



THE CITY OF SAN DIEGO

**CONSOLIDATED PLAN ADVISORY BOARD (CPAB)  
NOTES FOR MEETING**

WEDNESDAY AUGUST 13, 2014

SAN DIEGO CIVIC CONCOURSE  
NORTH TERRACE ROOMS 207-208  
202 'C' STREET  
SAN DIEGO, CA 92101

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
<ul style="list-style-type: none"> <li>• Joyce Abrams, Council District 1 representative</li> <li>• Maruta Gardner, Council District 2 representative</li> <li>• Vicki Granowitz, Council District 3 representative</li> <li>• Ken Malbrough, Council District 4 representative</li> <li>• Valerie Brown, Council District 5 representative</li> <li>• Richard Thesing, Council District 7 representative</li> </ul>	<ul style="list-style-type: none"> <li>• Nohelia Patel, Council District 9 representative</li> <li>• Aaron Friberg, Council District 8 representative</li> <li>• Earl Wong, Council District 6 representative</li> </ul>

<b>STAFF PRESENT</b>	<b>ATTENDANCE SHEET</b>
<ul style="list-style-type: none"> <li>• Lydia Moreno, Interim Assistant Deputy Director</li> <li>• Eliana Barreiros, HUD Programs Coordinator</li> <li>• Leo Alarcon, HUD Project Manager</li> <li>• Daichi Pantaleon, Project Manager</li> <li>• Joe Whitaker, Senior Management Analyst</li> <li>• Marla Robinson, Administrative Aide</li> </ul>	<p>11 people signed the attendance sheet</p>

**Call to Order**

- Vicki Granowitz called the meeting to order at 9:04 a.m. with six Board members present. Quorum was achieved at the same time.

**Approval of Minutes**

- Ms. Granowitz called for a motion for the approval of the minutes from the June 2014 meeting.

- Mr. Thesing motioned to approve minutes, Ms. Gardner seconded the motion. Minutes were then approved, 6-0.

#### Staff Announcements

- Mr. Alarcon announced that the HUD Programs Administration Office hired four new Project Management Interns for the upcoming school year. Mr. Alarcon also introduced Joe Whitaker as the newest staff member of the HUD Programs Administration Office. Mr. Whitaker, Senior Management Analyst, will be primarily working on regulatory matters (compliance of projects with regulatory standards).
- Ms. Lydia Moreno was introduced. Ms. Moreno is the Interim Assistant Deputy Director of the Economic Development Department.

#### Board Announcements

N/A

#### Non-Agenda and Agenda Public Comment

- Ms. Krista Stellmacher, representing Community Housing Works, asked how CPAB would score the past performance from the agencies when it came to reviewing CDBG applications. Ms. Granowitz stated the score would be provided by staff. Ms. Stellmacher also asked if agencies would have an opportunity to review and respond to any performance failures (negative points). Ms. Granowitz stated that agencies would be privy to the score and would be given the opportunity to respond as part of the application process.

#### Agenda Item(s)

##### Item 6.a.: Discussion Item and Staff Presentation

##### Fiscal Year Draft 2016 CDBG Applications Scoring & Review Criteria: Ad Hoc Committee Results

Ms. Eliana Barreiros introduced the item and gave a brief presentation regarding the revised Review & Scoring Criteria. She encouraged attendees to provide comments and noted that public comments would be received through August 27<sup>th</sup>. She noted that the goal of staff was to bring back the criteria to the CPAB as an action item during the September CPAB meeting (after consideration of all public comments) and then the item would be presented to the Public Safety and Livable Neighborhoods Committee City Council Committee (PS&LN). *Please see attached presentation for more information.*

- Ms. Granowitz asked the Ad Hoc Committee members to give a brief overview of the process of revising the scoring criteria:

- Ms. Gardner stated that the goal was to make the application process as clear as possible with straightforward language.
  - Ms. Brown mentioned her background working with non-profits and writing grants make her feel the upcoming changes followed best practices are were not too onerous.
  - Mr. Malbrough thanked staff for their work and coordination with the Ad Hoc meetings. Mr. Malbrough stated he would like feedback from the agencies regarding the proposed revisions.
  - Ms. Granowitz stated that she took into account comments from previous years from the agencies about the confusing aspects of the application. Ms. Granowitz said she strived to eliminate the redundancy in the criteria and applications.
- 
- Ms. Abrams thanked the Ad Hoc committee for meeting and improving the criteria. Ms. Abrams questioned whether a maximum penalty of three points would be enough to encourage agencies to improve their performance.
  - Ms. Granowitz responded that the committee had lengthy discussions about taking into consideration the past performance of previously funded agencies as part of the criteria and what would be the a reasonable number to allocate to this portion of the criteria (it is proposed that three maximum penalty points could be subtracted from the overall score).
  - Mr. Malbrough noted that, based on the scores of the FY 2015 CDBG applications, it was clear that three points made a big difference.
  - Ms. Gardner stated that this negative scoring would only affect agencies that have had performance issues and that perhaps in the future the negative penalty would increase. She stated that staff and Ad Hoc members wanted to be judicious in determining the points allocated to performance given this is the first time this factor would be considered as part of the criteria.
  - Mr. Malbrough mentioned that awarded agencies would not have to do any additional work and/or reporting. Staff would determine the score based on objective measures applied to all awardees and this would be based on the reporting/monitoring already in place.
  - Ms. Granowitz reminded that staff is receiving comments about the proposed scoring criteria through August 27.

Item 6.b.: Discussion and Action Item

Proposal to change September 10<sup>th</sup> CPAB meeting to 2:00 p.m. (Action Item)

Ms. Granowitz stated that staff requested the September 10<sup>th</sup> CPAB be moved to the afternoon (2:00 p.m.) rather than its usual time given staff was trying to docket the FY14 Draft CAPER with the City Council Budget and Government Efficiency Committee at 9:00 a.m. (the usual CPAB meeting time).

Ms. Abrams motioned to change the September 10<sup>th</sup> CPAB meeting to 2:00 p.m. The motion was seconded by Ms. Brown. It passed unanimously 6-0.

Item 6.c.: Discussion Item and Staff Presentation

Updated 2010 HUD Low to Moderate Income Data Maps

Ms. Daichi Pantaleon gave a brief presentation about the updated HUD 2010 Low to Moderate Income Data Maps. *Please view attached presentation for more information.*

- Mr. Thesing asked whether the maps were approved by City Council. Ms. Barreiros responded that the maps are prescriptive from HUD and it is what the City has to use when determining certain eligibility matters applicable to CDBG-funded projects. Ms. Barreiros noted that the maps typically affect the eligibility of projects that result in benefits to all of the residents of a specific-contiguous area of the City (such as improvements to a park and/or public facility improvements).
- Ms. Abrams noted that the areas delineated as low income within the City appeared to contain areas very diverse in terms of incomes. Ms. Barreiros stated that the maps identify all of the areas where the population meet the low-medium income criteria (at a minimum, 51% of the population have incomes that do not exceed 80% of the Area Medium Income, AMI). She noted that there is great divergence within and among those areas as some may be characterized by a large percentage of residents with very low incomes in relation to the AMI but some may be characterized by generally “wealthier populations” (relative to others) that still meet the criteria.

Adjournment
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- Meeting adjourned at 10:05 am.



