

# Capital Improvements Program Review and Advisory Committee (CIPRAC)

Minutes of Meeting Held On  
Thursday, February 21, 2013

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**Members Present:** *Mary Wolford for Susan Madison, Kip Sturdevan, Deborah Barrow, Mario Sierra, Ron Villa, Kenneth Barnes for Dianne Modelo, Guann Hwang for Ann Sasaki, Nelson Hernandez (Chair), Tony Heinrichs, James Nagelvoort, Caryn McGriff, Julio Canizal, Kelly Broughton, Susan Bowman*

**Members Absent:** *Stacy LoMedico, Henry Foster, Lakshmi Kommi, Tom Tomlinson*

**Guests:** *Linda Marabian, Stephanie Gilbert, Gene Matter, Kristy Reeser, Kris McFadden, Mark Nassar, Jim Winter, Chris Zirkle, John Helminski, Michelle Abella-Shon, Almis Udrys*

**Support:** *Pablo Lutes, Matthew Araiza, Mark Gonzalez, Ben Battaglia, Myrna Dayton, Rex Narvaez, Sharon Brown, Angela Colton*

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## **I. General Announcements / Discussions**

None

## **II. Approve CIPRAC Meeting Minutes of January 17 and February 6, 2013**

Minutes of January 17, 2013 were distributed and approved as amended. Caryn McGriff recommended that the first sentence of item IV be modified to include ‘pending City Council authorization’ within the first sentence, as noted:

“...requested CIPRAC approval, pending City Council authorization, to transfer...”

Minutes of February 6, 2013 (FY13 Budget Review) were distributed and approved.

## **III. Infrastructure Committee: Purpose and Goal**

### **IV. Infrastructure Committee: Request for Info re Asset Mgmt & Capital Needs**

Almis Udrys reintroduced himself and explained his participatory role (going forward) with CIPRAC. He briefly discussed the purpose and goal of the City’s new Infrastructure Committee (chaired by Councilman Mark Kersey – CD5) as detailed in the distributed January 23, 2013 memorandum. This memo outlined four primary goals, which would “continue to streamline processes, define our infrastructure backlog, work with the community to set clear expectations on service levels and priorities, and bring the City its first 5-year infrastructure plan.” Almis concluded this discussion with the Infrastructure Committee’s request to report on current asset management practices, evaluating capital needs, and ways to improve the overall process.

These agenda items were for information only; no CIPRAC actions were required.

**V. Emergency Funding for the Rancho Mission Slope Repair**

Mark Nassar requested emergency funding for the Rancho Mission Slope Repair sublet project (B13015). Estimated total project cost is \$1.85 million, of which \$800,000 could be transferred from the emergency annual allocation (CIP Emergency Reserve / ABT00006) and \$500,000 from the potential reallocation of the existing Deferred Capital Bond Financing (DC2). The identified \$1.3 million would complete Phase 1 (slope stabilization); however, the remaining unidentified funding of \$550,000 would need to be determined to complete Phase 2 (CEQA required 2½ year land mitigation). CIPRAC agreed that this project qualified as a natural disaster and therefore approved to proceed with emergency funding. Repayment to the CIP Emergency Reserve annual allocation will be discussed at the next CIPRAC meeting in March 2013.

**VI. Adjustments to the Fiscal Year 2014 Proposed CIP Budget**

- a. Additional FY14 CIP Budget Requests**
- b. FY14 Waterfall Project List**
- c. Project Priority Scores**

Julio Canizal distributed and discussed recommended changes to the Fiscal Year 2014 Proposed CIP Budget. CIPRAC approved the departments' additional CIP budget requests per Attachment A.

The compiled list of waterfall projects recommended for the Fiscal Year 2014 Appropriation Ordinance and the list of updated priority scores were distributed and briefly discussed. James Nagelvoort stated that Engineering & Capital Projects will take the lead in the development of the waterfall list. These agenda items were for information only; no CIPRAC actions were required.

**VII. Updated FY13 Contract Award List and Request for FY14 Contract Award List of Projects**

Angela Colton distributed and discussed the updated contract award list for Fiscal Year 2013. In addition, she distributed the anticipated contract award plan for Fiscal Year 2014. CIPRAC made various content recommendations of additional breakdown for overall clarification. Angela noted the recommended changes and agreed to implement for future presentations.

This agenda item was for information only; no CIPRAC decision was required.

