NO FEE STREET TREE PERMIT APPLICATION

All Street Tree plantings require a permit approved by the City of San Diego, Transportation Department. For questions, or to apply for the No Fee Street Tree Permit please contact the Arborist at (619) 527-8037 or TreePermit@sandiego.gov

TREERequest (check one):
Install New [□] Prune Existing [□] Remove/Replace Existing (species) [□] _Must file a get-it-done request __

Reason (check one):
Street Enhancement [□] Dead/Diseased [□] Street/Sidewalk Damage [□] [□] Other [□]________________________

Proposed tree type and # (Common/Botanical Name): ______________________________________________________________

Type of irrigation system: ____________________ Square footage of planting area: ___________ Tree Size: _____________

Applicant/Legal Owner: __________________________ (Print Name) (Phone Number) (E-mail address)

Location: __________________________________________ (Adjacent Street Address and Zip Code)

Requirements:

1. Tree watering and maintenance is required for new tree establishment, in particular during the first 3-5 years, and continues to be the responsibility of the adjacent property owner listed on this permit unless a Maintenance Assessment District is formed. When a change in property ownership occurs, this responsibility must be transferred to the new property owner.

2. All street tree selections shall be consistent with the approved Street Tree Plan in the applicable Community Plan. If there is no adopted Street Tree Plan, approval from the Arborist is required and the selection shall match the existing species in your area to achieve continuity.

3. Minimum size of all new trees is a 24-inch box; palm trees to be a minimum of 10ft. brown trunk height (BTH).

4. All new trees must be installed with tree stakes and root barriers (see attached specifications) and conform to the City of San Diego Landscape Regulations and Standards.

5. A site plan must be attached to this application showing the location of the street tree(s), parkway width, irrigation, utilities, and all other pertinent information prior to approval.

6. Prior to initiating any tree planting, this application must be completed in its entirety, approved and signed by the City.

Required inspection dates: (Contact the Arborist)

Pre-Installation: __________ Approval to Begin Work: __________ Final Inspection: __________

Applicant signature: ____________________________________________ __________________________ Date

I agree to all the terms and conditions described in this permit application.

City Final Approval: ____________________________________________ __________________________ Date

Disclaimer: The City of San Diego is not responsible for any liability associated with the installation or maintenance of the street tree(s) described within this permit.
STREET TREE SITE PLAN

Plot Plan shall include location of the new tree(s) in relation to the property lines, spacing from existing street trees, sidewalks, curbs, driveways, parkway widths, any underground or overhead utilities lines and boxes. Attach photos as needed.
ROOT BARRIER SPECIFICATIONS

Place root guard outside of box/rootball, minimum of 12" from trunk of tree.

Place flexible safety top edge of Root Guard 1" - 2" above soil.

Undamaged sidewalk

Damaged sidewalk from roots

Deep root barrier

Gravel to help deliver water deep into the ground

Soil

18" min

Without Deep Root Control

With Deep Root Control

TREE PLANTING SPECIFICATIONS

Each tree tie shall be nailed to stake using galvanized nails.

Do not remove side growth along trunk, prune only as directed by engineer.

Top of root ball 1" above finished grade.

2-3" dia. 10' min length lodges pole stakes and 4 ties. Top tree ties shall be 2' below top of stake. Tree shall be 6' from lowest drain tile on property.

Uninterrupted native soil.

PVC ribbed perforated breather tube.

DRAINAGE NOTES:

1. Place tree stakes 15' dal and larger trees. Single stake trees smaller than 15 dal.
2. For single stake trees, locate stake on windward side of tree.
3. Locate stakes outside of rootball.
4. Provide minimum distance from other objects as follows: 20' traffic signals, 12' street lights, 12' fire hydrants, sewer lines and sewage for SPB/RB equipment and 3' underground sewage, electric and gas lines.