# **Community Development Block Grant (CDBG)**

## **CPAB Scoring Criteria**

*Economic Development Department*



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# ***Background***

## ➤ **Current CPAB Review/Scoring Criteria**

- Last iteration adopted by City Council on 12/16/2013

## ➤ **FY 2016-2019 Consolidated (Con) Plan**

### **Application Model**

- Refining review criteria based on strategies outlined in FY 2016-2019 Con Plan – *task at hand*
  - Feedback from CPAB reviewers, applicant agencies, and other community feedback



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# *Background*

## ➤ **Types of Projects**

### **Public Service (PS)**

- Direct services to low and moderate income persons and/or those presumed to be low income

### **Community and Economic Development (CED)**

- Examples include direct homeownership assistance or microenterprises (max. 5 employees)

### **Capital Improvement Projects (CIP)**

- Non-profit facility improvements and housing rehabilitation projects



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# ***Background***

- **Staff presentation of scoring criteria overview to CPAB**
  - May 2014 Meeting
  
- **CPAB recommended establishing Ad Hoc Committee**
  - Revise criteria and develop recommendations
  - Considerations
  - Met 6 times in June – August with HUD Programs staff
    - Significant time devoted to revising and simplifying language
    - What, How and Why
    - Make scoring criteria user friendly for reviewers and applicants



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## *Recommended Criteria*

Overall Themes	Points
Project Characteristics	40
Organizational Capacity	10
Budget	18
Geographic Targeting	10
Project Specifics (CIP vs. CED and PS)	22
<b>TOTAL</b>	<b>100</b>

*•Recommended criteria includes subtractive points (up to -3) based on past performance for projects funded by the City of San Diego (FY 2015 forward)*



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## *Recommended Criteria - Details*

Overall Theme	Specifics	Points
Project Characteristics	Project summary	10
	Need, resources, collaboration	10
	Project results, “on ground”	5
	Project goals and how these are met	10
	Project results, “benefits” and/or “distinct improvements”	5
<b>TOTAL</b>		<b>40</b>



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## *Recommended Criteria - Details*

Overall Theme	Specifics	Points
Organizational Capacity	Experience implementing similar projects	5
	Experience serving LMI population	5
Budget	Project funding sources	5
	Uses of funds	5
	Leverage funds	3
	Long term plan	5
Geographic Targeting	High need areas and/or high need populations	10
<b>TOTAL</b>		<b>38</b>



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# *CIP*

## *Recommended Criteria - Details*

Overall Theme	Specifics	Points
Project Details	Justification for amount of funds requested	4
	Level of environmental review & status	2
	Applicable permits & status	2
	Scope of work and budget eligibility and compliance with standards	2
	Schedule and milestones	12
<b>TOTAL</b>		<b>22</b>



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## *PS & CED*

### *Recommended Criteria - Details*

Overall Theme	Specifics	Points
Project Details	Services to be provided: <ul style="list-style-type: none"> <li>• Quantity and duration (2)</li> <li>• Method of delivery (2)</li> <li>• One on one vs. group settings (2)</li> <li>• Amount of funds requested in relation to services (4)</li> </ul>	<i>10</i>
	Project scope and schedule: <ul style="list-style-type: none"> <li>• Scope of work and budget eligibility and compliance with standards (2)</li> <li>• Schedule and milestones (10)</li> </ul>	<i>12</i>
<b>TOTAL</b>		<b>22</b>



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## *Next Steps*

- Accept comments and/or questions through August 27<sup>th</sup>, 5 p.m., via e-mail at [CDBG@sandiego.gov](mailto:CDBG@sandiego.gov).
- Reconvene CPAB Ad Hoc Committee, if needed
- Present scoring criteria at September CPAB meeting - take action
- Present scoring criteria to Public Safety & Livable Neighborhoods (PS&LN) Committee in October



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*Thanks for your time!*

- Questions?
- Comments?



# Community Development Block Grant (CDBG)

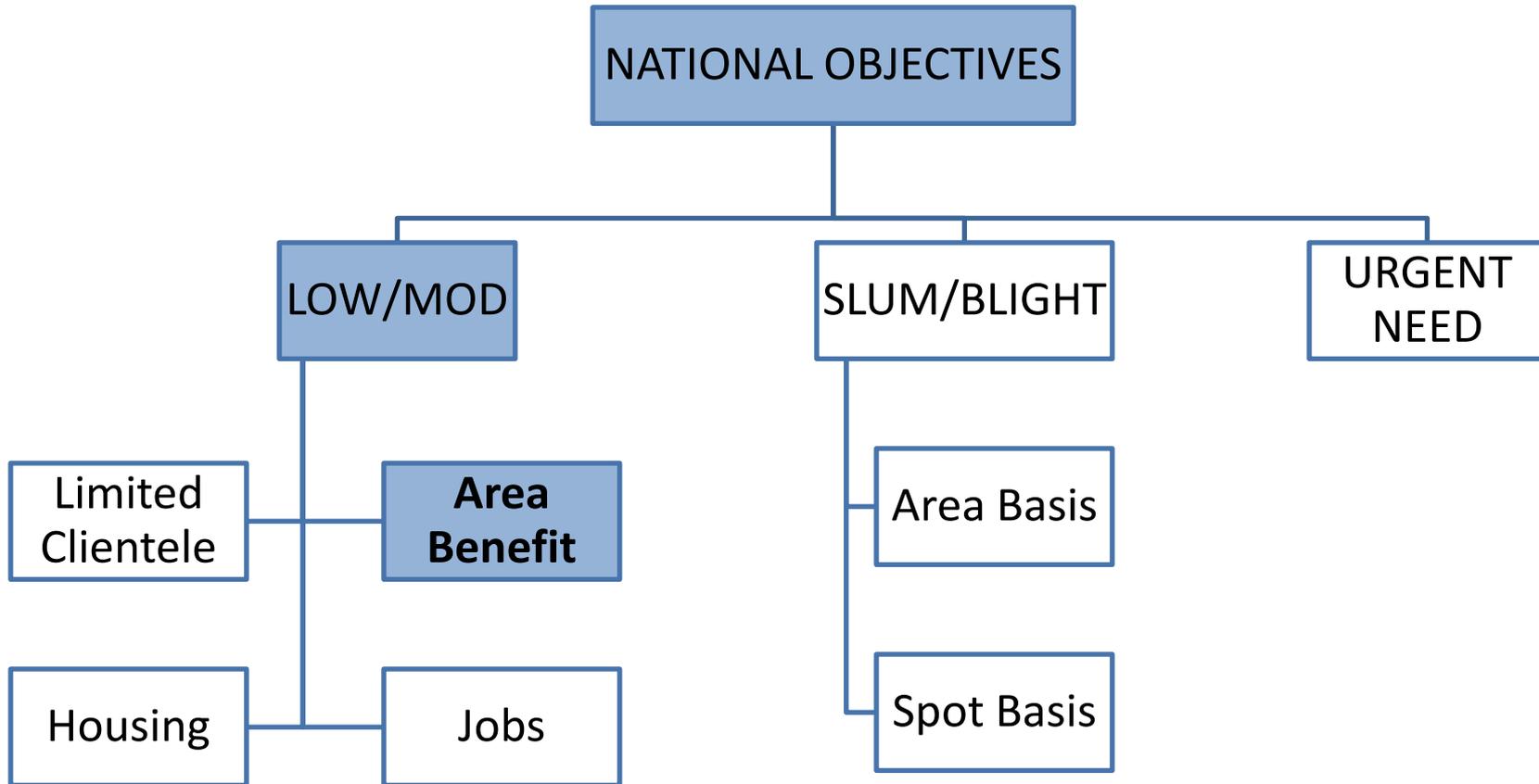
## **FY2014 Low/Moderate Income Summary Data (LMISD)**

*Economic Development Department*



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# *National Objectives*





# *Low/Mod (80%) Income Limits\**

FY 2014 San Diego Median Income: \$72,700

San Diego County, CA								
Income Limit	1 Person	2 Person	3 Person	<b>4 Person</b>	5 Person	6 Person	7 Person	8 Person
FY2014 Low/Mod Income Limits	\$44,200	\$50,500	\$56,800	<b>\$63,100</b>	\$68,150	\$73,200	\$78,250	\$83,300

\* - Income Limits 80% and Below are Based on HUD Formula Income.



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## *Eligible Activities*

- Example area benefit activities include:
  - Park improvements,
  - Sidewalks,
  - Neighborhood facilities