## Attachment A – Additional FY14 CIP Budget Requests

Financial Management Department  
(Revised February 22, 2013)

Funding Source	Recommended Changes	CIPRAC Decision
Regional Park Improvement Fund	<p>CIPRAC approved \$2.5 million in Regional Park Improvements/ AGF00005. P&amp;R is requesting an additional \$3 million to be approved by CIPRAC in order to appropriate to other projects. The regional park fund currently has approx \$3.4 million in available budget. In addition, the oversight committee needs to approve the \$3 million. Once approved, the \$3 million will be de-appropriated from AGF00005 and appropriated to the following projects:</p> <ul style="list-style-type: none"> <li>• Chollas Lake Park Playground Improvements/S14002 -\$989,000</li> <li>• Coastal Erosion and Access/AGF00006 - \$310,000</li> <li>• Palisades Park Comfort Station Replacement/S10026 - \$400,000</li> <li>• Resource-Based Open Space Parks/AGE00001 – \$800,000</li> <li>• Sunset Cliffs Natural PK Hillside Improvements Pre/S10091 - \$270,000</li> <li>• Trail for All People/S13001 - \$231,000</li> </ul>	<p>On-Hold until May Revise</p> <p>Potential Emergency Funding for sublet Rancho Mission Slope Repair (B13015)</p>
Environmental Growth Funds	<p>Cowles Mountain Access Road Rehabilitation /S14001 and El Cuervo Adobe Improvements/S14006 were not approved at CIPRAC because the funding was placed in the anticipated column accidentally. These projects need to be approved and the funding source needs to change to Fund 200110/EGF CIP Fund. The budget allocation is as follows:</p> <ul style="list-style-type: none"> <li>• Cowles Mountain Access Road Rehabilitation /S14001 – Add \$25,000 to FY14 Budget</li> <li>• El Cuervo Adobe Improvements /S14006 – Add \$250,000 to FY14 Budget</li> </ul>	<p>On-Hold until May Revise</p> <p>Potential Emergency Funding for sublet Rancho Mission Slope Repair (B13015)</p>
TransNet Funds	<p>TSW is requesting to fund the Old Otay Mesa Road project / S00870 with \$3 million of TransNet Extension funds (Fund 400169). The total remaining cost of the project is \$5 million leaving the project unfunded by \$2 million. TSW has requested to add \$2 million in unidentified funding to the waterfall list.</p> <p>There is one additional TransNet Extension funded request:</p> <ul style="list-style-type: none"> <li>• West Mission Bay Drive Bridge over San Diego River/S00871 – Reduce \$500,000 from Fund 400169/TransNet Extension</li> </ul> <p>Additionally, two projects have been identified to receive Regional Transportation CIP (RTCIP) funding (Fund 400174). The adjustments include:</p> <ul style="list-style-type: none"> <li>• State Route 163/Clairemont Mesa Blvd Interchange/S00905 – Increase budget by \$350,000 in Fund 400174/RTCIP</li> <li>• SR-94/Euclid Ave Interchange Improvements/S11046 – Increase budget by \$400,000 in Fund 400174/RTCIP</li> </ul>	<p>Approved to Proceed</p>

## Attachment A – Additional FY14 CIP Budget Requests

Financial Management Department  
(Revised February 22, 2013)

Funding Source	Recommended Changes	CIPRAC Decision
General Fund	Sidewalk Repair and Reconstruction/AIK00003 – Increase the annual allocation by \$400,000. The transfer is budgeted in TSW’s operating budget.	Approved to Proceed
Other Bond Financing	Watershed CIP/ACC00001: Change funding source from General Fund to Other Bond Financing and increase to \$5 million in FY14 Anticipated. \$4 million will be removed from the FY14 Budget (which was previously approved by CIPRAC). The bond is anticipated to be increased from \$25 million to \$30 million to fund the Storm Drain annual allocation, contingent upon Council’s approval.	Approved to Proceed
Sewer/Water Funds	Reallocate FY14 Budget and FY15 and FY16 future year funding among funds 700009, 700008, and 700010 for project EAM ERP Implementation / S14000. (See Table 1 below)	Approved to Proceed

Table 1 – EAM ERP Implementation / S14000 Allocation

	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016
Metro Fund 700009	1,238,160	1,203,400	391,600
Muni Fund 700008	2,138,640	2,078,600	676,400
Water Fund 700010	2,251,200	2,188,000	712,000
Total	<b>\$ 5,628,000</b>	<b>\$ 5,470,000</b>	<b>\$ 1,780,000</b>