

**Capital Improvements Program Review and Advisory Committee
(CIPRAC)**

Minutes of Meeting
Thursday, August 28, 2014

<input checked="" type="checkbox"/> Fire-Rescue	<input checked="" type="checkbox"/> ADA Compliance and Assessment	<input checked="" type="checkbox"/> Public Works
<input checked="" type="checkbox"/> Library	<input checked="" type="checkbox"/> Comptrollers	<input checked="" type="checkbox"/> Police
<input checked="" type="checkbox"/> Office of COO	<input checked="" type="checkbox"/> Environmental Services	<input checked="" type="checkbox"/> Transportation & Storm Water
<input checked="" type="checkbox"/> Park and Recreation	<input checked="" type="checkbox"/> Public Utilities	<input type="checkbox"/> EOC
<input checked="" type="checkbox"/> Debt Management	<input checked="" type="checkbox"/> Development Services	<input checked="" type="checkbox"/> EAM
<input checked="" type="checkbox"/> Facilities Financing	<input checked="" type="checkbox"/> Financial Management	<input type="checkbox"/> Planning Department

Guests: *Marla Robinson,-Economic Development, Krissy Maler-HUD, Elizabeth Mueller-Provisional, Nitsuh Aberra-Public Works, Tracy McCraner-Director FM, Christine Logan-Public Works*

Support: *Mohsen Maali, Angela Colton, Darren Greenhalgh, Reshannon Harrell, Elmer Dulay*

1. General Announcements/Discussion

Tony Heinrichs brought meeting to order.

- Tony introduced Katherine Johnston, Deputy Director of Government Affairs.
- James stated that the Differed Capital Bond trial date is October 24, 2014.

2. Approved CIPRAC Meeting Minutes from July 24, 2014

Minutes were approved.

3. \$2M General Fund Engineering Support

Julio Canizal spoke to CIPRAC on the General Fund Engineering Support. He stated that initially the \$2 Million allocation funds were set in FM. Comptrollers did not want the \$2 million, which was allocated for department use to pay for services requested of the Public Works staff; to be a citywide use account because expenses were department specific.

James gave a brief background on the purpose of the \$2 million allocation.

Informational item only

4. Allocation of 2016 CDBG Funds (and beyond) to City Infrastructure

Sima Thakkar gave a presentation to CIPRAC on the allocation of 2016 CDBG funds (and beyond) to city Infrastructure. Some of the items she discussed are listed below:

- Changes to City's CDBG Allocation
- HUD Programs CDBG Eligible Activities
- Consolidated Plan/Strategic Plan percentage of funds to CDBG activities FY 2016-2019
- CDBG Allocations City Capital Improvement Projects
- Background-City for San Diego Annual Allocations
- Conceptual Funding Baseline City CIP Projects
- FY2016 & Available Reallocations Funds City CIP projects
- HUD Programs Administration Key Considerations for CDBG
- HUD programs Administration Recommended Process Initial FY2016 Rollout

Sima indicated that CDBG Funds cannot be used to pay for maintenance, operations, equipment and that general funds cannot be replaced with CDBG Funds. She indicated that the \$4 million in the annual reallocation is due to two non-specific projects that were cancelled. Sima also stated that the \$78 million repayment is not at play at the moment.

Informational item only

5. Review of Available CIP Funding & Cash Management Practices

Angela Colton gave an update to CIPRAC on the available CIP Funding & Cash Management Practices. She stated that she has put together a working group of staff at the analyst level to assist with cash management and budgeting. She stated they will be working through the packages during Nov-Dec-Jan (2014/2015). Angela stated that the working group consisted of the departments listed below:

- Transportation Storm Water
- Public Works
- Public Utilities
- Financial Management
- Comptrollers

Their next scheduled meeting is September 30, 2014

Informational item only

6. Multi-Year CIP Status Update

Marnell gave an update to CIPRAC on the Multi-Year CIP. She stated that this is a large endeavor and that there is a list of 4,000 projects and a lot of data is still coming in. Marnell indicated that Angela and other CIP staff are working with FM to develop a 5-year financial outlook with a November timeframe and December release.

Angela stated that we need to be clear of what our goals are and that it is Imperative that we establish and define the service-level standards or face the risk involved if not done. Angela stated that some of the key elements in the service level standard are:

- If we had the money, what would we do?
- What can we afford?
- What can actually be completed?

Informational item only

7. Future Items

1. Deferred Capital Bond - James Nagelvoort
2. IMCAT Coordination – Kris McFadden
3. One Dig - Kris McFadden