Gompers Park Improvement Project



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## ***Notice CPD-14-11***

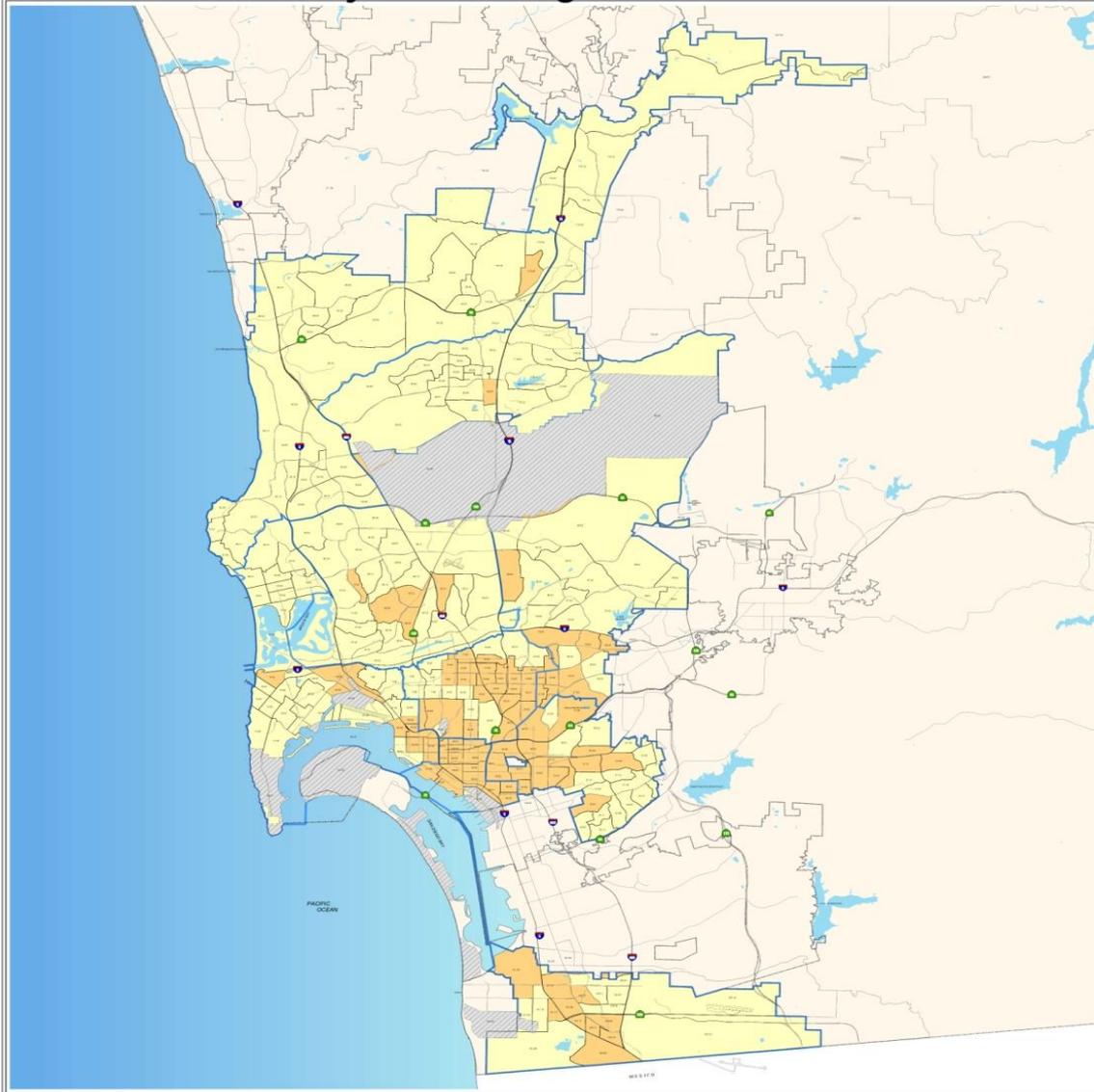
- Guidance for LMISD Updates
- Effective date of July 1, 2014

	<b>2006-2010 American Community Survey (ACS)</b>	<b>2000 Decennial Census</b>
Purpose	Continuous demographic survey	Official count of the population
Data	Average characteristics over time	Counts characteristics for a specific date
Survey Frequency	Every year	Once every 10 years



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# HUD Low/Mod Income City of San Diego Census Tracts



## Legend

-  Low/Mod Income
-  Military Use
-  Census Tract Boundary
-  Roads / Freeways
-  Council District Boundary



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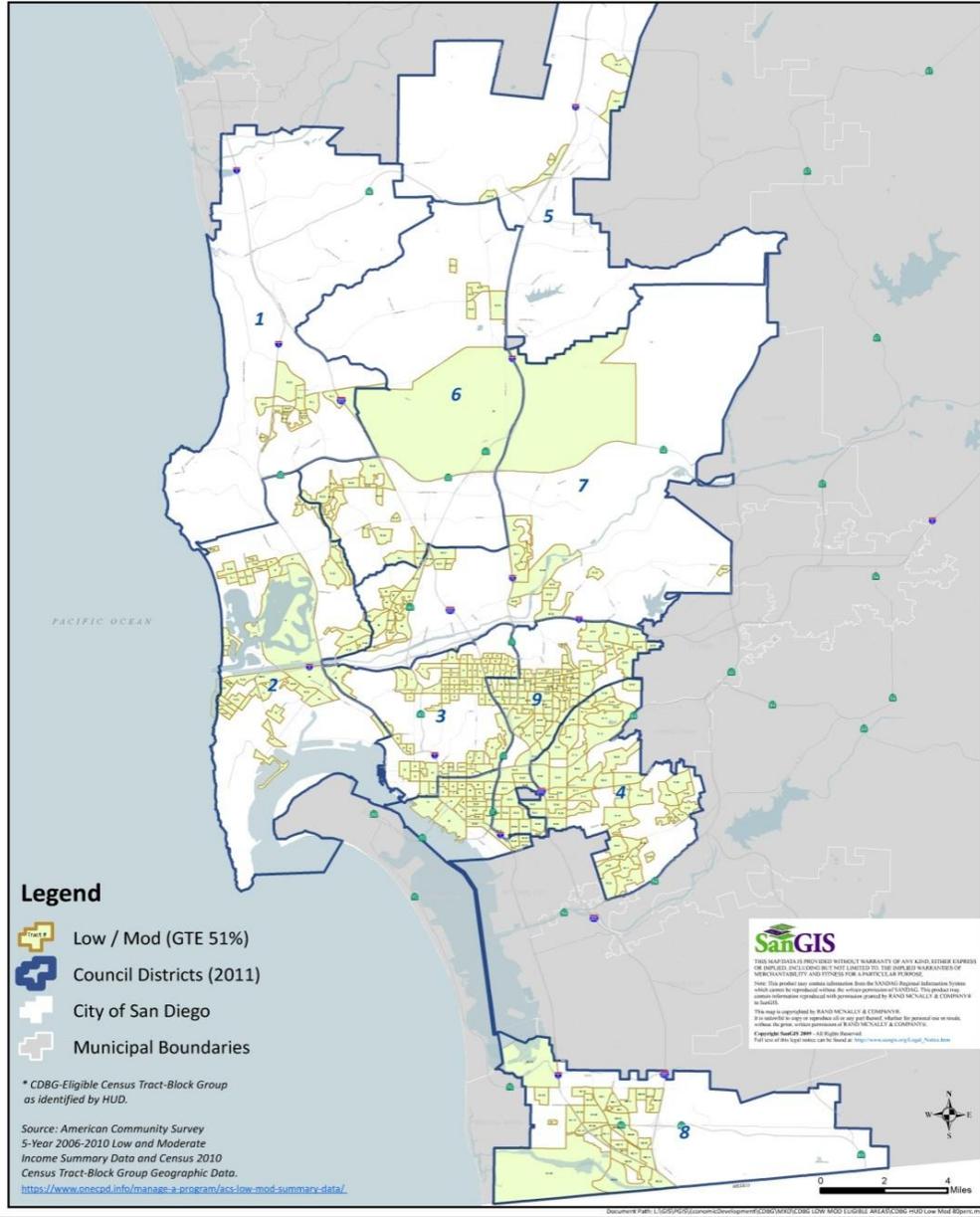


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# City of San Diego : Community Development Block Grant HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Date: 7/29/2014





