



THE CITY OF SAN DIEGO

### NO FEE STREET TREE PERMIT APPLICATION

All Street Tree plantings require a permit approved by the City of San Diego, Development Services Department. For questions, or to apply for the No Fee Street Tree Permit please contact the Street Tree Coordinator at (619) 236-5513 or [dsdstreettreep permit@sandiego.gov](mailto:dsdstreettreep permit@sandiego.gov)

TREE REQUEST (Check One):

Install New  Prune Existing  Remove/Replace Existing (species)  \_\_\_\_\_

REASON (Check One):

Street Enhancement  Dead/Diseased  Street/Sidewalk Damage  Hazard  Other  \_\_\_\_\_

PROPOSED tree type and # (Common/Botanical Name): \_\_\_\_\_

Type of irrigation system: \_\_\_\_\_ Square footage of planting area: \_\_\_\_\_ Tree Size: \_\_\_\_\_

APPLICANT/LEGAL OWNER: \_\_\_\_\_  
(Print Name) (Phone Number) (E-mail address)

LOCATION: \_\_\_\_\_  
(Adjacent Street Address and Zip Code)

REQUIREMENTS:

1. Tree watering and maintenance is required for new tree establishment, in particular during the first 3-5 years, and continues to be the responsibility of the adjacent property owner listed on this permit unless a Maintenance Assessment District is formed. When a change in property ownership occurs, this responsibility must be transferred to the new property owner.
2. All street tree selections shall be consistent with the approved Street Tree Plan in the applicable Community Plan. If there is no adopted Street Tree Plan, approval from the Street Tree Coordinator is required and the selection shall match the existing species in your area to achieve continuity.
3. **Minimum size** of all new trees is a 24-inch box; palm trees to be a minimum of 10ft. brown trunk height (BTH).
4. All new trees must be installed with tree stakes and root barriers (see attached specifications) and conform to the City of San Diego Landscape Regulations and Standards.
5. A site plan must be attached to this application showing the location of the street tree(s), parkway width, irrigation, utilities, and all other pertinent information prior to approval.
6. Prior to initiating any tree planting, this application must be completed in its entirety, approved and signed by the City.
7. When tree(s) are being removed and replaced, the property owner assumes all related removal and planting costs, including the responsibility of replacing any sidewalk and/or curb that was damaged, or repairing any sidewalk tripping hazards. Contact Development Services at (619) 446-5000 to obtain the required City permit for sidewalk replacement.

REQUIRED INSPECTION DATES: (Contact the Street Tree Coordinator)

Pre-Installation: \_\_\_\_\_ Approval to Begin Work: \_\_\_\_\_ Final Inspection: \_\_\_\_\_

