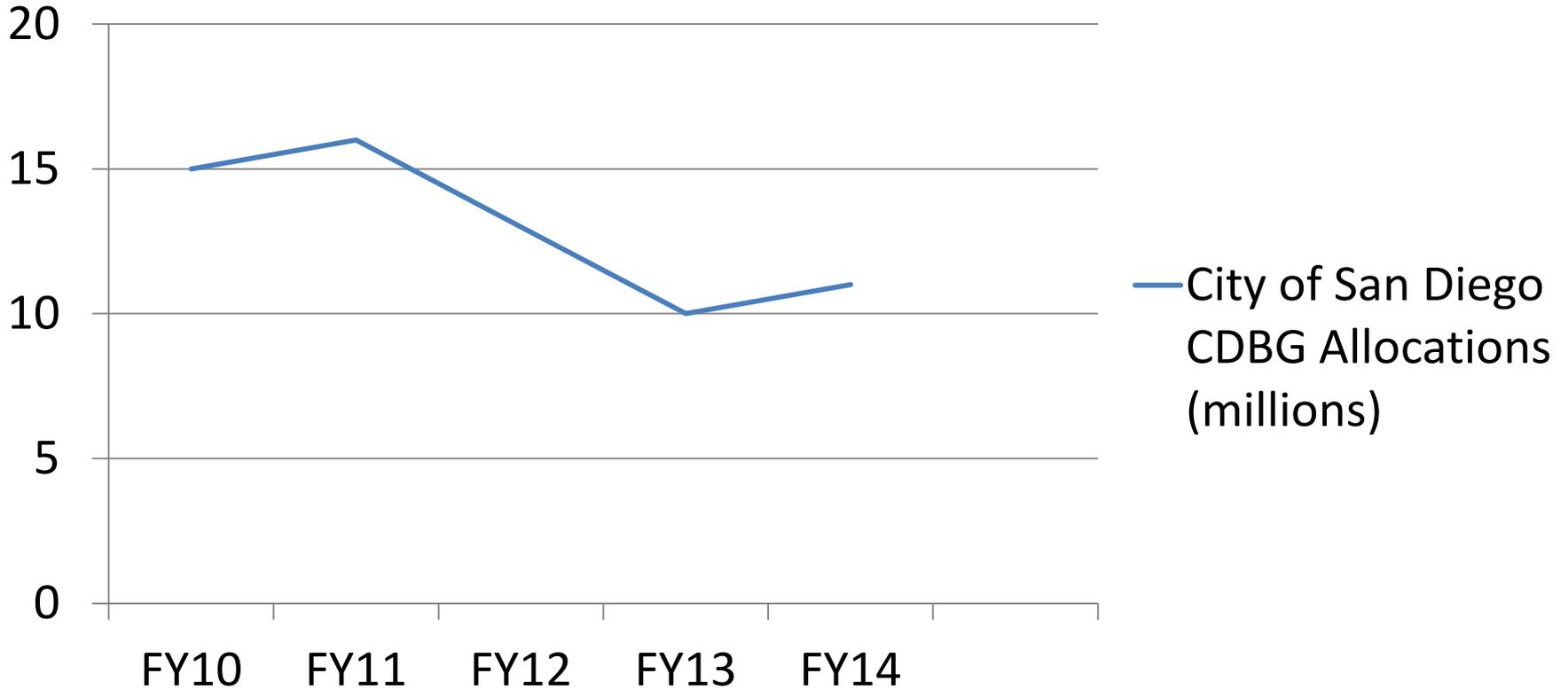


National Objectives (24 CFR 570.208)





City of San Diego CDBG Allocations



Estimated FY 2015 CDBG RFP process:

- \$6.9 million – CIP and CED Projects
- \$296K – Public Services Projects

FY 2015 CDBG RFP FUNDING ELIGIBILITY:

- Applicants must attend the mandatory RFP Workshop and sign-in
 - Attendance by grant writers on behalf of an applicant does not satisfy the applicant attendance requirement
- Applications must be complete and demonstrate compliance with HUD regulations and City policies
- Refer to the FY 2015 CDBG RFP Handbook for applicable regulations and policies



- Links to all documents are on the CDBG website (www.sandiego.gov/cdbg)
- Questions must be submitted no later than **January 24, 2014 noon** to CDBG@sandiego.gov
- One-on-one technical assistance available through January 24, 2014 at 3:00pm, except January 20, 2014 (holiday)
 - Requests will be accepted on first-come, first-served basis and are not guaranteed if requests are made on January 23rd or 24th



- Complete RFP Submittal packets must be received by the CDBG Program Office **no later than 3:00 PM January 27, 2014**
- Faxed, e-mailed or applications received after the designated deadline will not be reviewed and will not be considered for funding
- **Visit the CDBG website frequently for updates**

CAPITAL IMPROVEMENT PROJECTS – HOUSING REHABILITATION & PUBLIC FACILITIES/INFRASTRUCTURES IMPROVEMENTS

- CIP – Housing Rehabilitation Programs are considered to be those that do not have housing units identified at the time of RFP submittal
- Minimum funding request - \$100,000
- Funding request must represent the amount needed to complete project construction activities



CAPITAL IMPROVEMENT PROJECTS – HOUSING REHABILITATION & PUBLIC FACILITIES/INFRASTRUCTURES IMPROVEMENTS

- Funding requests for CIP projects that are phased over multiple years are not allowable
 - CPAB reviewers will be provided with CDBG funding history for project sites that have been improved consistently and consecutively within the last five fiscal years
 - Since FY 2012, applicants have been instructed to ensure funding requests were made based on a total assessment of the entire project site/facility and not portions



CAPITAL IMPROVEMENT PROJECTS – HOUSING REHABILITATION & PUBLIC FACILITIES/INFRASTRUCTURES IMPROVEMENTS

- Funding is limited to construction activities only
 - Design and plan development are not eligible activities
 - Acquisition activities are not eligible activities
- For CIP Housing Rehabilitation projects, assistance limited to LMI households; income levels must be verified and documented; presumed LMI does not apply
- Projects must be shovel-ready by July 1, 2014
- Project activities must be completed by December 31, 2015



CAPITAL IMPROVEMENT PROJECTS – HOUSING REHABILITATION & PUBLIC FACILITIES/INFRASTRUCTURES IMPROVEMENTS

- HUD rules prohibit contractors involved in developing and drafting specifications, requirements, statements of work, invitations to bid, or requests for proposals from competing for such procurements
- If awarded funding, applicants must document that all procedures meet federal requirements

ALLOCATION/FUNDING AWARD PROCESS (JAN-MAR)

- Eligible RFP submittals given to ad hoc committees of the Consolidated Plan Board (CPAB) – Week of 02/05/14
- FY 2015 CDBG RFP Applicant public testimony will be accepted at CPAB's regularly scheduled meeting – 02/12/14
- Scoring results submitted to CDBG Program Office –
Week of 03/03/14
- Public meeting of CPAB to discuss and approve scoring results and funding recommendations
- CPAB to present FY 2015 CDBG scoring results and funding recommendations to City Council – Late March 2014

NOTE:

- RFP Scoring criteria provided in the **FY 2015 CDBG RFP Handbook** (Appendix C)
- FY 2015 City of San Diego CDBG Entitlement amounts have not yet been released by HUD
 - Funding recommendations will be based on applying a 5% reduction to the City's FY 2014 CDBG Entitlement award
- A CDBG allocation ward does not authorize commencement of activities
- Funds are disbursed on a reimbursement basis