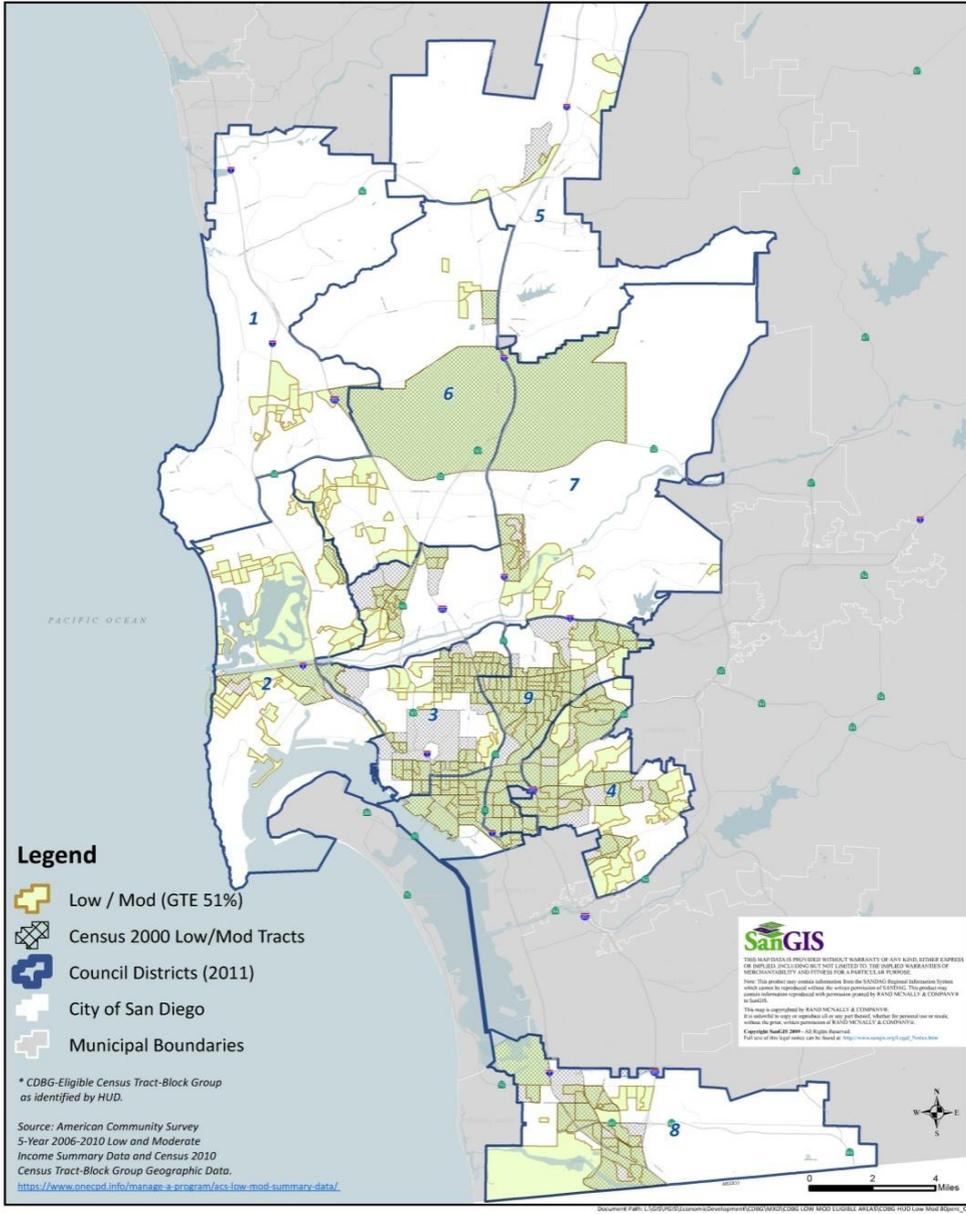
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# City of San Diego : Community Development Block Grant

HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Date: 7/29/2014



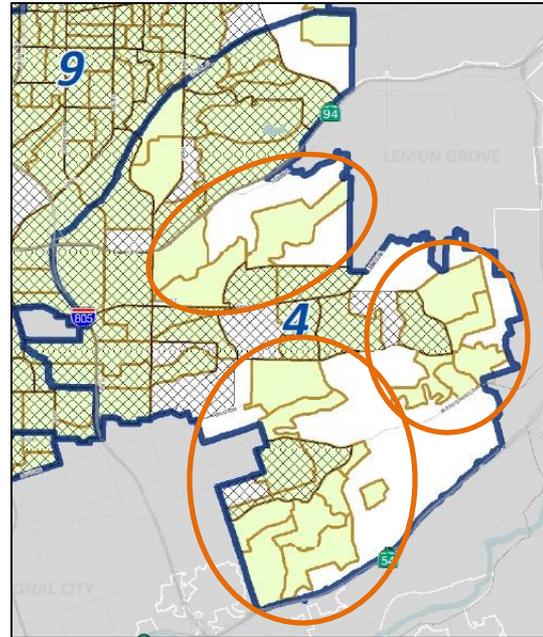


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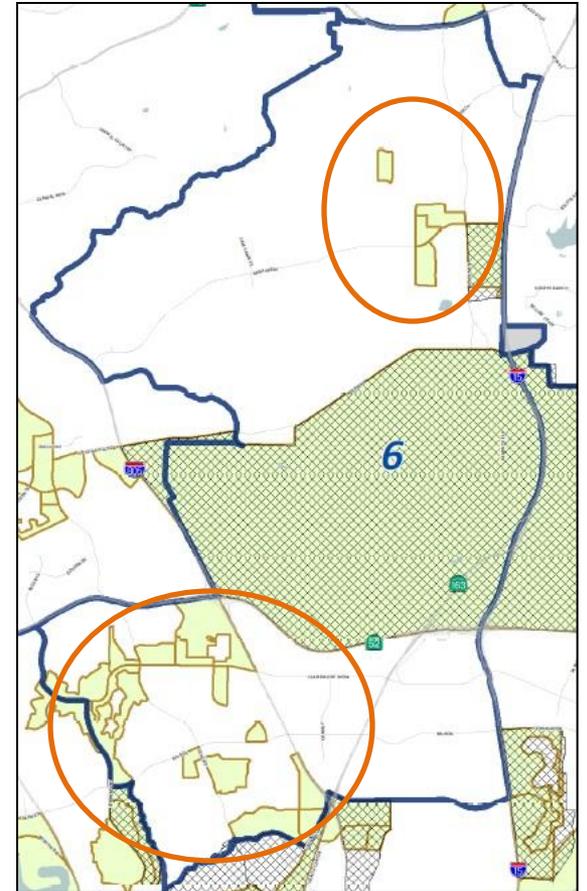
## District 2



## District 4



## District 6



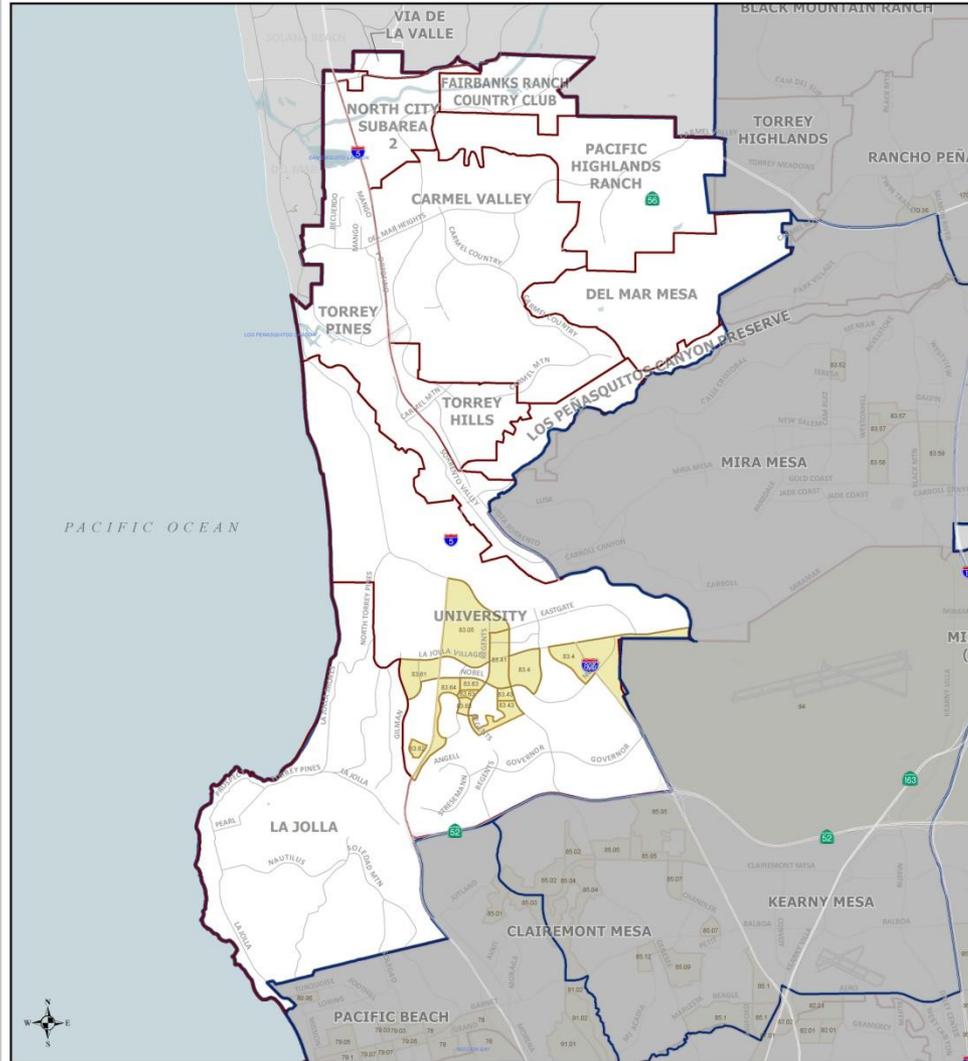


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# City of San Diego : Community Development Block Grant HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