APPLICANT SIGNATURE: \_\_\_\_\_ Date \_\_\_\_\_

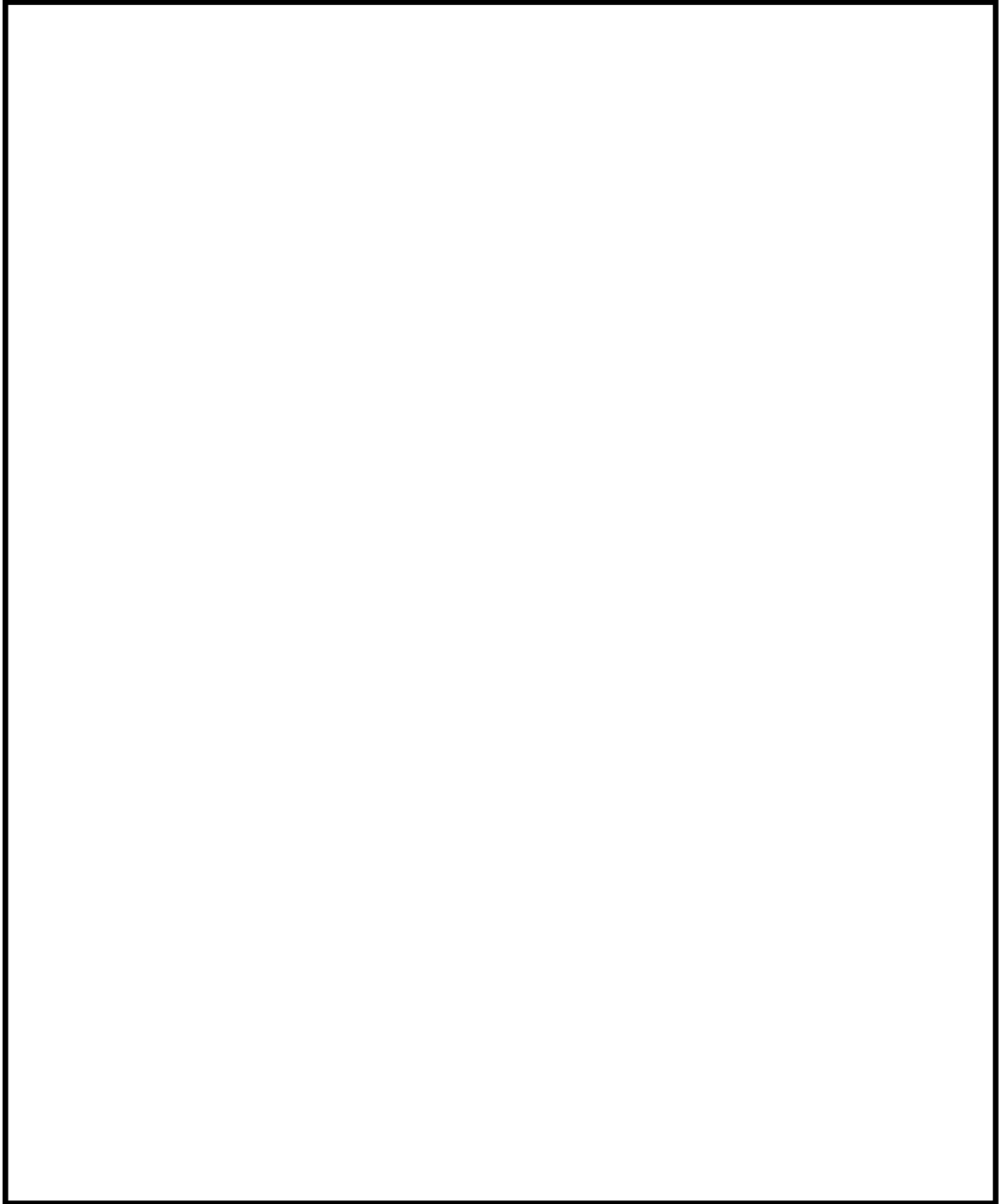
I agree to all the terms and conditions described in this permit application.

CITY FINAL APPROVAL: \_\_\_\_\_ Date \_\_\_\_\_  
(Development Services Dept.)

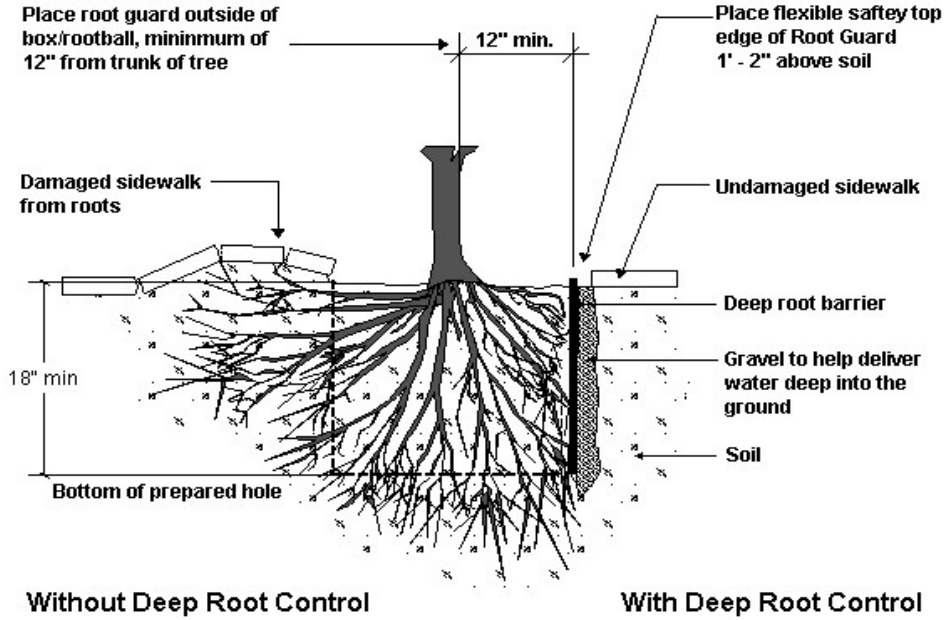
**Disclaimer:** The City of San Diego is not responsible for any liability associated with the installation or maintenance of the street tree(s) described within this permit.

## STREET TREE SITE PLAN

Plot Plan shall include location of the new tree(s) in relation to the property lines, spacing from existing street trees, sidewalks, curbs, driveways, parkway widths, any underground or overhead utilities lines and boxes. Attach photos as needed.

A large, empty rectangular box with a thick black border, intended for the drawing of the Street Tree Site Plan. The box is currently blank.

# ROOT BARRIER SPECIFICATIONS



# TREE PLANTING SPECIFICATIONS