## Council District 1



### Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey 5-Year 2006-2010 Low and Moderate Income Summary Data and Census 2010 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/lacs-low-mod-summary-data/>



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Date: 8/6/2014

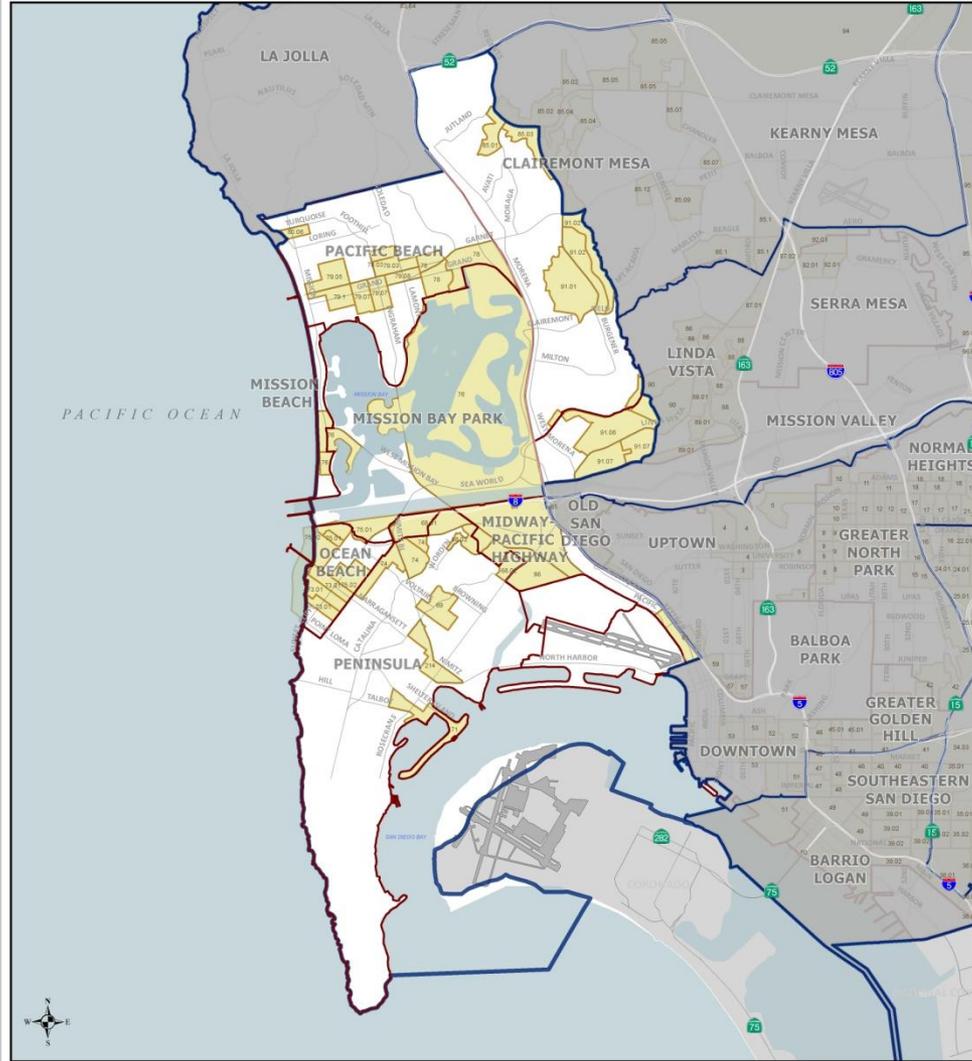


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City of San Diego : Community Development Block Grant  
 HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Council District 2



Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey  
 5-Year 2006-2010 Low and Moderate  
 Income Summary Data and Census 2010  
 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/a-cs-low-mod-summary-data/>



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Date: 8/6/2014

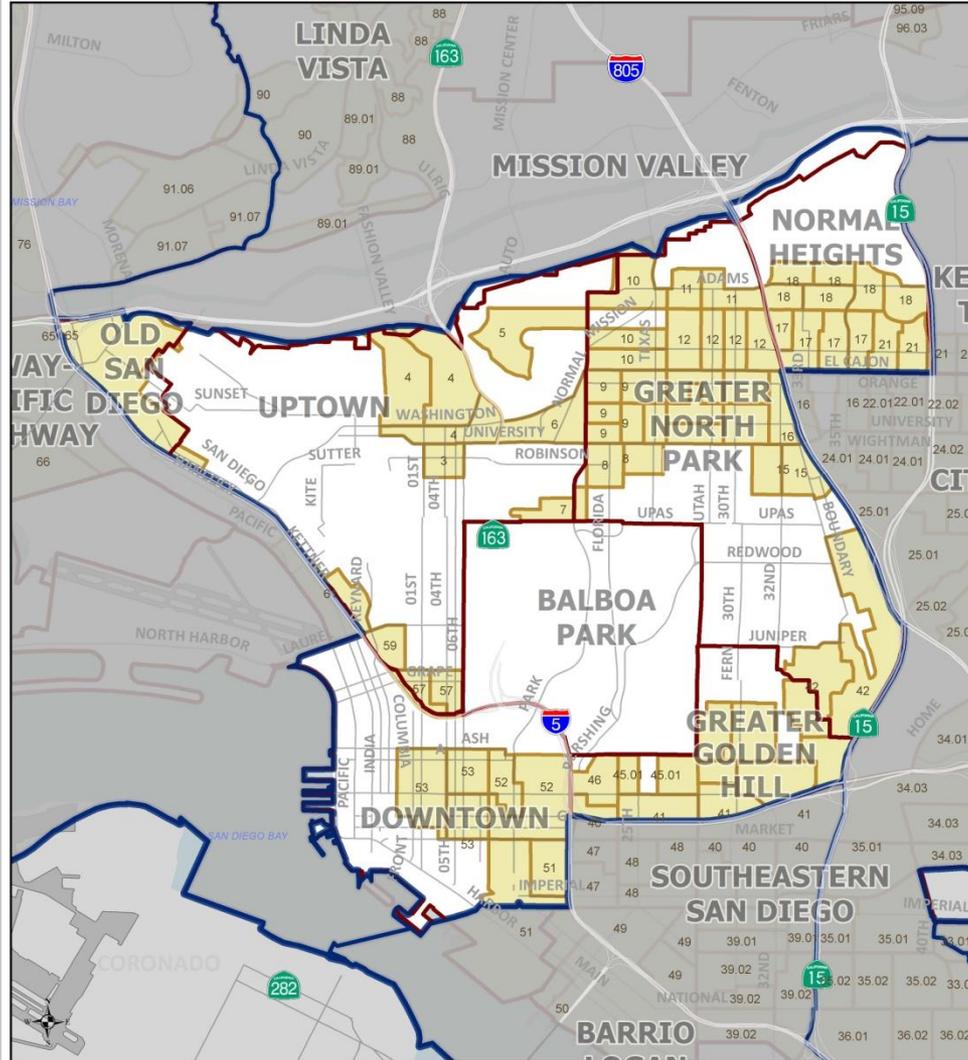


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City of San Diego : Community Development Block Grant  
 HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Council District 3



Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey  
 5-Year 2006-2010 Low and Moderate  
 Income Summary Data and Census 2010  
 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/acs-low-mod-summary-data/>



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Date: 8/6/2014

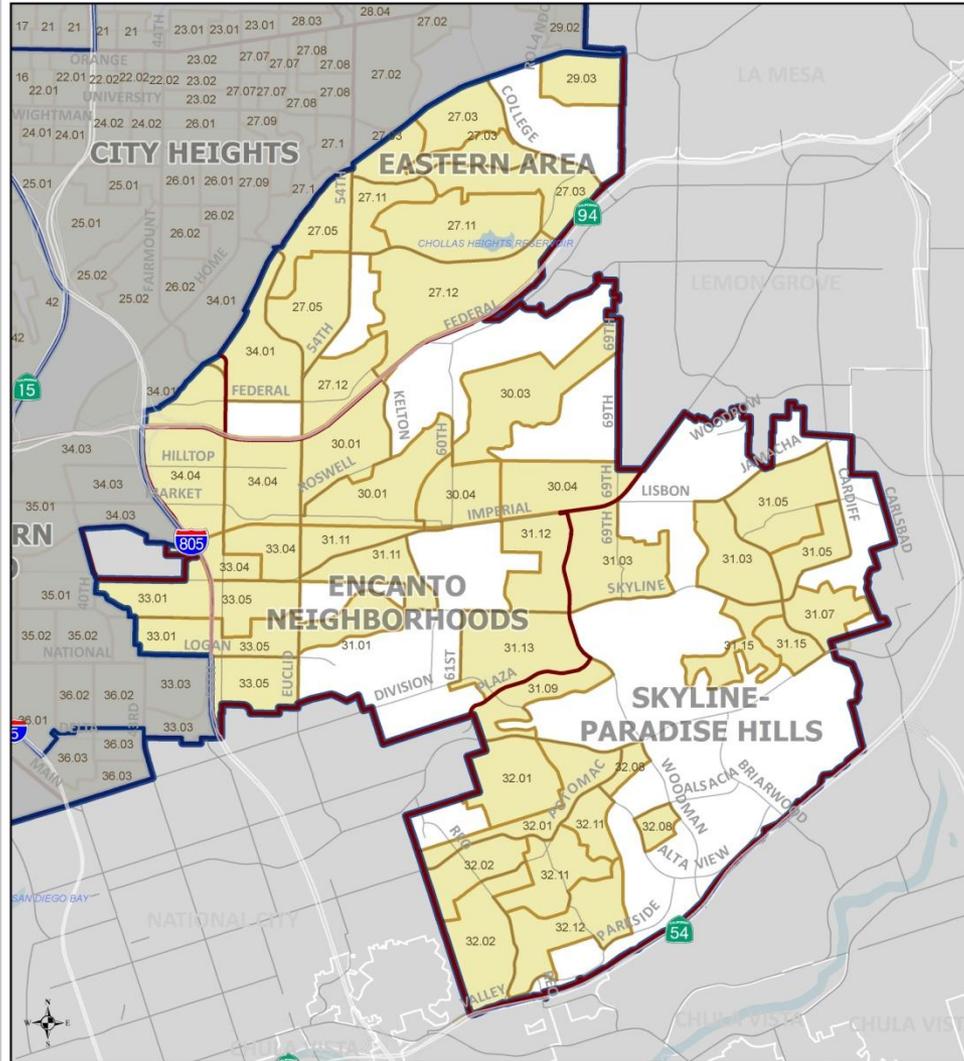


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# City of San Diego : Community Development Block Grant HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

## Council District 4



### Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey 5-Year 2006-2010 Low and Moderate Income Summary Data and Census 2010 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/acs-low-mod-summary-data/>



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Date: 8/6/2014

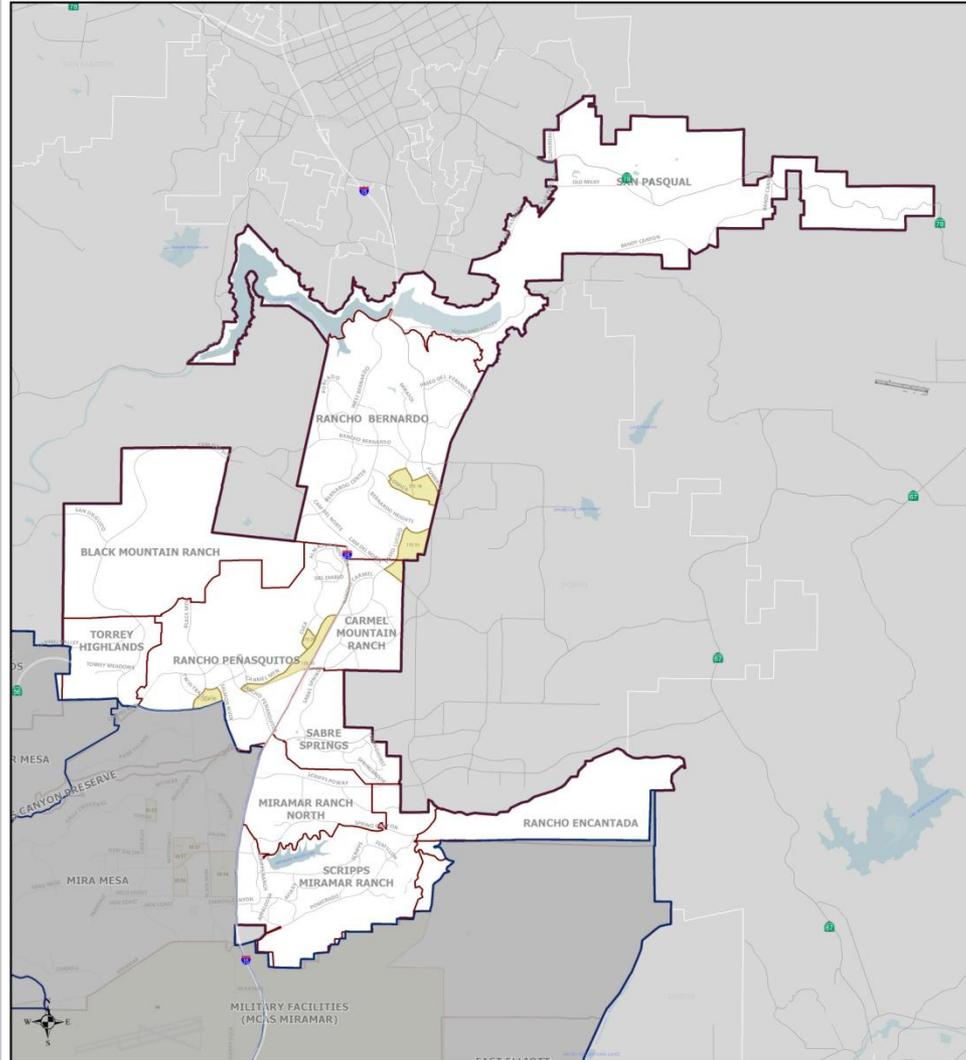


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City of San Diego : Community Development Block Grant  
 HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Council District 5



Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey  
 5-Year 2006-2010 Low and Moderate  
 Income Summary Data and Census 2010  
 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/a-program/acs-low-mod-summary-data/>



Date: 8/6/2014

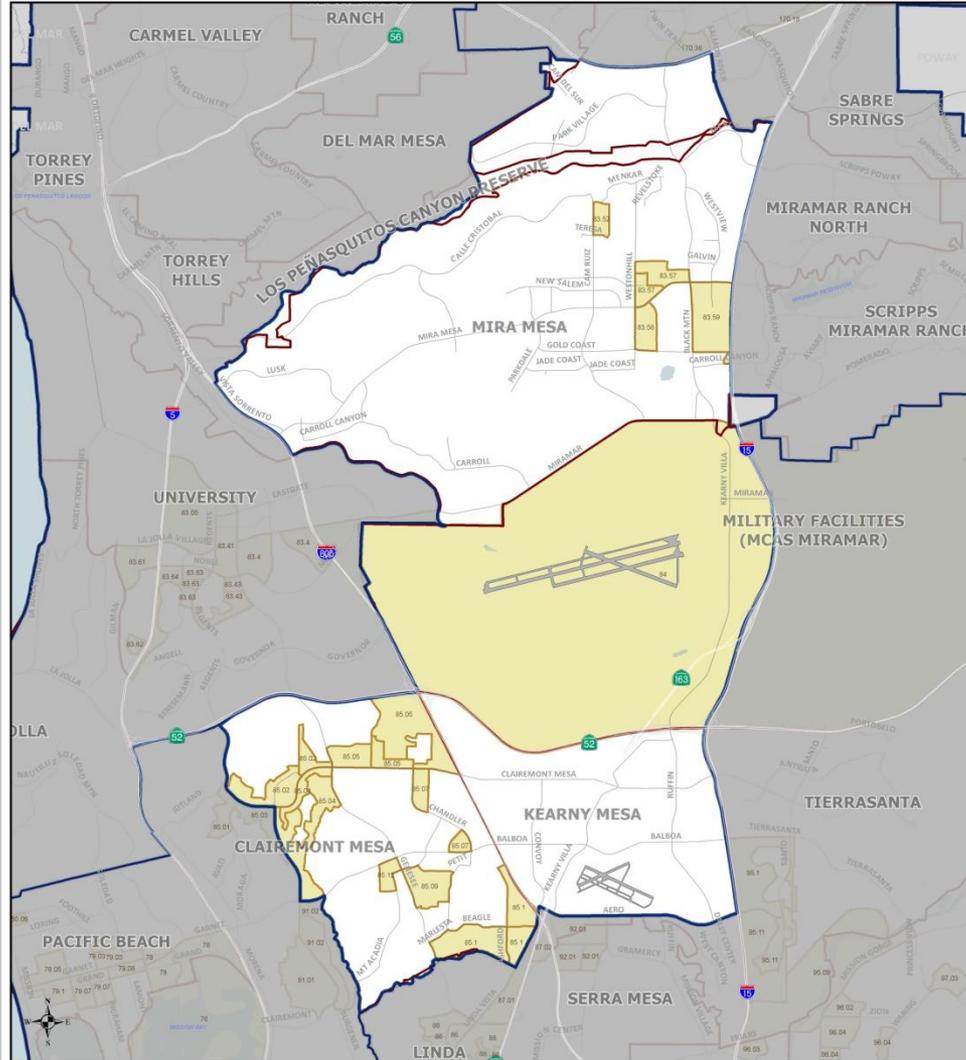


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City of San Diego : Community Development Block Grant  
 HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Council District 6



Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey  
 5-Year 2006-2010 Low and Moderate  
 Income Summary Data and Census 2010  
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<https://www.onecpd.info/manage-a-program/a-cs-low-mod-summary-data/>



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Date: 8/6/2014

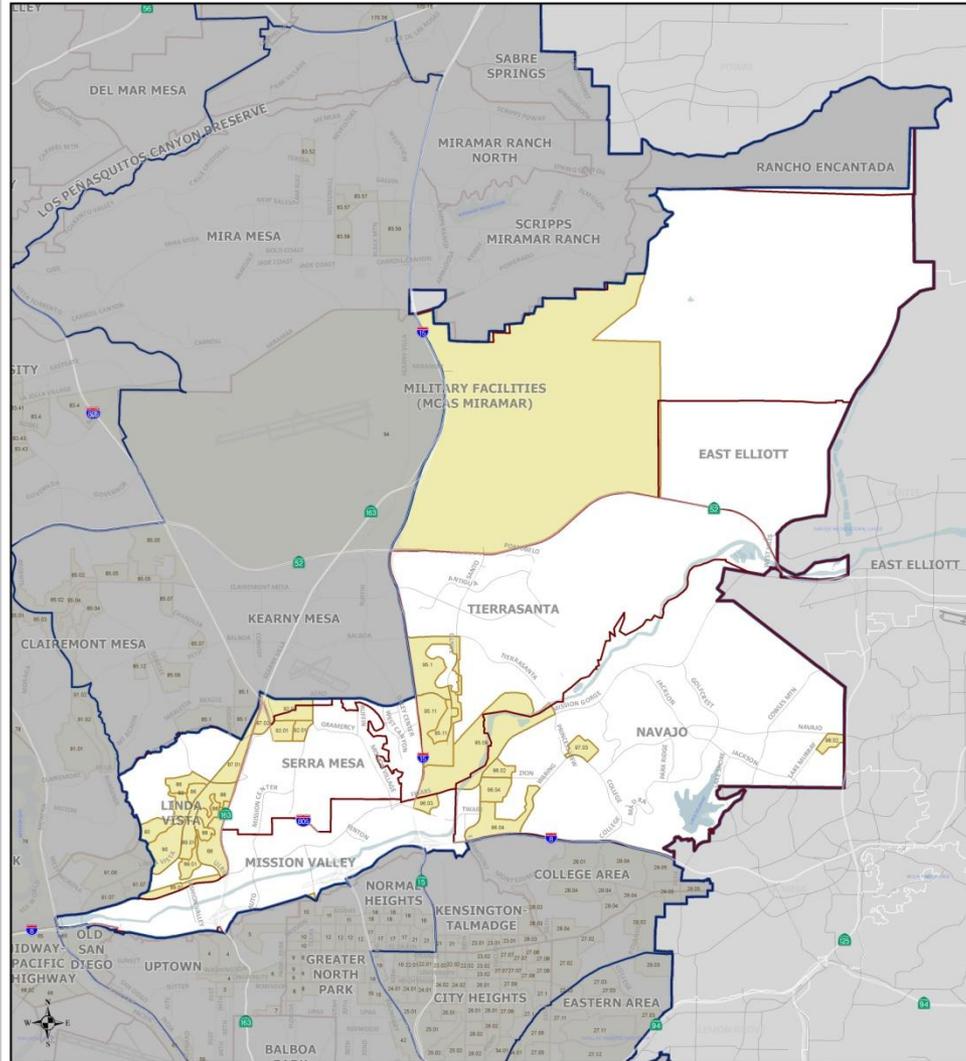


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# City of San Diego : Community Development Block Grant HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

**Council District 7**



**Legend**

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey 5-Year 2006-2010 Low and Moderate Income Summary Data and Census 2010 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/acs-low-mod-summary-data/>



Date: 8/6/2014

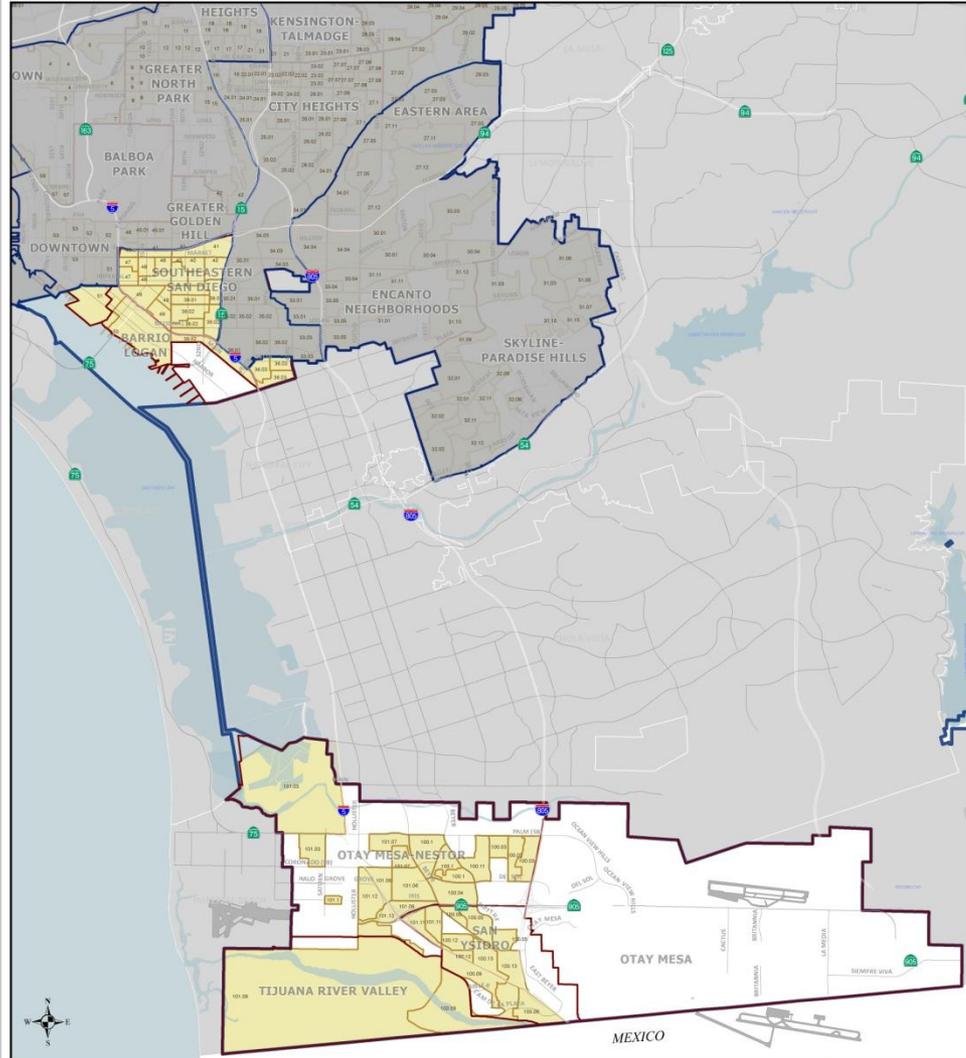


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City of San Diego : Community Development Block Grant  
 HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

Council District 8



Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey  
 5-Year 2006-2010 Low and Moderate  
 Income Summary Data and Census 2010  
 Census Tract-Block Group Geographic Data.

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Date: 8/5/2014

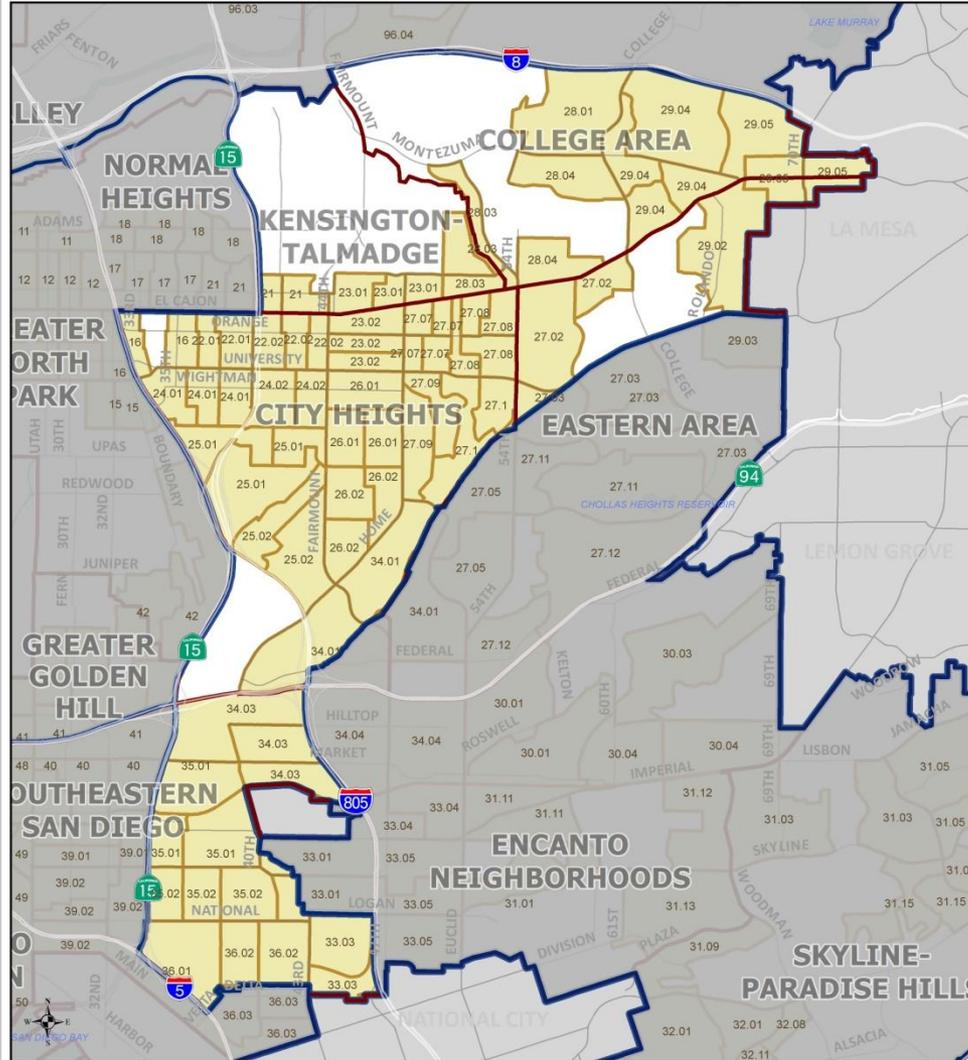


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# City of San Diego : Community Development Block Grant HUD Low and Moderate Income Census Block Groups (Household Income 80% or Below) \*

## Council District 9



### Legend

-  Low / Mod (GTE 51%)
-  Planning Area Boundaries
-  Council District Boundaries

\* CDBG Eligible Census Tract-Block Group as identified by HUD.

Source: American Community Survey 5-Year 2006-2010 Low and Moderate Income Summary Data and Census 2010 Census Tract-Block Group Geographic Data.

<https://www.onecpd.info/manage-a-program/acs-low-mod-summary-data/>



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Date: 8/6/2014



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# Community Development Block Grant (CDBG) Program

A Division of Economic Development

CDBG HOME

GENERAL INFORMATION

APPLICATIONS, FORMS, AND REGULATIONS

FREQUENTLY ASKED QUESTIONS

FUNDED PROJECTS

CONSOLIDATED PLAN ADVISORY BOARD

FAIR HOUSING

[Contact Information Home](#) • [General Information](#)

## General Information

- [General Information Home](#)
- [Plans and Reports](#)
- [Public Notices](#)
- [2015-2019 Consolidated Plan Materials](#)

## General Information

(Last updated August 06, 2014)

The City's HUD Programs Administration Office in the Economic Development Division administers the City's [Community Development Block Grant \(CDBG\) Program](#), which is federally funded by the United States Department of Housing and Urban Development (HUD). The program allows the City to fund a variety of housing and community/economic development projects that benefit low- to moderate-income citizens. Information on current and past projects funded, as well as additional resources to learn more about the program may be found below.

In addition to the CDBG program, the HUD Programs Administration Office also coordinates with the [San Diego Housing Commission](#) and the [County of San Diego](#) to administer the following HUD entitlement programs covered by the City's [Consolidated Plan](#) (PDF):

- The [HOME Investment Partnerships Program \(HOME\)](#) is the largest federal block grant to state and local governments designed exclusively to create affordable housing for low-income households. The intent of the HOME program is to provide decent affordable housing to lower-income households, expand the capacity of nonprofit housing providers, strengthen the ability of the state and local governments to provide housing, and leverage private sector participation in housing projects. The San Diego Housing Commission administers this program for the City per a Memorandum of Understanding.
- The [Housing Opportunities for Persons with AIDS \(HOPWA\) Program](#) is an entitlement grant program that assists local communities in developing affordable housing opportunities and related supportive services for low-income person(s) living with HIV/AIDS. HOPWA-eligible activities include direct housing, support services, information and referral, resource identification, technical assistance, and administration expenses. The County of San Diego administers this program for the City per a Memorandum of Understanding.
- The [Emergency Solutions Grants \(ESG\) Program](#) supports outreach and shelters for homeless individuals and families who have been living on the streets and other places not meant for people to live. The ESG program also supports programs that prevent or rapidly re-house homeless San Diegans. The San Diego Housing Commission administers this program for the City per a Memorandum of Understanding.

## Program Information

- [Programmatic Agreement with State Historic Preservation Officer](#) (PDF)
- [Important Fair Housing Information](#)

## Allocations

- [Finalized FY 2015 CPAB Application Scores & Ranking | CIP/ED Projects](#) (PDF) (revised March 11, 2014)
- [Finalized FY 2015 CPAB Application Scores & Ranking | PS Projects](#) (PDF)
- [Finalized FY 2014 CPAB Application Scores & Ranking | CIP/ED Projects](#) (PDF)
- [Finalized FY 2014 CPAB Application Scores & Ranking | PS Projects](#) (PDF)
- [FY 2013 CDBG Entitlement Allocations](#) (PDF)
- [FY 2013 CDBG Application Recommendations by Consolidated Plan Advisory Board](#) (PDF)
- [FY 2013 Consolidated Plan Goals Ranking](#) (PDF)
- [FY 2012 CDBG Entitlement Allocations](#) (PDF)
- [FY 2012 Consolidated Plan Goals Ranking](#) (PDF)
- [FY 2011 CDBG Entitlement Allocations](#) (PDF)
- [FY 2011 Consolidated Plan Goals Ranking](#) (PDF)
- [FY 2010 CDBG Reprogramming Allocations](#) (PDF)
- [FY 2010 CDBG & ESG Entitlement Allocations](#) (PDF)

## 2010 HUD Eligible Low and Moderate Income Census Block Group Maps

The information from the maps below was taken from the U.S. Census American Community Survey (ACS). For more information about the ACS data, please visit their website [here](#).

- [2010 Low and Moderate Income Census Block Groups for City of San Diego](#) (PDF)
- [2010 Low and Moderate Income Census Block Groups for City of San Diego by Council District \(multiple pages\)](#) (PDF)
- [2010 Low and Moderate Income Census Block Groups for City of San Diego by Community Planning Areas](#) (PDF)
- [2010 Low and Moderate Income Census Block Groups for City of San Diego with Council Districts and Community Planning Areas \(multiple pages\)](#) (PDF)
- [2000 versus 2010 contrast map for Low and Moderate Income Census Block Groups for City of San Diego](#) (PDF)
- [2010 Eligible Block Group Tables, sorted by City Council Districts](#) (PDF)



THE CITY OF SAN DIEGO

*Thank you for your time!*

➤ Questions?